



Vision Statement:

As the Town of Aberdeen grows, we will retain our unique history and character and provide the services and amenities to continuously enhance the quality of life for our citizens.

Agenda
Regular Board Meeting
Aberdeen Town Board

April 25, 2016
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

1. Call to Order
 - a. Pledge of Allegiance.
2. Setting of the Agenda
3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Board Meeting on March 28, 2016, and Work Session on April 11, 2016.
4. Informal Discussion and Public Comment
 - a. Oath of Office for Police Officer Drew Schofield.
5. Financial Report
6. Public Hearings and New Business
 - a. Public Hearing for UDO Text Amendment #16-02 Regarding Lawn and Garden Centers in the C-I District.
 - b. Consider action on UDO Text Amendment #16-02 Regarding Lawn and Garden Centers in the C-I District.

- c. Public Hearing for UDO Text Amendment #16-03 Regarding Allowable Uses in the Downtown Retail Overlay District.
 - d. Consider action on UDO Text Amendment #16-03 Regarding Allowable Uses in the Downtown Retail Overlay District.
 - e. Public Hearing for Conditional Zoning Request #16-02 Submitted by James Robey Brown, Jr. and Margaret Brown for Properties Located on Old Course Road.
 - f. Consider action on Conditional Zoning Request #16-02 Submitted by James Robey Brown, Jr. and Margaret Brown for Properties Located on Old Course Road.
 - g. Public Hearing for Conditional Use Permit #16-01 for a Major Subdivision submitted by Bob Koontz.
 - h. Consider action on Conditional Use Permit #16-01 for a Major Subdivision submitted by Bob Koontz.
 - i. Public Hearing for Conditional Use Permit #16-03 for a Major Subdivision submitted by Habitat for Humanity of the NC Sandhills.
 - j. Consider action on Conditional Use Permit #16-03 for a Major Subdivision submitted by Habitat for Humanity of the NC Sandhills.
7. Other Business
- a. Municode Proposal.
8. Closed Session pursuant to N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee.
9. Adjournment

SPECIAL ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES OR IMPAIRMENTS WILL BE MADE UPON REQUEST TO THE EXTENT THAT REASONABLE NOTICE IS GIVEN TO THE TOWN OF ABERDEEN

Minutes
Regular Board Meeting
Aberdeen Town Board

March 28, 2016
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, March 28, 2016 at 6:00 p.m. for the Regular Board Meeting. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Joe Dannelley, Ken Byrd, Buck Mims, and Elease Goodwin. Staff members in attendance were Planning Director Pam Graham, Planner Kathy Blake, Planner Daniel Martin, Town Manager Bill Zell, and Town Clerk Regina Rosy. Reporter for The Pilot Laura Douglass and approximately 22 other citizens were also in attendance for the meeting.

1. Call to Order

Mayor Farrell called the meeting to order at 6:00 p.m.

a. Pledge of Allegiance.

Mayor Farrell asked everyone to stand for the Pledge of Allegiance.

2. Setting of the Agenda

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Byrd, to approve the setting of the agenda as presented. Motion unanimously carried 5-0.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Board Meeting on February 22, 2016, Closed Session on February 22, 2016, Budget Retreat on March 11, 2016, and Work Session on March 14, 2016.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Byrd, to approve the consent agenda as presented. Motion unanimously carried 5-0.

4. Informal Discussion and Public Comment

- a. Manager Zell stated he would like to schedule a date for the Board members to visit the Academy of Moore County. April 20th was the date determined from 1:00 – 3:00 p.m. for 4 of the Board members to attend.
- b. Mayor Farrell stated the Spring Spree is scheduled for May 21, 2016.
- c. Manager Zell reminded Board members that the Partners in Progress Banquet is scheduled for tomorrow evening at 6:00 p.m. at the Carolina Hotel.

5. Financial Report

Manager Zell stated for the General Fund as you can see we are \$900,428, above expenses through February receipts. Under the noteworthy revenues the R&P taxes came in at \$368,203 and the sales tax and hold harmless receipts continue to come in strong. We have collected 102% of the property taxes we budgeted this fiscal year through the end of February.

Manager Zell stated for the Water and Sewer Fund, with February not being a billing month, we were not able to show a gain of revenue over expenses. This fund will be up and down since we bill every other month. Manager Zell stated he is confident though that at the close of the fiscal year we'll finish strong.

Manager Zell stated at the back of the financial report you'll find several graphs that our Finance Officer Beth Wentland has put together for three individual revenue streams. The first graph shows our largest revenue which is the real and personal taxes, where you can see a comparison of this fiscal year versus last fiscal year. You can see that these revenues don't come in at the same rate each month. For the July through February receipts we are \$223,203 ahead of last year's collections. The second set of graphs shows our sales tax and hold harmless receipts comparing the period of July through January. For sales tax and hold harmless collected through January we are \$32,194 ahead of last year's collections. The third set of graphs represents the collection of utilities franchise and video sales tax

receipts. Since we receive these revenues quarterly there will be no change here until our next receipts in April.

Manager Zell stated the Finance Officer has put together three excel spreadsheets comparing vehicle maintenance costs, equipment maintenance costs, and fuel costs between this fiscal year and last fiscal year. On the first set of spreadsheets showing our vehicle maintenance costs you can see we've spent \$2764 more through the first eight months of the fiscal year as we did for the same period last year. This year the Sanitation department has borne the bulk of these costs. The second set of spreadsheets showing equipment maintenance costs, we've spent \$16,381 less in the first eight months of the fiscal year, and we hope this trend continues. On our last set of spreadsheets showing our fuel costs, where our significantly less expenditures continued through February. In fact we've spent 67.97% of what we spent through the same period last year. In actual dollars we've spent \$40,675 less than last year through February. Manager Zell asked if there are any questions. There were no questions from the Board members.

6. Public Hearings and New Business

- a. Public Hearing for Conditional Zoning Request #16-01 submitted by Family Promise of Moore County.

Mayor Farrell opened the Public Hearing for Conditional Zoning Request #16-01 submitted by Family Promise of Moore County.

Planning Director Pam Graham stated Family Promise of Moore County requests a conditional zoning from R6-10 to R6-10 CD (Conditional District) for property located at 400 Saunders Blvd. Director Graham stated Family Promise is a non-profit agency dedicated to alleviating homelessness in Moore County by providing shelter, meals and hospitality to homeless families with children through a cooperative network of local congregations, including Bethesda Presbyterian in Aberdeen.

Director Graham stated the potential site is 1.34 acres and is property owned by Jim and Ellele Busby located at 400 Saunders Blvd. Director Graham displayed an aerial photograph of the property. Director Graham next displayed a vicinity zoning map of the property. Director Graham stated the R6-10 District was established where the principal use of land is for

single-family, two-family, and multi-family residences. The regulations of this district are intended to provide areas of the community for those persons desiring small residences and multi-family structures in relatively high-density neighborhoods. The regulations are intended to discourage any use that would interfere with the residential nature of the district. Director Graham stated this housing is for temporary uses by the occupants until they can find permanent housing. Director Graham stated there has been difficulty in finding suitable available property in the O-I District, which is why the applicant is now considering this option.

Director Graham stated staff has advised representatives from Family Promise that a conditional zoning is an option for this property, which would allow all currently permitted uses in the R6-10 to remain, but would allow an additional use to be added for this property only that could accommodate the proposal.

Director Graham stated the basis of conditional zoning is the following:

- Conditional Zoning Districts allow for the establishment of certain uses, which because of their nature or scale, have particular impacts on both the immediate area and the community as a whole.
- Approval creates a new district specific to the parcel(s) under consideration.
- The approval imposes standards for the districts, limited to the subject property only, and may impose additional standards as appropriate.

Director Graham stated Family Promise is a registered non-profit entity that provides shelter, meals, and hospitality to homeless families with children, with a distinct focus on children and mothers. Support services such as transportation, advocacy, and parenting and financial education classes are offered, working towards self-sufficiency for their participants. Director Graham stated applicants to the program are screened for need and eligibility requirements, including being drug and alcohol free and not suffering from mental illness. Director Graham stated an independent Board of Trustees oversees all operations and provides additional support to the programs. Director Graham stated the average length of stay in 2015 was 36 days, and the maximum stay allowed is 90 days.

Director Graham reviewed the site conditions as follows:

- The property contains 1.34 acres with over 270 feet of road frontage on Saunders Blvd;
- An unopened town right-of-way exists along the western boundary;
- The northern boundary adjoins the Kensington Village community where single-family home lots average 6-7,000 square ft.;
- To the south and west is the Park at Clearwater Apartment complex;
- Property across Saunders Blvd. is vacant;
- The property is owned by Jim and Ellele Busby and has been their primary residence for many years. With the transition of the surrounding area to higher density residential uses the property's continued use as a single family home has become less viable;
- The one-story brick home, built in 1996, contains 6 bedrooms and 6 full bathrooms, with total living area of 3,160;
- Town water and sewer are supplied to the property.

Director Graham displayed another aerial photograph of the property. Director Graham stated general conformity with plans includes the following: The 2030 Land Development Plan's Future Land Use Map identifies the property as high-density residential, which is consistent with most uses in the vicinity with the exception of the subject property. Director Graham stated staff considers the proposal to be in general conformity with the Land Development Plan.

Director Graham reviewed the analysis of impact on the immediate area and community as a whole which included the following:

- The proposed use is not expected to have a negative impact on the surrounding properties, partially due to the size of the site (1.34 acres) and because the proposed use is compatible with other residential properties in the vicinity.
- A Family Promise staff person will be on site at all times when program participants are present, visitation is limited, and participants remain on site in the evenings unless they are working or attending a special event.
- The existing driveway and vehicle accommodation areas provide adequate space for staff and resident parking and the driveway has adequate width and distance from intersections and other driveways for safe ingress and egress.
- The existing home will not be altered in any way that may be incongruent with the residential nature of the area.
- Ample screening exists and is expected to remain.

Director Graham stated all conditional zoning applicants are required to hold a community meeting and provide notice of the meeting to all adjoining property owners. Family Promise held this meeting on March 10th and had no attendance or written responses from the public. Since that date, staff has received two letters of recommendation from neighbors of their current operation on Peach Avenue.

Director Graham stated a letter was received from Johnny Owens – who is the current adjoining property owner of Family Promise. Director Graham also read a letter received from Deputy Fire Chief Richard Allred. Each of the letters were in support of the project.

Director Graham provided the following application responses for the project:

- How do the potential uses in the new district classification relate to the existing character of the area? The conditional zoning parallels the existing zoning of the surrounding properties. Many are multi-family. Family Promise will discourage any use that would interfere with the residential nature of the R6-10 district.
- In what way is the property proposal for rezoning suited for the potential uses of the new district? The building meets the requirements Family Promise has searched for in order to carry on its mission.
- How will the proposed rezoning affect the value of nearby properties? The proposed zoning should have no effect on values within the neighborhood as no structural changes are needed for the existing building. There should be no impact upon the residential nature of the district. Family Promise has no intention of changing the existing structure. They plan to use the residence as multi-family with on-site management.
- Can adjacent areas be developed in compatibility with the proposed rezoning? All adjacent areas, including the vacant area across Saunders Blvd., are zoned R6-10 which is a mixed use of single, two and multi-family residences. The conditional zoning of one structure should not impact the further development of the district.
- Will the proposed rezoning adversely affect traffic patterns and flow in adjacent areas? No, traffic would be consistent with what exists currently.

Recommended conditions for the project include the following:

- Any and all approvals including but not limited to permits from the Town or other regulatory agencies must be obtained prior to issuance of a notice to proceed.
- The applicant shall retain existing vegetation on the property to ensure compliance with landscaping and screening requirements.
- A fence at no less than four feet in height shall be installed along the property line that borders the pond.
- Any expected changes in the use of the property shall be reported to the Town of Aberdeen Planning Department and will be contingent on necessary approval(s).
- Conditional and Special Use Permits for the uses on the property approved by CZ #16-01 shall not be required.
- Staff is directed to enter CZ District R6-10-CD for the property on the official zoning map.

Susan Bellew, with Family Promise, stated that they average working with 3 families at a time, and the average stay is 38 days.

Mary Burgess stated she has been a volunteer with Family Promise for almost 15 years, and it is a wonderful program. Families are carefully screened. Ms. Burgess stated it is extremely difficult for these families to be moved from church to church each week, and to be able to stay in one place would be a tremendous gift.

Sarah Ahmad, 206 N. Poplar Street, stated she feels like this is a win-win for everyone. Ms. Ahmad stated she has volunteered with this organization over the years, and Ms. Bellew really runs the operation very professionally.

Mayor Farrell asked who would own the deed to the home. Ms. Bellew stated it would be in the name of Family Promise, which is a non-profit corporation. Commissioner Byrd asked if there is any problem with installing the fence. Ms. Bellew stated no, they would have installed the fence any way.

Commissioner Mims made the Board aware that Mr. Busby has been his accountant for several years, and he just wants the other Board members to be aware of that in case there is any conflict of interest. The Board members did not see a conflict of interest.

Commissioner Dannelley asked if many years later the home is sold, would the conditional zoning stay with the property? Director Graham stated all current permitted uses stay with the property, along with this new conditional zoning district if approved this evening. Director Graham stated she feels like that would not be a deterrent, but rather would give an additional opportunity for any future owner of the property.

With no further discussion, Mayor Farrell closed the public hearing.

- b. Consider action on Conditional Zoning Request #16-01 submitted by Family Promise of Moore County.

Director Graham stated this item is ready for a vote if the Board so chooses.

A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, to approve the Conditional Zoning #16-01 with conditions as listed. Motion unanimously carried 5-0.

A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, that Conditional Zoning #16-01 is consistent with applicable plans of the Town of Aberdeen. Motion unanimously carried 5-0.

A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, that CZ #16-01 is reasonable and in the public interest. Motion unanimously carried 5-0.

- c. Public Hearing for Conditional Use Permit #16-02 submitted by Ace Homes, LLC for a Major Subdivision.

Mayor Farrell opened the Public Hearing for Conditional Use Permit #16-02 submitted by Ace Homes, LLC for a Major Subdivision.

Town Clerk Regina Rosy swore in Allan Casavant and Jeff McCluskey.

Director Graham stated Ace Homes, LLC requests a conditional use permit for a 91 lot single family subdivision on two adjoining parcels comprising a total of 42.39 acres. The parcels are located at the southwest intersection of Roseland Road and Shepherd's Trail. Director Graham stated the applicant seeks approval of the use, open space, and number of lots subject to final engineering through the Site Plan Review Process. Additional

construction detail will be provided at that time for staff review. Director Graham stated Aberdeen's UDO requires that all major subdivisions apply for a conditional use permit.

Director Graham displayed two aerial photographs of the property. Director Graham stated the property is located just northwest of the intersection of Roseland Road and Shepherd's Trail in the R10-10 Zoning District. Director Graham stated the R10-10 district was established where the principal use of land is single-family residences, with regulations intended to provide areas for persons wishing to live in medium-density neighborhoods and to discourage uses that interfere with the residential nature of the district.

Director Graham displayed a vicinity zoning map of the property. Director Graham displayed a development lot layout plan. Director Graham stated a previous plan was denied for this project, due to non-compliance with UDO requirements, but this new plan presented does meet the requirements of the UDO.

Director Graham stated there are 2 entrances proposed off of Shepherd's Trail. Director Graham stated open space is required at 20% of the total acreage and it is proposed for the southern-most portion of the property, which contain the steepest slopes, existing stormwater ponds, and the majority of tree cover. Water bodies may be counted towards the open space requirement as long as they satisfy the following:

- Are at least 50 feet in width and function or will function as a substantial visual buffer, and
- Are configured or improved (e.g. through the installation of trails) in such a way as to be conducive to actual use for pedestrian connections to community facilities and for recreational purposes (walking or jogging) by the residents of the development where the land is located.

Director Graham stated the proposal is in compliance with the UDO, pending compliance with improvement requirements for open space.

Director Graham stated regarding landform and general layout:

- The property has been vacant for a number of years but retains the remnants of the Par 3 Golf Course.
- Some earlier clearing is evident, but significant numbers of trees with a dbh of 12" or greater remain.

- The topography is varied with some areas proposed for development appearing to exceed 8% slope.
- A natural drainage way is also evident, falling to the southwest near the center of the site.
- A network of streets, with two accesses directly to Shepherd's Trail, are proposed.
- Five cul-de-sacs are indicated to access lots in a way that respect the topography and rectangular configuration of the property.

Director Graham stated staff believes that the proposed street and lot layout of the development make a reasonable effort to conform to the natural contours of the land and existing drainage way. Conformity of lot appearance has been largely avoided as a result of the street layout. The plan includes a drainage easement to facilitate the function and maintenance of the natural drainage way. Additional easements may be required by staff to facilitate drainage on sloped lots.

Director Graham stated the project proposes two access points from Shepherd's Trail with approximately 900 vehicles per day anticipated. Aberdeen's UDO requires a traffic impact analysis for proposals exceeding 600 vehicles per day. A draft TIA has been submitted, stating that build-out conditions result in level of service, delays, volume-to-capacity ratios, and queue that are within acceptable ranges. No changes are recommended to the intersections within the project area, including Shepherd's Trail and NC 5, Shepherd's Trail, and Woodgreen Drive, Shepherd's Trail and Roseland Road, and the two proposed intersections on Shepherd's Trail.

Director Graham stated the overall TIA summary states "traffic associated with the proposed Shepherd's Ridge single-family development will have minimal impact on the surrounding roadway network due to adequate existing capacity and intersection operation of the surrounding roadway network.

Director Graham stated the 2030 Land Development Plan's Future Land Use Map identifies the project area as commercial, which is inconsistent with both the current zoning and the existing residential uses in the area. Inconsistencies with the plan do not prevent approval of the request, but should be acknowledged and discussed during deliberations.

Director Graham stated the Aberdeen Pedestrian and Bicycle Plans recommend the following for all new residential subdivisions:

- Sidewalks and marked crosswalks on all new roads in accordance with the design guidelines in the plan;
- Marked sharrows, or bicycle shared-lane markings on all new roads.

Director Graham stated the Green Growth Toolbox, adopted by the Town Board in 2010, shows the entire site to be located within a RCW Foraging Habitat. Wetlands are found at the far southwestern edge of the property, flanking an existing stream. A 100' buffer is recommended on either side of the stream. Open space is proposed for this part of the site.

Director Graham stated the Town Board must consider the following in their deliberations and may not approve the application if they determine that:

- The application is not complete as submitted, or
- The application does not comply with one or more requirements of the UDO.

If the Board determines that the application is complete and complies with the UDO, it may not deny the application unless it finds that, if completed as proposed, the development more probably than not:

- Will endanger the public health or safety, or
- Will substantially injure the value of adjoining property, or
- Will not be in harmony with the area in which it is to be located, or
- Does not generally conform with plans adopted by the Town Board.

Allan Casavant stated the previous plan was a grid pattern for 94 lots, and the two main reasons for denial were the straight roads, and drainage issues. Mr. Casavant stated curvy roads have been incorporated and natural drainage easements are being used for the layout. Mr. Casavant stated the plan is to leave the existing pier and trails that exist, and he will also be adding in one more walking trail to provide a complete trail around the pond.

Commissioner Dannelley asked how the open space requirements will be met. Director Graham stated the existing trails will be used, and will be added to, in order to make a trail completely around the pond. Commissioner Dannelley asked if there is anything not compliant with the UDO. Director Graham stated no, the plan is compliant with the UDO. Director Graham stated the only question she had initially was how to make

the open space usable, but it sounds like the trail proposal will meet that requirement for the open space.

Commissioner Byrd asked if the Fire Dept. has reviewed the cul-de-sacs yet. Director Graham stated the Fire Dept. and Public Works Dept. will both be providing a review before the project moves forward. Director Graham stated that level of review is not performed at the CUP level, but takes place before the project begins. Mayor Farrell asked if sidewalks are on both sides of the roads, all the way around. Mr. Casavant stated yes, sidewalks are on both sides of the roads.

Jeff McCluskey stated he worked closely with Director Graham on improving the plan and she was very helpful in working with them to meet the requirements with this plan. Mayor Farrell stated in the Meadow Ridge Subdivision there was a complication with installing sidewalks due to the height of the road, and he is wondering if that might be anticipated with this project. Mr. McCluskey stated he does not anticipate that being a problem with this project.

Director Graham reviewed the recommended conditions for the project:

- CUPs run with the land and as such CU #16-02 applies to the entirety of the property reflected in Parcel ID #00049149 and 20060513. An amendment to the CUP is needed to remove property from the CUP or to make changes to the CUP. If an activity is a use by right, it is not subject to the CUP.
- The proposed use is authorized by the CUP, however, approval of CU #16-02 is contingent on a successful interdepartmental review to ensure that the development has met all Federal, State, and Local regulations and permitting requirements, as well as any conditions attached to the CUP approval. Plans submitted for this review shall include, but not be limited to, tree survey indicated all trees with a dbh of 12" or greater, utility locations including size, material, and vertical alignment of waterlines, engineering calculations assuring that proposed stormwater measures meet or exceed the requirements of Article XVI, Part 2, Drainage, Erosion Control and Stormwater Management of the UDO.
- Any and all required permit and/or approvals from other regulatory agencies must be in place prior to issuance of a Notice to Proceed by the Planning Department.
- The development is authorized to create a maximum of ninety-one (91) single family lots and construction documents generally based on the Site Sketch Plan dated January 7, 2016.

- Open Space shall generally comply with the 2/1/16 Site Sketch Plan, and in no case may be reduced to less than 20% of the total land area for the development. Prior to approval of the Final Plat for the subdivision, the developer shall establish a Homeowners' Association with covenants to include a policy for maintenance of the open space, including any improvements such as walking trails. A copy of the covenants shall be provided to staff for review and recordkeeping. Covenants shall comply with the requirements of UDO Sections 152-179 and 152-180.
- Tree harvest and mass grading are not authorized as a result of this approval. Construction documents, including a grading plan, shall be reviewed by staff for compliance with the UDO.
- The applicant is required to install sidewalks on both sides of all new streets, or provide a guarantee with initiation of each phase of development in accordance with the requirements of the UDO.
- The applicant shall coordinate with the US Fish and Wildlife Service with regards to Red Cockaded Woodpecker impacts as a result of development activities. A copy of the development layout, showing the proposed tree removal, shall be provided to the Service, and any and all responses, recommendations, and/or requirements from the Service shall be provided to staff. Staff shall be authorized to require amendments to the plan respective to the Service's comments.
- Streets, sidewalks, waterlines, and water and sewer and stormwater facilities shall meet all UDO requirements and are to be dedicated to the Town of Aberdeen contingent upon inspection and approval by the Public Works Department. Preliminary and Final Plats shall identify any and all Town easements related to these facilities. Details shall be reviewed by staff during the Site Plan Review process following approval of the conditional use permit.
- The Fire Department must sign off on the drawings as well as available capacity for treating fires. Hydrants are required consistent with Fire Department spacing requirements. Adequate turning radius must be provided for the fire trucks currently in use.
- Prior to approval of final plat(s), all infrastructure must be complete or guaranteed per UDO requirements.
- Street trees shall be installed prior to final plat approval or as a requirement of the building permit for each lot and shall be consistent with official species list provided in Section 98.03 of the Aberdeen Code of Ordinances or with "Trees of the Carolinas" (Appendix J of the UDO) and planted at the appropriate rate. Compliance with the street tree requirements will be reviewed by staff and staff is authorized to verify compliance prior to issuing a certificate of occupancy for each lot.

- Sharrows and marked crosswalks shall be installed or guaranteed prior to final plat approval consistent with the requirements of the Comprehensive Pedestrian and Bicycle Plans.
- A perimeter buffer of undisturbed vegetation or newly planted screening material for the development is required to prevent lots from being cleared to the perimeter boundary. The developer shall coordinate with the Public Works and Planning Departments regarding specifics of buffer requirements and maintenance following approval of the CUP.
- All additional conditions or requirements as provided from the Town of Aberdeen Unified Development Ordinance are enforceable with regards to the proposal CU #16-02.

Director Graham stated a letter was received from the US Fish and Wildlife Service about the red cockaded woodpeckers. Director Graham stated Condition #8 was revised to reflect the contents of the letter received.

Commissioner Dannelley asked Manager Zell at what point are thresholds determined for public services such as garbage pickup, water, sewer, etc. Manager Zell stated a route already goes right past this proposed development, so he does not see this really being an issue. Manager Zell stated distance is considered when an area is not convenient. Manager Zell stated this growth is a good thing for Aberdeen.

Mayor Farrell asked again about the open space requirement, and if that will be met prior to moving the project forward. Director Graham stated the open space will have to be shown on a plan given to the Planning staff, and would have to receive site plan approval, before the construction can begin.

