

Minutes

Regular Board Meeting

Aberdeen Town Board

**February 22, 2016
Monday, 6:00 p.m.**

**Robert N. Page Municipal Building
Aberdeen, North Carolina**

The Aberdeen Town Board met Monday, February 22, 2016 at 6:00 p.m. for the Regular Board Meeting. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Joe Dannelley, Ken Byrd, and Elease Goodwin. Commissioner Buck Mims was not in attendance for the meeting. Staff members in attendance were Planning Director Pam Graham, Planner Kathy Blake, Town Manager Bill Zell, Town Clerk Regina Rosy, Police Chief Tim Wenzel, Carl Colasacco, Craig Armstrong, Brian Chavis, Jimmy Covington, Justin Newberry, Josh Kirk, Anthony Williams, Jesse Smith, Ricardo Padin, and Joshua Vernon. Tim Marcham and approximately 20 other citizens were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 6:00 p.m.

1. Call to Order

a. Pledge of Allegiance.

Mayor Farrell asked everyone to please stand for the Pledge of Allegiance.

2. Setting of the Agenda

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to approve the setting of the agenda as presented. Motion unanimously carried 4-0.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

a. Minutes of Board Meeting on January 25, 2016 and Work Session on February 8, 2016.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to approve the consent agenda as presented. Motion unanimously carried 4-0.

4. Informal Discussion and Public Comment

a. Oath of Office for Police Officer Joshua Vernon.

Chief Wenzel provided an introduction of Officer Joshua Vernon. Town Clerk Regina Rosy administered the oath of office for Officer Joshua Vernon.

b. Promotion for Officer Brian Chavis.

Chief Wenzel provided a history of the time Brian Chavis has been employed with the Town of Aberdeen, and the great work he has performed. Chief Wenzel presented Officer Brian Chavis with a promotion to the Probationary Lieutenant position. Town Clerk Regina Rosy administered the oath of office for Officer Brian Chavis.

5. Financial Report

Manager Zell stated the General Fund is \$824,260 above expenses through January receipts. Under the noteworthy revenues the R&P taxes came in at \$380,663 and our sales tax and hold harmless receipts continue to come in strong. Manager Zell stated we have collected 90% of the property taxes we budgeted this fiscal year through the end of January.

Manager Zell stated for the Water and Sewer Fund, with January being a billing month, we were able to show a gain of revenue over expenses for the first time this fiscal year. Manager Zell stated this fund will be up and down since we bill every other month, and he is confident though that at the close of the fiscal year we'll finish strong.

Manager Zell stated at the back of the financial report you'll find several graphs that our Finance Officer Beth Wentland has put together for three individual revenue streams. The first graph shows our largest revenue which is the real and personal taxes, where you can see a comparison of this fiscal year versus last fiscal year. Manager Zell stated these revenues don't come in at the same rate each

month. Manager Zell stated for the July through January receipts we are \$135,245 ahead of last year's collections. The second set of graphs shows our sales tax and hold harmless receipts comparing the same period as above. So for sales tax and hold harmless revenues collected through December we are \$29,469 ahead of last year's collections. The third set of graphs represents the collection of utilities franchise and video sales tax receipts. Since we receive these revenues quarterly there will be no change here until our next receipts in April.

Manager Zell stated the Finance Officer has put together three excel spreadsheets comparing vehicle maintenance costs, equipment maintenance costs, and fuel costs between this fiscal year and last fiscal year. On the first set of spreadsheets showing our vehicle maintenance costs you can see we've spent almost the same amount through the first half of the fiscal year as last year, but last year it was spread out over several departments and this year it's mostly the Sanitation Department. The second set of spreadsheets showing equipment maintenance costs, we've spent \$12,000 less in the first seven months of the fiscal year, and we hope this trend continues. On our last set of spreadsheets showing our fuel costs, you can see a significantly less expenditure through January. In fact we've spent 67.32% of what we spent through the same period last year. In actual dollars we've spent \$37,211 less than last year through January.

Manager Zell asked if there are any questions. Commissioner Byrd asked if utility billing will go to monthly billing once AMI is installed. Manager Zell stated that is correct.

6. Public Hearings and New Business

a. Public Hearing for Contiguous Annexation #49-016 for Bill Clark Homes, LLC for Lot 134 Hidden Valley Estates, a.k.a. 131 Michael Lane.

Mayor Farrell opened the Public Hearing for Contiguous Annexation #49-016 for Bill Clark Homes, LLC for Lot 134 Hidden Valley Estates, a.k.a. 131 Michael Lane.

Director Graham stated there is a donut hole, which is why Bill Clark Homes has petitioned for voluntary contiguous annexation. Director Graham displayed a map of the zoning in the area surrounding this property. Director Graham displayed an aerial photograph of the property, and also a recorded

plat of the property. Director Graham stated services are already provided to the neighborhood.

Mayor Farrell asked what the size of the property is. Director Graham stated it is around 1/3 of an acre. Commissioner Byrd asked if the properties that are still not annexed yet, receive Town services. Director Graham stated if they wanted to receive services, they would have to petition to be annexed.

With no further discussion, Mayor Farrell closed the public hearing.

- b. Consider action on Annexation Ordinance #49-016 to Extend the Corporate Limits of the Town of Aberdeen, North Carolina.

Director Graham stated now that the public hearing has been held, the Board can consider adoption of the annexation ordinance. A motion was made by Commissioner Dannelley, seconded by Commissioner Byrd, to approve Annexation Ordinance #49-016 to Extend the Corporate Limits of the Town of Aberdeen, North Carolina. Motion unanimously carried 4-0.

- c. Consider appointment to the Transportation Committee for the Western Connector.

Manager Zell stated Fred Walden is trying to get together a group of people to serve on the Transportation Committee for the Western Connector. The Board agreed to appoint Mayor Pro-tem Thomas to serve as the appointee for the Transportation Committee for the Western Connector.

7. Other Business

Mayor Farrell stated his wife received multiple calls this past Friday about the water main break out on Highway 211. Mayor Farrell stated it seems that residents on Devonshire Trail and Devon Circle lost water pressure and lost water service, and the residents wanted to know why they weren't notified. Manager Zell explained that the Town uses Code Red to notify residents of these types of situations, and if they are not signed up for Code Red then they will not receive the notifications from Code Red.

Commissioner Goodwin commended the Public Works staff for their quick service to her home when a water pipe burst.

Manager Zell stated he wanted to provide an update on the Quality Built Homes lawsuit. Manager Zell stated the attorney for Quality Built Homes is asking questions of the Town right now, and is part of the discovery phase and could take several months.

8. Closed Session pursuant to N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee.

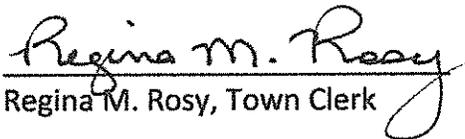
A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, to go into Closed Session pursuant to N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee. Motion unanimously carried 4-0.

The Board returned from Closed Session with no action taken.

A motion was made by Commissioner Goodwin, seconded by Commissioner Dannelley to return to regular session. Motion unanimously carried 4-0.

9. Adjournment

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Dannelley, to adjourn the Board Meeting. Motion unanimously carried 4-0.


Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on February 22, 2016


Robert A. Farrell, Mayor

Minutes were approved
on March 28, 2016

