

Minutes  
Work Session  
Aberdeen Town Board

September 1, 2011  
Thursday, 5:30 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

The Aberdeen Town Board met Thursday, September 1, 2011 at 5:30 p.m. for the Work Session. Members present were Mayor Elizabeth B. Mofield, Mayor Pro-tem Robbie Farrell and Commissioners Pat Ann McMurray and Walter Wright. Staff members in attendance were Planning Director Kathy Liles, Public Works Director Rickie Monroe, Town Manager Bill Zell, and Human Resources Specialist Jamie Dockery. Others in attendance were Tim Marchum, Maurice Holland, Warren Wooten, Karen Ray-Thomas, and Nina Walker .

Mayor Mofield called the meeting to order at 5:37 p.m.

1. Preliminary Construction Cost Estimate for Southwest Interceptor and Regional Pump Station.

Town Manager Zell explained the differences between the two maps that were given to the Board. The first map is a gravity sewer line, which does not include a pump station, is estimated at \$962,200 for total project. The second map, which includes a pump station and gravity lines, is estimated at \$860,300 for the total project. Commissioner McMurray asked about the 3 lane road future development of Roseland Road and if the lines would be ok. Public Works Director Monroe stated that the lines would be at the farthest edge of the right of way. Mayor Mofield wanted to know exactly why this needs to be done. Director Monroe stated the lines can eventually serve all the future property developments from Sandpit Road to Shepherd's Trail. Mayor Mofield asked if the funds are available for this. Manager Zell stated that \$1.7 million is available in the water & sewer fund balance. Mayor Pro-tem Farrell asked about the engineer drawings. Director Monroe stated the Town would receive a not to exceed cost from the engineers for the design. Director Monroe state the design usually takes 4-6 months and an additional 1-2 months for the State to approve it. Most lines will run in right of way with the exception of the pump station which would need an easement at Shepherd's Trail. Commissioner Wright asked if the County would still be willing to help with the engineering. Mayor Mofield asked if this idea was to be abandoned what the developers would do. Director Monroe stated it would probably deter builders from building subdivisions. Mayor Mofield stated this item needs to be put on the agenda for more discussion for later.

2. Water Service Agreement with Hoke County.

Director Monroe stated Hoke County wants to enter into a contract with the Town of Aberdeen for emergency connection. Hoke County's main source of water is isolated on this side of the Hoke County and the County plans to completely shut down the tower this Fall for 3 months of maintenance. They will need to get the water for their customers from Aberdeen. The emergency connection contract will be for 50,000 gallons per day with the exception of the 3

month maintenance period. During this period the contract will be for 200,000 gallons per day. This amount will not affect the Town of Aberdeen citizens since the water usage is lower in the Fall. The Hoke County line is on the other side of the road from Well 18. Hoke County will pay for all connections and lines and anything else dealing with the project. The price for the bulk water is the same bulk rate as Moore County and Southern Pines.

3. Proposed Ordinance and Text Amendments to the Aberdeen Unified Development Ordinance.

Planning Director Liles stated this is just a clean up of the UDO and the information was already discussed at previous meetings. There was no further discussion.

4. Request to submit a CDBG Talent Enhancement Capacity Building Grant.

Director Liles stated the purpose of the CDBG Talent Enhancement Capacity Building Grant is to gain the training and knowledge for grant writing and to develop a partnership with SCAP to apply for CDBG grants that are available. There are 2 grants left. Director Liles introduced Warren Wooten, project coordinator with the Wooten Company. Mr. Wooten explained his role in the company and dealing with SCAP. Nina Walker, Director of SCAP, was introduced and she explained what SCAP does and their main program is the Section 8 program. SCAP has been involved with doing housing rehabs in Carthage and other areas. Karen Ray-Thomas, program coordinator at SCAP, focuses on the self sufficiency program. Ms. Thomas explained what she does at SCAP and the projects she has been involved with. Mayor Mofield asked Ms. Thomas who needed to submit for the funding. Mr. Wooten stated Aberdeen actually will need to submit on behalf of SCAP since they are a non-profit group. The total funding available for the training is \$100,000, the Town would receive \$50,000 and SCAP would receive \$50,000. The Talent Enhancement Grant would allow Aberdeen staff to receive training through East Carolina University on grant writing, development, and other grant related topics. The Department of Commerce has not released the programs topics or schedules yet. Manager Zell stated this training will help with projects in the future and save the Town money on future projects. Commissioner Wright asked what will be accomplished once the training is completed. Mayor Mofield stated simple wording makes a difference on grant applications and simple things like this training which will be taught through the use of the Talent Enhancement Grant. The grant can be spent on training, travel, and salary of staff. After completion of the training, the Town will have to apply for a follow up CDBG grant within 15 months but the grant criteria doesn't state that the Town would have to accept a grant if awarded. The Talent Enhancement Grant will bring another partner to the table with working with SCAP. Mayor Mofield stated that she thinks it's a win-win. Director Liles stated that a Public Hearing needs to be held at the September 12th Board Meeting and a Resolution will also need to be approved.

