

Minutes

Work Session

Aberdeen Town Board

June 13, 2016 Robert N. Page Municipal Building  
Monday, 6:00 p.m. Aberdeen, North Carolina

The Aberdeen Town Board met Monday, June 13, 2016 at 6:00 p.m. for the Work Session. Members present were Mayor Robert A. Farrell, and Commissioners Ken Byrd, Joe Dannelley, and Elise Goodwin. Mayor Pro-tem Jim Thomas and Commissioner Buck Mims were not in attendance for the meeting. Staff members in attendance were Planning Director Pam Graham, Planner Daniel Martin, Town Manager Bill Zell, and Town Clerk Regina Rosy. Attorney T.C. Morphis, Reporter for The Pilot Laura Douglass, Barbara Allred, and Allan Casavant were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 6:07 p.m. The Mayor stated the Closed Session scheduled for this meeting will be delayed until the August Work Session.

1. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. UDO Text Amendment #16-06 Regarding Nonconforming Signs. Public Hearing scheduled for 6/27/16
- b. Conditional Zoning #16-04 submitted by Greg Allen for property located at 801 E. Main Street. Public Hearing scheduled for 6/27/16
- c. Conditional Use Permit #16-04 submitted by George Nelson for property located on Lighthouse Circle. Public Hearing scheduled for 6/27/16
- d. Accept Clerk's Certificate of Sufficiency for Voluntary Contiguous Annexation for property located on the west side of Pee Dee Road.
- e. Approve Resolution Fixing Date of Public Hearing on Question of Annexation Pursuant to G.S. 160A-31. Public Hearing scheduled for 6/27/16

A motion was made by Commissioner Dannelley, seconded by Commissioner Byrd, to approve the consent agenda as presented. Motion unanimously carried 3-0.

2. Pactiv Grants.

Attorney Morphis stated the Pactiv Grants have been open for several years now, and the deadlines for them to create all of their jobs is coming up. Grants were received from CDBG and the Rural Center to extend sewer lines to the Pactiv plant and fix the roof. Both grants were contingent on job creation, and the deadline is quickly approaching for the job creation which has not been fulfilled. Attorney Morphis stated at the last meeting the Board asked for a draft letter to be prepared to be sent to Pactiv, and unfortunately he sent the letter to Pactiv already, due to his incomplete notes. Attorney Morphis distributed a copy of the letter that was sent to Pactiv to the Board members. Attorney Morphis stated we are not at a point where we need to talk about what the Town needs to do regarding these grants, so he would recommend waiting for further discussion.

3. Annexation Agreement with Town of Pinebluff.

Commissioner Byrd wanted more information on this agreement that is expiring at the end of this month. Manager Zell stated when the Legacy came in to the Town of Aberdeen's limits several years ago it was a satellite annexation, and of course now it is contiguous. Manager Zell stated the Annexation Agreement expires June 15, 2016. Commissioner Byrd stated in the last year, Pinebluff has been very active in trying to get residents on Pinebluff Lake Road to annex, but there has not been much success so far. The Board agreed to leave the annexation agreement alone, since any annexation would have to be a voluntary annexation.

4. Minor Modification requested by Allan Casavant for CU #16-02 for a Major Subdivision on Shepherd's Trail.

Director Graham stated the requests have been determined by staff to be minor changes. Director Graham stated Allan Casavant is requesting a transfer of approximately 70,000 square feet of open space from the southern portion of the property to the northern property line. The new location for this portion of open space is approximately 80' wide by 828.5' long and will be accessed at two cul-de-sacs. Director Graham displayed the current site layout, and the proposed change to the site layout. Director Graham stated Proposed Roads D and E are requested to be shortened by approximately 100' each. And another requested change is a transfer of four lots from the northern portion of the property to the southern side of Proposed Road A, formerly designated as open space. Director Graham stated there

is also a minor change in the connection of Proposed Road B and Proposed Loop C, resulting in a change in the configuration of four lots on Loop C. And the last minor change is the location of the mailbox kiosk.

Allan Casavant stated the major reason to change the plan is to create more buffer space between the old Page House and the neighborhood to be developed. Commissioner Dannelley stated there does not appear to be any reason to not consider this for approval. There was discussion about creating another access at the western end of the property so that when the new school is built, there will be connectivity.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, to approve the Minor Modification to CU #16-02 for a Major Subdivision on Shepherd's Trail. Motion unanimously carried 3-0.

Mr. Casavant stated he also has a question about his development in the Bethesda area. Mr. Casavant stated he would like to be able to move forward with Phase I, but the CUP conditions would not allow that unless he has approval from the NC Army Corps of Engineers. Director Graham stated she really wants to hear of the approval from the Army Corps of Engineers before proceeding. The Board agreed to support staff's decision to wait on approval from the Army Corps of Engineers and that it be in writing.

5. **Interlocal Agreement for Building Inspection Services.**

Director Graham stated Aberdeen has been requested by Moore County to consider approval of a mutual aid agreement for building inspection services. Director Graham stated the language has been revised so that the Chief Building Inspector is comfortable with the agreement. Director Graham stated the Town of Southern Pines has already approved a mutual aid agreement with Moore County. Commissioner Byrd stated he is concerned about using the IRS mileage rate and also setting a max of \$2500 per year for this mutual aid agreement. Commissioner Byrd asked if there was an end date to the agreement. Director Graham stated there is no end date listed, it is open ended. A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, to approve the Interlocal Agreement for Building Inspection Services with Moore County. Motion unanimously carried 3-0.

6. Quarterly Transportation Update.

Director Graham stated in the past she has been including the transportation updates in the weekly report, but now she would like to start doing these updates on a more formal basis. Director Graham provided updates on the Western Connector activity, TARPO update, Highway 211 widening project, and US 1 Superstreet / 15-501 Access Management.

7. Award low bid on 2017 Dump Truck with Front Plow with Spreader.

Manager Zell stated the bid exceeded the threshold of \$90,000 – which means the final bid needs Board approval. Manager Zell stated the money for this truck is included in next year’s budget – and if the truck is approved tonight, and ordered tomorrow, then we should receive the dump truck by Thanksgiving. Manager Zell stated \$115,400 was budgeted for this vehicle, and the low bid was \$115,225. Manager Zell stated staff recommends the Board approve the low bid from Smith International Truck Center in the amount of \$115,225. A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, to accept the Smith International Truck Center bid in a not to exceed amount of \$115,225. Motion unanimously carried 3-0.

8. Other Business.

Commissioner Goodwin asked for permission to see what it would cost to recover the chairs and update the Board meeting room. The Board agreed for Commissioner Goodwin to move forward with obtaining estimates.

9. Closed Session pursuant to N.C. General Statute 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body.

Removed from agenda.

10. Adjournment.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, to adjourn the Board Meeting. Motion unanimously carried 3-0.

Regina M. Rosy  
Regina M. Rosy, Town Clerk

Minutes were completed in  
Draft form on June 13, 2016

Robert A. Farrell  
Robert A. Farrell, Mayor

Minutes were approved  
on June 27, 2016

