

Minutes
Special Called Meeting
Aberdeen Town Board

March 23, 2010
Tuesday, 5:30 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Tuesday, March 23, 2010 at 5:30 p.m. for a Special Called Meeting for the Public Works budget presentation. Members present were Mayor Elizabeth B. Mofield, Mayor Pro-tem Robbie Farrell and Commissioners Pat Ann McMurray, Alan Parker, Jim Thomas, and Walter Wright. Staff members in attendance were Public Works Director Rickie Monroe, Town Manager Bill Zell, and Town Clerk Regina Rosy.

Mayor Mofield called the meeting to order.

Public Works Director Rickie Monroe stated one of this budget needs for Fiscal Year 2010-2011 is two pickup trucks which would be a cost of \$17,524 each and would come out of the Water and Sewer Fund. He stated he also needs a new sewer cleaner trailer mounted which would be a cost of \$63,000.

Public Works Director Rickie Monroe stated he could possibly purchase a couple items during this budget year that are needed which are a sewer jet machine at a cost of \$57,940 and a trailer mounted camera at a cost of \$41,780. Commissioner Wright suggested going ahead and buying these items now while Public Works Director Rickie Monroe could get this cheaper price. Manager Zell stated \$109,000 is available from the budget in fund balance and there is \$50,000 extra available in the Public Works Budget. A motion was made by Commissioner Wright, seconded by Commissioner McMurray, to allow Public Works Director Rickie Monroe to purchase a new trailer mounted camera and trailer mounted sewer cleaner for the Water and Sewer Department at a cost of \$99,720. Motion unanimously carried. Mayor Pro-tem Farrell questioned if this money was currently available in this year's budget. Manager Zell stated there is also \$60,000 available under facility maintenance.

Public Works Director Rickie Monroe also stated he would like to pursue an electronic meter reading system. He stated he felt it would save on gas and equipment. Manager Zell stated you can either drive by and system picks reading up on computer, or a fixed base where the computer is in the building and it receives meter readings on a daily basis without a truck driving by to receive readings. Commissioner Wright suggested getting prices on both systems for the Board to consider. Public Works Director Rickie Monroe stated if the Town purchased one of these systems, his staff would still have to go out once or twice a year to check on the meters so they do not become overgrown.

Public Works Director Rickie Monroe explained to the Board the tons that had been collected the previous week with recycling. He stated there was no major food contamination of the recyclables. Public Works Director Rickie Monroe stated he is getting calls from people with dumpsters, and they want to know why they can't participate with recycling. Public Works Director Rickie Monroe stated people with dumpsters are not paying the Town for garbage pickup. Public Works Director Rickie Monroe stated he called Waste Management and Allied Waste, and asked why they are not offering recycling to their customers. Public Works Director Rickie Monroe stated each of them are working on offering recycling, but currently they do not offer this service. Public Works Director Rickie Monroe stated he is asking for direction from the Board if they are interested in picking up recyclables from customers with dumpsters. Mayor Mofield asked how many businesses are in Aberdeen with dumpsters. Public Works Director Rickie Monroe stated he would have to look into it, but he has been contacted by about eight businesses who are interested in recycling. Manager Zell stated he would like Public Works to research and find out how many businesses this would affect. Commissioner Parker asked if any recycling containers are still available. Public Works Director Rickie Monroe stated they are all gone, but the final shipment of 330 containers is on the way and they are not reserved for anyone. Public Works Director Rickie Monroe suggested charging half price for recycling pickup for non-garbage pick-up businesses which would be \$10.75 for two months. Mayor Mofield felt that was too expensive for two recycling pickups a month, versus six pickups a month for garbage and recycling. Commissioner Parker stated he thought the price should be at least \$10.75 due to the extra work load. Mayor Mofield recommended a \$5 charge per month for a total charge of \$10 per bimonthly billing cycle. The Board agreed with charging \$10 per bimonthly billing cycle for businesses with dumpsters to participate in the curbside recycling program.

Public Works Director Rickie Monroe stated RPZs must be used on irrigation systems. Public Works Director Rickie Monroe stated the State requires the option that is most stringent. Commissioner Thomas wanted to know who is going to enforce the RPZs. Public Works Director Rickie Monroe stated the Town is responsible for enforcing the new ordinance that requires RPZs.

