

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Mims, to approve the consent agenda as presented. Motion unanimously carried 5-0.

4. Informal Discussion and Public Comment

a. Fire Department Promotions: Fire Chief Phillip Richardson presented recent promotions at the Aberdeen Fire Department to the following: Fire Captain Alan Holmes, Fire Lieutenant Matt Dawkins, and Fire Lieutenant Seth Yarborough.

b. Letter from NAACP: Mayor Farrell distributed a copy of the letter he received from the NAACP to each of the Board members for their review.

c. Scott Brown, Shepherd's Ridge Subdivision.

Scott Brown stated he is here on behalf of the Bill Clark Homes Subdivision project. Mr. Brown stated he would like to request on behalf of his client that the public hearing be continued this evening, and not delayed to a future meeting. Mr. Brown stated some minor revisions have been made to the plans and he would like to review those with the Board.

5. Financial Report

Manager Zell stated at the end of November 2014, the General Fund was \$513,633. Manager Zell highlighted the sales tax revenue which was absolutely one of the best months ever. Manager Zell stated July – October sales tax revenue has been received now, and for those 4 months, we are \$84,000 ahead of those same 4 months last year. For the Water/Sewer Fund, bottom line for November was \$55,705.

6. Old Business

None

7. Public Hearings and New Business

Manager Zell stated all of the water experts have been taken care

Continuation of Public Hearing for Conditional Use Permit #14-05

submitted by Bill Clark Homes.

There will be a pre-bid conference at the site for the parking lot.

Mayor Farrell stated he has been advised that Bill Clark Homes has submitted a revised plan and additional material to the Planning Department. However, the material has not been reviewed by Planning staff yet. The Mayor stated he does not feel it would be appropriate to hold the public hearing on this matter without having all available evidence in hand. Mayor Farrell stated he would entertain a motion to delay this continued public hearing to the January Board Meeting.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Dannelley, to continue the public hearing to the next regularly scheduled Board Meeting due to the need for Planning staff to review the newly submitted information related to this project. Motion unanimously carried 5-0.

b. Consider approval of 2015 Meeting Schedule.

Planner Martin stated the job creator portion of the sewer

Manager Zell stated a meeting calendar for 2015 is before each Board member for review. The 2015 meeting schedule would change the meeting dates to the 2nd and 4th Monday of each month, so that the Town attorney would be available to attend meetings when necessary. Mayor Pro-tem Thomas stated he would rather change the meeting dates, than change attorneys. Commissioner Mims asked if the originally scheduled special presentation scheduled for January 5, 2015 could still take place that evening. Manager Zell stated yes, if a special called meeting was scheduled for January 5, 2015. Commissioner Mims stated he would check and see if the special presentation from Mission Critical Partners could be rescheduled for January 12, 2015.

A motion was made by Commissioner Mims, seconded by Commissioner Goodwin, to approve the 2015 meeting schedule. Motion unanimously carried 5-0.

8. Other Business

a. Update on PARTF Grant for Ray's Mill Pond.

Manager Zell stated all of the water aspects have been taken care of except for the pier. Manager Zell stated it should not take more than a week to build the pier. Manager Zell stated tomorrow morning at 10:00 a.m., there will be a pre-bid conference at the site for the parking lot, driveway, building of trail, etc. On December 30th at 2:00 p.m., the bids will all be in for review. Mayor Pro-tem Thomas asked if the other structure on the property has to be torn down. Manager Zell stated no, the other structure can be used for storage. Manager Zell stated once the project is finished, he will be turning over the park to Parks & Recreation to manage.

b. Quarterly Update on Grants.

Planner Martin stated this is a quarterly update of grants that are off schedule. Planner Martin stated all grants are on schedule with exceptions for the following three:

- ITPP-Sewer Improvements
- Building Reuse Grant - Project Huggies
- Meridian Expansion Project

Planner Martin stated the job creation portion of the Sewer Improvements grant is off schedule. Planner Martin stated the Building Reuse grant is off schedule due to the job creation – they have committed to hiring 35 full-time jobs, and 14 are in the process of being converted from part-time to full-time. Planner Martin stated those employees that are in transition from part-time to full-time employment are considered to be in a “hopper”. Commissioner Dannelley asked how many employees in the “hopper” status have transitioned to full-time status. Commissioner Dannelley stated going forward, he would recommend that only jobs that completely meet the grant requirements be reported. Planner Martin stated he could see where it would be misleading to report jobs that are in the hopper. Planner Martin stated currently the full-time jobs are at 53, but 81 are needed to comply with the grant.

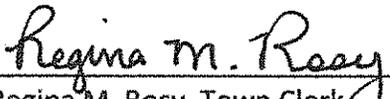
Planner Martin stated the Meridian Expansion project is also off schedule due to no funds being expended yet, and no jobs have been created yet. Planner Martin stated the scope of the project has been revised, and the Brownfields project paperwork process has been completed which took approximately 1 year to complete. Commissioner Dannelley stated he is hopeful that the next quarterly update will have more progress made on this grant.

c. Other topics for discussion.

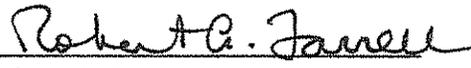
Mayor Farrell commended all of those that were involved in the Aberdeen parade this past Saturday. Mayor Farrell stated the Reindeer Fun Run was held a couple weeks ago and was a huge success with over 2,000 runners. Mayor Farrell wished everyone a happy holiday. Commissioner Mims mentioned he would be interested in Town staff having an annual Holiday Celebration each year with all Town departments attending one event. Commissioner Mims stated he will be bringing this up again during the budget planning process.

9. Adjournment

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to adjourn the Board Meeting. Motion unanimously carried 5-0.


Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on December 15, 2014


Robert A. Farrell, Mayor

Minutes were approved
on January 26, 2014

Other topics for discussion:

Meyer family congratulated all of those that were involved in the celebration during the past Saturday. Meyer family stated the celebration was held a couple weeks ago and was a huge success with over 1000 in attendance. Meyer family wished everyone a happy birthday. Commissioner Vito mentioned he would be interested in Town staff having an annual Holiday Celebration each year with all Town departments attending one event. Commissioner Vito stated he will be bringing this up again during the budget planning process.

Adjournment

A motion was made by Mayor Patrick Murray, seconded by Commissioner Gendry to adjourn the Board Meeting. Motion unanimously passed 7-0.


Robert A. Kelly Mayor


Robert M. Kelly Town Clerk

Minutes were approved
on January 28, 2014

Minutes were certified in
draft form on January 15, 2014