



# Town of Aberdeen Planning & Inspections Department

Office: (910) 944-7024 | Email: Aberdeen.Building@gmail.com



## ZONING COMPLIANCE LETTER - APPLICATION

**ALL sections of this application *MUST* be filled out, or will be deemed incomplete and rejected by the Planning & Inspections Department.**

**APPLICATION DATE :** \_\_\_/\_\_\_/\_\_\_ **LOCATION / ADDRESS :** \_\_\_\_\_

**PROPERTY OWNER :** \_\_\_\_\_

Phone Number : \_\_\_\_\_ Email Address : \_\_\_\_\_

**APPLICANT :** \_\_\_\_\_

Phone Number : \_\_\_\_\_ Email Address : \_\_\_\_\_

Status of Applicant :  Property Owner  Tenant  Legal Representative  Other : \_\_\_\_\_

**SPECIFIC REQUESTED INFORMATION :** \_\_\_\_\_

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**ACKNOWLEDGEMENT :** I hereby certify that all information in this application is correct and I understand if this application is incomplete the requested letter will not be issued. By signing below I understand that all information provided by the Planning & Inspections Department is subject to change due to Text Amendments, applicable State law or changed conditions outside the authority of the Town of Aberdeen. By signing below I also understand the following: All information provided by the the Planning & Inspections Department was collected and analyzed to the best of their ability at the time of the request, and does not grant vested rights in any way; the Planning & Inspections Department is not able to determine any site specific information without a submitted Site Plan application; the Planning & Inspections Department will provide, to the best of their ability, answers to the specifically requested information, however some inquiries cannot be answered without more information from the applicant; and the Planning & Inspections Department is under no obligation to provide any additional information that is not specifically requested by the applicant.

APPLICANT NAME : \_\_\_\_\_ DATE : \_\_\_/\_\_\_/\_\_\_

APPLICANT SIGNATURE : \_\_\_\_\_