Mayor Pro-tem Thomas stated this is a nice development, and the difference between a 9.5 and a 10 for this project would be sidewalks that connect the two entrances. Mr. Casavant stated he would agree to install the sidewalk. Clerk Regina Rosy swore in Jackie Jamerson. Ms. Jamerson stated she was told that there is an easement adjacent to her property and she was concerned about how this development would impact the easement. After some discussion, it was determined that the Town has no knowledge of any easement in the area Ms. Jamerson described. After further discussion, Mr. Casavant agreed to do sidewalks in front of lots 79 and 80 in Shepherd's Trail to provide the connection. Director Graham stated she will add that item as condition #16 for the project.

Mayor Farrell asked if there will be curbing with these sidewalks too. Director Graham stated the requirement is for sidewalks, and there is some flexibility built in. Curb and gutter is only required when the grade exceeds 6% and most of this property does not have that steep of a grade. Director Graham stated staff is in favor of less piping underground, and the State is also in favor of less piping underground. Director Graham stated it does not always make sense to require curb and gutter. Director Graham stated curb and gutter will be required in areas that have a grade of 6% or higher, but not in others.

With no further discussion, Mayor Farrell closed the public hearing.

- d. Consider action on Conditional Use Permit #16-02 submitted by Ace Homes, LLC for a Major Subdivision.

Director Graham stated this item is ready for a vote if the Board so chooses.

A motion was made by Commissioner Mims, seconded by Mayor Protem Thomas, that CU #16-02 is within the jurisdiction of the Town Board according to the Table of Permissible Uses. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Mayor Protem Thomas, that CU #16-02 is complete as submitted. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Mayor Protem Thomas, that CU #16-02 if completed as proposed, will comply with all requirements of the UDO. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Mayor Protem Thomas, that CU #16-02 satisfies Finding #1: will not endanger the public health or safety. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Mayor Protem Thomas that CU #16-02 satisfies Finding #2: will not substantially injure the value of adjoining or abutting property. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Mayor Protem Thomas that CU #16-02 satisfies Finding #3: will be in harmony with the area in which it is located. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, that CU #16-02 does not satisfy Finding #4 since it does not meet the UDO but does not meet all the requirements of the Land Use Plan. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, to issue approval of CU #16-02 with conditions as presented including condition #16. Motion unanimously carried 5-0.

- e. Public Hearing for UDO Text Amendment #16-01 Regarding Allowable Uses in the Downtown Retail Overlay District.

Mayor Farrell opened the Public Hearing for UDO Text Amendment #16-01 Regarding Allowable Uses in the Downtown Retail Overlay District.

Planner Martin stated Text Amendment #1 is proposed additions to Section 1, Subsection B, Part (1) for the following uses to be permitted by right in the first story of all buildings within the DROD – “Restaurants to allow indoor and outdoor seating; note, restaurants serving food outdoors may need to obtain an encroachment agreement from the Town.” Currently restaurants with outdoor seating are not permitted.

Planner Martin stated Text Amendment #2 is to allow neighborhood bars and bars, which are currently both prohibited. Text Amendment #2 includes proposed additions to Section 1, Subsection B, Part (3) for the following uses to be allowed with a conditional use permit in the first story of all buildings within the DROD.

Planner Martin stated Text Amendment #3 is to allow single family and multi-family dwellings on any floor other than the first story of buildings within the DROD. Multi-family dwellings and restaurants with outdoor seating are currently prohibited.

Planner Martin stated Text Amendment #4 is a proposed addition to Section 1, Subsection C, Part 2 for the following uses to be allowed with a conditional use permit on floors other than the first – neighborhood bars and bars. Both uses are currently prohibited.

Planner Martin stated Text Amendment #5 is to allow for take-out only restaurants in the DROD, which are currently prohibited.

Planner Martin stated a bar is a commercial enterprise whose primary activity is the sale of alcoholic beverages to be consumed on the premises. Bars include taverns, night clubs, private clubs, bottle clubs, and similar facilities serving alcoholic beverages. Planner Martin stated neighborhood bars are bars intended to serve primarily a local clientele, all or most of whom live near the establishment. A neighborhood bar is not intended to serve either a larger regional clientele or travelers.

Planner Martin read the memo from Chief Wenzel for the record, which provided support for the text amendments.

Planner Martin read a letter received from Ron Huff and he is supportive of these text amendments.

Mayor Farrell stated there are 3 churches in the downtown area, and he would like to know what the impact will be on those 3 churches. Planner Martin stated the requirements to receive an ABC permit are as follows:

- Be a resident of NC, unless he or she is an officer, director or stockholder of a corporate applicant or permittee and is not a manager or otherwise responsible for the day-to-day operation of the business.
- Not have had an alcoholic beverage permit revoked within three years.
- And other factors in issuing the permit including whether the establishment is located within 50 feet of a church or public school.

Mayor Farrell asked about the 50 ft. restriction from churches. Director Graham stated she would think we could legally increase the distance requirement if the Board so chooses, but not decrease it. Director Graham stated there would be only rare instances of overlap times for businesses serving alcohol and church functions. Director Graham stated staff feels the downtown area is going to grow, and activities will be needed after 5:00 in the evening in order for it to grow and be active.

With no further discussion, Mayor Farrell closed the public hearing.

- f. Consider action on UDO Text Amendment #16-01 Regarding Allowable Uses in the Downtown Retail Overlay District.

Commissioner Mims stated he would like more information before taking a vote on these text amendments. Director Graham stated if the Board would like to vote on specific text amendments tonight, and save the

others for later that would be ok. Planner Martin stated text amendments 2 and 4 could wait for a later date. Director Graham stated text amendments 2 and 4 will be removed from UDO Text Amendment #16-01, and will be brought back up at a later meeting.

A motion was made by Commissioner Byrd, seconded by Commissioner Goodwin, to consider text amendments 1, 3 and 5 this evening for approval. Planner Martin read text amendments 1, 3 and 5 for the record. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, that UDO #16-01 is consistent with comprehensive plans that have been adopted by the Town of Aberdeen. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, that UDO #16-01 is reasonable and in the public interest. Motion unanimously carried 5-0.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, that the Town of Aberdeen Board of Commissioners approves the following amendments to the Town of Aberdeen UDO: Amend Article XI "Overlay Districts and Supplementary Use Regulations" as indicated in the draft text amendment. Motion unanimously carried 5-0.

Director Graham confirmed what the request is – to check with Southern Pines and other towns and see what their requirements are in regards to alcohol being served in close proximity to churches.

g. Consider action on an Amendment to the Audit Contract.

Manager Zell stated at the recent audit presentation, it was discussed that an amendment would be needed for the audit contract. A motion was made by Commissioner Mims, seconded by Commissioner Byrd, to approve the amendment to the audit contract. Motion unanimously carried 5-0.

h. Consider action on Project Budget Ordinance for Reliance Packaging, LLC Grant Project (1 NC Fund Program).

Manager Zell stated this item just needs approval from the Board. Commissioner Byrd asked if the Town's matching portion of \$24,997 is

already included in the budget. Manager Zell stated that amount will come from Fund Balance. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Byrd to approve the Project Budget Ordinance for Reliance Packaging, LLC Grant Project. Motion unanimously carried 5-0.

- i. Consider action on Project Budget Ordinance for Project Sparrow – Reliance Packaging, LLC (Building Reuse).

A motion was made by Commissioner Mims, seconded by Commissioner Goodwin, to approve the Project Budget Ordinance for Project Sparrow – Reliance Packaging, LLC. Motion unanimously carried 5-0.

7. Other Business

Manager Zell asked if there are any questions so far on the budget materials. Commissioner Dannelley asked at what point there will be some clarity on what the manager recommends for the budget.

8. Closed Session pursuant to N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee.

A motion was made by Commissioner Dannelley, seconded by Commissioner Byrd, to go into Closed Session pursuant to N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee. Motion unanimously carried 5-0.

The Board returned from Closed Session. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Dannelley, to open regular session. Motion unanimously carried 5-0.

9. Adjournment

A motion was made by, seconded by, to adjourn the Board Meeting. Motion unanimously carried 5-0.

Regina M. Rosy, Town Clerk

Robert A. Farrell, Mayor

Minutes were completed in
Draft form on March 28, 2016

Minutes were approved
on April 25, 2016

Minutes
Work Session
Aberdeen Town Board

April 11, 2016
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, April 11, 2016 at 6:00 p.m. for the Work Session. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Buck Mims, Ken Byrd, Joe Dannelley, and Elease Goodwin. Staff members in attendance were Finance Officer Beth Wentland, Planner Daniel Martin, Town Clerk Regina Rosy, and Town Manager Bill Zell. Reporter for The Pilot Laura Douglass, Tim Marcham, and Mike Martin and Todd Abbey with AC Sandhills were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 6:00 p.m.

1. Conditional Use Permit #16-01 for a Major Subdivision submitted by Bob Koontz.

Planner Martin stated this item needs to be scheduled for Public Hearing and New Business on 4/25/16. Commissioner Dannelley suggested adding these items to a consent agenda for Work Sessions going forward. Agenda Item scheduled for Public Hearing and New Business on 4/25/16.

2. Conditional Use Permit #16-03 for a Major Subdivision submitted by Habitat for Humanity.

Agenda Item scheduled for Public Hearing and New Business on 4/25/16.

3. UDO Text Amendment #16-03 Regarding Allowable Uses in the Downtown Retail Overlay District.

Planner Martin stated these text amendments are the ones that were not approved at the previous meeting and will be back before the Board on 4/25/16. Agenda Item scheduled for Public Hearing and New Business on 4/25/16.

4. Conditional Zoning #16-02 submitted by James Robey Brown, Jr. and Margaret Brown for Properties Located on Old Course Road.

Agenda Item scheduled for Public Hearing and New Business on 4/25/16.

5. UDO Text Amendment #16-02 Regarding Lawn and Garden Centers in the C-I District.

Agenda Item scheduled for Public Hearing and New Business on 4/25/16.

6. Appointment of Jim Thomas to the Moore County Transportation Committee.

A motion was made by Commissioner Goodwin, seconded by Commissioner Byrd, to appoint Jim Thomas to the Moore County Transportation Committee. Motion unanimously carried 5-0.

7. Fiscal Year 2016-2017 Budget Scenarios.

Manager Zell stated five scenarios have been prepared for the Board's review. Manager Zell stated a letter was received from Moore County, and the fees for the treatment plant are going up for the upcoming year. Commissioner Byrd asked what the resolution was on the recycling fee. Manager Zell stated a final fee has not been received yet, but he is anticipating \$30/ton.

Commissioner Mims stated he noticed that expenses went up by approximately 8% for the Water & Sewer Fund for the upcoming budget, and the General Fund expenses went up approximately 11.5%.

Mayor Pro-tem Thomas asked about the transfer from Water & Sewer Fund to General Fund. Manager Zell stated he is trying to move in the opposite direction with that transfer, and this year he is proposing approximately \$36,000 less to be transferred from Water & Sewer.

Commissioner Dannelley stated these scenarios do not really get at creating capital reserves to save for future expenses. Manager Zell stated a dollar amount could be set aside from Fund Balance each year to save for capital reserves planning needs. Commissioner Mims asked Finance Officer Wentland if she could prepare a list for the Board members of what was spent on capital expenditures over the past 8 years. Commissioner Dannelley asked if Finance Officer Wentland would also clarify which of those expenditures were financed, and which were paid for directly from revenues. Finance Officer Wentland stated she would provide those to each of the Board members.

8. Sandhill's Model Railroad Club Lease Agreement Renewal.

Manager Zell stated the Sandhill's Model Railroad Club lease expires at the end of April, since it has already been 10 years. Commissioner Goodwin stated she has tried to set up a meeting for the Town Board members to stop by for a visit, and she will let the Board know when a date is confirmed. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Byrd, to approve the Sandhill's Model Railroad Club Lease Agreement Renewal. Motion unanimously carried 5-0.

9. Municode Proposal.

Manager Zell stated the Municode proposal was discussed at the Budget Retreat, and now he wants the Board to have the opportunity to review the agreement. Manager Zell stated basically the proposal includes a complete legal review of the Town's Code of Ordinances, and codification of the Code of Ordinances. Manager Zell stated this will allow citizens to search the entire Code of Ordinances by keyword which will simplify searches for information. After some discussion, Commissioner Mims stated he would like to see a "Not to exceed amount" to be added in the contract verbiage. Commissioner Byrd stated he would like to ensure that a North Carolina Attorney is assigned to the project and he would like for that to be in writing. Manager Zell stated he will have Regina Rosy work with the representative on the contract and see if those changes can be added to the contract. Manager Zell stated the contract will be back on the 4/25/16 agenda for the Board's review.

10. Other Business.

a. AC Sandhills Request.

Commissioner Byrd stated at the December meeting AC Sandhills was requesting conditional zoning to use space at the Gulistan Building for recreation purposes. Commissioner Byrd stated AC Sandhills has much more information available now about their proposal that they would like to share with the Board. Commissioner Byrd stated this evening would be information only and then the Board could consider making this a decision item for 4/25/16. Commissioner Mims stated Mike Martin and his team have developed a lot more information about the project. Commissioner Byrd stated Mr. Pat Corso has not changed his stance on the property's value, but that he would not oppose AC Sandhills using space at the Gulistan Carpet

building (nor would he endorse it). Mayor Farrell stated a new realtor is actively trying to sell the Gulistan Building.

Commissioner Dannelley stated based on his recollection this is a conditional zoning – and he felt like this would need to go through the process again. Manager Zell stated it will need to go through the process again, but it would be okay to receive information this evening to determine if the Board wants to begin the process again for this proposal to reconsider it.

Mayor Farrell stated Mr. Corso has said he will not come back again and say the same things again. Mr. Corso had previously stated that this Gulistan property is the #1 industrial site in Moore County.

Mike Martin, representing AC Sandhills stated they previously failed to present all of the information available for their proposal. Mr. Martin stated over the next 5 years, this proposal will be able to generate \$8.8 million as sports competitions draw participants from across the state to hotels, restaurants, and other local services. Mr. Martin stated that figure is actually conservative because that is based on only 6 tournaments a year. Mr. Martin stated local hotels and restaurants will benefit from this proposal since visitors will be staying overnight here, eating here, buying gas here, etc. Mr. Martin stated their proposal can help put money back in the budget for Aberdeen to make balancing the budget a little bit easier. Mr. Martin stated he agrees that the Gulistan plan is the best economic property in Moore County, and AC Sandhills' goal is to not stay there forever, but to have their own indoor building with 30' ceilings. But they have to start somewhere, and there is no building in Moore County that meets that criteria. Mr. Martin stated this conditional zoning request will not cost the Town anything, and can put money back into the community. Mr. Martin stated they can make an impact, not just to the kids but also to the bottom line of the Town.

A motion was made by Commissioner Byrd, seconded by Commissioner Mims, to bring back up the AC Sandhills Application and schedule the appropriate public hearing for May 9, 2016 and whatever other legal notification that is required. Motion unanimously carried 5-0.

- b. AMI System.

Manager Zell stated recently Commissioner Mims and Commissioner Dannelley met with himself, Andy Honeycutt, and Rickie Monroe to look at the AMI system. Manager Zell stated he would like 3 out of 4 of the remaining board members to come in and meet and review the same information. The Board members chose Tuesday, April 17th, and Manager Zell will confirm a time.

- c. Manager Zell stated the School Board is going to meet here tomorrow with the Moore County Schools Superintendent from 1:00 p.m. - 2:30 p.m. at the Town Hall.
 - d. Manager Zell stated on Wednesday, April 13th this week – MCLI will be meeting at the Town Hall from 9:45 – 10:30 a.m. to learn about government operation in Aberdeen.
 - e. Manager Zell stated Wednesday, April 20th is the meeting with Academy of Moore to have lunch and do a tour from 1:00 p.m. – 3:00 p.m.
 - f. Mayor Farrell read a letter received from John Dempsey – thanking the Town for the donation of air packs and water bottles for fire safety training.
11. Closed Session pursuant to N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee.

A motion was made by Commissioner Mims, seconded by Commissioner Byrd, to go into Closed Session pursuant to N.C.G.S. 143-318.11(a) (6) to consider the qualifications, competence, performance, and conditions of appointment of a public officer or employee. Motion unanimously carried 5-0.

The Board returned from Closed Session. A motion was made by Commissioner Dannelley, seconded by Commissioner Byrd to open regular session. Motion unanimously carried 5-0.

12. Adjournment.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to adjourn the Work Session. Motion unanimously carried 5-0.

Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on April 11, 2016

Robert A. Farrell, Mayor

Minutes were approved
on April 25, 2016

DRAFT



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: Beth F. Wentland Department: Finance

Contact Phone # 910-944-4502 Date Submitted: 4/20/2016

Agenda Item Title: Financial Reports (covering March 2016)

Work Session - Board Action (date of meeting should be filled in on line) :
 Information Only _____
 Public Hearing _____
 Approval at work session - immediate action _____

Regular Board Meeting - Board Action (date of meeting should be filled in on line):

New Business <input checked="" type="checkbox"/> _____	Information Only _____
Old Business _____	Consent Agenda _____
Public Hearing _____	Informal Discussion & Public Comment _____
Other Business _____	

Summary of Information:
 Attached please find the following financial reports covering March 2016:

- Revenues/Expenses Summary
- Revenue Report
- Expenditure Totals by Dept
- Expenditure Report
- Financial Graphs (tracking top 3 revenues)
- Cost Summaries of 3 Selected Expenditures by Dept (with Prior Year Comparison)

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):

GENERAL FUND

YTD REVENUES & EXPENSES SUMMARY

as of March 31, 2016

(with comparative totals of prior fiscal year)

MONTH	PRIOR YEAR (2014-2015) Monthly Revenue	CURRENT YEAR 2015-2016 Reported Revenue	PRIOR YEAR (2014-2015) Monthly Expenses	CURRENT YEAR 2015-2016 Reported Expenses	PRIOR YEAR (2014-2015) Gain/-Loss for the Month	PRIOR YEAR (2014-2015) Gain/-Loss Year-to-Date	CURRENT YEAR 2015-2016 Gain/-Loss for the Month	CURRENT YEAR 2015-2016 Gain/-Loss Year-to-Date
JULY	\$149,235.88	\$45,316.95	\$679,587.32	\$791,115.89	(\$530,351.44)	(\$530,351.44)	(\$745,798.94)	(\$745,798.94)
AUGUST	\$238,944.01	\$62,438.83	\$588,131.09	\$545,852.73	(\$349,187.08)	(\$879,538.52)	(\$483,413.90)	(\$1,229,212.84)
SEPTEMBER	\$2,213,315.95	\$1,975,446.49	\$390,032.64	\$501,410.06	\$1,823,283.31	\$943,744.79	\$1,474,036.43	\$244,823.59
OCTOBER	\$352,056.36	\$1,143,396.83	\$555,531.66	\$281,623.15	(\$203,475.30)	\$740,269.49	\$861,773.68	\$1,106,597.27
NOVEMBER	\$365,825.76	\$348,078.02	\$571,266.07	\$602,416.95	(\$205,440.31)	\$534,829.18	(\$254,338.93)	\$852,258.34
DECEMBER	\$496,905.69	\$523,968.44	\$598,386.26	\$749,618.76	(\$101,480.57)	\$433,348.61	(\$225,650.32)	\$626,608.02
JANUARY	\$936,402.10	\$642,465.67	\$568,870.48	\$444,813.75	\$367,531.62	\$800,880.23	\$197,651.92	\$824,259.94
FEBRUARY	\$517,505.72	\$570,754.76	\$453,305.76	\$494,586.43	\$64,199.96	\$865,080.19	\$76,168.33	\$900,428.27
MARCH	\$455,759.24	\$645,943.54	\$574,141.60	\$704,796.75	(\$118,382.36)	\$746,697.83	(\$58,853.21)	\$841,575.06
APRIL	\$228,621.79		\$582,262.42		(\$353,640.63)	\$393,057.20		
MAY	\$275,023.05 <i>final numbers found on audit report</i>		\$439,353.46 <i>final numbers found on audit report</i>		(\$164,330.41) <i>final numbers found on audit report</i>	\$228,726.79 <i>final numbers found on audit report</i>		
JUNE								
Totals	\$6,229,595.55	\$5,957,809.53	\$6,000,868.76	\$5,116,234.47				
BUDGET		\$ 7,344,335		\$ 7,344,335				

Noteworthy revenues earned:

2015 R&P Tax Revenue (Feb collections)	\$72,893
2015 MV Tax Revenue (Feb collections)	\$19,229
Local Sales Tax Revenue (Jan collections)	\$130,791
Hold Harmless Tax Revenue (Jan collections)	\$33,091
Utilities Franchise Tax Revenue (Oct-Dec)	\$104,934
Video Sales Tax Revenue (Oct-Dec)	\$26,221
Federal Grant Revenue (FEMA-20 airpacks grant-Fire)	\$118,096
Antenna Rent Revenue	\$28,750
Building Permits Revenue	\$15,358
Garbage Fees Revenue	\$57,680

Noteworthy expense activity:

Police: DataWorks maintenance & support agreement	\$4,658
Police: Southern Software renewal	\$4,780
Police: Software-related capital expenses (grant)	\$12,687
Fire-Rescue: Equipment purchases	\$6,505
Fire-Rescue: Turnout gear	\$7,634
Fire-Rescue: Capital expense-20 airpacks (grant)	\$124,000
Planning: Benches and garbage receptacles purchase	\$10,148
Planning: Land survey of Talbooth Street	\$4,800
Streets-Capital purchase of a Bobcat 52" mower	\$7,400
Annual debt payment-Fire Station Expansion	\$64,218

WATER/SEWER FUND**YTD REVENUES & EXPENSES SUMMARY**

as of March 31, 2016

(with comparative totals of prior fiscal year)

MONTH	PRIOR YEAR (2014-2015) Monthly Revenue	CURRENT YEAR 2015-2016 Reported Revenue	PRIOR YEAR (2014-2015) Monthly Expenses	CURRENT YEAR 2015-2016 Reported Expenses	PRIOR YEAR (2014-2015) Gain/-Loss for the Month	PRIOR YEAR (2014-2015) Gain/-Loss Year-to-Date	CURRENT YEAR 2015-2016 Gain/-Loss for the Month	CURRENT YEAR 2015-2016 Gain/-Loss Year-to-Date
JULY	19,871.93	(77,662.98)	113,421.05	166,653.70	(93,549.12)	(93,549.12)	(244,316.68)	(244,316.68)
AUGUST	12,548.28	20,887.99	257,193.23	184,472.61	(244,644.95)	(338,194.07)	(163,584.62)	(407,901.30)
SEPTEMBER	534,762.40	557,132.28	172,549.70	229,676.03	362,212.70	24,018.63	327,456.25	(80,445.05)
OCTOBER	18,160.90	7,681.60	118,296.88	217,793.31	(100,135.98)	(76,117.35)	(210,111.71)	(290,556.76)
NOVEMBER	465,144.71	537,363.97	333,361.75	249,845.96	131,782.96	55,665.61	287,518.01	(3,038.75)
DECEMBER	9,028.54	20,100.00	170,758.92	216,110.60	(161,730.38)	(106,064.77)	(196,010.60)	(199,049.35)
JANUARY	396,360.96	463,079.80	284,976.56	204,787.54	111,384.40	5,319.63	258,292.26	59,242.91
FEBRUARY	(88,601.99)	9,421.53	245,967.99	225,581.83	(334,569.98)	(329,250.35)	(216,160.30)	(156,917.39)
MARCH	513,446.46	427,885.11	133,972.52	192,017.26	379,473.94	50,223.59	235,867.85	78,950.46
APRIL	27,817.88		274,753.12		(246,935.24)	(196,711.65)		
MAY	404,594.62		236,890.24		167,704.38	(29,007.27)		
JUNE	<i>final numbers found on audit report</i>		<i>final numbers found on audit report</i>		<i>final numbers found on audit report</i>	<i>final numbers found on audit report</i>		
Totals	\$2,313,134.69	1,965,889.30	\$2,342,141.96	1,886,938.84				
BUDGET		\$ 3,020,860		\$ 3,020,860				

Noteworthy revenues earned:

Water revenue	\$183,306
Sewer revenue	\$184,541
Bulk water revenue	\$46,903

Noteworthy expense activity:

