



Town of Aberdeen
Planning & Inspections Department

Office: (910) 944-7024 | Email: Aberdeen.Building@gmail.com



SIGN PERMIT - APPLICATION

ALL sections of this application *MUST* be filled out, or will be deemed incomplete and rejected by the Planning & Inspections Department.

APPLICATION DATE : ___/___/___ **LOCATION / ADDRESS :** _____

PROPERTY OWNER : _____
 Phone Number : _____ Email Address : _____

APPLICANT : _____
 Phone Number : _____ Email Address : _____
 Status of Applicant : Property Owner Contractor Legal Representative Other : _____

SCOPE OF WORK (description of all signs with dimensions, all wall dimensions, and a detailed site plan) :

WALL SIGNS : Number of Signs : _____ Illuminated : Yes No UL Listing # : _____

FREESTANDING SIGNS : Number of Signs : _____ Illuminated : Yes No UL Listing # : _____

Please list the name and license # of the contractor(s) who will be performing the work for this project. If the work will be performed by the owner just write "owner" in the GENERAL CONTRACTOR field. If any contractor field is left blank, that indicates that trade will not be utilized with this permit; otherwise the information needs to be provided with this application.

GENERAL CONTRACTOR : _____ License Number : _____
 Phone Number : _____ Email Address : _____

ELECTRICAL CONTRACTOR : _____ License Number : _____

ACKNOWLEDGEMENT : I hereby certify that all information in this application is correct and all work will comply with the State Building Code and other applicable State and local laws, ordinances and regulations. The Planning & Inspections Department will be notified of any changes in the approved plans and specifications for the project permitted herein. I understand if this application is incomplete, a permit will not be issued and no inspections will be performed on the project. By signing below I attest that I have obtained all property owners permission and subcontractors permission to obtain these permits.

APPLICANT SIGNATURE : _____ DATE : ___/___/___