

Minutes  
The Regular Meeting of the  
Aberdeen Board of Commissioners

December 14, 2009  
Monday, 6:00 p.m.

Aberdeen Town Hall  
Aberdeen, North Carolina

The Aberdeen Board of Commissioners met Monday, December 14, 2009 at 6:00 p.m. for their regular Board Meeting. Members present were Mayor Elizabeth B. Mofield, Mayor Pro-tem Robbie Farrell and Commissioners Pat Ann McMurray, Donna Shannon, Jim Thomas, and Walter Wright. Staff members in attendance were Town Manager Bill Zell, Fire Chief Phillip Richardson, Parks & Recreation Director Leigh Baggs, and Town Clerk Regina Rosy. Others in attendance were Reporter for the Pilot, Hannah Sharpe, Alan Parker, Carol Wright, Art Parker, Ann Parker, Carlton Cole, S.R. Ransdell, CAP participants, and approximately 15 Aberdeen firefighters.

1. Call to Order

Mayor Mofield called the meeting to order. She welcomed everyone to the meeting.

PUBLIC HEARING

a. Petition for Voluntary Annexation for Academy of Moore.

Mayor Mofield opened the public hearing for petition for voluntary annexation for the Academy of Moore.

Manager Zell stated the Academy of Moore petitioned for voluntary annexation. Manager Zell stated due to the agreement with the Town of Pinebluff, the Town must give 60 days' notice before the Aberdeen Town Board can vote on the annexation. Manager Zell stated the Board will not vote on this item until the January 28<sup>th</sup> Work Session.

S.R. Ransdell stated he is an adjoining property owner, and he is not opposed to the annexation.

With no further discussion, Mayor Mofield closed the public hearing for petition for voluntary annexation for the Academy of Moore.

2. Setting of the Agenda

Manager Zell stated he requested the Board to change Item 7a to delete sections 2, 3 and 4 because the Board only needs to approve the resolution. A

motion was made by Commissioner Wright, seconded by Commissioner McMurray, to approve the setting of the agenda as amended. Motion unanimously carried.

### 3. Approval of the Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Special Called Meeting on November 7, 2009, Minutes of Closed Session on November 7, 2009, Regular Board Meeting on November 9, 2009, Special Called Meeting on November 16, 2009, Closed Session on November 16, 2009 and Work Session on December 3, 2009.

A motion was made by Commissioner Wright, seconded by Commissioner Thomas, to approve the consent agenda as presented. Motion unanimously carried.

### 4. Informal Discussion and Public Comment

- a. Presentation of Certificates to CAP Participants.

Manager Zell explained that for the last five years the Town has held a Citizen's Academy Program for Aberdeen citizens to participate in. Manager Zell stated the program is held on Tuesday evenings for six weeks and Aberdeen citizens learn about the different departments of the Town.

Manager Zell presented certificates to Wilfred Atwell, Hal Harkess, Michael Lashley, and Mollie Wilson. Margaret Given, Anna Hardy, and Chris Kaminsky were not present but did participate in the Citizen's Academy Program.

Michael Lashley stated he learned a lot about Aberdeen during the program and thoroughly enjoyed the program.

Mollie Wilson stated if citizens knew that Town employees cared so much about the Town then they would never move away from Aberdeen.

Manager Zell gave each of the Citizen's Academy Program participants a Town of Aberdeen tote bag to thank them for participating in the program.

b. Presentation on ISO Rating for Fire Department.

Bryant Waters, with the NC Department of Insurance, introduced himself as working under the Office of State Fire Marshal Division. Mr. Waters thanked the Board and the Manager for allowing him to come and present some information to the Town.

Mr. Waters explained the Fire Department survey which is a NC Response Rating System, and a cycle inspection is usually completed every 5-7 years. Mr. Waters explained that the survey results are reviewed and insurance rates are issued for the current district and/or districts being served. Mr. Waters stated the Fire Department Survey was conducted during the week of September 14, 2009. Mr. Waters stated the survey required the help from the Aberdeen Fire Department, Town Staff, Moore County Fire Marshal, and Moore County Staff.