5. Consideration of Rezoning of 13 Parcels from R20-16 to R10-10 in the Midway Community.

Director Liles stated a Public Hearing was held at the August 8 Board Meeting. There was no further discussion. This item needs to be on the Board Meeting agenda as New Business.

6. Amended Agreement with Rural Economic Development Center, Inc. for Southeastern Tool and Die.

Manager Zell stated Southeastern Tool and Die could not meet the 28 job minimum requirement within the time frame. An extension was requested. Enough jobs have not been able to be created due to the economy, although some jobs have been created. The extension is for 1 year only.

A motion was made by Commissioner McMurray, seconded by Mayor Pro-tem Farrell, to approve the Amended Agreement with Rural Economic Development Center, Inc. for Southeastern Tool and Die. Motion unanimously carried.

7. Resolution of Support for Royal Threads Expansion Project.

Royal Threads is applying for a grant for an expansion project. The Town will be involved because the grant and money needs to flow through the Town. Royal Thread is applying for a \$48,000 grant. The total project is approximately \$102,000. The Town does not have to contribute any money. Mayor Pro-tem Farrell asked about time line for this project. Manager Zell stated there is 15 months for project to be completely done.

Motion made by Commissioner McMurray, seconded by Mayor Pro-tem Farrell to approve a Resolution of Support for Royal Threads Expansion Project. Motion unanimously carried.

8. Update to State Transportation Improvement Plan.

The State Transportation Improvement Plan is to show what projects are on the list. Commissioner McMurray stated TARPO will select which projects will be done first. Commissioner Wright asked about a contract with Department of Transportation to do maintenance on US 1. The DOT will only pay what they have in the budget; therefore if the Town did the maintenance they would not be reimbursed the complete cost. Mayor Mofield stated Jamie Boles is willing to meet with the Town and DOT to encourage a more realistic amount for reimbursement of the maintenance. Commissioner Wright wants 6 feet cleared back from road along US 1. Mayor Mofield stated Lee County and Sanford have a contract with DOT on this kind of issue and to check to see what they are paying and see what's in agreement.

9. Joint presentation of the Town of Aberdeen Pedestrian Plan to the Board of Commissioners and Planning Board and authorization to formally submit plan to NCDOT for final approval.

Commissioner Liles stated the Pedestrian Plan has been completed. Greenways, Inc wants to do a formal presentation to the Board of Commissioners and the Planning Board. A joint session will be scheduled for the September 12 Board Meeting.

10. Other Business.

- a. State of the State.

Mayor Pro-tem Farrell and Commissioners McMurray and Wright will attend. Mayor Mofield is a not sure.

b. Surplus Property.

Manager Zell stated this is just for information of the Town property has been destroyed.

c. Allowing Chickens in Town Limits.

Director Liles stated she expects a request will probably be made to revise the text about having chickens in town limits. Commissioner Wright stated something also needs to be done about the aggressive dogs. Mayor Mofield stated that the text amendment needs to included that issues will be addressed if the chickens are causing noise and odor issues.

d. Historic Preservation Commission

Director Liles stated there are issues of with the Historic Preservation Commission during meetings such as abstaining from vote because of disagreement. The Commission will be going to Winston Salem for training to help get the Commission on board to work together.

11. Adjournment.

With no further discussion, a motion was made by Commissioner Wright, seconded by Commissioner Farrell, to adjourn the Work Session. Motion unanimously carried.

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Jamie E. Dockery, HR Specialist

Minutes were completed in  
Draft form on September 2, 2011

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Elizabeth B. Mofield, Mayor

Minutes were approved  
on September 12, 2011