



# TOWN OF ABERDEEN

## WATER/SEWER RESIDENTIAL SERVICE APPLICATION

PO Box 785  
Aberdeen, NC 28315  
910/944-7799 Fax 910/944-7459  
utilitybilling@townofaberdeen.net

### PLEASE PRINT CLEARLY

**\*\*APPLICANTS MUST APPLY IN PERSON & PRESENT GOVERNMENT ID**  
A \$20.00 processing fee required for all new or reinstated services

**DATE SERVICE REQUESTED:** \_\_\_\_\_ [THIS WILL BE THE DATE THE ACCOUNT BECOMES ACTIVE FOR BILLING. CUSTOMER UNDERSTANDS THAT THEY WILL BE BILLED FOR CURRENT BASE RATES FOR WATER, SEWER AND SANITATION WHETHER OR NOT THERE IS ANY WATER USAGE]

APPLICANT: \_\_\_\_\_  
NAME \*SS# DOB DRIVER'S LIC# STATE

CO-APPLICANT: \_\_\_\_\_  
NAME \*SS# DOB DRIVER'S LIC# STATE

**If there is more than one applicant, both applicant names must be on the lease or purchase agreements.**

\*Pursuant to G.S. 105A-3(c) and G.S. 143-64.60(b), disclosure of a social security number is voluntary and could be used for fraud prevention and collection purposes thru North Carolina Local Government Debt Setoff Clearing House. Personal information collected by the Town of Aberdeen will only be used to ensure proper identification in the pursuit of delinquent charges. In no case will the information be shared, sold or otherwise made available for public inspection.

SERVICE ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
*(If different from above)*

CELL PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ HOME PHONE NUMBER: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

WOULD YOU LIKE YOUR ACCOUNT SET UP ON EMAIL BILLING? YES \_\_\_\_\_ NO \_\_\_\_\_

HAVE YOU EVER HAD SERVICE WITH THE TOWN OF ABERDEEN AT ANOTHER RESIDENCE? YES \_\_\_\_\_ NO \_\_\_\_\_

PREVIOUS ADDRESS: \_\_\_\_\_

DO YOU OWN YOUR HOME? YES \_\_\_\_\_ NO \_\_\_\_\_ NUMBER IN HOUSEHOLD: \_\_\_\_\_

DEPOSITS REQUIRED FOR ALL RENTERS: *see deposit policy for further information*

LANDLORD: \_\_\_\_\_  
*(Lease Agreement Required)* Name Address Phone #

WOULD YOU LIKE YOUR ACCOUNT SET UP ON AUTOMATIC BANK DRAFT? YES \_\_\_\_\_ NO \_\_\_\_\_  
*(Please fill out Draft Application)*

EMPLOYER: \_\_\_\_\_  
Name Address

WORK PHONE NUMBER: (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

CO-APPLICANT EMPLOYER: \_\_\_\_\_  
Name Address

CO-APPLICANT WORK PHONE NUMBER: (\_\_\_\_) \_\_\_\_-\_\_\_\_\_

**Service may be refused for prior utility delinquencies.**

**We understand that we are responsible for all bills and services provided to this address, which may include water, sewer, trash, recycle and yard debris. Leaks occurring on my side (the customer) of the meter (including rental customers) will be my responsibility to pay.**

**If there is a deposit on the account when services are disconnected it will be applied to the final bill and remaining deposit will be refunded to the account holder at the last known address or if a forwarding address has been provided.**

**Trash and recycle containers must remain at this location, if removed we may be charged \$85.00 per container on final bill.**

**Our signature verifies that we have received a copy of the Town of Aberdeen's Welcome Packet which details the payment policy, residential yard waste policy, curbside policy for sanitation pickup and rate fees. Code of Ordinance can be found on the Town of Aberdeen's website at [www.townofaberdeen.net](http://www.townofaberdeen.net) (these are subject to change at any time; we understand that we will be held accountable for these new changes).**

**We also understand that we will be required to notify the Town of Aberdeen in writing either in the office or by email when discontinuing service.**

\_\_\_\_\_  
SIGNATURE DATE

\_\_\_\_\_  
CO-APPLICANT SIGNATURE DATE

**FOR OFFICE USE ONLY**

Account Number \_\_\_\_\_

Cut on Date: \_\_\_\_\_ Received By: \_\_\_\_\_

Payment Type: Deposit \_\_\_\_\_ Processing Fee \_\_\_\_\_

Cash \_\_\_ Credit Card \_\_\_ Check \_\_\_ Check # \_\_\_\_\_