

Minutes
Regular Board Meeting
Aberdeen Town Board

August 18, 2014 Robert N. Page Municipal Building
Monday, 6:00 p.m. Aberdeen, North Carolina

The Aberdeen Town Board met Monday, August 18, 2014 at 6:00 p.m. for the Regular Board Meeting. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Pat Ann McMurray, Joe Dannelley, Buck Mims, and Eleese Goodwin. Staff members in attendance were Planning Director Pam Graham, Planner Jae Kim, Planner Daniel Martin, Town Manager Bill Zell, Assistant Public Works Director Harold Watts, Fire Chief Phillip Richardson, Town Clerk Regina Rosy, and approximately 10 Aberdeen Firefighters. Reporter for the Pilot Ted Natt, Tony Patnode, Maurice Holland, Sr., Barbara Allred, and Kenneth Byrd were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 6:00 p.m.

1. Call to Order

a. Pledge of Allegiance.

Mayor Farrell asked everyone to please stand for the pledge of allegiance.

2. Setting of the Agenda

Director Graham stated staff is recommending that Item 7c be removed from the agenda. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Dannelley, to approve the setting of the agenda as amended. Motion unanimously carried 5-0.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Closed Session on May 17, 2014, Regular Board Meeting on June 16, 2014, Special Called Meeting on June 30, 2014, and Work Session on August 4, 2014.

Commissioner Dannelley pointed out several changes to be made to the minutes. A motion was made by Commissioner Mims, seconded by Mayor Pro-tem Thomas, to approve the consent agenda as amended. Motion unanimously carried 5-0.

4. Informal Discussion and Public Comment

- a. Introduction of new Fire Department Employees and Promotion.

Fire Chief Phillip Richardson introduced two new firefighters that have recently been hired – Austin Moss and Austin Tibboel. Chief Richardson also presented Gary Blue as the new Deputy Fire Chief.

Richard Ray stated he is appreciative the Board has agreed to make Ray's Mill Pond into a park.

5. Financial Report

No financial report this month – first financial report for Fiscal Year 2014-2015 will be presented 10/20/14.

6. Old Business

- a. Planning Board Appointments.

Director Graham stated after researching recent appointments, it was discovered that Richard Gergle is not eligible to serve on the Planning Board because he does not live in Aberdeen's city limits, nor ETJ. Director Graham stated Sarah Ahmad has graciously agreed to serve as long as she is needed, until a replacement is found. A motion was made by Commissioner McMurray to move Ron Utley from an alternate Planning Board member to a regular member, and then consider filling the alternate position. Motion died for lack of a second. Commissioner Mims stated he is going to contact a gentleman he knows that is interested in serving. Commissioner Dannelley stated he would prefer to receive advance notice of these types of decisions.

7. Public Hearings and New Business

a. Public Hearing on Midway Gardens Grant Close-Out.

Mayor Farrell opened the public hearing on the Midway Gardens Grant Close-out.

Tony Patnode, project manager for Hobbs, Upchurch and Associates, stated all 14 homes for this grant have been completed and all homes are occupied by low to moderate income families. Mr. Patnode stated grant dollars paid for engineering design of sewer improvements, administration of the grant, street improvements, and the water line that was put in. Mr. Patnode stated \$141 is leftover from this grant. Mr. Patnode stated close out documentation has been prepared and is ready for signature by the Mayor. Mr. Patnode stated all final documentation needs to be submitted to DCA no later than September 29, 2014. Mayor Farrell stated Midway Gardens is a wonderful neighborhood and he thanked Mr. Patnode for his work on this project.

With no further discussion, Mayor Farrell closed the public hearing on the Midway Gardens Grant Close-out.

b. Public Hearing Regarding the Closure of a Portion of Morehead Avenue.

Mayor Farrell opened the Public Hearing Regarding the Closure of a Portion of Morehead Avenue.

Director Graham stated the applicant's survey that was presented and the GIS map do not match. After researching the property further, it was discovered that there is another adjoining property owner that needs to be notified of this process before moving forward. Director Graham stated there is additional right of way involved in this process. Director Graham recommended that the Board table this item and continue the public hearing to September 15, 2014 until further research can be conducted. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Dannelley, to table this public hearing to September 15, 2014 and continue the public hearing at that time. Motion unanimously carried 5-0.

- c. A Resolution Ordering the Permanent Closing of a 500 lineal feet portion of Morehead Avenue.

Item removed from the agenda.

8. Other Business

a. Grant Updates

(1) Midway Gardens Grant - #10-C-2207

Planner Martin stated the close out date for Midway Gardens Grant is 9/29/2014. All activities are on schedule.

(2) 2011 SBEA Grant #11-C-2331

Planner Martin stated the close out date for this grant is 4/16/2015. All activities are on schedule.