Water Production-	
- Purchase of pumps, pump tubes, and equipment	\$7,392

Prepared by: Beth F. Wentland
Finance Officer

FY 2015-2016

TOWN OF ABERDEEN
MARCH REVENUE REPORT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCI</u>
Fund: 10 GENERAL FUND					
Revenue					
10-00-3000-100 STATE FIRE FUND	0.00	347.00	347.00	-347.00	0
10-00-3000-105 TAX INTEREST/PENALTIES	15,000.00	2,365.26	7,281.47	7,718.53	51
10-00-3010-140 2003 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3010-145 2004 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3010-150 2005 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3010-155 2006 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3010-160 2007 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3010-165 2008 FIRE R&P TAX REVENUE	0.00	0.00	15.04	-15.04	0
10-00-3010-170 2009 FIRE R&P TAX REVENUE	0.00	0.00	21.49	-21.49	0
10-00-3010-175 2010 FIRE R&P TAX REVENUE	0.00	0.00	24.42	-24.42	0
10-00-3010-180 2011 FIRE R&P TAX REVENUE	0.00	0.00	25.23	-25.23	0
10-00-3010-185 2012 FIRE R&P TAX REVENUE	0.00	0.00	24.96	-24.96	0
10-00-3010-190 2013 FIRE R&P TAX REVENUE	0.00	0.00	24.96	-24.96	0
10-00-3010-195 2014 FIRE R&P TAX REVENUE	0.00	0.00	52.44	-52.44	0
10-00-3010-200 2015 FIRE R&P TAX REVENUE	45,673.00	1,174.69	32,579.96	13,093.04	29
10-00-3020-145 2004 FIRE MV TAX REVENUE	0.00	0.00	5.32	-5.32	0
10-00-3020-150 2005 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3020-155 2006 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3020-160 2007 FIRE MV TAX REVENUE	0.00	0.00	10.62	-10.62	0
10-00-3020-165 2008 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3020-170 2009 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3020-175 2010 FIRE MV TAX REVENUE	0.00	0.00	3.59	-3.59	0
10-00-3020-180 2011 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3020-185 2012 FIRE MV TAX REVENUE	0.00	0.00	11.68	-11.68	0
10-00-3020-190 2013 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3020-195 2014 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3020-200 2015 FIRE MV TAX REVENUE	5,000.00	534.53	2,813.04	2,186.96	44

FY 2015-2016

TOWN OF ABERDEEN
MARCH REVENUE REPORT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-3030-145 2004 R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3030-150 2005 R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3030-155 2006 R&P TAX REVENUE	0.00	0.00	67.63	-67.63	0
10-00-3030-160 2007 R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3030-165 2008 R&P TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3030-170 2009 R&P TAX REVENUE	0.00	0.00	65.61	-65.61	0
10-00-3030-175 2010 R&P TAX REVENUE	0.00	0.00	257.60	-257.60	0
10-00-3030-180 2011 R&P TAX REVENUE	0.00	0.00	320.01	-320.01	0
10-00-3030-185 2012 R&P TAX REVENUE	250.00	0.00	196.91	53.09	21
10-00-3030-190 2013 R&P TAX REVENUE	500.00	0.00	441.41	58.59	12
10-00-3030-195 2014 R&P TAX REVENUE	6,000.00	0.00	1,791.44	4,208.56	70
10-00-3030-200 2015 R&P TAX REVENUE	3,052,640.00	72,893.32	3,184,278.90	-131,638.90	-4
10-00-3040-140 2003 MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3040-145 2004 MV TAX REVENUE	0.00	0.00	0.00	0.00	0
10-00-3040-150 MV RENTALS TAX REVENUE	9,500.00	0.00	0.00	9,500.00	100
10-00-3040-155 2005 MV TAX REVENUE	0.00	0.00	12.81	-12.81	0
10-00-3040-165 2006 MV TAX REVENUE	0.00	0.00	32.32	-32.32	0
10-00-3040-175 2007 MV TAX REVENUE	0.00	0.00	39.50	-39.50	0
10-00-3040-185 2008 MV TAX REVENUE	0.00	9.61	9.61	-9.61	0
10-00-3040-195 2009 MV TAX REVENUE	0.00	1.41	149.31	-149.31	0
10-00-3040-205 2010 MV TAX REVENUE	0.00	0.00	110.46	-110.46	0
10-00-3040-210 2011 MV TAX REVENUE	0.00	112.71	293.96	-293.96	0
10-00-3040-215 2012 MV TAX REVENUE	400.00	19.75	255.90	144.10	36
10-00-3040-220 2013 MV TAX REVENUE	500.00	33.51	380.27	119.73	24
10-00-3040-225 2014 MV TAX REVENUE	25,000.00	0.00	28.85	24,971.15	100
10-00-3040-230 2015 MV TAX REVENUE	150,000.00	19,228.72	145,584.66	4,415.34	3
10-00-3050-100 PRIV LICENSE REVENUE	10,000.00	40.00	575.00	9,425.00	94
10-00-3050-105 PRIV LICENSE PENALTY	0.00	0.00	0.00	0.00	0
10-00-3100-100 LOCAL SALES TAX 1%	622,279.00	64,037.82	414,781.27	207,497.73	33

FY 2015-2016

TOWN OF ABERDEEN
MARCH REVENUE REPORT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-3100-105 LOCAL SALES TAX 1/2%	332,279.00	35,195.64	214,608.20	117,670.80	35
10-00-3100-110 LOCAL SALES TAX 1/2%	322,279.00	31,555.92	204,168.60	118,110.40	37
10-00-3100-115 LOCAL SALES TAX 1/2%	0.00	1.97	-1.83	1.83	0
10-00-3100-120 HOLD HARMLESS	297,279.00	33,091.17	194,120.71	103,158.29	35
10-00-3100-150 SOLID WASTE DISPOSAL TAX REV	0.00	0.00	3,447.49	-3,447.49	0
10-00-3100-200 UTILITIES FRANCHISE TAX	380,000.00	104,933.74	357,660.92	22,339.08	6
10-00-3100-202 VIDEO SALES TAX REVENUE	120,000.00	26,221.46	85,856.99	34,143.01	28
10-00-3100-205 BEER & WINE TAX	30,000.00	0.00	0.00	30,000.00	100
10-00-3100-240 GAS TAX REFUND	25,000.00	3,926.65	17,022.37	7,977.63	32
10-00-3100-300 FEMA REVENUE	0.00	0.00	0.00	0.00	0
10-00-3100-310 FEDERAL FORFEITURE	0.00	0.00	0.00	0.00	0
10-00-3100-800 ABC TAX REVENUE	60,500.00	0.00	33,195.28	27,304.72	45
10-00-3400-800 NSF FEES REVENUE	0.00	0.00	25.00	-25.00	0
10-00-3400-805 INTEREST REVENUE	1,700.00	-948.58	2,067.42	-367.42	-22
10-00-3500-800 DEPOT RENTAL	900.00	225.00	900.00	0.00	0
10-00-3500-805 EXCHANGE BLDG-LEASE REVENUE	0.00	0.00	1.00	-1.00	0
10-00-3500-810 ANTENNA RENTAL	150,000.00	28,750.00	120,600.00	29,400.00	20
10-00-3500-820 WHOLESALE GROCERY RENTAL	1,712.00	0.00	428.15	1,283.85	75
10-00-3550-200 MALCOLM BLUE FARM-GRIST MILL	0.00	0.00	0.00	0.00	0
10-00-3550-500 MALCOLM BLUE FARM-OTHER REVENUE	0.00	0.00	0.00	0.00	0
10-00-3600-800 CABLEVISION FRANCHISE	16,000.00	0.00	7,465.78	8,534.22	53
10-00-3700-100 TOWN BUSINESS GUILD	0.00	0.00	0.00	0.00	0
10-00-3700-200 SPRING SPREE FESTIVAL	0.00	805.00	1,190.00	-1,190.00	0
10-00-3700-300 DIRECTORY-MATCHING REVENUE	0.00	0.00	0.00	0.00	0
10-00-3700-500 GRANTS-PLANNING	0.00	0.00	0.00	0.00	0
10-00-3700-700 ECONOMIC DEV GRANTS	0.00	0.00	0.00	0.00	0
10-00-3700-800 MISCELLANEOUS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0
10-00-3700-805 MAYOR MEMORIAL PARK	0.00	0.00	0.00	0.00	0
10-00-3700-910 COLONIAL HEIGHTS BALLPARK	0.00	0.00	0.00	0.00	0

FY 2015-2016

TOWN OF ABERDEEN
MARCH REVENUE REPORT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-3900-800 MISCELLANEOUS REVENUE	25,000.00	85.22	8,435.42	16,564.58	66
10-00-3900-805 INSURANCE REIMBURSEMENTS	7,500.00	0.00	7,092.26	407.74	5
10-00-3900-810 WORKER'S COMP REIMBURSE	0.00	0.00	0.00	0.00	0
10-00-3900-815 SALE OF FIXED ASSETS	55,912.00	0.00	0.00	55,912.00	100
10-00-3901-910 TRANSFER-IN FROM W/S	0.00	0.00	0.00	0.00	0
10-00-3901-930 TRANSFER-IN FROM PART FUND	0.00	0.00	0.00	0.00	0
10-00-3990-900 FUND BALANCE-APPROPRIATED	573,328.00	0.00	0.00	573,328.00	100
10-10-3100-224 ARREST FEES REVENUE	6,000.00	357.26	2,402.41	3,597.59	60
10-10-3100-225 POLICE DONATIONS	0.00	0.00	0.00	0.00	0
10-10-3100-310 FEDERAL FORFEITURE	0.00	0.00	0.00	0.00	0
10-10-3100-315 FEDERAL GRANTS	0.00	118,096.00	118,096.00	-118,096.00	0
10-10-3100-320 STATE FIRE/RESCUE GRANT REVENUE	0.00	0.00	0.00	0.00	0
10-10-3100-325 STATE FORFEITURE	0.00	0.00	453.46	-453.46	0
10-10-3100-330 STATE GRANTS	33,804.00	0.00	0.00	33,804.00	100
10-10-3100-335 STORMWATER GRANT REVENUE	0.00	0.00	0.00	0.00	0
10-10-3100-340 STATE ON-BEHALF PAYMENTS	0.00	0.00	0.00	0.00	0
10-10-3300-400 BUILDING PERMITS	165,000.00	15,358.42	96,919.05	68,080.95	41
10-10-3300-405 ZONING/SUBDIVISION FEES	16,500.00	2,285.00	14,796.80	1,703.20	10
10-10-3300-410 STORMWATER PERMIT FEES	0.00	0.00	0.00	0.00	0
10-10-3300-415 HOMEOWNERS RECOVERY	750.00	11.00	59.00	691.00	92
10-10-3301-100 FIRE INSPECTIONS	650.00	50.00	650.00	0.00	0
10-10-3301-200 RESCUE GRANT REVENUE	60,000.00	17,500.00	40,500.00	19,500.00	33
10-10-3301-400 LAW ENFORCEMENT FEES	0.00	5.00	91.00	-91.00	0
10-10-3301-405 CIVIL CITATIONS REVENUE	7,500.00	0.00	2,310.00	5,190.00	69
10-10-3301-410 POLICE PRECIOUS METAL FEES	0.00	0.00	0.00	0.00	0
10-10-3301-415 TAXI PERMITS (POLICE)	0.00	0.00	0.00	0.00	0
10-10-3301-420 POLICE EVIDENCE PROCEEDS	0.00	0.00	0.00	0.00	0
10-10-3301-425 POLICE EXTRA DUTY REIMBURSEMENTS	0.00	900.00	10,462.50	-10,462.50	0
10-20-3100-320 POWELL BILL	228,000.00	0.00	220,336.86	7,663.14	3

FY 2015-2016

TOWN OF ABERDEEN
MARCH REVENUE REPORT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-20-3301-100 STREET LIGHTING REIMBURSABLE	3,500.00	316.64	2,284.64	1,215.36	35
10-20-3400-810 POWELL BILL INTEREST	0.00	591.20	591.20	-591.20	0
10-30-3302-400 GARBAGE FEES REVENUE	305,000.00	57,679.50	233,206.00	71,794.00	24
10-30-3302-405 RECYCLING REVENUE	0.00	110.00	709.20	-709.20	0
10-60-3901-900 LOAN PROCEEDS	110,000.00	0.00	108,900.00	1,100.00	1
10-80-3700-700 GRANTS-PARKS & REC	0.00	0.00	0.00	0.00	0
10-80-3700-810 SPONSORSHIPS/DONATIONS	10,000.00	1,550.00	11,187.00	-1,187.00	-12
10-80-3700-815 CONTRIBUTIONS TO PARKS	0.00	0.00	0.00	0.00	0
10-80-3700-820 P&R SCHOLARSHIP PROGRAM	0.00	0.00	0.00	0.00	0
10-80-3800-400 PARK RENTALS	2,000.00	680.00	2,155.00	-155.00	-8
10-80-3800-402 RECREATION STATION RENTAL	10,000.00	2,011.00	13,391.00	-3,391.00	-34
10-80-3800-405 RECREATION PROGRAMS	20,000.00	1,899.00	14,745.00	5,255.00	26
10-80-3800-410 SPECIAL EVENTS	13,000.00	0.00	3,338.00	9,662.00	74
10-80-3800-415 YOUTH ATHLETICS	9,000.00	1,902.00	9,027.00	-27.00	0
10-80-3800-420 ADULT ATHLETICS	1,500.00	0.00	0.00	1,500.00	100
Fund: 10 GENERAL FUND					
Total Revenue	7,344,335.00	645,943.54	5,957,809.53	1,386,525.47	19.00

FY 2015-2016

TOWN OF ABERDEEN
MARCH REVENUE REPORT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 30 WATER & SEWER FUND					
Revenue					
30-00-2950-900 FUND BALANCE-UNDESIGNATED W/S	0.00	0.00	0.00	0.00	0
30-91-3710-500 WATER REVENUE	1,350,000.00	183,305.90	841,622.35	508,377.65	38
30-91-3710-505 SEWER REVENUE	1,150,852.00	184,540.76	739,410.62	411,441.38	36
30-91-3710-510 BULK WATER REVENUE	325,000.00	46,902.83	239,599.36	85,400.64	26
30-91-3710-512 BULK WATER REVENUE-CYPRESS	8,500.00	815.54	7,036.56	1,463.44	17
30-91-3710-515 LATE/RECONNECT FEES	40,000.00	4,015.88	48,311.84	-8,311.84	-21
30-91-3710-520 APPLICATION FEES	8,000.00	640.00	8,060.00	-60.00	-1
30-91-3710-525 WATER/SEWER TAP FEES	20,000.00	2,875.00	36,375.00	-16,375.00	-82
30-91-3710-530 ACREAGE FEES	50,000.00	2,750.00	31,200.00	18,800.00	38
30-91-3720-700 TRANSFER-IN FROM MIDWAY PROJECT	0.00	0.00	0.00	0.00	0
30-91-3720-800 CONTRACT REIMBURSABLE	7,500.00	0.00	2,508.00	4,992.00	67
30-91-3720-805 INSURANCE REIMBURSEMENTS	5,000.00	0.00	0.00	5,000.00	100
30-91-3730-800 INTEREST REVENUE	0.00	1,430.58	1,430.58	-1,430.58	0
30-91-3730-805 NSF FEES REVENUE	1,500.00	200.00	1,500.00	0.00	0
30-91-3900-800 MISCELLANEOUS REVENUE	10,000.00	408.62	8,834.99	1,165.01	12
30-91-3900-805 SALE OF FIXED ASSETS	5,000.00	0.00	0.00	5,000.00	100
30-91-3900-810 STATE GRANTS	0.00	0.00	0.00	0.00	0
30-91-3900-820 CONTRIBUTED CAPITAL	0.00	0.00	0.00	0.00	0
30-91-3900-830 INTANGIBLE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0
30-91-3901-900 LOAN PROCEEDS	0.00	0.00	0.00	0.00	0
30-91-3901-910 TRANSFER-IN FROM GEN FUND	0.00	0.00	0.00	0.00	0
30-91-3901-940 TRANSFER-IN FROM SW INTERCEPT	0.00	0.00	0.00	0.00	0
30-91-3990-900 FUND BALANCE-APPROPRIATED	39,508.00	0.00	0.00	39,508.00	100
Fund: 30 WATER & SEWER FUND					
Total Revenue	3,020,860.00	427,885.11	1,965,889.30	1,054,970.70	35.00

FY 2015-2016

TOWN OF ABERDEEN
MARCH REVENUE REPORT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Report Total Revenue	<u>10,365,195.00</u>	<u>1,073,828.65</u>	<u>7,923,698.83</u>	<u>2,441,496.17</u>	<u>24.00</u>

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT TOTALS-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 10 GENERAL FUND						
4200 Department: 4200 ADMINISTRATION	86,337.00	26,878.49	67,338.95	445.00	18,553.05	21.00
4208 Department: 4208 SPECIAL APPROPRIATIONS	44,637.00	5,500.00	39,946.27	0.00	4,690.73	11.00
4220 Department: 4220 GOVERNING BODY	29,106.00	5,324.66	17,149.78	0.00	11,956.22	41.00
4300 Department: 4300 FINANCE	332,918.00	16,833.04	490,815.93	0.00	-157,897.93	-47.00
4401 Department: 4401 MUNICIPAL BLDG	44,647.00	2,856.96	39,041.43	0.00	5,605.57	13.00
4402 Department: 4402 LIBRARY	11,400.00	566.72	6,515.09	0.00	4,884.91	43.00
4403 Department: 4403 DEPOT	5,430.00	419.69	2,338.82	0.00	3,091.18	57.00
4404 Department: 4404 FINANCE BLDG	12,124.00	635.68	7,480.07	0.00	4,643.93	38.00
4405 Department: 4405 MAYOR MEMORIAL	500.00	29.06	244.83	0.00	255.17	51.00
4406 Department: 4406 WHOLESALE GROCERY	1,225.00	0.00	0.00	0.00	1,225.00	100.00
4407 Department: 4407 EXCHANGE BLDG	920.00	0.00	0.00	0.00	920.00	100.00
4408 Department: 4408 AA BLDG	1,030.00	0.00	0.00	0.00	1,030.00	100.00
4409 Department: 4409 PUBLIC WORKS FACILITY	46,696.00	2,810.91	32,145.91	4,528.00	10,022.09	21.00
4410 Department: 4410 RECREATION STATION	61,838.00	3,689.68	43,546.22	3,400.00	14,891.78	24.00
4411 Department: 4411 MALCOLM BLUE FARM	20,000.00	617.46	6,574.45	5,000.00	8,425.55	42.00
4412 Department: 4412 RAY'S MILL PARK	40,200.00	336.80	3,110.54	0.00	37,089.46	92.00
4415 Department: 4415 MAIN STREET PROPERTY	0.00	0.00	0.00	0.00	0.00	0.00
4420 Department: 4420 POLICE FACILITY	45,519.00	3,687.96	25,342.79	0.00	20,176.21	44.00
4425 Department: 4425 POLICE/FIRE LAND	0.00	0.00	0.00	0.00	0.00	0.00
5150 Department: 5150 POLICE	2,153,908.00	176,268.53	1,593,120.28	12,717.05	548,070.67	25.00
5300 Department: 5300 FIRE/RESCUE	1,287,597.00	222,817.18	1,012,246.68	6,747.81	268,602.51	21.00
5415 Department: 5415 PLANNING	555,001.00	51,131.23	375,973.67	3,312.00	175,715.33	32.00
5500 Department: 5500 P&R ADMIN	284,094.00	20,312.03	197,722.66	0.00	86,371.34	30.00
5510 Department: 5510 PARK FACILITIES	65,059.00	2,323.62	78,121.82	15,399.75	-28,462.57	-44.00

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT TOTALS-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
5520 Department: 5520 PROGRAMS	49,500.00	7,441.42	36,686.46	0.00	12,813.54	26.00
5530 Department: 5530 ATHLETICS	11,889.00	283.35	9,170.26	0.00	2,718.74	23.00
5600 Department: 5600 STREETS & BEAUTIFICATION	644,992.00	41,103.84	391,554.77	19,593.28	233,843.95	36.00
5650 Department: 5650 POWELL BILL	508,000.00	5,200.00	27,183.17	53,481.00	427,335.83	84.00
5800 Department: 5800 SANITATION	525,263.00	43,510.44	383,264.53	2,213.93	139,784.54	27.00
5900 Department: 5900 FINGERPRINT MACHINE	10,050.00	0.00	10,049.05	0.00	0.95	0.00
5902 Department: 5902 RECREATION STATION	85,194.00	0.00	0.00	0.00	85,194.00	100.00
5903 Department: 5903 POLICE IN-CAR CAMERAS	15,974.00	0.00	15,973.21	0.00	0.79	0.00
5908 Department: 5908 2013-14 DODGE CHARGERS	32,232.00	0.00	0.00	0.00	32,232.00	100.00
5909 Department: 5909 2014-15 (4) POLICE VEHS	43,524.00	0.00	43,522.73	0.00	1.27	0.00
5910 Department: 5910 KNUCKLEBOOM TRUCK	29,264.00	0.00	0.00	0.00	29,264.00	100.00
5911 Department: 5911 2014 FIRE TRUCK	95,281.00	0.00	0.00	0.00	95,281.00	100.00
5912 Department: 5912 2013-14 (2) TAHOES	24,324.00	0.00	24,323.29	0.00	0.71	0.00
5913 Department: 5913 FIRE STN EXPANSION	64,219.00	64,218.00	64,218.00	0.00	1.00	0.00
5914 Department: 5914 POLICE/FIRE PROPERTY	34,443.00	0.00	34,441.53	0.00	1.47	0.00
5915 Department: 5915 VARIOUS ITEMS	40,000.00	0.00	37,071.28	0.00	2,928.72	7.00
10 Fund: 10 GENERAL FUND	7,344,335.00	704,796.75	5,116,234.47	126,837.82	2,101,262.71	29.00
Fund: 30 WATER & SEWER FUND						
6100 Department: 6100 WATER PRODUCTION	980,542.00	42,346.72	475,750.88	24,352.49	480,438.63	49.00
6200 Department: 6200 WATER & SEWER	1,938,858.00	140,865.17	1,335,806.62	16,151.63	586,899.75	30.00
6300 Department: 6300 BILLING & COLLECTIONS	101,460.00	8,805.37	75,381.34	0.00	26,078.66	26.00
30 Fund: 30 WATER & SEWER FUND	3,020,860.00	192,017.26	1,886,938.84	40,504.12	1,093,417.04	36.00
Report Totals Net	<u>10,365,195.00</u>	<u>896,814.01</u>	<u>7,003,173.31</u>	<u>167,341.94</u>	<u>3,194,679.75</u>	<u>31.00</u>

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 10 GENERAL FUND						
Department: 4200 ADMINISTRATION						
Expenditure						
10-00-4200-020 SALARIES	202,600.00	15,583.85	146,503.73	0.00	56,096.27	28
10-00-4200-030 SOCIAL SECURITY	17,675.00	1,122.07	11,043.93	0.00	6,631.07	38
10-00-4200-045 MEDICAL INSURANCE	13,680.00	1,110.00	9,992.25	0.00	3,687.75	27
10-00-4200-046 DENTAL INSURANCE	972.00	72.78	655.02	0.00	316.98	33
10-00-4200-047 LIFE INSURANCE	721.00	53.66	483.47	0.00	237.53	33
10-00-4200-049 WELLNESS	1,600.00	50.00	608.30	0.00	991.70	62
10-00-4200-050 RETIREMENT	13,814.00	1,056.58	10,238.08	0.00	3,575.92	26
10-00-4200-051 401K RETIREMENT	10,130.00	779.20	7,550.26	0.00	2,579.74	25
10-00-4200-052 LONGEVITY	4,500.00	0.00	4,500.00	0.00	0.00	0
10-00-4200-070 WORKER'S COMP	600.00	0.00	0.00	0.00	600.00	100
10-00-4200-071 W/COMP DEDUCTIBLE	250.00	0.00	0.00	0.00	250.00	100
10-00-4200-090 UNEMPLOYMENT	3,000.00	0.00	0.00	0.00	3,000.00	100
10-00-4200-100 POSTAGE	3,000.00	500.00	2,496.60	0.00	503.40	17
10-00-4200-120 NEWSLETTER	2,800.00	340.00	1,904.00	0.00	896.00	32
10-00-4200-200 COMMUNICATIONS	2,000.00	157.26	1,394.07	0.00	605.93	30
10-00-4200-220 EQUIPMENT PURCHASES	0.00	177.58	1,740.23	0.00	-1,740.23	0
10-00-4200-225 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-230 CONTRACTS/AGREEMENTS	30,494.00	505.25	4,224.95	0.00	26,269.05	86
10-00-4200-240 WELLNESS PROGRAMS	4,500.00	1,214.05	3,805.53	0.00	694.47	15
10-00-4200-250 EMPLOYEE FUNCTIONS	4,500.00	111.81	2,107.28	0.00	2,392.72	53
10-00-4200-260 ADVERTISING	500.00	0.00	67.38	0.00	432.62	87
10-00-4200-330 SUPPLIES	5,100.00	303.98	6,052.82	0.00	-952.82	-19
10-00-4200-331 SAFETY	6,000.00	307.58	1,180.70	0.00	4,819.30	80
10-00-4200-450 TRAINING/TRAVEL	4,176.00	656.32	1,368.04	0.00	2,807.96	67
10-00-4200-530 DUES/SUBSCRIPTIONS	9,500.00	0.00	10,600.50	0.00	-1,100.50	-12
10-00-4200-535 CITIZENS ACADEMY	1,500.00	0.00	1,575.49	0.00	-75.49	-5

