

Minutes  
Regular Board Meeting  
Aberdeen Town Board

March 14, 2011  
Monday, 6:00 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

The Aberdeen Town Board met on Monday, March 14, 2011 at 6:00 p.m. for their regular Board Meeting. Members present were Mayor Elizabeth B. Mofield, Mayor Pro-tem Robbie Farrell, and Commissioners Pat Ann McMurray, Alan Parker, Jim Thomas, and Walter Wright. Others in attendance were Town Manager Bill Zell, Planning Director Kathy Liles, Parks & Recreation Director Leigh Baggs, Planner Pam Graham, Town Attorney T.C. Morphis, and Town Clerk Regina Rosy. Others in attendance were Elease Goodwin, Shirley Starkey, and Don Kidder.

1. Call to Order

Mayor Mofield called the meeting to order at 6:00 p.m.

Public Hearing

- a. Zoning Code Text Amendment #11-01 regarding amendments to the Downtown Retail Overlay District with the intent being to finalize appropriate uses in the Downtown Retail Overlay District and reclassify and redefine some business uses as retail sales, retail services, office, and entertainment establishments in the commercially zoned districts within the Town.

Mayor Mofield opened the public hearing on Zoning Code Text Amendment #11-01.

Planning Director Liles stated the Town Board has been working on this Board sponsored text amendment for quite some time now.

Planning Director Liles entered the staff report to the Board into the record which included the definitions. The definitions included entertainment establishment, entertainment restaurant, office, retail sales, and retail services.

Planning Director Liles stated the main distinction to make with this text amendment is the difference between retail sales and retail services.

Planning Director Liles entered the purpose of the DROD into the public record, which is to preserve a commercial downtown district.

Planning Director Liles stated the two goals for the land development use plan were to implement a balanced strategy for well-planned and aesthetically pleasing retail sector growth and development, and to advance the ongoing efforts to beautify and fully revitalize Aberdeen's downtown business district.

Planning Director Liles opened this item up for public comment and Board discussion.

Commissioner Parker asked if the footprint of the DROD district would be changed or would it remain the same. Planning Director Liles stated the footprint would remain the same with this text amendment.

Mayor Mofield asked about dance studios and tutoring services. Planning Director Liles stated both of those would be included as permitted uses. Planning Director Liles stated these new definitions help clarify if a use is allowed or not.

Mayor Mofield stated the language was very thorough and the other Board members agreed.

With no further discussion, Mayor Mofield closed the public hearing on Zoning Code Text Amendment #11-01.

## 2. Setting of the Agenda

Manager Zell stated there were no changes to the agenda. A motion was made by Commissioner Wright, seconded by Commissioner Thomas, to approve the setting of the agenda as presented. Motion unanimously carried.

## 3. Approval of the Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Regular Board Meeting on January 10, 2011, Continued Board Meeting on January 18, 2011, Special Called Meeting on January 18, 2011, Work Session on February 1, 2011, Closed Session on February 1, 2011, Special Called Meeting on February 14, 2011, Closed Session on February 14, 2011, Special Called Meeting on February 21, 2011, Closed Session on February 21, 2011, Work Session on March 3, 2011, Closed Session on March 3, 2011, Budget Meeting on March 8, 2011, Budget Meeting on March 9, 2011, Budget Meeting on March 10, 2011.
- b. Ordinance Updating the Town of Aberdeen Privilege License Tax Schedule.
- c. Resolution Authorizing the Advertisement for Bids for the Sale of Certain Property.
- d. Budget Amendments.

A motion was made by Commissioner Thomas, seconded by Commissioner Wright, to approve the consent agenda as presented. Motion unanimously carried.

4. Informal Discussion and Public Comment

Mayor Mofield stated she received a request from the friends of the library system to adopt a proclamation proclaiming April 10-16<sup>th</sup> as National Library Week. Mayor Mofield gave a brief history of the Walter Hines Page Library located in Aberdeen. A motion was made by Mayor Pro-tem Farrell, seconded by Commissioner Parker, to approve a proclamation proclaiming April 10-16<sup>th</sup> as National Library Week in Aberdeen. Motion unanimously carried.

Manager Zell stated tomorrow at 9:00 a.m. at the Chamber of Commerce is the Water Task Force Meeting.

Manager Zell stated the elected officials meeting will be held this Thursday at 5:00 p.m. at the Senior Enrichment Center in Carthage for any Board members interested in going.

Manager Zell stated the Military Luncheon will be held at the National Golf Club on March 31<sup>st</sup>. Mayor Pro-tem Farrell stated he would go, and to RSVP for him.

