

Minutes  
Regular Meeting  
Aberdeen Historic Preservation Commission

September 22, 2014  
Monday, 5:00 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

The Aberdeen Historic Preservation Commission met on Monday, September 22, 2014 at 5:00 p.m. for a Regular Meeting. Members present were Ernestine Chapman, Jon Ring, Mollie Wilson, and Kam Hurst. Others in attendance were Planning Director Pamela Graham, Planner Jae Kim, and Cheryl Pompliano.

1. Planning Director Graham called the meeting to order at 5:06 p.m.

2. Approval of Minutes

a. Regular meeting on June 23, 2014.

Mollie Wilson made a motion, seconded by Jon Ring, to approve the minutes from the meeting of June 23, 2014. Motion unanimously carried.

3. New Business

All parties who would like to give evidence or testimony were sworn in before doing so.

a. Consideration of Certificate of Appropriateness COA #10-78 for an addition of a printed awning on the front of the building at 114 N Poplar Street.

Planner Kim and the applicant, Cheryl Pompliano gave a brief introduction on COA #10-76, while discussing some of the materials submitted for the HPC members to review. She discussed the printing of her business name on the front edge of the awning.

Mollie Wilson asked if the awning will cover the front window and door and the applicant answered yes. In addition, she asked about the clearance of the hanging of the awning. Director Graham stated that the building inspector would inspect that when the installation occurs after they pull a permit to install.

Ms. Pompliano confirmed Jon Ring's statement of the fact that the awning is composed of an aluminum frame.

Motion 1 made by Jon Ring, seconded by Mollie Wilson, that the applicant's proposal is compatible with the historic aspects of the Aberdeen Historic District with respect to the following criteria:

- Materials to be used (texture and patterns, color of authorized)
- Structural condition and soundness.

Motion unanimously carried.

#### 4. Other Business

##### a. Guideline Updates

Director Graham stated that the consultant had finished the last set of revisions on the guidelines. He worked with the comments that Director Graham and the State Historic Preservation Office sent him. The last payment was sent out to the consultant for his work and the town has applied for the last reimbursement from the State Historic Preservation Office for the grant amount. Director Graham printed out one copy of the guidelines and is willing to email out the final copy to anyone that wants one. One last round of revisions will be made to take care of the request from the Board of Commissioners (BOC) before it is placed before them for adoption. She stated that if there are any concerns or issues with the document, she would need to know it within the next few weeks.

Jon Ring asked what the BOC requested in changes to the guidelines. Director Graham answered that it was streamlining the business signage approval process to make it less complicated for downtown business owners and some exterior changes that were not visible from the street. Director Graham stated that she was looking at other communities that address those issues by staff approval and pulling their language because they would have been approved by the State Historic Preservation Office as well.

Director Graham wanted to make clear that this request or change was not intended to diminish the authority of the HPC. Instead, it was to help streamline the process for businesses and not cause any unreasonable burdens to those wanting to come to Aberdeen. She reiterated that the task of the HPC was to help protect the resources, which are the buildings and character of the district itself.

Discussion surrounded past issues and delays for business signage with the HPC. Director Graham stated that she specified to the consultant to take out

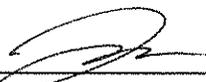
language regarding "highly stylized" when it came to restrictions on certain types of signage for the historic district as it is too subjective.

The HPC discussed the Preservation NC Conference that was being held on October 8-10, 2014.

Staff and the HPC members discussed the need to find interested applicants to fill spaces on the commission.

5. Adjourn

A motion was made by Jon Ring to adjourn the meeting, seconded by Mollie Wilson. Motion unanimously carried.

  
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Jae Kim, Planner  
Minutes were completed in  
Draft form on 11/21/14

  
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Mollie Wilson, Vice Chairperson  
Minutes were approved  
on 11/24/14

