

Minutes
Regular Board Meeting
Aberdeen Town Board

October 24, 2016
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, October 24, 2016 at 6:00 p.m. for the Regular Board Meeting. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Ken Byrd, Joe Dannelley, and Buck Mims. Commissioner Elease Goodwin was not in attendance. Staff members in attendance were Town Manager Bill Zell, Police Chief Tim Wenzel, Josh Kirk, Craig Armstrong, Jeff Allen, Steven Wyrick, Brian Chavis, Anthony Williams, Ricardo Padin, Josh Vernon, Chris Davis, Leigh Ann Brooks, Jesse Smith, Gypsie Adcox, Josh Kearns, Chief Phillip Richardson and Deputy Town Clerk Jamie Dockery. Reporter for The Pilot Laura Douglass, Reporter for the Aberdeen Times Billy Marts, Tim Marcham, Bruce Parker, Vanessa McNeill and approximately 17 other citizens were also in attendance for the meeting.

1. Call to Order

Mayor Farrell called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance.

Mayor Farrell asked everyone to please stand for the Pledge of Allegiance.

2. Setting of the Agenda

Two items were added under Other Business (b) Hazard Mitigation Plan and (c) Emergency Operation Plan. A closed session was added pursuant to N.C. General Statute 143-318.11(a)(6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Mims, to approve the setting of the agenda as amended. Motion unanimously carried 4-0.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Board of Adjustment Meeting on June 13, 2016, Board Meeting on June 27, 2016, Closed Session on August 22, 2016, Closed Session on September 12, 2016, and Work Session on October 10, 2016.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, to approve the consent agenda as presented. Motion unanimously carried 4-0.

4. Informal Discussion and Public Comment

- a. Oath of Office for Police Sergeant Steven Wyrick.

Chief Wenzel stated Officer Steven Wyrick has been promoted to Police Sergeant. Deputy Clerk Jamie Dockery administered the oath of office for Sergeant Steven Wyrick.

- b. Presentation of Advanced Certificate to Investigator Jeff Allen.

Chief Wenzel recognized Investigator Jeff Allen, who has been with the Police Department for 15 years, with an Advanced Certificate which is the highest certification a law enforcement officer can receive in North Carolina.

- c. Presentation of Squad Bars to Police Squad C.

Chief Wenzel presented Squad Bars to Lieutenant Chavis, Investigator Allen, Officer Padin, Officer Williams, and Officer Vernon. In late August, the Police Department received a warning early in the day that an individual was threatening "suicide by cop". Lt. Chavis developed a plan in case they received the call to intervene, which came later that evening. Squad C executed the plan by meeting one block from the residence. Rather than engage the armed individual in a violent confrontation, the squad retreated from the house and found cover. Additional officers were called to the scene and all the other people in house were safely removed. After contacting the subject by cell phone, he was eventually convinced to come to the door and taken into custody. Deadly force was justified but the officers did not use it. Their response was in a way that the suspect was apprehended without incident or injury to himself or any officer.

- d. Bruce Parker - Legacy Lakes Issues.

Mr. Parker wanted to give an update on the Legacy Lakes issues. Mr. Parker stated the issue is no silt fencing and runoff going into the lake. DEQ has control over the runoff and Mr. Parker needs to contact DEQ. Commissioner Mims stated the Town issues a Conditional Use Permit for properties which is what the Town has jurisdiction over. Commissioner Byrd suggested Director Graham to give a contact list to Mr. Parker for any of the issues outside of the Town's jurisdiction. Commissioner Dannelley stated Mr. Parker needs to meet with Manager Zell and discuss any issues that are within the Town's jurisdiction and are not being enforced by the Town.

5. Financial Report

Manager Zell stated due to a software glitch Finance Officer Wentland was unable to get the current year budget entered into the system in time to prepare the budget information for this meeting, but we do have some first quarter numbers to give you tonight. Our largest revenue Ad Valorem Tax budgeted at \$3,488,740 we have received \$2,428,618 or 69.6% through the end of September. Our Sales Tax revenue has come in for July and August at \$304,206, which is an average of \$152,103 per month so far, while our average for last year was \$143,530. Of course it's early in the year, but it's a great start. The Utilities Franchise and Video Sales Tax has come in at \$124,912, for the first quarter which is a bit short of the \$137,500 we need to average to meet our budget number of \$550,000. Our first Powell Bill revenues came in at \$110,497. We'll receive the second installment in January. Over all through the first quarter we've received to date 38.6% of all budgeted revenues and our expenditures for the same period spent at 22.95%.

Commissioner Dannelley asked for the report to be forwarded once the software is fixed. There were no questions from Board members.

6. New Business

- a. Consider action on Ordinance Declaring a Road Closure for the Town of Aberdeen 2016 Christmas Parade.

Commissioner Dannelley asked if the route is the same as last year. Manager Zell stated yes.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Mims, to approve the Ordinance Declaring a Road Closure for the Town of Aberdeen 2016 Christmas Parade. Motion unanimously carried 4-0.

7. Other Business

a. Grants Update.

Manager Zell stated Planner Martin created a grant summary spreadsheet. Manager Zell stated it is for information purposes only. There was no further discussion.

b. Resolution to Adopt the Cape Fear Regional Hazard Mitigation Plan.

Manager Zell stated the Plan needs to be approved as FEMA will be coming to Aberdeen on Wednesday, October 26, 2016. The Plan needs to be approved in order to receive potential FEMA dollars. Chief Richardson stated the Plan has been in the works since 2008 and was funded by a grant. The purpose was to create a Plan that covered the Cape Fear Region (Chatham, Lee, Harnett, Johnston, and Moore Counties and the municipal governments within those counties) instead of each individual area.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, to approve the Resolution to Adopt the Cape Fear Regional Hazard Mitigation Plan. Motion unanimously carried 4-0.

c. Town of Aberdeen Emergency Operation Plan.

Chief Richardson stated the Town of Aberdeen Emergency Operation Plan needs to be adopted in order for the Town of Aberdeen to get the Safer City Certification. The Town was previously operating under the Moore County Emergency Operation Plan. Commissioner Mims thanked Chief Richardson for his dedication as a public servant especially during Hurricane Matthew. Mayor Farrell thanked the Fire Department for their hard work during the Hurricane.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, to approve the Town of Aberdeen Emergency Operation Plan. Motion unanimously carried 4-0.

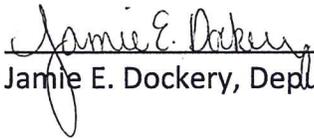
8. Closed Session pursuant to N.C. General Statute 143-318.11(a)(6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee.

A motion was made by Commissioner Byrd, seconded by Commissioner Mims, to go into Closed Session pursuant to N.C.G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee. Motion unanimously carried 4-0.

The Board returned from Closed Session. A motion was made by Commissioner Byrd, seconded by Commissioner Mims, to open regular session. Motion unanimously carried 4-0.

9. Adjournment

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Byrd, to adjourn the Board Meeting. Motion unanimously carried 4-0.



Jamie E. Dockery, Deputy Town Clerk

Minutes were completed in
Draft form on October 24, 2016



Robert A. Farrell, Mayor

Minutes were approved
on December 12, 2016