Mr. Waters stated the Aberdeen Fire Department serves 2 districts which are a Municipal District (known as Town of Aberdeen) and a Rural District (unincorporated area known as the Aberdeen Rural Fire District).

After presenting some facts and figures, Mr. Waters displayed what the current classifications are for the Fire Department and what the new classifications would be for the Fire Department effective April 1, 2010.

**Current classification**

Town of Aberdeen – Class 6

Aberdeen Rural – Class 6/9

**New insurance rates effective April 1, 2010**

Town of Aberdeen – Class 4

Aberdeen Rural – Class 5/9

Mr. Waters commended the Fire Department on lowering their ISO rating. He stated in order to improve their rating, staff levels would need to be increased from 3.95 operators on duty to 6.00 to improve the communication item.

Mr. Waters stated insufficient equipment, lack of adequate engine response to portions of the city, and lack of adequate ladder/service response to portions of the city are all additional areas that could be improved to lower the ISO rating. Mr. Waters also stated hydrants should be inspected twice a year and should include operation and test at domestic pressure which would also lower the ISO rating. Mr. Waters thanked everyone for their cooperation during the recent survey.

Mayor Mofield asked when the last time was this survey was completed. Fire Chief Richardson stated this survey was last completed in 1991. Mayor Mofield asked for this information to be placed on the Town's website and TV Station 99. The Board commended the Fire Department for doing such a wonderful job.

c. Recognition of Commissioner Donna Shannon.

Mayor Mofield stated Commissioner Shannon had used good sound judgment on the Board for the last 8 years. Mayor Mofield presented a token of appreciation to Commissioner Shannon by giving her a glass paperweight and a gift certificate to a local downtown merchant.

Commissioner Shannon thanked everyone for allowing her the opportunity to serve on the Town Board for the past 8 years. Everyone in the room applauded Commissioner Shannon for her service to the Town of Aberdeen.

d. Oaths of Office for New Board Members.

Town Clerk Regina Rosy requested Mayor Mofield, Commissioner Wright, and newly elected Commissioner Alan Parker to come up to the podium. Town Clerk Regina Rosy administered the oaths of office for Mayor Mofield, Commissioner Wright, and Commissioner Parker.

5. Financial Report

Manager Zell stated the Town is in the black in both the General Fund and the Water & Sewer Fund. Manager Zell stated the Water & Sewer Fund has been in the black for the past four straight months which is great. Manager Zell thanked the staff for doing an outstanding job with their budgets.

6. Old Business

7. New Business

a. Hobbs Upchurch Document for Approval: Resolution to Arrange Financing.

Manager Zell stated this resolution would allow for financing to fix the Well 12 situation. Manager Zell stated instead of shutting down Well 12, this financing would allow for funding to buy an infiltration unit that would fix Well 12. Manager Zell stated the Town would have to contribute \$180,000. A motion was made by Commissioner Wright, second by Commissioner

Thomas, to approve the resolution to arrange financing to put the infiltration unit on Well 12. Motion unanimously carried.

b. Policy Regarding Utility Billing Collection.

Manager Zell stated some new policies needed to be approved by the Board. Manager Zell stated due to the new billing cycle, these changes need to be approved by the Board. Commissioner Wright recommended putting this item off until the Work Session so the Board can discuss this item further.

8. Other Business

Commissioner McMurray thanked Fire Chief Richardson and the firefighters for all of their hard work at the Fire Department.

9. Adjourn

With no further items for discussion or review, a motion was made by Commissioner Wright, seconded by Commissioner Parker, to adjourn the Board Meeting. Motion unanimously carried.

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Regina M. Rosy, Town Clerk

Minutes were completed in  
Draft form on December 15, 2009

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Elizabeth B. Mofield, Mayor

Minutes were adopted on  
January 11, 2010