

Minutes  
Regular Board Meeting  
Aberdeen Town Board

April 14, 2011  
Thursday, 6:00 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

The Aberdeen Town Board met on Thursday, April 14, 2011 at 6:00 p.m. for their regular Board Meeting. Members present were Mayor Elizabeth B. Mofield, Mayor Pro-tem Robbie Farrell, and Commissioners Pat Ann McMurray, Alan Parker, Jim Thomas, and Walter Wright. Staff members in attendance were Town Manager Bill Zell, Planning Director Kathy Liles, Planner Pam Graham, and Town Clerk Regina Rosy. Others in attendance were Elease Goodwin, Tim Marcham, and Reporter for the Pilot Tom Embrey.

1. Call to Order

Mayor Mofield called the meeting to order at 6:00 p.m.

Public Hearing

- a. Voluntary Annexation #46-111 submitted by Habitat for Humanity of the NC Sandhills, Inc. for Lots 22R and 24R of Colonial Heights.

Mayor Mofield opened the public hearing on Voluntary Annexation #46-111 submitted by Habitat for Humanity of the NC Sandhills, Inc. for Lots 22R and 24R of Colonial Heights.

Planning Director Liles displayed a map dating back to 1914. Planning Director Liles stated Hwy. 211 and South St. are not even yet on the displayed map. Planning Director Liles stated the LRK # is 50240 and has been subdivided into 2 lots, under one ownership, known as 22R and 24R. Planning Director Liles stated this project was within the Bethune CDBG initial project area but there was not enough money to complete this part of the project.

With no further discussion or public comments, Mayor Mofield closed the public hearing on Voluntary Annexation #46-111 submitted by Habitat for Humanity of the NC Sandhills, Inc. for Lots 22R and 24R of Colonial Heights.

2. Setting of the Agenda

Manager Zell stated Item 6 regarding the Hinesley Property needs to be removed from the agenda because the engineer letter has not been received yet. Manager Zell stated he would like to remove this Item from the agenda. Planning Director Liles stated the engineer letter and the letter from the mold specialist need to be received prior to considering this item.

Commissioner Wright requested to add a discussion about sidewalks under Other Business.

A motion was made by Commissioner Wright, seconded by Commissioner Parker, to approve the setting of the agenda as amended. Motion unanimously carried.

3. Approval of the Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Regular Board Meeting on March 14, 2011, Closed Session on March 14, 2011, Work Session on March 31, 2011, Closed Session on March 31, 2011, and Special Called Meeting on April 4, 2011.

A motion was made by Commissioner Wright, seconded by Commissioner Parker, to approve the consent agenda as presented. Motion unanimously carried.

4. Informal Discussion and Public Comment

Mayor Mofield stated she received a letter from the Kiwanis Club. Mayor Mofield stated she attended the Military Child Day at Aberdeen Lake Park along with Robbie Farrell and Pat Ann McMurray. Mayor Mofield read the letter from the Kiwanis Club thanking the Aberdeen Parks and Recreation Department for their assistance with the event.

Manager Zell stated there is a memorandum at each Board member's desk from Attorney T.C. Morphis regarding the tree conservation house bill. Manager Zell stated this item will be added to the agenda for the Work Session.

5. Financial Report

Manager Zell stated the General Fund at the end of March was \$458,313 to the good. Manager Zell stated revenues are coming in well, he just hopes they continue. Manager Zell stated we are well ahead of last year's numbers. Manager Zell stated these last three months are expensive months, because not as many revenues are coming in. Manager Zell stated we are 3.5% ahead of last year's sales tax revenues.

6. Old Business

- a. Ordinance Ordering the Repair or Demolition of the House Located at 1402 Crest Drive, Aberdeen.

Item removed from agenda.

7. New Business

- a. Annexation Ordinance #46-111 submitted by Habitat for Humanity of the NC Sandhills, Inc. to Extend the Corporate Limits of the Town of Aberdeen for Lots 22R and 24R of Colonial Heights.

A motion was made by Commissioner Wright, seconded by Commissioner McMurray, to approve Annexation Ordinance #46-111 submitted by Habitat for Humanity of the NC Sandhills, Inc. to Extend the Corporate Limits of the Town of Aberdeen for Lots 22R and 24R of Colonial Heights. Motion unanimously carried.

