

Minutes
Regular Board Meeting
Aberdeen Town Board

September 9, 2013
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, September 9, 2013 at 6:00 p.m. for the Regular Board Meeting. Members present were Mayor Elizabeth B. Mofield, Mayor Pro-tem Robbie Farrell, and Commissioners Pat Ann McMurray, Jim Thomas, Alan Parker, and Walter Wright. Staff members in attendance were Planning Director Pam Graham, Police Chief Tim Wenzel, Deputy Chief Jim Foster, Police Records Clerk Darlene Gates, Captain Carl Colasacco, Senior Investigator Craig Armstrong, Investigator Oliver Reilly, Parks and Recreation Director Leigh Baggs, Community Development Planner Jae Kim, Planner Jane Tercheria, Town Manager Bill Zell, and Town Clerk Regina Rosy. Bill Lester, John Boesch, Tim Marcham, Ron Utley, Kenneth Byrd, and Ted Natt, Reporter for the Pilot, were also in attendance for the meeting.

Mayor Mofield called the meeting to order at 6:00 p.m.

1. Call to Order

a. Pledge of Allegiance.

2. Setting of the Agenda

A motion was made by Commissioner Thomas, seconded by Commissioner Parker, to approve the setting of the agenda as presented. Motion unanimously carried.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

a. Minutes of Regular Board Meeting on August 12, 2013, Closed Session on August 12, 2013, and Special Called Meeting on August 19, 2013.

A motion was made by Commissioner Wright, seconded by Commissioner Thomas, to approve the consent agenda as presented. Motion unanimously carried.

4. Informal Discussion and Public Comment

a. Introduction of Police Chief, Timothy Wenzel.

Town Manager Bill Zell stated notification was received from the State of NC this afternoon at 4:30 p.m. that Tim Wenzel can officially be sworn in as Police Chief for the Town of Aberdeen. Town Clerk Regina Rosy swore in Police Chief Timothy Wenzel. Town Manager Zell presented Chief Wenzel with his badge to wear as Chief of Police.

b. Presentation from John Boesch, 1st Vice President of the Military Officers Association of America, Sandhills Chapter.

John Boesch stated he is here this evening on behalf of the Military Officers Association of America, Sandhills Chapter, and asking for Aberdeen's support of an important program benefitting Moore County veterans. Mr. Boesch discussed the MOAA and how they contribute to the community. Mr. Boesch stated to help with the shortfall of funds for the veterans support groups, MOAA will produce a patriotic concert at Robert E. Lee Auditorium at Pinecrest High School on Sunday, November 10, 2013. Mr. Boesch stated the primary purpose of the concert is to raise funds for the DAV and other organizations in Moore County who are assisting veterans. Mr. Boesch stated the secondary purpose is to enhance public awareness of veterans' needs and issues in Moore County. Mr. Boesch stated estimations are that the concert can be produced for \$6,000. Mr. Boesch stated the Village of Pinehurst has already agreed to provide \$2,000 for the concert, and he is asking Southern Pines and Aberdeen to each provide \$2,000 as well. Mr. Boesch stated MOAA will appreciate any and all possible assistance in helping to make this event a success.

Mr. Boesch stated he is also requesting that Aberdeen consider a Proclamation for November 9-11, 2013, proclaiming that weekend as Veterans' Weekend in Aberdeen, North Carolina. Mayor Mofield asked where tickets can be purchased for the concert. Mr. Boesch stated tickets are not yet available, but Kangaroo gas stations will be offering the tickets for sale.

A motion was made by Commissioner Thomas, seconded by Commissioner McMurray, to approve a \$2,000 donation to the MOAA concert event. Motion unanimously carried.

c. Recognition of Outgoing Board Members.

- (1) Owen Gallagher
- (2) Graylin King
- (3) Dell Crumpton
- (4) Wayne Clay

Planning Director Graham stated she was not able to get these members here this evening. The Board agreed to table this item to the October Board Meeting.

- d. Manager Zell stated he and Mayor Pro-tem Farrell attended the "State of the US House" event hosted by the Chamber in August.

5. Financial Report

Manager Zell stated the first financial report will not be presented until October.

6. Old Business

7. New Business

- a. Selection of Firm for Architectural Drawings and Services on the Ray's Mill Pond Park Project.

Parks & Recreation Director Leigh Baggs stated the Board members have received the minutes from the meeting with the presentations and also a comparison between the four firms for the Board's review. Mayor Mofield stated she would prefer to discuss this item at the next Work Session so the Board can review each of the firms and spend more time discussing this selection. Director Baggs stated she would prefer discussing this in a Work Session as well. Manager Zell stated the next Work Session will be held on October 3, 2013.