5. Financial Report

Manager Zell stated as of the end of February 2011, the General Fund is \$638,000 in the black. Manager Zell stated the notes from the Finance Officer include larger expense items.

Manager Zell stated on the Water and Sewer side, the budget amendment was just approved under consent agenda to make the Water & Sewer Fund in the black for next month's financial report.

Commissioner Wright asked if the wiring expenses were regular maintenance. Manager Zell stated these were routine maintenance issues out at the parks in Aberdeen. Commissioner Wright stated it looks like there might be enough money in the budget to do some sidewalks.

6. Old Business

None

7. New Business

a. Bids for Well #20 and Well #21 project.

Manager Zell stated each Board member has a list of the bids that came in for the Well #20 and Well #21 project. Manager Zell stated Well #20 and #21 are out on Hwy. 211 near Hight Road. Manager Zell stated these two wells will be tied to Well #11 and there will only be one entry point after this project is complete. A motion was made by Commissioner Wright, seconded by Commissioner McMurray, to award the low bid to Bill's Well Drilling Company. Motion unanimously carried.

b. Fire Station Expansion Project Budget Ordinance.

Manager Zell stated this ordinance needs to be approved at tonight's meeting. Manager Zell stated this ordinance allows the Town to account for the dollars spent on this project. Commissioner Wright stated he would like to see a list of the furnishings and equipment for the project. A motion was made by Commissioner McMurray, seconded by Commissioner Wright, to approve the Fire Station Expansion Project Budget Ordinance. Motion unanimously carried.

c. Consent to Conveyance of Easement Rights for Brunner & Brunner, LLC.

Attorney Morphis stated the only change regarding this easement is that the owners of the Bakehouse changed their type of business to a LLC. Attorney Morphis stated this easement would terminate if the business is ever sold. A motion was made by Commissioner Wright, seconded by Commissioner Parker, to approve the Consent to Conveyance of Easement Rights for Brunner & Brunner, LLC. Motion unanimously carried.

d. 2011 Arbor Day Proclamation.

Parks & Recreation Director Leigh Baggs stated Aberdeen Parks & Recreation will conduct the annual Arbor Day celebration on Friday, March 18<sup>th</sup> at 10:00 a.m. Parks & Recreation Director Baggs stated Keep Moore County Beautiful has donated a Bradford pear tree to be planted at Aberdeen Lake Park. Mayor Mofield suggested planting the Bradford pear away from where people will be. A motion was made by Commissioner Parker, seconded by Commissioner McMurray to approve the 2011 Arbor Day Proclamation. Motion unanimously carried.

e. 2011 Spring Litter Sweep Proclamation.

Parks & Recreation Director Leigh Baggs stated Aberdeen Parks & Recreation conducts two litter sweep events each year, one in the fall and one in the spring. Parks & Recreation Director Baggs stated volunteers come out from many different groups, and Saturday, April 30<sup>th</sup> will be the spring event. A motion was made by Mayor Pro-tem Farrell, seconded by Commissioner Parker, to approve the 2011 Spring Litter Sweep Proclamation. Motion unanimously carried.

f. 2011 Military Child Day Proclamation.

Parks & Recreation Director Baggs stated the Kiwanis Club has began a project to promote resources for military families. On Saturday, April 2<sup>nd</sup> a celebration for Military children will be held at Aberdeen Lake Park. Parks & Recreation Director Baggs stated 1500 military children in Moore County Schools have been invited to this free event. Parks & Recreation Director Baggs requested Mayor Mofield to proclaim Saturday, April 2<sup>nd</sup> as 2011 Military Child Day. A motion was made by Commissioner McMurray, seconded by Commissioner Parker, to approve the 2011 Military Child Day Proclamation. Motion unanimously carried.

8. Other Business

None

9. Closed Session pursuant to N.C.G.S. 143-318.11(a) (3) to consult with the Town attorney to preserve the attorney-client privilege and N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee.

A motion was made by Commissioner Parker, seconded by Mayor Pro-tem Farrell, to go into Closed Session pursuant to N.C.G.S. 143-318.11(a) (3) to consult with the Town attorney to preserve the attorney-client privilege and N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee. Motion unanimously carried.

The Board returned from Closed Session.

10. Adjournment

With no further items for discussion or review, a motion was made by Commissioner Wright, seconded by Commissioner Parker, to adjourn the Board Meeting. Motion unanimously carried.

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Regina M. Rosy, Town Clerk

Minutes were completed in  
Draft form on March 15, 2011

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Elizabeth B. Mofield, Mayor

Minutes were adopted on  
April 14, 2011