- b. Zoning Code Text Amendment #11-01 regarding amendments to the Downtown Retail Overlay District.

- (1) Ordinance Amending the Town of Aberdeen Downtown Retail Overlay District.

A motion was made by Mayor Pro-tem Farrell, seconded by Commissioner Thomas, to approve an Ordinance Amending the Town of Aberdeen Downtown Retail Overlay District. Motion unanimously carried.

- (2) Resolution Regarding Plan Consistency.

A motion was made by Commissioner Parker, seconded by Commissioner Wright to approve the Resolution Regarding Plan Consistency for ZA #11-01 stating the amendment is consistent with the Town of Aberdeen 2030 Comprehensive Land Development Plan and the amendment is reasonable and in the public interest. Motion unanimously carried.

- c. All American City Designation Process

Manager Zell stated Ron and Gary Niland came previously to a meeting regarding the Civic Index and All American City Designation process. Manager Zell stated he would like clarification on if the Board is interested in the civic index process, or would the Board prefer to just send in the application. Commissioner Wright asked what the cost would be. Manager Zell stated the cost would be about \$6,000 for travel costs for Ron and Gary Niland. Mayor Pro-tem Farrell asked what would the Town get out of doing the civic index process. Manager Zell stated a group of citizens would serve as a committee to determine strengths, weaknesses, and produce ideas on how to improve the Town. Mayor Pro-tem Farrell asked if the civic index is required to submit the application for All American City. Manager Zell stated no, it is not required. Commissioner Wright asked if the citizens hadn't already gone through this process just a few years ago. The Board members agreed they thought something similar had just recently been done. Commissioner McMurray asked how many people would

need to serve on the panel for this process. Planning Director Liles stated the goal is to get 10-15 people to serve on this committee. Manager Zell stated the civic index is not required, but Aberdeen has to tell a story of why they deserve this award. Mayor Mofield stated she already knows what Aberdeen's strengths and weaknesses are, without having to go through this process. Commissioner Wright stated he believes this \$6,000 could be spent more wisely. Planning Director Liles stated the application will be placed in the work session packets for the Board's review.

d. Contract to Audit Accounts.

Manager Zell stated this is the contract the LGC requires the Town to have in place. Commissioner McMurray asked if prices had been increased. Manager Zell stated this past year was about \$34,000 for the audit. Manager Zell stated the current contract is for \$130 per hour. Commissioner Wright asked if more staff time could be used, to avoid some of the cost paid to Dixon Hughes. Mayor Mofield asked Manager Zell to call Dixon Hughes and find out what the Town can do to reduce these costs for this audit. Commissioner Wright recommended holding off on this approval until the next Work Session, after Dixon Hughes has been contacted.

e. Main Street Program.

Manager Zell stated the Board has shown interest in resurrecting our old Main Street Program. Manager Zell stated Ray Ogden is preparing to retire from Partners in Progress on June 30, 2011. Manager Zell stated Ray Ogden has shown interest in working part-time on the Main Street program. Manager Zell stated Ray Ogden would need \$16,000 for this part-time position. Mayor Mofield asked how many hours would he be working. Planning Director Liles stated Ray Ogden would work approximately 10 hours per week, but hours would vary. Planning Director Liles stated Town staff believes he could do a lot for the Business Guild and the downtown area. Mayor Mofield asked if Ray Ogden is experienced with Main Street programs. Planning Director Liles stated no, Ray Ogden does not have experience with Main Street programs, but Ray Ogden believes he could do a great job with the program. Mayor Pro-tem Farrell asked to wait until the Work Session to discuss this item further.

f. Annexation Ordinances for Consideration.

- (1) Annexation Ordinance #46-211 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area A.

Planning Director Liles stated there are several options available to the Board regarding these annexations. Planning Director Liles stated those options include:

- Make a motion to adopt with an effective date of June 30, 2011.
- Make a motion to adopt with an effective date at a later date but no later than May 18, 2012.
- Or do not adopt ordinance to annex.

A motion was made by Commissioner Parker, seconded by Commissioner Wright, to approve Annexation Ordinance #46-211 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area A with effective date of June 30, 2011. Motion unanimously carried.