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	ENCUMBRANCE	REMAINING	
					BALANCE	PCT
10-00-4200-540 PROP/LIAB INSURANCE	225.00	0.00	0.00	0.00	225.00	100
10-00-4200-570 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-595 LEGAL SERVICES	7,500.00	117.50	3,721.27	0.00	3,778.73	50
10-00-4200-596 COMPUTER SERVICES	18,000.00	2,659.02	15,821.00	445.00	1,734.00	10
10-00-4200-597 ENGINEER SERVICES	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-740 CAPITAL OUTLAY	0.00	0.00	6,376.05	0.00	-6,376.05	0
10-00-4200-900 CHARGEOUT TO W/S	-283,000.00	0.00	-188,672.00	0.00	-94,328.00	33
Fund: 10 GENERAL FUND, Department: 4200 ADMINISTRATION						
Total Expenditure	86,337.00	26,878.49	67,338.95	445.00	18,553.05	21.00
Department: 4208 SPECIAL APPROPRIATIONS						
Expenditure						
10-00-4208-100 MOORE COUNTY LIBRARY SYSTEM	4,500.00	4,500.00	4,500.00	0.00	0.00	0
10-00-4208-200 FRIENDS OF THE ABERDEEN LIBRARY	1,000.00	0.00	0.00	0.00	1,000.00	100
10-00-4208-300 LIONS CLUB FLAG PROJECT	2,000.00	0.00	2,000.00	0.00	0.00	0
10-00-4208-500 A&R RR PROPERTY LEASE	1,200.00	0.00	0.00	0.00	1,200.00	100
10-00-4208-600 OPTIMISTS-CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0
10-00-4208-700 POSTMASTER'S HOUSE	1,375.00	0.00	0.00	0.00	1,375.00	100
10-00-4208-900 ECONOMIC DEVELOPMENT	13,250.00	0.00	13,037.00	0.00	213.00	2
10-00-4208-905 ECONOMIC DEV. FUNCTIONS	2,000.00	1,000.00	1,097.41	0.00	902.59	45
10-00-4208-910 ECONOMIC DEV. INCENTIVES	19,312.00	0.00	19,311.86	0.00	0.14	0
10-00-4208-915 ECONOMIC GRANT DISBURSE	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4208 SPECIAL APPROPRIATIONS						
Total Expenditure	44,637.00	5,500.00	39,946.27	0.00	4,690.73	11.00
Department: 4220 GOVERNING BODY						
Expenditure						
10-00-4220-020 COMPENSATION	17,600.00	4,400.00	13,200.00	0.00	4,400.00	25
10-00-4220-030 SOCIAL SECURITY	1,346.00	336.60	1,009.80	0.00	336.20	25
10-00-4220-070 WORKER'S COMP	100.00	0.00	0.00	0.00	100.00	100
10-00-4220-200 COMMUNICATIONS	2,700.00	228.06	1,835.18	0.00	864.82	32

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-4220-230 ELECTION	6,500.00	0.00	0.00	0.00	6,500.00	100
10-00-4220-450 TRAINING/TRAVEL	500.00	360.00	1,104.80	0.00	-604.80	-121
10-00-4220-540 PROP/LIAB INSURANCE	360.00	0.00	0.00	0.00	360.00	100
Fund: 10 GENERAL FUND, Department: 4220 GOVERNING BODY						
Total Expenditure	29,106.00	5,324.66	17,149.78	0.00	11,956.22	41.00
Department: 4300 FINANCE						
Expenditure						
10-00-4300-020 SALARIES	140,025.00	9,913.10	99,832.25	0.00	40,192.75	29
10-00-4300-030 SOCIAL SECURITY	11,056.00	742.66	7,985.87	0.00	3,070.13	28
10-00-4300-045 MEDICAL INSURANCE	8,640.00	740.00	6,661.50	0.00	1,978.50	23
10-00-4300-046 DENTAL INSURANCE	648.00	48.52	436.68	0.00	211.32	33
10-00-4300-047 LIFE INSURANCE	452.00	31.04	279.90	0.00	172.10	38
10-00-4300-050 RETIREMENT	9,640.00	672.11	7,175.42	0.00	2,464.58	26
10-00-4300-051 401K RETIREMENT	7,001.00	452.78	4,482.04	0.00	2,518.96	36
10-00-4300-052 LONGEVITY	4,500.00	0.00	6,000.00	0.00	-1,500.00	-33
10-00-4300-070 WORKER'S COMP	175.00	0.00	127,047.00	0.00	-126,872.00	-72,498
10-00-4300-071 W COMP DEDUCTIBLE	200.00	0.00	0.00	0.00	200.00	100
10-00-4300-100 POSTAGE	650.00	0.00	453.85	0.00	196.15	30
10-00-4300-220 EQUIPMENT PURCHASES	1,000.00	0.00	0.00	0.00	1,000.00	100
10-00-4300-225 EQUIPMENT MAINTENANCE	2,100.00	140.25	1,568.88	0.00	531.12	25
10-00-4300-275 TAX COLLECTION FEES	67,531.00	2,314.93	69,655.96	0.00	-2,124.96	-3
10-00-4300-330 SUPPLIES	2,200.00	0.09	1,723.57	0.00	476.43	22
10-00-4300-450 TRAINING/TRAVEL	0.00	0.00	234.45	0.00	-234.45	0
10-00-4300-540 PROP/LIAB INSURANCE	600.00	0.00	98,359.00	0.00	-97,759.00	-16,293
10-00-4300-595 PROFESSIONAL SERVICES	23,500.00	1,699.10	17,988.03	0.00	5,511.97	23
10-00-4300-596 COMPUTER SERVICES	6,000.00	78.46	5,145.36	0.00	854.64	14
10-00-4300-600 AUDIT	47,000.00	0.00	35,786.17	0.00	11,213.83	24
10-00-4300-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0

Fund: 10 GENERAL FUND, Department: 4300 FINANCE

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Total Expenditure	332,918.00	16,833.04	490,815.93	0.00	-157,897.93	-47.00
Department: 4401 MUNICIPAL BLDG						
Expenditure						
10-00-4401-080 CONTRACT CLEANING	6,000.00	1,000.00	4,500.00	0.00	1,500.00	25
10-00-4401-110 TELEPHONE	11,000.00	618.97	5,426.33	0.00	5,573.67	51
10-00-4401-130 UTILITIES	12,200.00	1,143.94	9,156.06	0.00	3,043.94	25
10-00-4401-330 SUPPLIES/MAINTENANCE	3,500.00	94.05	5,518.48	0.00	-2,018.48	-58
10-00-4401-540 PROP/LIAB INSURANCE	9,250.00	0.00	2,794.00	0.00	6,456.00	70
10-00-4401-740 CAPITAL OUTLAY	2,697.00	0.00	11,646.56	0.00	-8,949.56	-332
Fund: 10 GENERAL FUND, Department: 4401 MUNICIPAL BLDG						
Total Expenditure	44,647.00	2,856.96	39,041.43	0.00	5,605.57	13.00
Department: 4402 LIBRARY						
Expenditure						
10-00-4402-080 CONTRACT CLEANING	1,500.00	250.00	1,125.00	0.00	375.00	25
10-00-4402-130 UTILITIES	2,400.00	246.72	1,854.09	0.00	545.91	23
10-00-4402-330 MAINTENANCE	2,000.00	70.00	780.00	0.00	1,220.00	61
10-00-4402-540 PROP/LIAB INSURANCE	5,500.00	0.00	2,756.00	0.00	2,744.00	50
10-00-4402-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4402 LIBRARY						
Total Expenditure	11,400.00	566.72	6,515.09	0.00	4,884.91	43.00
Department: 4403 DEPOT						
Expenditure						
10-00-4403-080 CONTRACT CLEANING	0.00	0.00	0.00	0.00	0.00	0
10-00-4403-130 UTILITIES	3,200.00	419.69	1,963.37	0.00	1,236.63	39
10-00-4403-330 SUPPLIES/MAINTENANCE	1,000.00	0.00	375.45	0.00	624.55	62
10-00-4403-540 PROP/LIAB INSURANCE	1,230.00	0.00	0.00	0.00	1,230.00	100
10-00-4403-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4403 DEPOT						

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Total Expenditure	5,430.00	419.69	2,338.82	0.00	3,091.18	57.00
Department: 4404 FINANCE BLDG						
Expenditure						
10-00-4404-080 CONTRACT CLEANING	1,800.00	300.00	1,350.00	0.00	450.00	25
10-00-4404-110 TELEPHONE	2,800.00	84.28	926.66	0.00	1,873.34	67
10-00-4404-130 UTILITIES	1,700.00	147.24	1,184.21	0.00	515.79	30
10-00-4404-330 MAINTENANCE	700.00	104.16	770.63	0.00	-70.63	-10
10-00-4404-540 PROP/LIAB INSURANCE	4,000.00	0.00	2,125.00	0.00	1,875.00	47
10-00-4404-740 CAPITAL OUTLAY	1,124.00	0.00	1,123.57	0.00	0.43	0
Fund: 10 GENERAL FUND, Department: 4404 FINANCE BLDG						
Total Expenditure	12,124.00	635.68	7,480.07	0.00	4,643.93	38.00
Department: 4405 MAYOR MEMORIAL						
Expenditure						
10-00-4405-130 UTILITIES	300.00	29.06	244.83	0.00	55.17	18
10-00-4405-330 SUPPLIES/MAINTENANCE	200.00	0.00	0.00	0.00	200.00	100
Fund: 10 GENERAL FUND, Department: 4405 MAYOR MEMORIAL						
Total Expenditure	500.00	29.06	244.83	0.00	255.17	51.00
Department: 4406 WHOLESALE GROCERY						
Expenditure						
10-00-4406-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4406-540 PROP/LIAB INSURANCE	1,225.00	0.00	0.00	0.00	1,225.00	100
10-00-4406-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4406 WHOLESALE GROCERY						
Total Expenditure	1,225.00	0.00	0.00	0.00	1,225.00	100.00
Department: 4407 EXCHANGE BLDG						
Expenditure						
10-00-4407-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4407-540 PROP/LIAB INSURANCE	920.00	0.00	0.00	0.00	920.00	100

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 10 GENERAL FUND, Department: 4407 EXCHANGE BLDG						
Total Expenditure	920.00	0.00	0.00	0.00	920.00	100.00
Department: 4408 AA BLDG						
Expenditure						
10-00-4408-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4408-540 PROP/LIAB INSURANCE	1,030.00	0.00	0.00	0.00	1,030.00	100
10-00-4408-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4408 AA BLDG						
Total Expenditure	1,030.00	0.00	0.00	0.00	1,030.00	100.00
Department: 4409 PUBLIC WORKS FACILITY						
Expenditure						
10-00-4409-110 TELEPHONE	11,800.00	539.90	5,312.58	0.00	6,487.42	55
10-00-4409-150 UTILITIES	9,000.00	1,066.23	6,361.37	0.00	2,638.63	29
10-00-4409-220 EQUIPMENT PURCHASES	750.00	0.00	152.60	0.00	597.40	80
10-00-4409-330 SUPPLIES/MAINTENANCE	14,000.00	917.10	11,275.88	4,528.00	-1,803.88	-13
10-00-4409-540 PROP/LIAB INSURANCE	3,550.00	0.00	0.00	0.00	3,550.00	100
10-00-4409-595 COMPUTER SERVICES	4,000.00	287.68	5,448.07	0.00	-1,448.07	-36
10-00-4409-740 CAPITAL OUTLAY	3,596.00	0.00	3,595.41	0.00	0.59	0
Fund: 10 GENERAL FUND, Department: 4409 PUBLIC WORKS FACILITY						
Total Expenditure	46,696.00	2,810.91	32,145.91	4,528.00	10,022.09	21.00
Department: 4410 RECREATION STATION						
Expenditure						
10-00-4410-080 CONTRACT CLEANING	13,000.00	1,347.40	10,199.53	3,400.00	-599.53	-5
10-00-4410-110 TELEPHONE	8,750.00	426.06	4,154.89	0.00	4,595.11	53
10-00-4410-130 UTILITIES	21,000.00	1,799.00	16,481.08	0.00	4,518.92	22
10-00-4410-330 SUPPLIES/MAINTENANCE	5,000.00	117.22	5,094.59	0.00	-94.59	-2
10-00-4410-540 PROP/LIAB INSURANCE	8,000.00	0.00	1,529.00	0.00	6,471.00	81
10-00-4410-740 CAPITAL OUTLAY	6,088.00	0.00	6,087.13	0.00	0.87	0
Fund: 10 GENERAL FUND, Department: 4410 RECREATION STATION						

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Total Expenditure	61,838.00	3,689.68	43,546.22	3,400.00	14,891.78	24.00
Department: 4411 MALCOLM BLUE FARM						
Expenditure						
10-00-4411-130 UTILITIES	3,000.00	617.46	2,784.45	0.00	215.55	7
10-00-4411-330 SUPPLIES/MAINTENANCE	11,000.00	0.00	3,790.00	5,000.00	2,210.00	20
10-00-4411-540 PROPERTY INSURANCE	1,000.00	0.00	0.00	0.00	1,000.00	100
10-00-4411-650 SPECIAL EVENTS	5,000.00	0.00	0.00	0.00	5,000.00	100
10-00-4411-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
10-00-4411-741 GRIST MILL RESTORATION	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4411 MALCOLM BLUE FARM						
Total Expenditure	20,000.00	617.46	6,574.45	5,000.00	8,425.55	42.00
Department: 4412 RAY'S MILL PARK						
Expenditure						
10-00-4412-130 UTILITIES	4,200.00	336.80	2,620.25	0.00	1,579.75	38
10-00-4412-220 EQUIPMENT PURCHASES	0.00	0.00	0.00	0.00	0.00	0
10-00-4412-330 GROUNDS MAINTENANCE	35,000.00	0.00	417.29	0.00	34,582.71	99
10-00-4412-540 PROPERTY INSURANCE	1,000.00	0.00	73.00	0.00	927.00	93
10-00-4412-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4412 RAY'S MILL PARK						
Total Expenditure	40,200.00	336.80	3,110.54	0.00	37,089.46	92.00
Department: 4415 MAIN STREET PROPERTY						
Expenditure						
10-00-4415-740 MAIN STREET PROPERTY-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4415 MAIN STREET PROPERTY						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Department: 4420 POLICE FACILITY						
Expenditure						
10-10-4420-080 CONTRACT CLEANING	4,500.00	750.00	3,375.00	0.00	1,125.00	25

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-10-4420-110 TELEPHONE	14,500.00	487.29	5,091.37	0.00	9,408.63	65
10-10-4420-130 UTILITIES	14,000.00	975.67	8,621.02	0.00	5,378.98	38
10-10-4420-330 SUPPLIES/MAINTENANCE	4,000.00	1,475.00	3,311.71	0.00	688.29	17
10-10-4420-540 PROP/LIAB INSURANCE	3,575.00	0.00	0.00	0.00	3,575.00	100
10-10-4420-740 CAPITAL OUTLAY	4,944.00	0.00	4,943.69	0.00	0.31	0
Fund: 10 GENERAL FUND, Department: 4420 POLICE FACILITY						
Total Expenditure	45,519.00	3,687.96	25,342.79	0.00	20,176.21	44.00
Department: 4425 POLICE/FIRE LAND						
Expenditure						
10-10-4425-740 POLICE/FIRE LAND-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 4425 POLICE/FIRE LAND						
Total Expenditure	0.00	0.00	0.00	0.00	0.00	0.00
Department: 5150 POLICE						
Expenditure						
10-10-5150-020 SALARIES	1,288,550.00	100,353.77	970,932.48	0.00	317,617.52	25
10-10-5150-021 PART-TIME SALARIES	15,000.00	984.96	5,684.61	0.00	9,315.39	62
10-10-5150-022 HOLIDAY PAY	34,694.00	1,794.98	12,773.54	0.00	21,920.46	63
10-10-5150-023 OVERTIME	7,000.00	2,238.23	6,108.44	0.00	891.56	13
10-10-5150-024 ON-CALL PAY	5,000.00	368.26	6,715.61	0.00	-1,715.61	-34
10-10-5150-025 EXTRA DUTY	0.00	135.00	9,616.50	0.00	-9,616.50	0
10-10-5150-030 SOCIAL SECURITY	104,678.00	7,950.63	76,612.15	0.00	28,065.85	27
10-10-5150-045 MEDICAL INSURANCE	136,260.00	10,360.00	93,107.52	0.00	43,152.48	32
10-10-5150-046 DENTAL INSURANCE	9,720.00	655.02	6,137.78	0.00	3,582.22	37
10-10-5150-047 LIFE INSURANCE	4,222.00	325.84	2,981.17	0.00	1,240.83	29
10-10-5150-050 RETIREMENT	97,035.00	9,984.62	74,269.58	0.00	22,765.42	23
10-10-5150-051 401K RETIREMENT	67,667.00	5,156.46	49,322.19	0.00	18,344.81	27
10-10-5150-052 LONGEVITY	18,100.00	0.00	18,495.00	0.00	-395.00	-2
10-10-5150-070 WORKER'S COMP	35,000.00	0.00	0.00	0.00	35,000.00	100
10-10-5150-071 W COMP DEDUCTIBLE	3,000.00	796.71	2,809.40	0.00	190.60	6

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-10-5150-075 PREEMPLOY SCREENING	1,000.00	0.00	2,175.00	0.00	-1,175.00	-118
10-10-5150-100 POSTAGE	1,000.00	0.00	251.64	0.00	748.36	75
10-10-5150-130 UTILITIES-HWY 5	1,500.00	141.00	1,077.16	0.00	422.84	28
10-10-5150-170 VEHICLE MAINTENANCE	22,000.00	2,991.35	17,202.55	350.16	4,447.29	20
10-10-5150-200 COMMUNICATIONS	12,150.00	1,167.94	8,012.87	0.00	4,137.13	34
10-10-5150-220 EQUIPMENT PURCHASES	23,950.00	343.86	26,295.36	0.00	-2,345.36	-10
10-10-5150-225 EQUIPMENT MAINTENANCE	19,000.00	12,116.16	19,632.54	0.00	-632.54	-3
10-10-5150-230 CONTRACTS/AGREEMENTS	0.00	0.00	998.00	0.00	-998.00	0
10-10-5150-240 SPECIAL INVESTIGATIONS	200.00	-2,345.00	205.00	0.00	-5.00	-3
10-10-5150-250 EMPLOYEE FUNCTIONS	400.00	0.00	950.67	0.00	-550.67	-138
10-10-5150-310 FUEL	72,000.00	3,458.49	35,976.96	0.00	36,023.04	50
10-10-5150-330 SUPPLIES	6,000.00	261.92	2,431.95	0.00	3,568.05	59
10-10-5150-331 SAFETY	2,750.00	207.00	651.00	0.00	2,099.00	76
10-10-5150-335 EMERGENCY MANAGEMENT	500.00	0.00	0.00	0.00	500.00	100
10-10-5150-360 UNIFORMS	6,000.00	2,537.05	5,010.88	186.89	802.23	13
10-10-5150-450 TRAINING/TRAVEL	8,860.00	0.00	3,716.77	800.00	4,343.23	49
10-10-5150-460 CRIME PREVENTION	500.00	0.00	178.89	0.00	321.11	64
10-10-5150-475 AMMUNITION	6,500.00	0.00	5,199.70	0.00	1,300.30	20
10-10-5150-530 DUES/SUBSCRIPTIONS	500.00	0.00	670.00	0.00	-170.00	-34
10-10-5150-540 PROP/LIAB INSURANCE	7,000.00	0.00	75.00	0.00	6,925.00	99
10-10-5150-580 UNIFORM CLEANING	3,950.00	322.41	2,411.58	0.00	1,538.42	39
10-10-5150-585 TAXI PERMIT EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-587 PRECIOUS METAL FEES	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-590 DONATION DISBURSEMENTS	150.00	0.00	0.00	0.00	150.00	100
10-10-5150-595 LEGAL SERVICES	3,000.00	105.00	2,642.50	0.00	357.50	12
10-10-5150-596 COMPUTER SERVICES	10,000.00	1,169.87	12,775.74	0.00	-2,775.74	-28
10-10-5150-600 STATE FORFEITURE	0.00	0.00	1,178.88	0.00	-1,178.88	0
10-10-5150-650 FEDERAL FORFEITURE	0.00	0.00	1,000.00	0.00	-1,000.00	0
10-10-5150-740 CAPITAL OUTLAY	119,072.00	12,687.00	106,833.67	11,380.00	858.35	1

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 10 GENERAL FUND, Department: 5150 POLICE						
Total Expenditure	2,153,908.00	176,268.53	1,593,120.28	12,717.05	548,070.67	25.00
Department: 5300 FIRE/RESCUE						
Expenditure						
10-10-5300-020 SALARIES	696,250.00	54,868.10	511,606.90	0.00	184,643.10	27
10-10-5300-022 HOLIDAY PAY	18,331.00	0.00	0.00	0.00	18,331.00	100
10-10-5300-023 OVERTIME	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-024 CALL PAY	47,300.00	0.00	47,220.32	0.00	79.68	0
10-10-5300-030 SOCIAL SECURITY	57,572.00	3,982.54	42,180.48	0.00	15,391.52	27
10-10-5300-045 MEDICAL INSURANCE	74,160.00	6,290.00	56,721.61	0.00	17,438.39	24
10-10-5300-046 DENTAL INSURANCE	5,508.00	412.42	3,711.78	0.00	1,796.22	33
10-10-5300-047 LIFE INSURANCE	2,278.00	187.81	1,680.78	0.00	597.22	26
10-10-5300-050 RETIREMENT	48,696.00	3,720.08	35,717.60	0.00	12,978.40	27
10-10-5300-051 401K RETIREMENT	36,504.00	2,743.40	26,340.32	0.00	10,163.68	28
10-10-5300-052 LONGEVITY	15,500.00	0.00	15,200.00	0.00	300.00	2
10-10-5300-053 PENSION	4,500.00	0.00	3,930.00	0.00	570.00	13
10-10-5300-070 WORKER'S COMP	38,000.00	0.00	0.00	0.00	38,000.00	100
10-10-5300-071 W COMP DEDUCTIBLE	2,000.00	0.00	925.98	0.00	1,074.02	54
10-10-5300-100 POSTAGE	600.00	0.00	312.95	0.00	287.05	48
10-10-5300-110 TELEPHONE	14,750.00	475.47	5,098.71	0.00	9,651.29	65
10-10-5300-130 UTILITIES	23,000.00	2,051.11	16,158.05	0.00	6,841.95	30
10-10-5300-170 VEHICLE MAINTENANCE	16,000.00	1,544.92	8,527.54	474.13	6,998.33	44
10-10-5300-200 COMMUNICATIONS	5,000.00	771.92	3,632.56	0.00	1,367.44	27
10-10-5300-220 EQUIPMENT PURCHASES	10,992.00	6,505.04	8,854.32	4,793.66	-2,655.98	-24
10-10-5300-225 EQUIPMENT MAINTENANCE	6,500.00	706.36	2,399.04	0.00	4,100.96	63
10-10-5300-260 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-300 BUILDING MAINTENANCE	10,500.00	1,069.69	3,775.23	0.00	6,724.77	64
10-10-5300-310 FUEL	25,500.00	888.42	9,547.98	0.00	15,952.02	63
10-10-5300-330 SUPPLIES	8,200.00	289.68	5,894.75	0.00	2,305.25	28

