

Minutes
Regular Meeting of the
Aberdeen Historic Preservation Commission

November 24, 2014
Monday, 5:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Historic Preservation Commission met on Monday, November 24, 2014 at 5:00 p.m. for their Regular Meeting. Members present were Ernestine Chapman, Jon Ring, and Mollie Wilson. Others in attendance were Planning Director Pamela Graham, Permit Technician Amy Fulp, Planner Jae Kim, Dell Crumpton, Mike Ratkowski, Ken Byrd, Barbara Allred, Grant Roper, and Janet Bird.

1. Vice Chairperson Mollie Wilson called the meeting to order at 5:02 p.m.
2. Approval of Minutes

A motion was made by Ernestine Chapman, seconded by Jon Ring to approve the minutes from the meeting of July 28, 2014. Motion unanimously carried.

A motion was made by Jon Ring, seconded by Mike Ratkowski, to approve the minutes from the meeting of September 22, 2014. Motion unanimously carried.

A motion was made by Dell Crumpton, seconded by Mike Ratkowski, to table the minutes from the meeting of October 27, 2014 until they can get a complete set of minutes. Motion unanimously carried.

3. New Business

All parties who would like to give evidence or testimony were sworn in before doing so.

- a. Appointment of Dell Crumpton to the HPC.

Dell Crumpton was sworn in as a member of the Historic Preservation Commission.

Mike Ratkowski was also sworn in as a member of the Historic Preservation Commission.

- b. Consideration of Certificate of Appropriateness COA #10-80 for the installation of a replacement freestanding sign at 129 Exchange Street. (Work Completed)

Planner Jae Kim gave a brief presentation on COA #10-80 for the installation of a replacement freestanding sign at 129 Exchange Street.

Grant Roper stated termites had eaten the supports for the roof of the old sign and it had started to fall off. A decision was made to take down the old sign and they went to Aberdeen Signs for a replacement. There was confusion between Mr. Roper and the office manager as to who applied for a sign permit and no one had; the sign permit was not applied for until after the new sign had already been put up.

Mr. Roper stated they are thinking about adding two solar powered flood lights to the sign to illuminate it.

Jon Ring asked if they have any plans to replace the roof over the sign and Mr. Roper said they do not. Jon Ring asked what the sign is made of and Mr. Roper stated poly metal.

Mollie Wilson and Jon Ring have concerns about the posts of the new sign being plastic. Dell Crumpton asked could the sign be attached to different posts easily. Mr. Roper said he would have to ask the sign company.

Mollie Wilson stated that the application says the posts are metal. If they find this not to be true then they might have to do something.

Motion made by Jon Ring seconded by Ernestine Chapman that the applicant's proposal is compatible with the historic aspects of the Aberdeen Historic District with respect to the following criteria and based upon their application:

- Height
- Setback and placement
- Material to be used (texture and patterns, color of authorized) based upon the application
- Appurtenant features and fixtures: lighting, walls, fences, landscaping, (if authorized)

Motion unanimously carried.

- c. Consideration of Certificate of Appropriateness COA #10-81 for relocation and new configuration of existing kitchen window, painting of exterior as indicated in samples provided, resurfacing sidewalk with brick pavers,

resurfacing driveway with brick pavers or stamped concrete, and installation of grass paver driveway encircling residence at 308 E. Main Street.

Mollie Wilson asked Janet Bird to give information concerning the kitchen window first. Janet Bird stated they want to relocate the kitchen window over the sink and to rework the window to accommodate their new design in the kitchen. They will be pulling the bottom to the top to have a double pane window and fill in the bottom; they will not be opening and closing the window.

Jon Ring asked how they will side the bottom part where the window will be. Ms. Bird stated they have some shingles that they can take from another part of the house and use it.

Dell Crumpton added she would like to make sure that if someone comes in and wants to put the window back to its original character then they can. Ms. Bird said she sees no problem with this.

Mollie Wilson asked Ms. Bird to match the siding and retain the sill so that it matches the other sills in the house.

Dell Crumpton asked the applicant to give the HPC some before and after pictures of the process.

Motion made by Mike Ratkowski, seconded by Jon Ring, to approve the construction of the window opening as proposed, half the size of the original window, while maintaining its original sashes and before, during, and after pictures of the framing construction so if ever needed it can go back to its original and match the siding over the opening. Motion unanimously carried.

Mollie Wilson stated the next item is for the painting of the exterior and samples have been provided. The samples show the house siding color is to be homestead resort cream, the shutters are to be midnight, and the door along with the window trim is to be heirloom red.

Dell Crumpton asked if there has to be any repairs done when they do their painting. Ms. Byrd stated she does not know. Dell Crumpton suggested that in their motion that there may have to be some replacement to sills due to damage. Mollie Wilson stated she does not have any problem with replacing or repairing as long as it is the same design and shape.

Motion made by Dell Crumpton, seconded by Jon Ring, that they approve the three exterior colors according to the samples, with replacing any damaged wood with like materials and form. Motion unanimously carried.

Mollie Wilson stated the next item is resurfacing the sidewalk with brick pavers. Ms. Bird stated it is stamped asphalt but she would prefer brick. Jon Ring asked would they need to replace the steps and Ms. Bird said she thinks they will or they may be able to resurface them. Ms. Bird stated they want to have a brick walk that goes up to the steps. There is a gap between the sidewalk and the steps that they would also like to brick.

Mike Ratkowski asked if it is their intention to cover the whole porch and the steps going up to the porch with brick. Ms. Bird stated yes they would like for the brick to extend up to the porch but they had not talked about the surface of the porch.

Motion made by Jon Ring, seconded by Mike Ratkowski, that they approve the removal of the full brick sidewalk/steps as necessary to allow replacement with paver bricks from the current city sidewalk to the porch inclusive. Motion unanimously carried.

Mollie Wilson stated the next item is resurfacing the driveway with brick pavers or stamped concrete. Mike Ratkowski asked about an existing tree next to the driveway and whether it would need to come down. Ms. Bird stated she is not sure and decided to look into it further and bring it back before the Board.

Mollie Wilson asked Ms. Bird to talk about the encircling of the residence. Ms. Bird stated they will have more than one vehicle and would like to encircle the house with a driveway. Planning Director Graham stated the HPC's task tonight is to talk about its compatibility with the historic district.

Mollie Wilson stated looking at the configuration she does not believe that anyone else has anything like that and it is just not part of our historic district; nobody else wraps around their house.

Motion made by Mike Ratkowski, seconded by Jon Ring, to deny the request to encompass the house with a paved drive structure which is non-conforming to similar properties in the Aberdeen Historic District. Motion unanimously carried.

Motion by Jon Ring, seconded by Dell Crumpton, to table the redesign and resurface of the driveway until a complete plan is submitted. Motion unanimously carried.

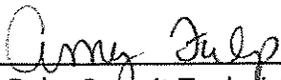
4. Other Business

- a. Friends of the Library representatives Ken Byrd and Barbara Allred to discuss properties in the Historic District. They intend to share the vision of their committee and ask questions.

Ken Byrd gave a presentation concerning a new library in Aberdeen and asked for suggestions and concerns on any property, particularly in the historic district.

5. Adjourn

A motion was made by Dell Crumpton to adjourn the meeting. Motion unanimously carried.



Amy Fulp, Permit Technician
Minutes were completed in
Draft form on January 14, 2015



Mollie Wilson, Vice Chairperson
Minutes were approved
on January 26, 2015