- (2) Annexation Ordinance #46-311 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area B.

A motion was made by Commissioner McMurray, seconded by Commissioner Parker, to approve Annexation Ordinance #46-311 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area B with effective date of June 30, 2011. Motion unanimously carried.

- (3) Annexation Ordinance #46-411 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area C.

Commissioner Wright asked for additional information on this area and where it is at. Planning Director Liles stated the property owner is Franklin Lupo, the address is 139 Michael Lane, and the property is a single family dwelling.

A motion was made by Commissioner McMurray, seconded by Commissioner Parker, to approve Annexation Ordinance #46-411 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area C with effective date of June 30, 2011. Motion unanimously carried.

- (4) Annexation Ordinance #46-511 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area D.

A motion was made by Commissioner Thomas, seconded by Mayor Pro-tem Farrell, to approve Annexation Ordinance #46-511 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the

General Statutes of North Carolina for Area D with effective date of June 30, 2011. Motion unanimously carried.

- (5) Annexation Ordinance #46-611 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area E.

A motion was made by Commissioner Parker, seconded by Commissioner Thomas, to approve Annexation Ordinance #46-611 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 2 and 3 of the General Statutes of North Carolina for Area E with effective date of June 30, 2011. Motion unanimously carried.

- (6) Annexation Ordinance #46-811 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 3 of the General Statutes of North Carolina for Area Q.

A motion was made by Commissioner McMurray, seconded by Commissioner Parker, to approve Annexation Ordinance #46-811 to Extend the Corporate Limits of the Town of Aberdeen, Under the Authority Granted by Chapter 160A, Article 4A, Part 3 of the General Statutes of North Carolina for Area Q with effective date of June 30, 2011. Motion unanimously carried.

- g. Resolution Authorizing the Advertisement for Bids for the Sale of Certain Property.

A motion was made by Commissioner Thomas, seconded by Commissioner Wright to approve the Resolution Authorizing the Advertisement for Bids for the Sale of Certain Property. Motion unanimously carried.

## 8. Other Business

- a. Garland Horton at Aberdeen & Rockfish.

Commissioner Wright stated he had spoken with Garland Horton at Aberdeen and Rockfish and suggested rails be cut up for a fence at Aberdeen Lake Park. Commissioner Wright stated the process would be to cut up the rails and use them to keep people from driving over the park at Aberdeen Lake Park. Commissioner Wright stated he is hoping to get the Board's approval to move forward on this project. A motion was made by Mayor Pro-tem Farrell, seconded by Commissioner Parker, to have Commissioner Wright pursue the process of obtaining rails from Aberdeen & Rockfish. Motion unanimously carried.

- b. Sidewalks.

Commissioner Wright stated he is not normally in favor of spending extra money unless it is a worthwhile project. Commissioner Wright stated he would like to recommend spending \$34,250 to put sidewalks from Bojangles to Johnson Street and Johnson Street to Hwy 15-501. Commissioner Parker clarified there is currently a sidewalk that stops in front of Bojangles. Commissioner Wright stated there is currently \$1,769,492 of unappropriated fund balance as of June 30, 2010. Commissioner Wright stated \$1,653,202 would still be available after this current year with the purchase of sidewalks. A motion was made by Commissioner Wright, seconded by Commissioner Thomas, to approve a bid for \$34,250 to Sandhills Contractors, Inc to provide sidewalks from Bojangles to Johnson St. and Johnson St. to Hwy. 15-501 Motion unanimously carried.

c. Sign at Aberdeen Lake Park.

Mayor Mofield stated she was wondering about the sign at Aberdeen Lake Park. Mayor Mofield stated 2-3 people have told her since the last meeting that Aberdeen needs to put a sign at the Aberdeen Lake Park so everyone will know what it is. Mayor Mofield stated she would like to see a nice painted sign. Item scheduled for discussion at next Work Session.

9. Adjournment

With no further items for discussion or review, a motion was made by Commissioner Wright, seconded by Mayor Pro-tem Farrell, to adjourn the Board Meeting. Motion unanimously carried.

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Regina M. Rosy, Town Clerk

Minutes were completed in  
Draft form on April 15, 2011

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Robert A. Farrell, Mayor Pro-tem

Minutes were adopted on  
May 9, 2011