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-10-5300-331 SAFETY	5,000.00	116.26	2,847.67	0.00	2,152.33	43
10-10-5300-332 HAZARDOUS MATERIALS	1,000.00	51.94	554.05	0.00	445.95	45
10-10-5300-335 EMERGENCY MANAGEMENT	1,000.00	0.00	746.87	0.00	253.13	25
10-10-5300-360 UNIFORMS	14,000.00	3,207.05	7,236.74	873.99	5,889.27	42
10-10-5300-365 TURNOUT GEAR	7,500.00	7,633.80	8,017.80	0.00	-517.80	-7
10-10-5300-450 TRAINING/TRAVEL	9,000.00	103.01	3,203.55	0.00	5,796.45	64
10-10-5300-451 TRAINING VOLUNTEERS	4,000.00	0.00	2,251.99	0.00	1,748.01	44
10-10-5300-455 INSPECTIONS	2,117.00	0.00	300.00	0.00	1,817.00	86
10-10-5300-460 FIRE PREVENTION	3,500.00	275.00	3,072.93	606.03	-178.96	-5
10-10-5300-475 RESCUE	3,500.00	225.71	3,090.89	0.00	409.11	12
10-10-5300-530 DUES & SUBSCRIPTIONS	3,000.00	47.95	2,450.95	0.00	549.05	18
10-10-5300-540 PROP/LIAB INSURANCE	19,120.00	0.00	0.00	0.00	19,120.00	100
10-10-5300-580 UNIFORM CLEANING	2,500.00	231.06	1,545.41	0.00	954.59	38
10-10-5300-595 COMPUTER SERVICES	4,000.00	418.44	3,514.90	0.00	485.10	12
10-10-5300-740 CAPITAL OUTLAY	40,719.00	124,000.00	163,976.03	0.00	-123,257.03	-303
Fund: 10 GENERAL FUND, Department: 5300 FIRE/RESCUE						
Total Expenditure	1,287,597.00	222,817.18	1,012,246.68	6,747.81	268,602.51	21.00
Department: 5415 PLANNING						
Expenditure						
10-10-5415-020 SALARIES	266,640.00	22,325.06	205,341.08	0.00	61,298.92	23
10-10-5415-030 SOCIAL SECURITY	20,398.00	1,638.78	15,503.66	0.00	4,894.34	24
10-10-5415-045 MEDICAL INSURANCE	21,840.00	740.00	9,970.98	0.00	11,869.02	54
10-10-5415-046 DENTAL INSURANCE	1,944.00	145.56	1,261.52	0.00	682.48	35
10-10-5415-047 LIFE INSURANCE	832.00	67.15	556.27	0.00	275.73	33
10-10-5415-050 RETIREMENT	17,965.00	1,513.66	14,189.94	0.00	3,775.06	21
10-10-5415-051 401K RETIREMENT	13,467.00	1,116.24	10,464.50	0.00	3,002.50	22
10-10-5415-052 LONGEVITY	2,700.00	0.00	2,800.00	0.00	-100.00	-4
10-10-5415-070 WORKER'S COMP	4,000.00	0.00	0.00	0.00	4,000.00	100
10-10-5415-071 W COMP DEDUCTIBLE	500.00	0.00	0.00	0.00	500.00	100

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCF</u>
10-10-5415-100 POSTAGE	900.00	202.20	533.82	0.00	366.18	41
10-10-5415-110 TELEPHONE	5,200.00	165.14	1,757.52	0.00	3,442.48	66
10-10-5415-120 PRINTING/COPIES	1,200.00	228.87	916.02	0.00	283.98	24
10-10-5415-170 VEHICLE MAINTENANCE	1,000.00	8.00	924.31	0.00	75.69	8
10-10-5415-200 COMMUNICATIONS	3,000.00	252.69	2,058.28	0.00	941.72	31
10-10-5415-220 EQUIPMENT PURCHASES	2,000.00	0.00	1,865.83	0.00	134.17	7
10-10-5415-225 EQUIPMENT MAINTENANCE	8,400.00	619.82	7,463.26	0.00	936.74	11
10-10-5415-260 ADVERTISING	3,500.00	232.76	1,783.58	0.00	1,716.42	49
10-10-5415-310 FUEL	4,000.00	158.10	1,599.31	0.00	2,400.69	60
10-10-5415-330 SUPPLIES	3,600.00	203.49	2,518.26	0.00	1,081.74	30
10-10-5415-331 SAFETY	150.00	0.00	128.99	0.00	21.01	14
10-10-5415-360 UNIFORMS	1,000.00	0.00	131.56	0.00	868.44	87
10-10-5415-440 HOMEOWNER'S RECOVERY	800.00	0.00	369.00	0.00	431.00	54
10-10-5415-450 TRAINING/TRAVEL	10,000.00	2,016.94	3,166.22	0.00	6,833.78	68
10-10-5415-460 CITIZEN BOARDS	500.00	0.00	377.06	0.00	122.94	25
10-10-5415-465 APPEARANCE/BEAUTIFICATION	7,562.00	153.86	1,049.11	0.00	6,512.89	86
10-10-5415-470 DOWNTOWN DEVELOPMENT	38,000.00	15,603.97	17,186.45	0.00	20,813.55	55
10-10-5415-475 SPRING SPREE FESTIVAL	0.00	500.00	1,450.00	0.00	-1,450.00	0
10-10-5415-481 CONTRACTED INSPECTIONS	2,500.00	0.00	0.00	0.00	2,500.00	100
10-10-5415-530 DUES/SUBSCRIPTIONS	750.00	890.00	1,755.00	0.00	-1,005.00	-134
10-10-5415-540 PROP/LIAB INSURANCE	925.00	0.00	0.00	0.00	925.00	100
10-10-5415-560 MINIMUM HOUSING ENFORCE	6,500.00	0.00	3,639.00	0.00	2,861.00	44
10-10-5415-595 PROFESSIONAL SERVICES	15,000.00	0.00	5,680.00	0.00	9,320.00	62
10-10-5415-596 COMPUTER SERVICES	16,750.00	1,176.44	11,073.19	0.00	5,676.81	34
10-10-5415-597 LEGAL SERVICES	37,243.00	1,172.50	31,167.04	0.00	6,075.96	16
10-10-5415-740 CAPITAL OUTLAY	34,235.00	0.00	17,292.91	0.00	16,942.09	49
Fund: 10 GENERAL FUND, Department: 5415 PLANNING						
Total Expenditure	555,001.00	51,131.23	375,973.67	0.00	179,027.33	32.00
Department: 5500 P&R ADMIN						

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Expenditure						
10-80-5500-020 SALARIES	158,470.00	12,166.30	110,585.59	0.00	47,884.41	30
10-80-5500-021 PART-TIME SALARIES	44,619.00	2,594.92	33,458.95	0.00	11,160.05	25
10-80-5500-030 SOCIAL SECURITY	15,598.00	1,033.66	10,239.96	0.00	5,358.04	34
10-80-5500-045 MEDICAL INSURANCE	17,280.00	1,480.00	12,023.35	0.00	5,256.65	30
10-80-5500-046 DENTAL INSURANCE	1,296.00	97.04	776.32	0.00	519.68	40
10-80-5500-047 LIFE INSURANCE	494.00	42.10	348.39	0.00	145.61	29
10-80-5500-050 RETIREMENT	10,623.00	824.89	7,558.80	0.00	3,064.20	29
10-80-5500-051 401K RETIREMENT	7,964.00	608.32	5,574.32	0.00	2,389.68	30
10-80-5500-052 LONGEVITY	800.00	0.00	1,000.00	0.00	-200.00	-25
10-80-5500-070 WORKER'S COMP	4,500.00	0.00	0.00	0.00	4,500.00	100
10-80-5500-071 W COMP DEDUCTIBLE	500.00	0.00	0.00	0.00	500.00	100
10-80-5500-100 POSTAGE	250.00	0.00	188.53	0.00	61.47	25
10-80-5500-120 PRINTING/COPIES	100.00	0.00	0.00	0.00	100.00	100
10-80-5500-170 VEHICLE MAINTENANCE	1,000.00	0.00	19.95	0.00	980.05	98
10-80-5500-200 COMMUNICATIONS	1,500.00	14.63	825.87	0.00	674.13	45
10-80-5500-220 EQUIPMENT PURCHASES	2,000.00	0.00	1,568.78	0.00	431.22	22
10-80-5500-225 EQUIPMENT MAINTENANCE	2,000.00	153.04	1,898.43	0.00	101.57	5
10-80-5500-230 CONTRACTS/AGREEMENTS	0.00	0.00	87.50	0.00	-87.50	0
10-80-5500-260 ADVERTISING	1,500.00	355.00	1,284.00	0.00	216.00	14
10-80-5500-310 FUEL	1,000.00	16.69	472.89	0.00	527.11	53
10-80-5500-330 SUPPLIES	2,000.00	300.35	1,240.66	0.00	759.34	38
10-80-5500-331 SAFETY	500.00	0.00	472.35	0.00	27.65	6
10-80-5500-360 UNIFORMS-STAFF	700.00	0.00	665.50	0.00	34.50	5
10-80-5500-450 TRAINING/TRAVEL	4,200.00	415.87	4,188.92	0.00	11.08	0
10-80-5500-530 DUES/SUBSCRIPTIONS	1,200.00	0.00	650.50	0.00	549.50	46
10-80-5500-540 PROP/LIAB INSURANCE	1,000.00	0.00	0.00	0.00	1,000.00	100
10-80-5500-595 COMPUTER SERVICES	3,000.00	209.22	2,593.10	0.00	406.90	14
10-80-5500-596 GRANT PLANNING	0.00	0.00	0.00	0.00	0.00	0

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-80-5500-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 5500 P&R ADMIN						
Total Expenditure	284,094.00	20,312.03	197,722.66	0.00	86,371.34	30.00
Department: 5510 PARK FACILITIES						
Expenditure						
10-80-5510-130 UTILITIES	4,600.00	361.68	3,193.38	0.00	1,406.62	31
10-80-5510-170 VEHICLE MAINTENANCE	1,000.00	413.80	856.12	0.00	143.88	14
10-80-5510-220 EQUIPMENT PURCHASES	2,000.00	0.00	1,225.70	0.00	774.30	39
10-80-5510-225 EQUIPMENT MAINTENANCE	3,000.00	0.00	118.22	0.00	2,881.78	96
10-80-5510-310 FUEL	3,000.00	62.51	1,156.50	0.00	1,843.50	61
10-80-5510-330 GROUNDS MAINTENANCE	20,704.00	1,485.63	12,106.92	399.75	8,197.33	40
10-80-5510-331 SAFETY	0.00	0.00	103.40	0.00	-103.40	0
10-80-5510-540 PROP/LIAB INSURANCE	755.00	0.00	0.00	0.00	755.00	100
10-80-5510-740 CAPITAL OUTLAY	30,000.00	0.00	59,361.58	15,000.00	-44,361.58	-148
Fund: 10 GENERAL FUND, Department: 5510 PARK FACILITIES						
Total Expenditure	65,059.00	2,323.62	78,121.82	15,399.75	-28,462.57	-44.00
Department: 5520 PROGRAMS						
Expenditure						
10-80-5520-330 SUPPLIES	0.00	0.00	45.50	0.00	-45.50	0
10-80-5520-450 TRAVEL	4,000.00	0.00	2,090.77	0.00	1,909.23	48
10-80-5520-595 CONTRACTED SERVICES	500.00	0.00	0.00	0.00	500.00	100
10-80-5520-600 RECREATION PROGRAMS	15,000.00	249.48	5,156.58	0.00	9,843.42	66
10-80-5520-650 SPECIAL EVENTS	30,000.00	7,191.94	29,393.61	0.00	606.39	2
Fund: 10 GENERAL FUND, Department: 5520 PROGRAMS						
Total Expenditure	49,500.00	7,441.42	36,686.46	0.00	12,813.54	26.00
Department: 5530 ATHLETICS						
Expenditure						
10-80-5530-330 EQUIPMENT/SUPPLIES	2,889.00	231.35	1,392.69	0.00	1,496.31	52
10-80-5530-360 UNIFORMS-ATHLETICS	6,500.00	0.00	4,899.57	0.00	1,600.43	25

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-80-5530-595 CONTRACTED SERVICES	2,500.00	52.00	2,878.00	0.00	-378.00	-15
Fund: 10 GENERAL FUND, Department: 5530 ATHLETICS						
Total Expenditure	11,889.00	283.35	9,170.26	0.00	2,718.74	23.00
Department: 5600 STREETS & BEAUTIFICATION						
Expenditure						
10-20-5600-020 SALARIES	255,400.00	18,988.10	186,084.50	0.00	69,315.50	27
10-20-5600-021 PART-TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-023 OVERTIME	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-030 SOCIAL SECURITY	20,250.00	1,361.25	14,351.17	0.00	5,898.83	29
10-20-5600-045 MEDICAL INSURANCE	33,600.00	3,212.68	26,188.16	0.00	7,411.84	22
10-20-5600-046 DENTAL INSURANCE	2,592.00	194.08	1,698.20	0.00	893.80	34
10-20-5600-047 LIFE INSURANCE	797.00	66.30	598.25	0.00	198.75	25
10-20-5600-050 RETIREMENT	17,655.00	1,287.40	13,274.36	0.00	4,380.64	25
10-20-5600-051 401K RETIREMENT	13,235.00	949.41	9,789.27	0.00	3,445.73	26
10-20-5600-052 LONGEVITY	9,300.00	0.00	9,700.00	0.00	-400.00	-4
10-20-5600-070 WORKER'S COMP	17,500.00	0.00	0.00	0.00	17,500.00	100
10-20-5600-071 W COMP DEDUCTIBLE	1,500.00	0.00	0.00	0.00	1,500.00	100
10-20-5600-130 UTILITIES-STREET LIGHTING	93,000.00	6,734.29	62,091.71	0.00	30,908.29	33
10-20-5600-135 STREET LIGHTING REIMBURSABLE	3,500.00	316.64	2,540.08	0.00	959.92	27
10-20-5600-170 VEHICLE MAINTENANCE	38,000.00	511.38	7,109.49	2,400.00	28,490.51	75
10-20-5600-200 COMMUNICATIONS	3,500.00	60.78	496.06	0.00	3,003.94	86
10-20-5600-220 EQUIPMENT PURCHASES	3,000.00	509.37	1,121.37	1,973.00	-94.37	-3
10-20-5600-225 EQUIPMENT MAINTENANCE	27,000.00	1,554.11	16,622.55	600.00	9,777.45	36
10-20-5600-310 FUEL	45,000.00	1,540.83	17,716.61	0.00	27,283.39	61
10-20-5600-320 STREET SIGNS	3,918.00	0.00	405.01	0.00	3,512.99	90
10-20-5600-322 STREET MAINTENANCE-NONPOWELL BILL	1,800.00	-6,207.63	0.00	0.00	1,800.00	100
10-20-5600-325 CHRISTMAS DECORATIONS	1,000.00	0.00	774.71	0.00	225.29	23
10-20-5600-330 SUPPLIES	12,000.00	957.19	4,322.58	0.00	7,677.42	64
10-20-5600-331 SAFETY	2,900.00	633.74	2,128.28	245.28	526.44	18

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-20-5600-335 EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-360 UNIFORMS	6,400.00	1,033.97	6,954.51	0.00	-554.51	-9
10-20-5600-450 TRAINING	400.00	0.00	83.95	0.00	316.05	79
10-20-5600-480 ENGINEER SERVICES	1,000.00	0.00	0.00	0.00	1,000.00	100
10-20-5600-520 STORMWATER GRANT	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-540 PROP/LIAB INSURANCE	4,310.00	0.00	104.00	0.00	4,206.00	98
10-20-5600-740 CAPITAL OUTLAY	26,435.00	7,399.95	7,399.95	13,500.00	5,535.05	21
10-20-5600-741 CAPITAL OUTLAY-NONPOWELL BILL	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 5600 STREETS & BEAUTIFICATION						
Total Expenditure	644,992.00	41,103.84	391,554.77	18,718.28	234,718.95	36.00
Department: 5650 POWELL BILL						
Expenditure						
10-20-5650-220 EQUIPMENT PURCHASES	2,000.00	0.00	0.00	0.00	2,000.00	100
10-20-5650-230 BRIDGE MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	100
10-20-5650-232 RR CROSSING MAINTENANCE	16,000.00	0.00	7,024.00	0.00	8,976.00	56
10-20-5650-332 SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	100
10-20-5650-333 SIDEWALK INSTALLATION	20,000.00	0.00	1,870.00	13,340.00	4,790.00	24
10-20-5650-595 ENGINEERING	50,000.00	4,100.00	13,852.50	13,040.00	23,107.50	46
10-20-5650-610 STREET MAINTENANCE	10,000.00	1,100.00	4,436.67	15,875.00	-10,311.67	-103
10-20-5650-612 STREET RESURFACING	400,000.00	0.00	0.00	11,226.00	388,774.00	97
10-20-5650-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 5650 POWELL BILL						
Total Expenditure	508,000.00	5,200.00	27,183.17	53,481.00	427,335.83	84.00
Department: 5800 SANITATION						
Expenditure						
10-30-5800-020 SALARIES	200,000.00	14,338.61	142,998.78	0.00	57,001.22	29
10-30-5800-030 SOCIAL SECURITY	15,690.00	1,078.27	11,122.71	0.00	4,567.29	29
10-30-5800-045 MEDICAL INSURANCE	30,000.00	2,350.45	21,301.04	0.00	8,698.96	29
10-30-5800-046 DENTAL INSURANCE	2,268.00	169.82	1,504.12	0.00	763.88	34

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-30-5800-047 LIFE INSURANCE	624.00	52.08	466.67	0.00	157.33	25
10-30-5800-050 RETIREMENT	13,680.00	972.19	10,040.03	0.00	3,639.97	27
10-30-5800-051 401K RETIREMENT	10,255.00	716.93	7,454.13	0.00	2,800.87	27
10-30-5800-052 LONGEVITY	5,100.00	0.00	5,083.10	0.00	16.90	0
10-30-5800-070 WORKER'S COMP	16,500.00	0.00	0.00	0.00	16,500.00	100
10-30-5800-071 W COMP DEDUCTIBLE	1,500.00	0.00	0.00	0.00	1,500.00	100
10-30-5800-170 VEHICLE MAINTENANCE	47,648.00	5,451.89	57,477.67	998.80	-10,828.47	-23
10-30-5800-200 COMMUNICATIONS	200.00	0.00	0.00	0.00	200.00	100
10-30-5800-220 EQUIPMENT PURCHASES	7,000.00	5,400.00	10,470.04	0.00	-3,470.04	-50
10-30-5800-225 EQUIPMENT MAINTENANCE	1,813.00	244.88	3,185.44	550.00	-1,922.44	-106
10-30-5800-230 CONTRACTS/AGREEMENTS	0.00	0.00	0.00	0.00	0.00	0
10-30-5800-260 ADVERTISING	300.00	0.00	395.94	0.00	-95.94	-32
10-30-5800-310 FUEL	26,000.00	1,158.12	12,672.27	0.00	13,327.73	51
10-30-5800-330 SUPPLIES	1,500.00	330.41	1,040.52	0.00	459.48	31
10-30-5800-331 SAFETY	2,800.00	596.10	2,273.95	444.05	82.00	3
10-30-5800-360 UNIFORMS	5,000.00	819.07	5,786.85	221.08	-1,007.93	-20
10-30-5800-540 PROP/LIAB INSURANCE	4,885.00	0.00	0.00	0.00	4,885.00	100
10-30-5800-560 LANDFILL DISPOSAL FEES	98,000.00	7,832.57	67,475.17	0.00	30,524.83	31
10-30-5800-562 LEAF/LIMB DISPOSAL FEES	30,000.00	1,999.05	16,636.10	0.00	13,363.90	45
10-30-5800-565 RECYCLING DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0
10-30-5800-570 HAZARDOUS DISPOSAL FEES	4,500.00	0.00	5,880.00	0.00	-1,380.00	-31
10-30-5800-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
Fund: 10 GENERAL FUND, Department: 5800 SANITATION						
Total Expenditure	525,263.00	43,510.44	383,264.53	2,213.93	139,784.54	27.00
Department: 5900 FINGERPRINT MACHINE						
Expenditure						
10-60-5900-100 FINGERPRINT MACHINE-PRINCIPAL	9,616.00	0.00	9,615.42	0.00	0.58	0
10-60-5900-200 FINGERPRINT MACHINE-INTEREST	434.00	0.00	433.63	0.00	0.37	0
Fund: 10 GENERAL FUND, Department: 5900 FINGERPRINT MACHINE						

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Total Expenditure	10,050.00	0.00	10,049.05	0.00	0.95	0.00
Department: 5902 RECREATION STATION						
Expenditure						
10-60-5902-100 RECREATION STATION-PRINCIPAL	66,667.00	0.00	0.00	0.00	66,667.00	100
10-60-5902-200 RECREATION STATION-INTEREST	18,527.00	0.00	0.00	0.00	18,527.00	100
Fund: 10 GENERAL FUND, Department: 5902 RECREATION STATION						
Total Expenditure	85,194.00	0.00	0.00	0.00	85,194.00	100.00
Department: 5903 POLICE IN-CAR CAMERAS						
Expenditure						
10-60-5903-100 POLICE IN-CAR CAMERAS-PRINCIPAL	14,920.00	0.00	14,919.81	0.00	0.19	0
10-60-5903-200 POLICE IN-CAR CAMERAS-INTEREST	1,054.00	0.00	1,053.40	0.00	0.60	0
Fund: 10 GENERAL FUND, Department: 5903 POLICE IN-CAR CAMERAS						
Total Expenditure	15,974.00	0.00	15,973.21	0.00	0.79	0.00
Department: 5908 2013-14 DODGE CHARGERS						
Expenditure						
10-60-5908-100 2013-14 (3) DODGE CHARGERS-PRINC	31,223.00	0.00	0.00	0.00	31,223.00	100
10-60-5908-200 2013-14 (3) DODGE CHARGERS-INTEREST	1,009.00	0.00	0.00	0.00	1,009.00	100
Fund: 10 GENERAL FUND, Department: 5908 2013-14 DODGE CHARGERS						
Total Expenditure	32,232.00	0.00	0.00	0.00	32,232.00	100.00
Department: 5909 2014-15 (4) POLICE VEHS						
Expenditure						
10-60-5909-100 2014-15 (4) POLICE VEHICLES-PRINC	41,817.00	0.00	41,816.29	0.00	0.71	0
10-60-5909-200 2014-15 (4) POLICE VEHICLES-INT	1,707.00	0.00	1,706.44	0.00	0.56	0
Fund: 10 GENERAL FUND, Department: 5909 2014-15 (4) POLICE VEHS						
Total Expenditure	43,524.00	0.00	43,522.73	0.00	1.27	0.00
Department: 5910 KNUCKLEBOOM TRUCK						
Expenditure						
10-60-5910-100 2012-13 KNUCKLEBOOM TRUCK-PRINC	28,631.00	0.00	0.00	0.00	28,631.00	100

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-60-5910-200 2012-13 KNUCKLEBOOM TRUCK-INT	633.00	0.00	0.00	0.00	633.00	100
Fund: 10 GENERAL FUND, Department: 5910 KNUCKLEBOOM TRUCK						
Total Expenditure	29,264.00	0.00	0.00	0.00	29,264.00	100.00
Department: 5911 2014 FIRE TRUCK						
Expenditure						
10-60-5911-100 2013-14 FIRE TRUCK-PRINCIPAL	64,149.00	0.00	0.00	0.00	64,149.00	100
10-60-5911-200 2013-14 FIRE TRUCK-INTEREST	31,132.00	0.00	0.00	0.00	31,132.00	100
Fund: 10 GENERAL FUND, Department: 5911 2014 FIRE TRUCK						
Total Expenditure	95,281.00	0.00	0.00	0.00	95,281.00	100.00
Department: 5912 2013-14 (2) TAHOES						
Expenditure						
10-60-5912-100 2013-14 (2) TAHOES-PRINCIPAL	23,830.00	0.00	23,830.00	0.00	0.00	0
10-60-5912-200 2013-14 (2) TAHOES-INTEREST	494.00	0.00	493.29	0.00	0.71	0
Fund: 10 GENERAL FUND, Department: 5912 2013-14 (2) TAHOES						
Total Expenditure	24,324.00	0.00	24,323.29	0.00	0.71	0.00
Department: 5913 FIRE STN EXPANSION						
Expenditure						
10-60-5913-100 FIRE STATION EXPANSION-PRINC	23,770.00	23,788.63	23,788.63	0.00	-18.63	0
10-60-5913-200 FIRE STATION EXPANSION-INT	40,449.00	40,429.37	40,429.37	0.00	19.63	0
Fund: 10 GENERAL FUND, Department: 5913 FIRE STN EXPANSION						
Total Expenditure	64,219.00	64,218.00	64,218.00	0.00	1.00	0.00
Department: 5914 POLICE/FIRE PROPERTY						
Expenditure						
10-60-5914-100 POLICE/FIRE LAND-PRINCIPAL	26,750.00	0.00	26,749.04	0.00	0.96	0
10-60-5914-200 POLICE/FIRE LAND-INTEREST	7,693.00	0.00	7,692.49	0.00	0.51	0
Fund: 10 GENERAL FUND, Department: 5914 POLICE/FIRE PROPERTY						
Total Expenditure	34,443.00	0.00	34,441.53	0.00	1.47	0.00
Department: 5915 VARIOUS ITEMS						

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCI</u>
Expenditure						
10-60-5915-100 VARIOUS CAPITAL ITEMS-PRINC	36,700.00	0.00	37,071.28	0.00	-371.28	-1
10-60-5915-200 VARIOUS CAPITAL ITEMS-INTEREST	3,300.00	0.00	0.00	0.00	3,300.00	100
Fund: 10 GENERAL FUND, Department: 5915 VARIOUS ITEMS						
Total Expenditure	40,000.00	0.00	37,071.28	0.00	2,928.72	7.00