Public Works Director Rickie Monroe stated he had spoken with Jim Foster who works with ICS, and Jim had suggested new Backflow Software to help keep track of RPZs within the Town. Public Works Director Rickie Monroe stated this software will produce work orders as needed and would cost \$4100 which would take care of up to 3,000 records. There are currently only about 800 records, which does not include fire sprinklers. Public Works Director Rickie Monroe would guess there are 1,200-1,400 RPZs right now that would need to be input in the computer. Public Works Director Rickie Monroe stated this RPZ program has begun and now we have to figure out a way to manage it and stay on top of it. Commissioner Thomas felt it would be a better idea to just get the software for 2,000 records because the software will become obsolete very quickly. Commissioner Parker felt an increase of only \$300 for an extra 1,000 records is a good deal. Commissioner Parker stated he thought it might be a better idea to buy the software that allows more than one user to access software at a time. Public Works Director Rickie Monroe stated he didn't feel that would

ever be an issue, but he might be proven wrong one day. Commissioner Thomas stated he felt \$1,000 was a large price increase to allow extra users access at the same time. Public Works Director Rickie Monroe stated this software is for tracking only, and he doesn't see the need to access the software by more than one user at a time. Mayor Pro-tem Farrell asked if this amount would come from the Water and Sewer Fund, and if it was needed this fiscal year. A motion was made by Commissioner Thomas, seconded by Commissioner Wright, to approve the purchase of the Backflow XC2 software in the amount of \$4100 with the amount coming out of the Water & Sewer Fund. Motion unanimously carried.

Public Works Director Rickie Monroe next described the Four Log Treatment to the Board which is another new State requirement. Public Works Director Rickie Monroe explained what the new requirements would require for water sampling. He explained the need for a new water sampler on staff. Public Works Director Rickie Monroe stated Heather Williams had been hired, and she would be going to school for her license so that she could begin water sampling. Public Works Director Rickie Monroe stated if Moore County ever has a bad water sample, then more sampling has to be done from the Town of Aberdeen wells.

Public Works Director Rickie Monroe stated another project that he and Kathy Liles are working on is a Wellhead Protection Plan. Public Works Director Rickie Monroe stated Kathy will do an overlay on the Zoning Map to know what to allow and restrictions in this particular area.

Public Works Director Rickie Monroe stated his goals for FY 2010-2011 are to complete the Well Head Protection Plan, complete the Cross Connection/Backflows Program and do so with the least amount of pain and suffering for the citizens, and if he is able to get enough support for the electronic meter reading system, he would like to have that program completed and working by June of 2011.

Public Works Director Rickie Monroe stated it would be good for the Board to consider doing some type of maintenance for the Depot. Public Works Director Rickie Monroe stated the Finance Building is rotting on the outside and in the basement and the rails at the library are rotting. Public Works Director Rickie Monroe stated he would get a price from the guy who did the rails at the Depot and see how much it would cost to replace the rails. Public Works Director Rickie Monroe stated there is also an issue with the Town Hall leaking. Manager Zell mentioned how high the electrical and gas bill is for the Depot. Mayor Mofield suggested adding some more insulation to the Depot to help with the utility bills.

Mayor Pro-tem Farrell asked Rickie how many radios he would need with this new radio system and how much it would cost. Public Works Director Rickie Monroe stated he would probably need sixty radios, which Fire Chief Phillip Richardson had previously thought only twenty would be needed for Public Works.

Public Works Director Rickie Monroe stated all street signs, stop signs, etc. would need to be replaced with high visibility signs that would need to be completed by 2012. Mayor Mofield stated she couldn't imagine the Village of Pinehurst replacing their signs with high visibility signs.

Public Works Director Rickie Monroe stated the Poplar St. paving project was bid to Riley Paving, and they have until August 22, 2010 to complete the project. Mayor Mofield stated when the Bon Accord is sent out she would like for Manager Zell to remind citizens that they can not park on the sidewalks on Poplar St.

A motion was made by Commissioner Wright, seconded by Commissioner Farrell, to adjourn the meeting. Motion unanimously carried.

Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on March 24, 2010

Elizabeth B. Mofield, Mayor

Minutes were adopted
April 12, 2010