(3) 2012 SBEA Grant #12-C-2438

Planner Martin stated the close out date for this grant is 1/19/2016. Activities are currently pending for this grant. The three businesses assisted with this grant include Meridian Zero Degrees, Specialized Services and Personnel, and One Eleven Main and they are all authorized to begin utilizing money from this grant.

(4) Berkley Phase 3 Sewer Grant - #12-C-2510

Planner Martin stated the close out date for this grant is 4/17/2016. Planner Martin stated we are currently in the design phase for this project and also at the income verification stage of the project.

(5) ITPP – Sewer Improvements Grant - #07-D-2451

Planner Martin stated the close out date for this grant is 2/6/2015. Planner Martin stated all activities are on schedule and we are just waiting for the job creation to take place.

(6) Building Reuse Grant (Project Huggies) - #2013-125-60501-118

Planner Martin stated the close out date for the grant is 2/27/2015. Planner Martin stated all activities are on schedule and we are just waiting on the job creation to take place.

(7) Building Reuse Grant (Meridian Expansion Project) - #2013-088-60501-118

Planner Martin stated a progress report was submitted this month. Planner Martin stated the scope of the project has changed since the beginning of the grant.

(8) Clean Water Management Trust Fund Grant - #2010-201

Planner Martin stated an extension request was submitted on June 27, 2014 and word was received in July that the extension had been granted. Planner Martin stated the scope for this project has changed since the beginning of the project. Commissioner Dannelley asked how long the grant was extended for. Planner Martin stated 6 months was the extension period.

(9) FY 2014 EPA Brownfields Program

Planner Martin stated the close out date for this grant is 9/30/2017. Planner Martin reviewed the candidates for the proposed Advisory Board which include Richard Gergle, Tim Marcham, Raymond Lee, Rickie Monroe, and Daniel Martin. Commissioner Mims asked if there is a representative from the Fire Department that would be willing to serve on this Advisory Board. Director Graham stated staff will reach out again to see if someone from the Aberdeen Fire Department would be willing to serve. Commissioner Dannelley asked if this is a monthly commitment. Director Graham stated initially yes, this Advisory Board will be a monthly commitment. Director Graham stated the purpose of this grant is to assess what we have, and make recommendations on how remediation might occur, but it is not to remediate.

Commissioner Dannelley stated he would be okay with a quarterly update on grants, unless there are grants that are off

schedule. Manager Zell stated DCA requires monthly updates, so they can be listed as “on schedule”, and just the grants that are off schedule can be explained. Planner Martin stated actually reporting procedures have now gone to quarterly reporting instead with DCA, so in the future he will plan to list each of the grants on the agenda and ones listed as on schedule will not be discussed, but grants off schedule will be discussed.

b. Update on PARTF Grant for Ray’s Mill Pond.

Manager Zell stated an updated budget for the project has been established and he has made a copy for each Board member. Manager Zell stated since the last Work Session, the bathroom building has been removed. Total project cost, counting contingency, has went to \$236,297.12. Manager Zell stated the Town’s match is \$56,297.12. Site Solutions is prepared to move forward with the project. The Fire Department is getting the state # tomorrow and a date will be set to burn the facility for a training project. Manager Zell stated the grading of the property and the water quality issues (dredging and pier) will be completed prior to the grant deadline of March 30th and if an extension is needed enough progress will be shown to warrant it. There was some discussion about the possibility of a gentleman moving the house in the next couple of weeks – Manager Zell stated if the house can be moved in the next 2 weeks, then that is fine. But otherwise, the house will be burned as planned, so the grant is not compromised. Commissioner Dannelley asked if the expectation is by the next Work Session, the house will either be moved or burned.

Commissioner McMurray stated she has had 6 people call her and thank the Board for taking over the Malcolm Blue Farm.

d. Commissioner Mims asked if there is any progress on the money allocated in the budget for downtown plantings and beautification. Director Graham stated there is a downtown development budget and an appearance and beautification budget. Director Graham stated new benches and trash cans have been purchased to coordinate with the planters. Director Graham stated the inventory will be built on each year. Commissioner Mims stated when the

downtown is beautiful and vibrant, it is a good thing for the entire Town.

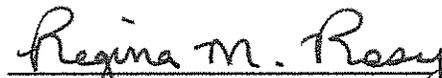
9. Closed Session pursuant to N.C.G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, to go into Closed Session pursuant to N.C.G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee. Motion unanimously carried 5-0.

The Board returned from Closed Session. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to open regular session. Motion unanimously carried 5-0.

10. Adjournment

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to adjourn the Board Meeting. Motion unanimously carried 5-0.


Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on August 18, 2014


Robert A. Farrell, Mayor

Minutes were approved
on September 15, 2014