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Fund: 30 WATER & SEWER FUND						
Department: 6100 WATER PRODUCTION						
Expenditure						
30-91-6100-020 SALARIES	116,500.00	8,639.74	66,128.22	0.00	50,371.78	43
30-91-6100-021 SALARIES: PART-TIME	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-022 HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-023 OVERTIME	5,000.00	1,418.94	9,238.54	0.00	-4,238.54	-85
30-91-6100-030 SOCIAL SECURITY	9,601.00	721.44	5,616.86	0.00	3,984.14	41
30-91-6100-045 MEDICAL INSURANCE	13,200.00	1,110.00	7,401.50	0.00	5,798.50	44
30-91-6100-046 DENTAL INSURANCE	972.00	72.78	485.20	0.00	486.80	50
30-91-6100-047 LIFE INSURANCE	380.00	29.45	203.75	0.00	176.25	46
30-91-6100-049 WELLNESS	300.00	0.00	150.00	0.00	150.00	50
30-91-6100-050 RETIREMENT	8,371.00	681.97	5,252.24	0.00	3,118.76	37
30-91-6100-051 401K RETIREMENT	6,275.00	502.93	3,823.29	0.00	2,451.71	39
30-91-6100-052 LONGEVITY	4,000.00	0.00	2,100.00	0.00	1,900.00	48
30-91-6100-070 WORKER'S COMP	4,500.00	0.00	0.00	0.00	4,500.00	100
30-91-6100-071 W COMP DEDUCTIBLE	1,000.00	0.00	0.00	0.00	1,000.00	100
30-91-6100-100 POSTAGE	1,000.00	0.00	222.08	0.00	777.92	78
30-91-6100-130 UTILITIES	140,000.00	12,547.07	108,200.23	0.00	31,799.77	23
30-91-6100-170 VEHICLE MAINTENANCE	5,000.00	0.00	318.96	0.00	4,681.04	94
30-91-6100-175 FACILITY MAINTENANCE	38,000.00	-643.50	4,087.47	6,195.00	27,717.53	73
30-91-6100-177 SYSTEM MAINTENANCE	30,000.00	0.00	6,908.59	0.00	23,091.41	77
30-91-6100-180 WELL HEAD PROTECTION PROGRAM	500.00	0.00	0.00	0.00	500.00	100
30-91-6100-200 COMMUNICATIONS	3,000.00	126.58	1,858.00	0.00	1,142.00	38
30-91-6100-220 EQUIPMENT PURCHASES	4,000.00	7,896.30	7,896.30	1,616.00	-5,512.30	-138
30-91-6100-225 EQUIPMENT MAINTENANCE	8,000.00	5.51	272.78	3,170.00	4,557.22	57
30-91-6100-235 LICENSES & FEES	4,200.00	0.00	2,065.00	0.00	2,135.00	51
30-91-6100-310 FUEL	15,000.00	691.09	5,317.23	0.00	9,682.77	65
30-91-6100-330 SUPPLIES	7,000.00	345.59	2,846.49	0.00	4,153.51	59

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
30-91-6100-331 SAFETY	1,500.00	0.00	964.64	228.52	306.84	20
30-91-6100-332 TESTING	28,000.00	176.00	16,915.00	0.00	11,085.00	40
30-91-6100-333 CHEMICALS	98,000.00	7,715.46	60,752.53	7,342.97	29,904.50	31
30-91-6100-360 UNIFORMS	2,200.00	285.37	2,123.53	0.00	76.47	3
30-91-6100-450 TRAINING/TRAVEL	3,000.00	24.00	443.70	0.00	2,556.30	85
30-91-6100-480 CONTRACT REIMBURSEABLE	9,000.00	0.00	5,010.00	0.00	3,990.00	44
30-91-6100-540 PROP/LIAB INSURANCE	17,900.00	0.00	300.00	0.00	17,600.00	98
30-91-6100-595 ENGINEER SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	100
30-91-6100-596 CONTRACTED SERVICES	165,000.00	0.00	127,443.75	0.00	37,556.25	23
30-91-6100-597 LEGAL FEES	0.00	0.00	70.00	0.00	-70.00	0
30-91-6100-600 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-740 CAPITAL OUTLAY	225,143.00	0.00	21,335.00	0.00	203,808.00	91
30-91-6100-741 CAPITAL OUTLAY-NEW TANK	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-742 CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
Fund: 30 WATER & SEWER FUND, Department: 6100 WATER PRODUCTION						
Total Expenditure	980,542.00	42,346.72	475,750.88	18,552.49	486,238.63	50.00
Department: 6200 WATER & SEWER						
Expenditure						
30-91-6200-020 SALARIES	366,000.00	29,505.73	264,491.05	0.00	101,508.95	28
30-91-6200-021 PART-TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-023 OVERTIME	8,000.00	248.88	3,806.59	0.00	4,193.41	52
30-91-6200-024 ON-CALL PAY	2,000.00	115.98	678.56	0.00	1,321.44	66
30-91-6200-030 SOCIAL SECURITY	29,749.00	2,220.89	20,765.15	0.00	8,983.85	30
30-91-6200-045 MEDICAL INSURANCE	44,160.00	2,590.00	23,797.14	0.00	20,362.86	46
30-91-6200-046 DENTAL INSURANCE	2,916.00	218.34	1,965.06	0.00	950.94	33
30-91-6200-047 LIFE INSURANCE	1,142.00	106.93	947.42	0.00	194.58	17
30-91-6200-048 OPEB EXPENSE (AUDIT)	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-050 RETIREMENT	25,926.00	2,064.76	19,148.95	0.00	6,777.05	26
30-91-6200-051 401K RETIREMENT	22,360.00	1,522.70	14,121.76	0.00	8,238.24	37

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
30-91-6200-052 LONGEVITY	12,875.00	583.33	13,458.33	0.00	-583.33	-5
30-91-6200-070 WORKER'S COMP	10,000.00	0.00	0.00	0.00	10,000.00	100
30-91-6200-071 WORKER'S COMP DEDUCTIBLE	3,000.00	0.00	0.00	0.00	3,000.00	100
30-91-6200-100 POSTAGE	2,000.00	0.00	0.00	0.00	2,000.00	100
30-91-6200-130 UTILITIES	9,000.00	454.80	4,171.81	0.00	4,828.19	54
30-91-6200-170 VEHICLE MAINTENANCE	12,000.00	206.78	3,359.88	0.00	8,640.12	72
30-91-6200-171 SYSTEM MAINTENANCE	100,000.00	4,040.47	29,492.30	678.02	69,829.68	70
30-91-6200-175 FACILITY MAINTENANCE	20,000.00	4,632.20	24,388.81	1,370.87	-5,759.68	-29
30-91-6200-200 COMMUNICATIONS	5,000.00	996.26	5,013.33	0.00	-13.33	0
30-91-6200-220 EQUIPMENT PURCHASES	5,000.00	1,228.07	1,228.07	0.00	3,771.93	75
30-91-6200-225 EQUIPMENT MAINTENANCE	10,000.00	531.29	8,804.79	0.00	1,195.21	12
30-91-6200-227 RPZ PROGRAM	2,000.00	0.00	605.19	0.00	1,394.81	70
30-91-6200-230 CONTRACTS/AGREEMENTS	3,000.00	228.11	2,042.06	0.00	957.94	32
30-91-6200-235 LICENSES & FEES	1,200.00	0.00	810.00	0.00	390.00	33
30-91-6200-260 ADVERTISING	300.00	0.00	249.69	0.00	50.31	17
30-91-6200-310 FUEL	28,000.00	1,256.82	11,078.92	0.00	16,921.08	60
30-91-6200-330 SUPPLIES	84,000.00	12,099.80	69,841.00	12,673.00	1,486.00	2
30-91-6200-331 SAFETY	4,000.00	676.87	3,192.31	281.06	526.63	13
30-91-6200-335 EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-360 UNIFORMS	5,300.00	836.23	5,676.29	0.00	-376.29	-7
30-91-6200-450 TRAINING/TRAVEL	3,200.00	906.20	1,532.30	0.00	1,667.70	52
30-91-6200-480 CONTRACT REIMBURSABLE	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-540 PROP/LIAB INSURANCE	6,730.00	0.00	0.00	0.00	6,730.00	100
30-91-6200-595 ENGINEER SERVICES	5,000.00	0.00	0.00	0.00	5,000.00	100
30-91-6200-596 CONTRACT SERV. WATER TREATMENT	700,000.00	73,593.73	532,919.65	0.00	167,080.35	24
30-91-6200-597 LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-740 CAPITAL OUTLAY-WATER	10,000.00	0.00	0.00	0.00	10,000.00	100
30-91-6200-741 CAPITAL OUTLAY - SEWER	112,000.00	0.00	79,548.21	0.00	32,451.79	29
30-91-6200-742 CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0

FY 2015-2016

TOWN OF ABERDEEN
 MARCH EXPENDITURE REPORT-BY DEPT
 CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
30-91-6200-743 CAPITAL OUTLAY - FACILITY	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-744 CAPITAL OUTLAY-CDBG	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-900 ADMINISTRATIVE CHARGES	283,000.00	0.00	188,672.00	0.00	94,328.00	33
30-91-6200-910 TRANSFER-OUT TO GEN FUND	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-920 TRANSFER TO CDBG	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-926 TRANSFER-OUT TO WELL REPLACE PROJ.	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-999 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0
Fund: 30 WATER & SEWER FUND, Department: 6200 WATER & SEWER						
Total Expenditure	1,938,858.00	140,865.17	1,335,806.62	15,002.95	588,048.43	30.00
Department: 6300 BILLING & COLLECTIONS						
Expenditure						
30-91-6300-020 SALARIES	57,850.00	5,307.60	43,272.29	0.00	14,577.71	25
30-91-6300-023 OVERTIME	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-024 CALL PAY	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-030 SOCIAL SECURITY	4,594.00	389.78	3,258.38	0.00	1,335.62	29
30-91-6300-045 MEDICAL INSURANCE	4,560.00	370.00	3,330.75	0.00	1,229.25	27
30-91-6300-046 DENTAL INSURANCE	324.00	24.26	218.34	0.00	105.66	33
30-91-6300-047 LIFE INSURANCE	180.00	21.30	192.21	0.00	-12.21	-7
30-91-6300-050 RETIREMENT	4,004.00	359.86	2,981.39	0.00	1,022.61	26
30-91-6300-051 401K RETIREMENT	3,003.00	308.24	3,008.06	0.00	-5.06	0
30-91-6300-052 LONGEVITY	2,200.00	0.00	700.00	0.00	1,500.00	68
30-91-6300-070 WORKER'S COMP	175.00	0.00	0.00	0.00	175.00	100
30-91-6300-071 W COMP DEDUCTIBLE	250.00	0.00	0.00	0.00	250.00	100
30-91-6300-100 POSTAGE	7,500.00	1,296.26	6,755.05	0.00	744.95	10
30-91-6300-110 TELEPHONE	3,700.00	65.32	756.02	0.00	2,943.98	80
30-91-6300-120 PRINTING	3,000.00	479.32	2,415.84	0.00	584.16	19
30-91-6300-220 EQUIPMENT PURCHASES	0.00	0.00	74.99	0.00	-74.99	0
30-91-6300-225 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-260 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0

FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
30-91-6300-330 SUPPLIES	1,000.00	0.36	446.63	0.00	553.37	55
30-91-6300-450 TRAINING/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-540 PROP/LIAB INSURANCE	120.00	0.00	0.00	0.00	120.00	100
30-91-6300-570 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-595 COMPUTER SERVICES	9,000.00	183.07	6,847.82	0.00	2,152.18	24
30-91-6300-740 CAPITAL OUTLAY	0.00	0.00	1,123.57	0.00	-1,123.57	0
Fund: 30 WATER & SEWER FUND, Department: 6300 BILLING & COLLECTIONS						
Total Expenditure	101,460.00	8,805.37	75,381.34	0.00	26,078.66	26.00

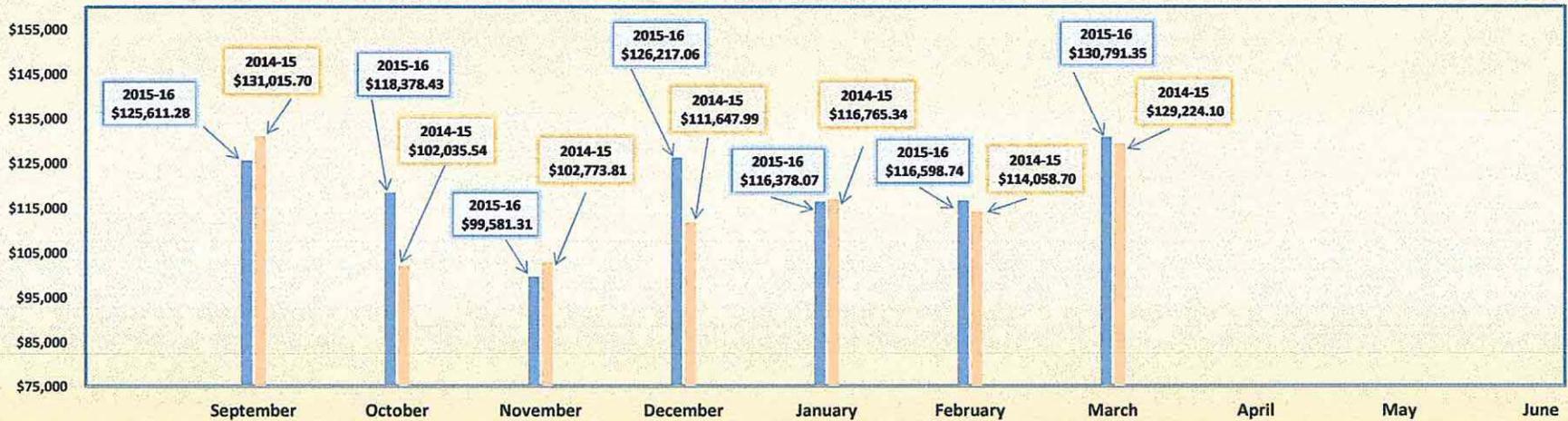
FY 2015-2016

TOWN OF ABERDEEN
MARCH EXPENDITURE REPORT-BY DEPT
CURRENT PERIOD: 03/01/2016 TO 03/31/2016

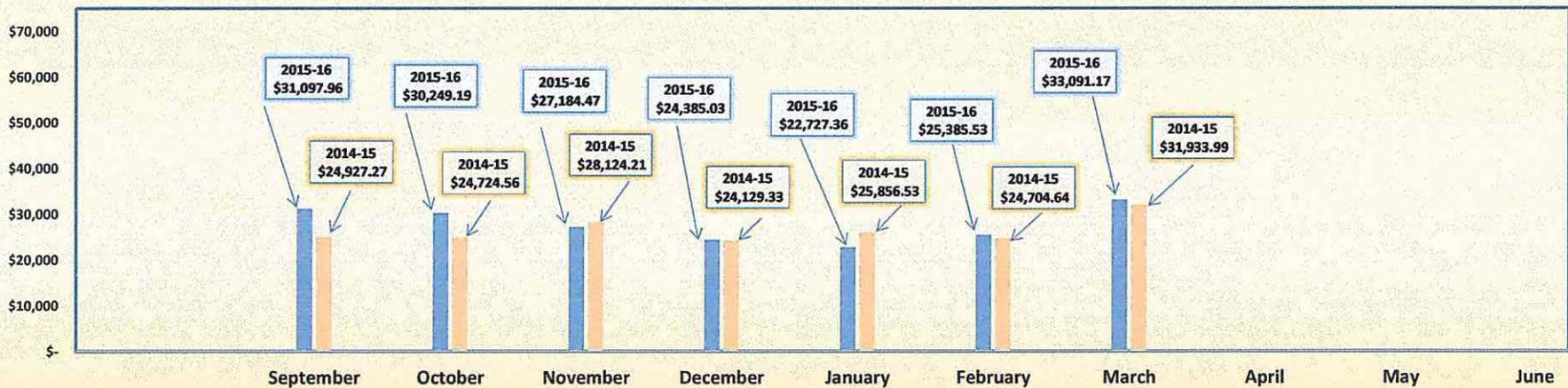
IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
Report Total Expenditure	10,365,195.00	896,814.01	7,003,173.31	156,206.26	3,205,815.43	31.00

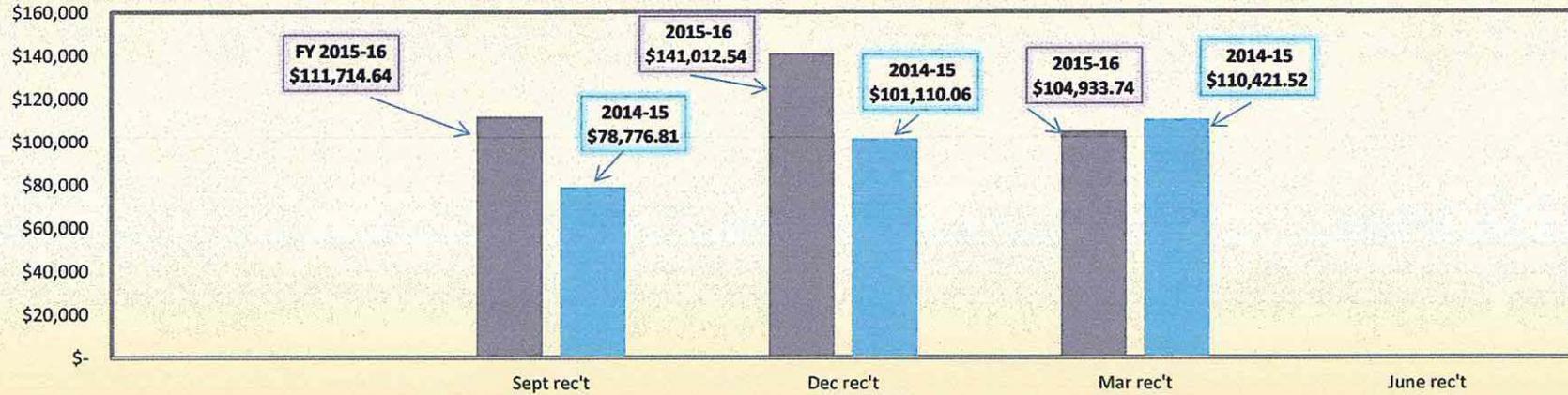
Local Sales Tax Revenue Analysis (Current Year and Prior Year Comparison)



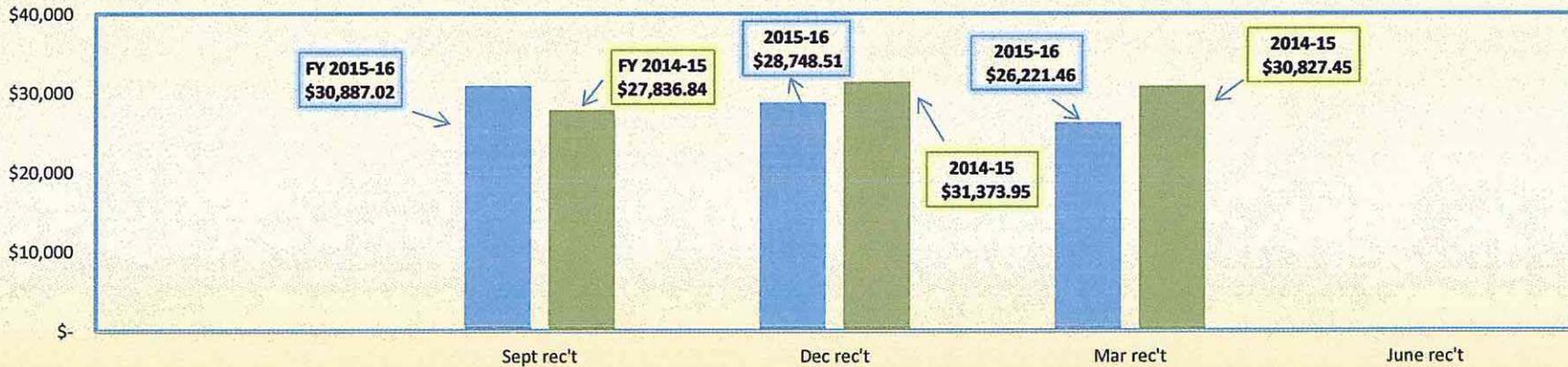
Hold Harmless Tax Revenue Analysis (Current Year and Prior Year Comparison)



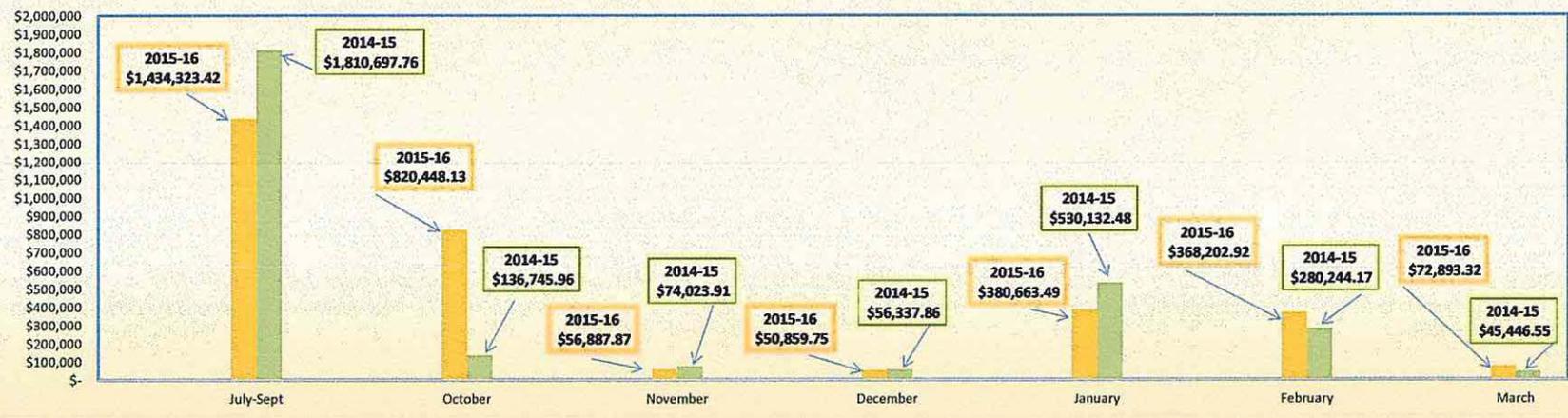
Utilities Franchise Tax Revenue Analysis (Current Year and Prior Year Comparison)



Video Sales Tax Revenue Analysis (Current Year and Prior Year Comparison)



R&P Property Tax Revenue Analysis (Current and Prior Year Comparison)



Vehicle Maintenance Costs in FY 2015-2016							
Department	Account Number	Budgeted	Current Month	YTD	Encumbrance	Remaining Balance	% Remaining
Police	10.10.5150.170	\$ 22,000.00	\$ 2,991.35	\$ 17,202.55	\$ 350.16	\$ 4,447.29	20%
Fire/Rescue	10.10.5300.170	\$ 16,000.00	\$ 1,544.92	\$ 8,527.54	\$ 474.13	\$ 6,998.33	44%
Planning	10.10.5415.170	\$ 1,000.00	\$ 8.00	\$ 924.31	\$ -	\$ 75.69	8%
Streets & Beautification	10.20.5600.170	\$ 38,000.00	\$ 511.38	\$ 7,109.49	\$ 2,400.00	\$ 28,490.51	75%
Sanitation	10.30.5800.170	\$ 47,648.00	\$ 5,451.89	\$ 57,477.67	\$ 998.80	\$ (10,828.47)	-23%
Parks & Recreation- Admin	10.80.5500.170	\$ 1,000.00	\$ -	\$ 19.95	\$ -	\$ 980.05	98%
Parks & Recreation-Park Facilities	10.80.5510.170	\$ 1,000.00	\$ 413.80	\$ 856.12	\$ -	\$ 143.88	14%
Water Production	30.91.6100.170	\$ 5,000.00	\$ -	\$ 318.96	\$ -	\$ 4,681.04	94%
Water & Sewer	30.91.6200.170	\$ 12,000.00	\$ 206.78	\$ 3,359.88	\$ -	\$ 8,640.12	72%
Totals as of 3/31/2016		\$ 143,648.00	\$ 11,128.12	\$ 95,796.47	\$ 4,223.09	\$ 43,628.44	30%

Vehicle Maintenance Costs in FY 2014-2015							
Department	Account Number	Budgeted	Current Month	YTD	Encumbrance	Remaining Balance	% Remaining
Police	10.10.5150.170	\$ 25,000.00	\$ 2,337.97	\$ 19,463.55		\$ 5,536.45	22%
Fire/Rescue	10.10.5300.170	\$ 15,000.00	\$ 5,283.84	\$ 16,967.21		\$ (1,967.21)	-13%
Planning	10.10.5415.170	\$ 750.00	\$ 75.00	\$ 639.97		\$ 110.03	15%
Streets & Beautification	10.20.5600.170	\$ 31,500.00	\$ 2,876.79	\$ 29,924.31		\$ 1,575.69	5%
Sanitation	10.30.5800.170	\$ 13,000.00	\$ 1,898.38	\$ 15,545.58		\$ (2,545.58)	-20%
Parks & Recreation- Admin	10.80.5500.170	\$ 700.00	\$ -	\$ 94.27		\$ 605.73	87%
Parks & Recreation-Park Facilities	10.80.5510.170	\$ 400.00	\$ -	\$ 796.18		\$ (396.18)	-99%
Water Production	30.91.6100.740	\$ 5,100.00	\$ 444.77	\$ 2,444.11		\$ 2,655.89	52%
Water & Sewer	30.91.6200.170	\$ 10,000.00	\$ 356.59	\$ 9,302.38		\$ 697.62	7%
Totals as of 3/31/2015		\$ 101,450.00	\$ 13,273.34	\$ 95,177.56	\$ -	\$ 6,272.44	6%

