



Town of Aberdeen
Planning & Inspections Department

Office: (910) 944-7024 | Email: Aberdeen.Building@gmail.com



HOME OCCUPATION - APPLICATION

ALL sections of this application *MUST* be filled out, or will be deemed incomplete and rejected by the Planning & Inspections Department.

APPLICATION DATE : ___/___/___ **LOCATION / ADDRESS :** _____

PROPERTY OWNER : _____
 Phone Number : _____ Email Address : _____

APPLICANT : _____
 Phone Number : _____ Email Address : _____
 Status of Applicant : Property Owner Tenant Legal Representative Other : _____

TYPE OF BUSINESS PROPOSED (detailed description of business, including location of business within home and equipment used for business purposes) :

HOME OCCUPATION REGULATIONS : Ownership Approval Provided ? Yes No Not Applicable
 Floor Plan Provided (showing location of business area, dwelling unit size, business area size) ? Yes No
 Number of Employees (who live outside dwelling unit) : _____
 Number of commercial vehicles : _____

ACKNOWLEDGEMENT : I hereby certify that all information in this application is correct and all work will comply with the State Building Code and other applicable State and local laws, ordinances and regulations. The Planning & Inspections Department will be notified of any changes in the approved plans and specifications for the project permitted herein. I understand if this application is incomplete, a permit will not be issued and no inspections will be performed on the project. By signing below I attest that I have obtained all property owners permission and subcontractors permission to obtain these permits.

APPLICANT NAME : _____ DATE : ___/___/___
 APPLICANT SIGNATURE : _____
 OWNER NAME : _____ DATE : ___/___/___
 OWNER SIGNATURE : _____