- b. Agreement to Furnish Professional Administrative Services for the Berkley Phase 3 Sewer Project.

Planner Kim stated Bill Lester with LKC is here this evening and the recommendation from Town staff is to select LKC as the consultant to administer the Berkley Phase 3 Sewer Project. Manager Zell stated the amount of this grant is \$736,000 and the administration of the grant is \$50,000. Commissioner Wright asked Mr. Lester if \$50,000 was reasonable for the administration of this grant. Mr. Lester stated \$60,000 has been budgeted for the administration of the grant, so that will still allow \$10,000 to be used for legal notices, staff training, etc.

A motion was made by Commissioner Wright, seconded by Commissioner McMurray, to approve the administration contract between the Town of Aberdeen and LKC Engineering for the Berkley Phase 3 Sewer Project. Motion unanimously carried.

c. Consider Appointments to Planning Board.

- (1) Consider reappointment of Johnny Ransdell – Term to Expire June 2016.
- (2) Consider Tim Marcham be moved from Alternate to Regular Board Member to finish remainder of Graylin King's term – Term to expire June 2015.
- (3) In-Town Member – Term to Expire June 2016.
- (4) In-Town Alternate Member - Term to Expire June 2014. (This motion would be in the event of Tim Marcham's appointment as a Regular Member– Should Tim Marcham not be appointed as a Regular Member, an appointment would be needed for Graylin King's remaining term and Mr. Marcham would remain as an In-Town Alternate)

Commissioner McMurray nominated Johnny Ransdell for reappointment (term to expire June 2016), Kelvin Watson (term to expire June 2014), Kenneth Byrd (term to expire June 2016), and Tim Marcham be moved from alternate to Regular Board Member (term to expire June 2015). No other nominations were presented. Mayor Mofield asked for a vote on the nominations, and all Board members were in favor.

d. Consider Appointment to Historic Preservation Commission.

- (1) Member – Term to Expire June 2017.

Commissioner McMurray nominated Ernestine Chapman to serve on the Historic Preservation Commission with a term to expire June 2017. No other nominations were presented. Mayor Mofield asked for a vote on the nominations, and all Board members were in favor.

e. Consider Appointments to Appearance & Beautification Commission.

- (1) Consider reappointment of Gail Clay – Term to Expire March 2016.

Commissioner McMurray nominated Gail Clay for reappointment. No other nominations were presented. Mayor Mofield asked for a vote on the nominations, and all Board members were in favor.

- (2) Member – Term to Expire March 2016.

Commissioner McMurray nominated Bonnie Markovich. No other nominations were presented. Mayor Mofield asked for a vote on the nominations, and all Board members were in favor.

f. Budget Amendment for Pactiv's Building Grant Proceeds.

Manager Zell stated this is the Rural Center Grant that the Town received earlier this year to do roof repairs in the amount of \$175,000. Manager Zell stated this budget amendment is to record the receipt and expense of the grant proceeds. A motion was made by Commissioner Wright, seconded by Commissioner Parker, to approve the Budget Amendment for Pactiv's Building Grant Proceeds. Motion unanimously carried.

8. Other Business

Manager Zell stated he and Planning Director Graham have discussed tabling items 8a and 8b until the Work Session on October 3, 2013.

a. Potential Future Uses of A.P. Johnson's Property on Wayland Street.

Tabled to Work Session on October 3, 2013.

b. Master Sign Plan – Phase 1 Implementation.

Tabled to Work Session on October 3, 2013.

c. Update on Operation Finally Home Project.

Planning Director Graham gave an update on the Operation Finally Home Project. Director Graham stated building plans have already been submitted. October 4th at Pinecrest High School will be the kickoff event and the Golden Knights will jump out of planes and land, and the blueprints will be delivered by airplane. October 5th will be the groundbreaking.

d. Creating Healthy Communities Meeting.

Planning Director Graham gave a brief overview of the Creating Healthy Communities meeting she attended.

e. Mayor Mofield stated she thanks all of those members that serve on committees for the Town of Aberdeen and volunteer their time. Mayor Mofield stated anyone interested in serving can fill out an application.

f. Manager Zell stated the Citizen's Academy Program will begin on Tuesday, September 17th.

9. Adjournment

A motion was made by Commissioner Wright, seconded by Mayor Pro-tem Farrell, to adjourn the meeting. Motion unanimously carried.

Regina M. Rosy
Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on September 9, 2013

Elizabeth B. Mofield
Elizabeth B. Mofield, Mayor

Minutes were approved
on October 14, 2013