Equipment Maintenance Costs in FY 2015-2016							
Department	Account Number	Budgeted	Current Month	YTD	Encumbrance	Remaining Balance	% Remaining
Admin	10.00.4200.225	\$ -	\$ -	\$ -	\$ -	\$ -	----
Finance	10.00.4300.225	\$ 2,100.00	\$ 140.25	\$ 1,568.88	\$ -	\$ 531.12	25%
Police	10.10.5150.225	\$ 19,000.00	\$ 12,116.16	\$ 19,632.54	\$ -	\$ (632.54)	-3%
Fire/Rescue	10.10.5300.225	\$ 6,500.00	\$ 706.36	\$ 2,399.04	\$ -	\$ 4,100.96	63%
Planning	10.10.5415.225	\$ 8,400.00	\$ 619.82	\$ 7,463.26	\$ -	\$ 936.74	11%
Streets & Beautification	10.20.5600.225	\$ 27,000.00	\$ 1,554.11	\$ 16,622.55	\$ 600.00	\$ 9,777.45	36%
Sanitation	10.30.5800.225	\$ 1,813.00	\$ 244.88	\$ 3,185.44	\$ 550.00	\$ (1,922.44)	-106%
Parks & Recreation- Admin	10.80.5500.225	\$ 2,000.00	\$ 153.04	\$ 1,898.43	\$ -	\$ 101.57	5%
Parks & Recreation-Park Facilities	10.80.5510.225	\$ 3,000.00	\$ -	\$ 118.22	\$ -	\$ 2,881.78	96%
Water Production	30.91.6100.225	\$ 8,000.00	\$ 5.51	\$ 272.78	\$ 3,170.00	\$ 4,557.22	57%
Water & Sewer	30.91.6200.225	\$ 10,000.00	\$ 531.29	\$ 8,804.79	\$ -	\$ 1,195.21	12%
Billing/Collections	30.91.6300.225	\$ -	\$ -	\$ -	\$ -	\$ -	----
Totals as of 3/31/2016		\$ 87,813.00	\$ 16,071.42	\$ 61,965.93	\$ 4,320.00	\$ 21,527.07	25%

Equipment Maintenance Costs in FY 2014-2015							
Department	Account Number	Budgeted	Current Month	YTD	Encumbrance	Remaining Balance	% Remaining
Admin	10.00.4200.225	\$ -	\$ -	\$ -	\$ -	\$ -	----
Finance	10.00.4300.225	\$ 2,000.00	\$ 180.69	\$ 1,598.46	\$ -	\$ 401.54	20%
Police	10.10.5150.225	\$ 24,200.00	\$ 5,161.00	\$ 17,943.39	\$ -	\$ 6,256.61	26%
Fire/Rescue	10.10.5300.225	\$ 6,500.00	\$ 247.77	\$ 3,149.44	\$ -	\$ 3,350.56	52%
Planning	10.10.5415.225	\$ 7,850.00	\$ 619.82	\$ 6,423.44	\$ -	\$ 1,426.56	18%
Streets & Beautification	10.20.5600.225	\$ 13,000.00	\$ 1,251.26	\$ 22,835.94	\$ -	\$ (9,835.94)	-76%
Sanitation	10.30.5800.225	\$ 1,000.00	\$ -	\$ 852.45	\$ -	\$ 147.55	15%
Parks & Recreation- Admin	10.80.5500.225	\$ 1,800.00	\$ 282.27	\$ 1,855.93	\$ -	\$ (55.93)	-3%
Parks & Recreation-Park Facilities	10.80.5510.225	\$ 1,000.00	\$ 95.65	\$ 1,162.90	\$ -	\$ (162.90)	-16%
Water Production	30.91.6100.225	\$ 7,000.00	\$ 763.65	\$ 6,114.25	\$ -	\$ 885.75	13%
Water & Sewer	30.91.6200.225	\$ 10,000.00	\$ 37.80	\$ 8,979.24	\$ -	\$ 1,020.76	10%
Billing/Collections	30.91.6300.225	\$ 500.00	\$ -	\$ -	\$ -	\$ 500.00	100%
Totals as of 3/31/2015		\$ 74,850.00	\$ 8,639.91	\$ 70,915.44	\$ -	\$ 3,934.56	5%

Fuel Costs in FY 2015-2016							
Department	Account Number	Budgeted	Current Month	YTD	Encumbrance	Remaining Balance	% Remaining
Police-Fuel	10.10.5150.310	\$ 72,000.00	\$ 3,458.49	\$ 35,976.96		\$ 36,023.04	50%
Fire/Rescue-Fuel	10.10.5300.310	\$ 25,500.00	\$ 888.42	\$ 9,547.98		\$ 15,952.02	63%
Planning-Fuel	10.10.5415.310	\$ 4,000.00	\$ 158.10	\$ 1,599.31		\$ 2,400.69	60%
Streets & Beautification-Fuel	10.20.5600.310	\$ 45,000.00	\$ 1,540.83	\$ 17,716.61		\$ 27,283.39	61%
Sanitation-Fuel	10.30.5800.310	\$ 26,000.00	\$ 1,158.12	\$ 12,672.27		\$ 13,327.73	51%
Parks & Recreation Admin-Fuel	10.80.5500.310	\$ 1,000.00	\$ 16.69	\$ 472.89		\$ 527.11	53%
Parks & Recreation-Park Facilities-Fuel	10.80.5510.310	\$ 3,000.00	\$ 62.51	\$ 1,156.50		\$ 1,843.50	61%
Water Production-Fuel	30.91.6100.310	\$ 15,000.00	\$ 691.09	\$ 5,317.23		\$ 9,682.77	65%
Water & Sewer-Fuel	30.91.6200.310	\$ 28,000.00	\$ 1,256.82	\$ 11,078.92		\$ 16,921.08	60%
Totals as of 3/31/2016		\$ 219,500.00	\$ 9,231.07	\$ 95,538.67	\$ -	\$ 123,961.33	56%

Fuel Costs in FY 2014-2015							
Department	Account Number	Budgeted	Current Month	YTD	Encumbrance	Remaining Balance	% Remaining
Police-Fuel	10.10.5150.310	\$ 82,000.00	\$ 3,968.91	\$ 47,882.15		\$ 34,117.85	42%
Fire/Rescue-Fuel	10.10.5300.310	\$ 20,000.00	\$ 1,127.86	\$ 17,282.04		\$ 2,717.96	14%
Planning-Fuel	10.10.5415.310	\$ 4,250.00	\$ 169.43	\$ 2,451.04		\$ 1,798.96	42%
Streets & Beautification-Fuel	10.20.5600.310	\$ 43,000.00	\$ 1,856.01	\$ 25,220.09		\$ 17,779.91	41%
Sanitation-Fuel	10.30.5800.310	\$ 26,000.00	\$ 1,549.49	\$ 17,920.00		\$ 8,080.00	31%
Parks & Recreation Admin-Fuel	10.80.5500.310	\$ 450.00	\$ -	\$ 719.90		\$ (269.90)	-60%
Parks & Recreation-Park Facilities-Fuel	10.80.5510.310	\$ 2,000.00	\$ 87.68	\$ 1,428.45		\$ 571.55	29%
Water Production-Fuel	30.91.6100.310	\$ 15,000.00	\$ 672.45	\$ 8,126.77		\$ 6,873.23	46%
Water & Sewer-Fuel	30.91.6200.310	\$ 30,000.00	\$ 1,807.38	\$ 17,191.41		\$ 12,808.59	43%
Totals as of 3/31/2015		\$ 222,700.00	\$ 11,239.21	\$ 138,221.85	\$ -	\$ 84,478.15	38%



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham **Department:** Planning

Contact Phone # 4517 **Date Submitted:** 4/20/2016

Agenda Item Title: Text Amendment UDO #16-02 Regarding Lawn & Garden Centers in the C-I District

Work Session - Board Action (date of meeting should be filled in on line) :	
Information Only _____	
Public Hearing _____	
Approval at work session - immediate action _____	
Regular Board Meeting - Board Action (date of meeting should be filled in on line):	
New Business <u>4/25/2016</u>	Information Only _____
Old Business _____	Consent Agenda _____
Public Hearing <u>4/25/2016</u>	Informal Discussion & Public Comment _____
Other Business _____	

Summary of Information:
Applicant will be in attendance.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – Public Hearing April 25, 2016

Request:

UDO Text

Amendment #16-02
Regarding Lawn &
Garden Centers in
the C-I District

Prepared by:

Pamela Graham,
Planning Director

Description of Request

Staff is recommending changes pertaining to Lawn and Garden Centers and Plant Nurseries that will clarify the definitions and zoning districts applicable.

Staff recommends adding the following terms and definitions to Section 152-15 Definitions:

(84) **Lawn and Garden Center.** A retail operation primarily engaged in selling of decorative items for lawns and gardens such as fountains, statuary, yard art, and some plants. Although some landscaping supplies such as grass seeds, hay, pine straw, and fertilizer may be sold, sales of these items are not the primary purpose of the business, and the business shall not be primarily engaged in providing bulk quantities of landscaping materials to commercial landscapers and contractors. Wholesale sales are not permitted, and plants for sale cannot be raised on site. (See also the definition of “Plant Nursery.”)

[All terms from “Livestock” to “Planning Jurisdiction” are renumbered accordingly.]

(121) **Plant Nursery.** An establishment engaged in the raising of plants for sale to wholesale and retail customers. Accessory items such as pots and fertilizer may also be sold. Greenhouses are permitted as part of this use. (See also the definition of “Lawn and Garden Center.”)

(The section will be renumbered as required.)

Likewise, Staff recommends amendments to Article XX, Table of Permissible Uses as reflected in the attachment. Lawn and Garden Center is proposed as a new category, to be allowed as either a use by right or with a special use permit, depending on the zoning district and whether outside display or storage of goods is permitted. Please refer to the attached draft amendment and Attachment “A” for specifics.

Procedural Issues

§152-322 of the Town of Aberdeen Unified Development Ordinance (UDO) requires that proposed amendments to the UDO shall be referred to the Planning Board for consideration and recommendation to the Town Board. The Planning Board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted by the town and any other officially adopted plan that is applicable and describe in what manner it is or is not consistent. A comment by the Planning Board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the Town Board.

In addition to the plan consistency requirement, the Planning Board must include a statement in their recommendation regarding whether the proposal is reasonable and in the public interest, *and in what manner it is or is not reasonable and in the public interest.*

Following a recommendation to the Town Board for approval or denial of an application, the item will be scheduled for a public hearing where public input can be accepted by the Town Board in advance of a final decision. The central issue to be considered regarding amendments is whether the proposed amendment advances the public health, safety or welfare. The statement included with the Town Board's decision on the amendment shall *describe whether the action is consistent with adopted plans and explaining why the Board considers the action taken to be reasonable and in the public interest.* The decision is legislative in nature as opposed to quasi-judicial, and is not subject to judicial review.

Plan Consistency

The proposed request is consistent with the 2030 Land Development Plan. Goal 1 states "To implement a balanced strategy for well-planned and aesthetically pleasing retail sector growth and development". Strengths mentioned by survey respondents during Plan development included:

- Availability of quality goods and services within 1-2 miles,
- Wide variety of new business establishments,
- Wide variety of Business/Industry locations

An opportunity mentioned in the survey included:

- Grow retail base

Recommendations and Suggested Motions

During their March 31, 2016 meeting, the Planning Board unanimously recommended approval of UDO #16-02. Staff recommends that the Board consider approval of the attached amendment draft and make the following motions:

- Motion 1:** UDO #16-02 is not inconsistent with comprehensive plans that have been adopted by the Town of Aberdeen, or

UDO #16-02 is inconsistent with comprehensive plans that have been adopted by the Town of Aberdeen.

Indicate the applicable plan and briefly how the amendment is or is not consistent:

Motion 2: UDO #16-02 is reasonable and in the public interest, or

UDO #16-02 is not reasonable and in the public interest.

Briefly explain why the amendment is or is not reasonable and in the public interest:
(Factors may include public health and safety, character of the area and relationship of uses, applicable plans, or balancing benefits and detriments)

Motion 3: The Town of Aberdeen Board of Commissioners (approves/denies) the following amendment to the Town of Aberdeen UDO:

- Amend sections 152-15 “Definitions” and 152-146 “Table of Permissible Uses” as indicated in the attached draft text amendment

Enclosures: Draft Amendment to UDO Section 152-15 and 152-146
Attachment “A”

**AN ORDINANCE PERTAINING TO LAWN AND GARDEN CENTERS AND PLANT NURSERIES IN
THE ABERDEEN UNIFIED DEVELOPMENT ORDINANCE**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ABERDEEN THE FOLLOWING:

Section 1. Aberdeen Unified Development Ordinance Section 152-15, "Definitions," is amended as follows to add the terms "Lawn and Garden Center" and "Plant Nursery":

(84) **Lawn and Garden Center.** A retail operation primarily engaged in selling of decorative items for lawns and gardens such as fountains, statuary, yard art, and some plants. Although some landscaping supplies such as grass seeds, hay, pine straw, and fertilizer may be sold, sales of these items are not the primary purpose of the business, and the business shall not be primarily engaged in providing bulk quantities of landscaping materials to commercial landscapers and contractors. Wholesale sales are not permitted, and plants for sale cannot be raised on site. (See also the definition of "Plant Nursery.")

[All terms from "Livestock" to "Planning Jurisdiction" are renumbered accordingly.]

(121) **Plant Nursery.** An establishment engaged in the raising of plants for sale to wholesale and retail customers. Accessory items such as pots and fertilizer may also be sold. Greenhouses are permitted as part of this use. (See also the definition of "Lawn and Garden Center.")

[The term "Plat" is renumbered as (122), and the remaining definitions are renumbered accordingly.]

Section 2. Aberdeen Unified Development Ordinance Section 152-146, "Table of Permissible Uses," is amended as follows:

- (A) A new use number 2.190, "Lawn and Garden Centers," is added. Lawn and Garden Centers where no outside storage of display of goods is allowed are permitted with a certificate of zoning compliance (i.e. a "Z") in the HC, GC, and C-I zoning districts and with a special use permit (i.e., "S") in the B-1 and B-2 zoning districts; and
- (B) A new use number 2.270, "Lawn and Garden Centers," is added. Lawn and Garden Centers where outside display of goods is allowed are permitted with a certificate of zoning compliance (i.e., "Z") in the HC zoning district and with a special use permit (i.e., "S") in the B-1, B-2, GC, and C-I zoning districts; and
- (C) A new use number 2.370, "Lawn and Garden Centers," is added. Lawn and Garden Centers where outside storage of goods is allowed are permitted with a special use permit in the B-1, B-2, HC, GC, and C-I zoning districts; and
- (D) The term "commercial greenhouse operation" is stricken from use number 14.200.

The Table of Permissible Uses is amended accordingly and as shown in the attached Attachment A.

Section 3. All provisions of any town ordinance or resolution in conflict with this

ordinance are repealed.

Section 4. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this _____ day of _____, 2016.

Ayes: _____

Noes: _____

Absent or Excused: _____

Dated: _____

Robert A. Farrell, Mayor

Attest:

Regina M. Rosy, Town Clerk

Section 152-146: Table of Permissible Uses

Z = Zoning by Right, S = Special Use Permit, C = Conditional Use Permit																	
Description	RA	R30-18	R20-16	R18-14	R15-12	R10-10	R6-10	MH	PUD	B-1	HC	GC	B-2	B-3	O-I	C-I	I-H
2.000 RETAIL AND WHOLESALE SALES AND RENTAL OF GOODS, MERCHANDISE AND EQUIPMENT																	
2.100 No storage or display of goods outside fully enclosed building																	
2.110 Retail sales or rentals with high-volume traffic generation										C	C	C	C	C	C	C	
2.111 ABC stores										Z	Z	Z	Z	Z	Z	Z	
2.112 Convenience stores (no gasoline sales)										Z	Z		Z	Z		C	
2.113 Convenience stores (including gasoline sales)											C		C	C		C	C
2.120 Retail sales or rentals with low-volume traffic generation										Z	Z	Z	Z	Z		Z	
2.130 Wholesale sales (does not include bulk petroleum stations)										S	S	S	S	S		S	S
2.140 Bulk petroleum stations											C						C
2.150 Drive-through windows											Z	Z	Z	Z		Z	
2.160 Retail sales with subordinate manufacturing and processing										C	Z	Z	Z	Z		Z	
2.170 Auction hall										Z	Z	Z	Z				
2.180 Farm equipment sales and service											Z					Z	Z
2.190 Lawn & Garden Centers										S	Z	Z	S			Z	

Section 152-146: Table of Permissible Uses

Z = Zoning by Right, S = Special Use Permit, C = Conditional Use Permit																	
Description	RA	R30-18	R20-16	R18-14	R15-12	R10-10	R6-10	MH	PUD	B-1	HC	GC	B-2	B-3	O-I	C-I	I-H
2.200 Display of goods outside fully enclosed building																	
2.210 Retail sales or rentals with high-volume traffic generation										C	C	C					
2.220 Retail sales or rentals with low-volume traffic generation										Z	Z	Z					
2.230 Wholesale sales (does not include bulk petroleum stations)										C	Z	Z				Z	Z
2.240 Bulk petroleum stations											C						C
2.250 Drive-through windows											Z	Z					
2.260 Farm equipment sales and service											S					S	S
2.270 Lawn & Garden centers										S	Z	S	S			S	
2.300 Storage of goods outside fully enclosed building																	
2.310 Retail sales or rentals with high-volume traffic generation											C	C					
2.320 Retail sales or rentals with low-volume traffic generation											Z	Z					
2.330 Wholesale sales (does not include bulk petroleum stations)											S	S				S	S
2.340 Bulk petroleum stations											C						
2.350 Drive-through windows											Z						
2.360 Farm equipment sales and service											S					S	S
2.370 Lawn & Garden Centers										S	S	S	S			S	



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: Daniel Martin Department: Planning

Contact Phone # 944.4506 Date Submitted: 4/21/16

Agenda Item Title: Public Hearing for Text Amendment UDO #16-03 Regarding Allowable Uses in the Downtown Retail Overlay District (DROD)

Work Session - Board Action (date of meeting should be filled in on line) :

Information Only _____

Public Hearing _____

Approval at work session - immediate action _____

Regular Board Meeting - Board Action (date of meeting should be filled in on line):

New Business _____ Information Only _____

Old Business _____ Consent Agenda _____

Public Hearing 4/25/16 Informal Discussion & Public Comment _____

Other Business _____

Summary of Information:

On March 28, 2016 a public hearing was held in reference to text amendments regarding allowable uses in the DROD. Three of the five amendments were approved. The Board requested staff to research the remaining uses ("neighborhood bars" and "bars") further to see how municipalities handled the enforcement of location in relation to churches.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – April 25, 2016 Regular Meeting

Description of Request

Request:

Unified
Development
Ordinance Text
Amendments |
Article XI – Overlay
Districts and
Supplementary Use
Regulations

Prepared by:

Daniel Martin,
Community/
Downtown
Development
Planner

At the March 28, 2016 Board of Commissioners meeting, Planning Staff presented five text amendments (#16-01) related to the Downtown Retail Overlay District of the Unified Development Ordinance. A detailed list of those amendments can be found below. The Board of Commissioners approved text amendment numbers 1, 3, and 5; the other two highlighted in “red” were tabled.

1. Proposed additions to Section 1, Subsection B, Part (1) for the following uses to be permitted by right in the first story of all buildings within the DROD:
 - i. Restaurants to allow indoor and outdoor seating; note, restaurants serving food outdoors may need to obtain an encroachment agreement from the Town. Currently Restaurants with outdoor seating are not permitted.

2. Proposed additions to Section 1, Subsection B, Part (3) for the following uses to be allowed with a conditional use permit in the first story of all buildings within the DROD (both uses are currently prohibited):
 - i. *Neighborhood Bars
 - ii. **Bars

3. Proposed addition to Section 1, Subsection C, Part (1) for the following uses to be permitted by right on any floor other than the first story buildings within the DROD (multi-family dwellings and restaurants with outdoor seating are currently prohibited):
 - i. Dwelling, single family and multi-family
 - ii. Restaurants to allow indoor and outdoor seating

4. Proposed addition to Section 1, Subsection C, Part (2) for the following uses to be allowed with a conditional use permit on floors other than the first (both uses are currently prohibited):
 - i. Neighborhood Bars
 - ii. Bars

5. Proposed removal from Subsection D for uses prohibited in the DROD:
 - i. Take out only restaurants

The Board asked staff to conduct further research on amendments 2 and 4 and requested staff to collect feedback as to how other municipalities handled these situations. Specifically, whether or not they placed a more stringent distance requirement between religious establishments and “bars” and “neighborhood bars” than the 50’ that the Alcohol Beverage Control Commission takes into consideration when issuing permits. Staff contacted planning staff at Southern Pines and Pinehurst directly and was informed that they did not enforce a greater distance. Staff also posed the question on the NC Planning listserv and the NC Main Street forum. The first question sent out by staff requested feedback as to if municipalities had an increased requirement over the 50’ the state calls for in distance between alcohol sales and churches. Seven responses were received; out of the seven, zero had an increased requirement. Staff then composed a second question clarifying the distance between a churches and “bars” and released that to the same NC Planning listserv and Main Street forum. Four responses were received. Two did not impose a greater distance, one did (200’) and one did not allow bars. Staff also asked Professor David Owens with the UNC School of Government to weigh in on the matter. In summary, Prof. Owens indicated that a municipality may enforce a greater distance; however, the State ABC laws preempt local zoning and may, in some cases, override municipal ordinance. Staff has also coordinated with Chief of Police Tim Wenzel and Town Attorney TC Morphis in these efforts.

Definitions

***Neighborhood Bars** - A bar intended to serve primarily a local clientele, all or most of whom live near the establishment. A neighborhood bar is not intended to serve either a larger regional clientele or travelers.

****Bars** - A commercial enterprise whose primary activity is the sale of alcoholic beverages to be consumed on the premises. Bars include taverns, night clubs, private clubs, bottle clubs, and similar facilities serving alcoholic beverages.

Procedural Issues

§152-322 of the Town of Aberdeen Unified Development Ordinance (UDO) requires that proposed amendments to the UDO shall be referred to the Planning Board for consideration. The Planning Board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted by the town and any other officially adopted plan that is applicable and *describe in what manner it is or is not consistent*. A comment by the Planning Board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the Town Board.

In addition to the plan consistency requirement, the Planning Board must include a statement in their recommendation regarding whether the proposal is reasonable and in the public interest, *and in what manner it is or is not reasonable and in the public interest*.

Following a recommendation to the Town Board for approval or denial of an application, the item will be scheduled for a public hearing where public input can be accepted by the Town Board in advance of a final decision. The central issue to be considered regarding amendments is whether the proposed amendment advances the public health, safety or welfare. The statement included with the Town Board’s decision on the amendment shall describe whether the action is consistent with adopted plans and explaining why the Board considers the action taken to be reasonable and in the public interest. The decision is legislative in nature as opposed to quasi-judicial, and is not subject to judicial review.

Plan Consistency

The proposed request is consistent with the 2030 Land Development Plan. Goal 8 states “To advance the ongoing efforts to beautify and fully revitalize Aberdeen’s downtown business district” through the following actions:

- Attract unique businesses to the downtown.

Additionally, the Plan’s citizen survey listed as a weakness:

- Attract new businesses to downtown stores;

And as opportunities:

- Complete downtown redevelopment
- A viable downtown business district

Recommendations and Suggested Motions

During the February 18, 2016 meeting, the Planning Board unanimously recommended approval of UDO text amendments #16-01 in its entirety. During the March 28, 2016 meeting, the Board of Commissioners unanimously approved numbers 1, 3, and 5 of UDO Text Amendment #16-01 but asked staff to investigate numbers 2 and 4 before a decision would be made. Staff has conducted the requested research and recommends that the Board proceed in approving the remaining two amendments thus now making it UDO Text Amendment #16-03 with the following comments:

1. **UDO #16-03 is consistent with comprehensive plans that have been adopted by the Town of Aberdeen because it conforms with Goal #8 of the 2030 Land Development Plan which states:**

“To advance the ongoing efforts to beautify and fully revitalize Aberdeen’s downtown business district” through the following actions:

- *Attract unique businesses to the downtown.*

2. **UDO #16-03 is reasonable and in the public interest because of the plan consistency information provided by staff.**

Staff recommends that the Board of Commissioners accept public input for UDO amendment #16-03 during the April 25, 2016 Public Hearing and render a decision at their earliest convenience. The following motion format is recommended.

Motion 1: UDO #16-03 is consistent with comprehensive plans that have been adopted by the Town of Aberdeen, or

UDO #16-03 is inconsistent with comprehensive plans that have been adopted by the Town of Aberdeen.

Indicate the applicable plan and briefly how the amendment is or is not consistent:

Motion 2: UDO #16-03 is reasonable and in the public interest, or

UDO #16-03 is not reasonable and in the public interest.

Briefly explain why the amendment is or is not reasonable and in the public interest: *(Factors may include public health and safety, character of the area and relationship of uses, applicable plans, or balancing benefits and detriments)*

Motion 3: The Town of Aberdeen Board of Commissioners (approves/denies) the following amendments to the Town of Aberdeen UDO:

- Amend Article XI “Overlay Districts and Supplementary Use Regulations” as indicated in the attached draft text amendment.

Enclosures: Amendment Draft to Article XI “Overlay Districts and Supplementary Use Regulations”
Downtown Retail Overlay District Map
Memo from Police Chief Wenzel

AN ORDINANCE AMENDING THE ABERDEEN UNIFIED DEVELOPMENT ORDINANCE

ARTICLE XI – Overlay Districts and Supplementary Use Regulations

Redline Version

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ABERDEEN THE FOLLOWING:

Section 1. Aberdeen Unified Development Ordinance § 152-158, “downtown Retail Overlay District (“DROD”) Requirements,” is amended as follows:

§ 152-158. Downtown Retail Overlay District (“DROD”) Requirements.

The Downtown Retail Overlay District (“DROD”) encompasses most of the core of the Town of Aberdeen’s historic central business district, which includes numerous historic structures and has traditionally been the heart of commercial life in Aberdeen. The purpose of this district is to preserve and revitalize this core, so that it can house unique businesses offering goods and services that will make the Aberdeen downtown both a destination for visitors and a vital part of the community for years to come. Moreover, the DROD is intended to be a place where small businesses can locate and thrive. To this end, the DROD allows and encourages retail sales and services and entertainment establishments but it limits or prohibits noncommercial uses that generate little or no tax revenue or are open only infrequently or at irregular times.

(A) Within the DROD, the uses enumerated in this section shall apply in lieu of those uses set forth in the underlying zoning district. All other requirements of the underlying zoning district shall apply.

(B) Uses in the First Story (Street Level) of Buildings in the DROD.

(1) The following uses shall be permitted of right in the first story of all buildings within the DROD:

- Offices,
- Retail Sales,
- Retail Services,
- Department stores,
- Restaurants, (includes sit-down and take-out establishments; indoor and outdoor seating are allowed; drive-through windows are prohibited)*;

* Restaurants serving food outdoors may need to obtain an encroachment agreement from the Town. Consult with the Town Planning Department about this.

(2) Storage may be permitted in the first story of all buildings within the DROD provided it is incidental to the business in operation at the DROD and provided the first thirty (30)

percent, measured from the primary entrance, is open to the public and shall not be used for storage. This area shall be used for any other permitted or conditional use permit in the first story of buildings in the DROD. The bulk storage of volatile, flammable, or toxic chemicals or compounds is prohibited.(3) The following uses shall be permitted with a conditional use permit in the first story of all buildings within the DROD:

- Dry cleaners,
- Entertainment establishments,
- Entertainment restaurants,
- Neighborhood Bars,
- Bars, and
- Laundromats.

(C) Uses on Floors Other than the First Story in Buildings in the DROD.

(1) The following uses shall be permitted of right on any floor other than the first story of all buildings within the DROD:

- Retail sales,
- Retail services,
- Offices,
- Churches, synagogues, mosques, temples and other religious uses,
- Department stores,
- Dwelling, single family and multi – family;
- Restaurant, (includes sit-down and take-out establishments; indoor and outdoor seating are allowed, take-out as an accessory use is permitted)*.

* Restaurants serving food outdoors may need to obtain an encroachment agreement from the Town. consult with the Town Planning Department about this.

(2) The following uses shall be permitted with a conditional use permit on floors other than the first floor of buildings within the DROD:

- Educational and instructional uses,
- Entertainment establishments,
- Entertainment restaurants,
- Neighborhood Bars,
- Bars,
- Warehousing and storage, provided that the bulk storage of volatile, flammable or toxic chemicals or compounds is prohibited.

(D) Game rooms and pool halls are prohibited in the DROD.

(E) If a single use or business requires different permits (i.e. a certificate of zoning compliance and a conditional use permit) to operate on different floors of a building, then a conditional use permit shall be required for the entire use or business.

Section 2. All provisions of any town ordinance or resolution in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this _____ day of _____, 2016.

Ayes: _____

Noes: _____

Absent or Excused: _____

Dated: _____

Robert A. Farrell, Mayor

Attest:

Regina M. Rosy, Town Clerk

AN ORDINANCE AMENDING THE ABERDEEN UNIFIED DEVELOPMENT ORDINANCE

ARTICLE XI – Overlay Districts and Supplementary Use Regulations

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ABERDEEN THE FOLLOWING:

Section 1. Aberdeen Unified Development Ordinance § 152-158, “downtown Retail Overlay District (“DROD”) Requirements,” is amended as follows:

§ 152-158. Downtown Retail Overlay District (“DROD”) Requirements.

The Downtown Retail Overlay District (“DROD”) encompasses most of the core of the Town of Aberdeen’s historic central business district, which includes numerous historic structures and has traditionally been the heart of commercial life in Aberdeen. The purpose of this district is to preserve and revitalize this core, so that it can house unique businesses offering goods and services that will make the Aberdeen downtown both a destination for visitors and a vital part of the community for years to come. Moreover, the DROD is intended to be a place where small businesses can locate and thrive. To this end, the DROD allows and encourages retail sales and services and entertainment establishments but it limits or prohibits noncommercial uses that generate little or no tax revenue or are open only infrequently or at irregular times.

(A) Within the DROD, the uses enumerated in this section shall apply in lieu of those uses set forth in the underlying zoning district. All other requirements of the underlying zoning district shall apply.

(B) Uses in the First Story (Street Level) of Buildings in the DROD.

(1) The following uses shall be permitted of right in the first story of all buildings within the DROD:

- Offices,
- Retail Sales,
- Retail Services,
- Department stores,
- Restaurants, (includes sit-down and take-out establishments; indoor and outdoor seating are allowed; drive-through windows are prohibited)*;

* Restaurants serving food outdoors may need to obtain an encroachment agreement from the Town. Consult with the Town Planning Department about this.

(2) Storage may be permitted in the first story of all buildings within the DROD provided it is incidental to the business in operation at the DROD and provided the first thirty (30) percent, measured from the primary entrance, is open to the public and shall not be used for storage. This area shall be used for any other permitted or conditional use permit in the first story

of buildings in the DROD. The bulk storage of volatile, flammable, or toxic chemicals or compounds is prohibited.(3) The following uses shall be permitted with a conditional use permit in the first story of all buildings within the DROD:

- Dry cleaners,
- Entertainment establishments,
- Entertainment restaurants,
- Neighborhood Bars,
- Bars, and
- Laundromats.

(C) Uses on Floors Other than the First Story in Buildings in the DROD.

(1) The following uses shall be permitted of right on any floor other than the first story of all buildings within the DROD:

- Retail sales,
- Retail services,
- Offices,
- Churches, synagogues, mosques, temples and other religious uses,
- Department stores,
- Dwelling, single family and multi – family;
- Restaurant, (includes sit-down and take-out establishments; indoor and outdoor seating are allowed, take-out as an accessory use is permitted)*.

* Restaurants serving food outdoors may need to obtain an encroachment agreement from the Town. consult with the Town Planning Department about this.

(2) The following uses shall be permitted with a conditional use permit on floors other than the first floor of buildings within the DROD:

- Educational and instructional uses,
- Entertainment establishments,
- Entertainment restaurants,
- Neighborhood Bars,
- Bars,
- Warehousing and storage, provided that the bulk storage of volatile, flammable or toxic chemicals or compounds is prohibited.

(D) Game rooms and pool halls are prohibited in the DROD.

(E) If a single use or business requires different permits (i.e. a certificate of zoning compliance and a conditional use permit) to operate on different floors of a building, then a conditional use permit shall be required for the entire use or business.

Section 2. All provisions of any town ordinance or resolution in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this _____ day of _____, 2016.

Ayes: _____

Noes: _____

Absent or Excused: _____

Dated: _____

Robert A. Farrell, Mayor

Attest:

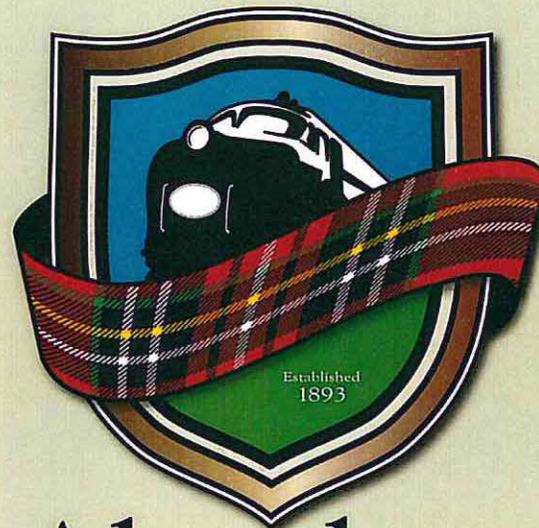
Regina M. Rosy, Town Clerk

Downtown Retail Overlay District



Town of Aberdeen Board of Commissioners

April 25, 2016 Regular Meeting



Aberdeen

Text Amendment

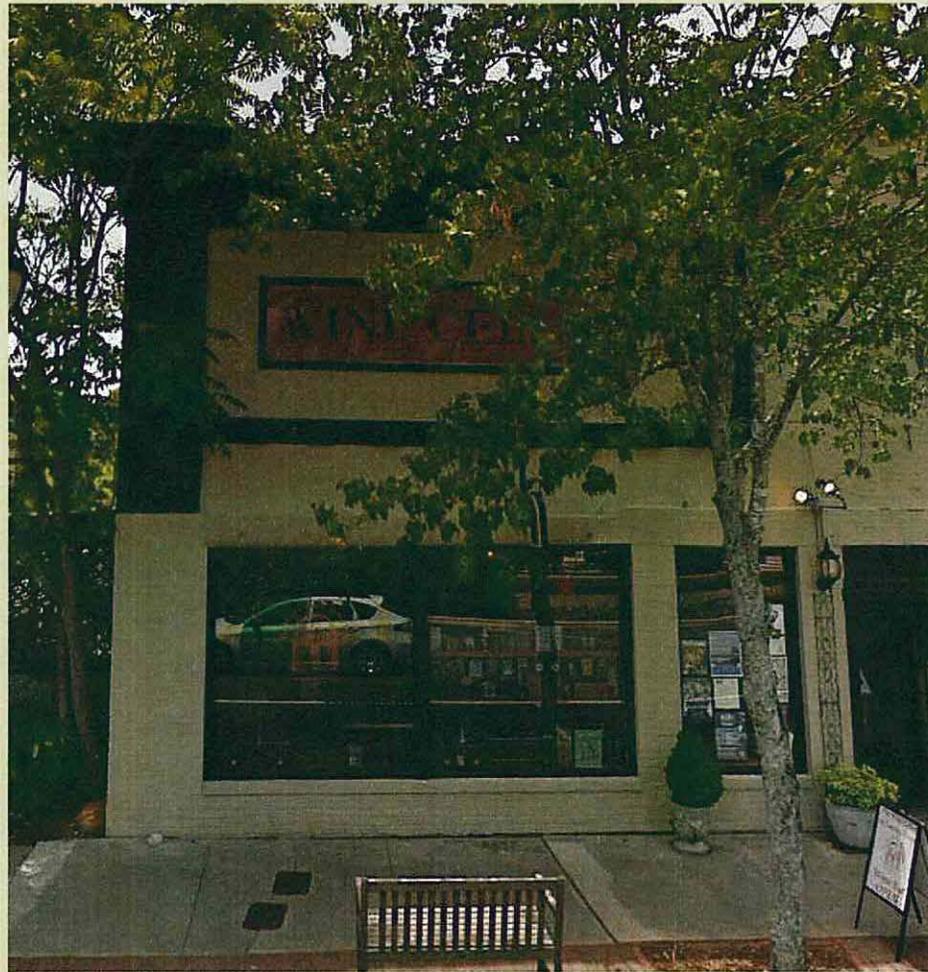
#16-03

Proposed additions to Section 1, Subsection B, Part (3) for the following uses to be allowed with a conditional use permit in the first story of all buildings within the DROD:

*Neighborhood Bars

**Bars

Both uses are currently prohibited.



The Wine Cellar / Southern Pines, NC

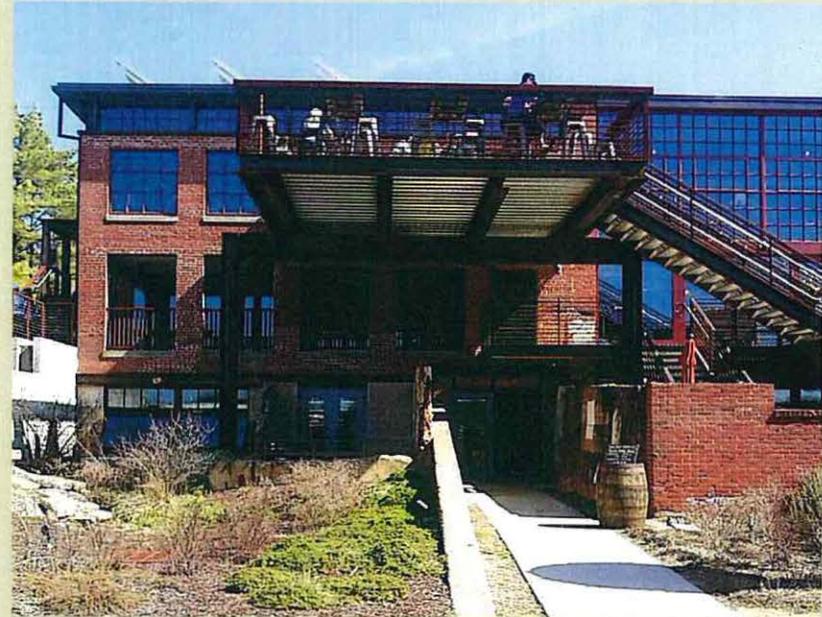
Text Amendment #16-03

Proposed addition to Section 1, Subsection C, Part (2) for the following uses to be allowed with a conditional use permit on floors other than the first.

•Neighborhood Bars

••Bars

Both uses are currently prohibited.



The Eddy Pub and Restaurant | Saxapahaw, NC



MEMO

To: Daniel Martin

From: Chief Timothy J. Wenzel

RE: Downtown Bars

I understand that the planning department is proposing to the Board of Commissioners proposed changes to the downtown ordinance which currently prohibits Neighborhood Bars and Bars of any type. For what it is worth I would like to weigh in on this topic.

I am personally and professionally not opposed to changing the current ordinance to allow such establishments. In fact I think for our downtown to thrive it is necessary to provide these types of businesses. I think that if a conditional use permit is required, that we would be able to develop criteria that would protect the Town, not be a drain on the police department's resources and allow the business to prosper.

As always I am available for questions or discussion.

Tim



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham **Department:** Planning

Contact Phone # 4517 **Date Submitted:** 4/20/2016

Agenda Item Title: Conditional Zoning Request Submitted by James Robey Brown, Jr. and Margaret Brown for Properties Located on Old Course Rd

Work Session - Board Action (date of meeting should be filled in on line) :
Information Only _____
Public Hearing _____
Approval at work session - immediate action _____

Regular Board Meeting - Board Action (date of meeting should be filled in on line):
New Business 4/25/2016 **Information Only** _____
Old Business _____ **Consent Agenda** _____
Public Hearing 4/25/2016 **Informal Discussion & Public Comment** _____
Other Business _____

Summary of Information:
Applicant will be in attendance.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – April 25, 2016 Public Hearing

Applicant:

James Robey
Brown, Jr and
Margaret Brown

Request:

Conditional Zoning
Request CZ #16-02

Location:

Old Course Road

Existing Zoning:

R20-16

Requested Zoning:

R20-16-CD

Prepared by:

Pamela Graham,
Planning Director

History and Description of Conditional Zoning Request

James Robey Brown Jr. and Margaret McIntyre Brown have submitted an application to request a Conditional Zoning CZ#16-02 from R20-16 to R20-16-CD for property located on Old Course Road in Aberdeen. The applicant intends to complete the condominium development known as “Villas at The Pit”, originally approved as CU #05-02 in 2005. The original approval included Lots 1-8; Lots 1-3 were completed prior to the developer abandoning the project. As the 2005 conditional use permit specified that “all work on the conditional use must be completed within five years of board approval or the permit shall be null and void”, continued development of the project requires a new application.

The project was originally approved as a Residential Planned Development; this designation still exists in the UDO, however it requires a minimum of eight acres of net buildable area for properties located within the Town’s primary corporate limits. The total acreage of the five lots in this proposal is 2.96. The Table of Permissible Uses does not allow multi-family uses in the R20-16 Zoning District, and condominiums are defined as multi-family by our UDO. Staff has advised the applicant that a conditional zoning is an option for this property, which would allow all currently permitted uses in the R20-16 District to remain, but would allow an additional use to be added for these parcels only that could accommodate the proposal and allow the development to be completed. Single family structures, permitted by right in the R20-16 District, would be a vast departure from the character of the existing development. The nearest single family residence is nearly ¾ mile away on Rowe Avenue.

Staff is recommending that following approval of the conditional zoning, the applicant be required to apply for a conditional use permit and follow the standard procedure required for that process. This is to include review of a sketch plan of the proposed development by staff, CUP recommendation from the Planning Board and final decision by the Town Board, and Site Plan Review of engineered plans. The conditional zoning will authorize the use proposed for the property, with additional

detailed requirements resulting from the CUP and Site Plan Review processes to ensure that all UDO requirements are met by the development.

Procedural Issues

§152-139 provides for the establishment of Conditional Zoning Districts, described as:

“allow(ing) for the establishment of certain uses, which, because of their nature or scale, have particular impacts on both the immediate area and the community as a whole. The development of these uses cannot be predetermined or controlled by general district standards. Instead, these districts are zoning districts in which the development and use of the property is subject to predetermined ordinance standards and the rules, regulations, and conditions imposed as part of the legislative decision creating the district and applying it to the particular property.” Conditional rezoning is treated as an amendment to the zoning map and Unified Development Ordinance, and shall be referred to the Planning Board for consideration in advance of a final decision by the Town Board.

The Planning Board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted by the town and any other officially adopted plan that is applicable. A comment by the Planning Board or Town Board that a proposed amendment is inconsistent with the comprehensive plan or other plans shall not preclude consideration or approval of the proposed amendment by the Town Board.

Following a recommendation by the Planning Board, the Town Board shall schedule a public hearing on the application and may proceed to vote on the proposal. In deciding whether to adopt a proposed rezoning, the central issue before the Town Board is whether the proposed amendment advances the public health, safety or welfare. Conditional zoning district decisions are a legislative process subject to judicial review using the same procedures and standard of review as apply to general use district zoning decisions.

In approving a petition for the reclassification of property to a conditional zoning district, the Planning Board may recommend and the Board of Commissioners may request that reasonable and appropriate conditions be attached to the approval. Conditions and site-specific standards shall be limited to those that address the conformance of the development and use of the site to town ordinances and all relevant officially adopted plans. Conditions and site-specific standards may also address the impacts reasonably expected to be generated by the development or use of the site. Any such conditions should relate to the relationship of the proposed use to surrounding property, proposed support facilities such as parking areas and driveways, pedestrian and vehicular circulation systems, screening and buffer areas, the timing of development, street and right-of-way improvements, water and sewer improvements, storm water drainage, the provision of open space, and other matters that the Board of Commissioners may find appropriate or the petitioner may propose. The Board of Commissioners may approve conditions that vary, lower or impose higher standards than those that would ordinarily apply were the property at issue rezoned to something other than a conditional zoning district. Only those conditions mutually approved by the Board of Commissioners and the petitioner may be incorporated into the petition.

Zoning (Exhibit attached)

The subject property is located on a series of parcels located at the western end of Old Course Road just north of Highway 5 in Aberdeen. The zoning of the subject property and adjoining properties on all sides of the

property is R20-16; immediately to the south are C-I (Commercial/Light Industrial) properties that front Fields Drive.

The proposed rezoning to R20-16-CD constitutes a parallel conditional zoning district. This is not a conditional use permit (CUP), but a legislatively determined zoning district to which ordinance standards apply with the potential for site-specific conditions to be attached to the approval. The R20-16 District was established where the principal use of land is for low-density residential and agricultural purposes. The regulations of this district are intended to protect the agricultural sections of the community from an influx of uses that would likely render them undesirable for farms and future development.

The nearest agricultural related activity is Reaves Nursery, located nearly a mile away on Sand Pit Road and outside of Aberdeen's jurisdiction. The Pit Golf Course, no longer in operation, surrounds the project area on three sides, and constitutes over 600 acres of land. The property is owned by Pinehurst Country Club Realty.

Existing Site Conditions (Exhibit attached)

The property comprises a total of 2.96 acres in five previously platted lots that front Old Course Road, which is privately owned and maintained. The sites are relatively flat or gently sloping towards the abandoned golf course to the north. The three completed structures contain six units each, totaling eighteen. The applicant proposes to allow for completion the development following the same density and architectural appeal, providing for thirty additional units in five buildings. A Green Growth Toolbox assessment shows a stream to the northwest and a Red Cockaded Woodpecker foraging habitat to the north. Both of these are off site and not impacted by the proposal.

Old Course Road is a private street, with a portion under the ownership of PCC Realty, LLC with the remainder owned by Partners in the Pitts, LTD. The street has asphalt paving from Highway 5 to a point just before reaching the last set of developed condominiums. The Town may require during the subsequent conditional use permit approval that the remainder of the street be paved to access the proposed project. Town water and sewer are supplied to the property.

Description of Proposal

Three lots in the development have been completed with the construction of five condo units on each lot, for a total of 15 dwelling units. A fourth lot was started, with only a foundation constructed, prior to the abandonment of the project.

General Conformity with Plans

The 2030 Land Development Plan's Future Land Use Map adopted in 2005 identifies the property as low-density residential, which is inconsistent with the uses in the immediate vicinity. The approval of the existing development was for a Residential Planned Development, a designation that exists in the current UDO (as a Planned Unit Development – Residential (PUD-R)) but with amended requirements. Among these requirements is that the property proposed for this use must contain a minimum of eight (8) acres of net buildable area. A PUD-R would allow the continued development of multi-family in spite of the R20-16 zoning, but because the total acreage in this proposal is less than three, re-submitting as a PUD is not an option

for the current owners. Staff does not believe that single family homes on these lots are a reasonable alternative to completion of the multi-family development. The Plan also includes a citizen survey to identify strengths, weaknesses, and opportunities as the town planned for its future. Listed as weaknesses are three items relevant to the type of use proposed by CZ 16-02: 1) Too much multi-family development; apartments* (2 responders), 2) New home construction needs to be completed within a definite timeframe (1 responder), and 3) Need to develop existing sites (1 responder). Listed as opportunities were: Better comprehensive planning; careful zoning; limit heavy industry and supervise strip development (5 responders), and Planned growth in neighborhoods and commercial areas (5 responders). *The proposal is considered by staff to be mostly consistent with survey responses included in the Plan but inconsistent with the Plan's Future Land Use Map.*

* Multi-family dwellings in Aberdeen experienced a rapid increase in the period between 2000 and 2008. As a result of changes in zoning and market influences Aberdeen's residential development since that time has been almost entirely comprised of single family homes, providing a better balance between the two uses.

Analysis of Impact on the Immediate Area and Community as a Whole

The impact of the proposed use on the property is not expected to have a negative impact on the surrounding properties as a whole because the proposed use is compatible with other residential properties in the vicinity. The inclusion of thirty additional units to the development will not have a significant impact on the public road system; the private road accessing the properties will need to be extended and maintained by the developer or some entity other than the town. The subject properties have been in foreclosure proceedings and staff has fielded numerous questions from various parties regarding the potential uses. We have advised all that the property's current zoning does not allow for completion of the project as originally proposed. Removing these properties from an abandoned state would have a positive impact on the immediate area and community as a whole.

The applicant has offered the following additional information in response to questions included in the application:

1. How do the potential uses in the new district classification relate to the existing character of the area?
The use would allow for multi family structures to be built on the remaining lots. There are three 6 unit structures completed at this point.
2. In what way is the property proposed for rezoning suited for the potential uses of the new district?
The use would allow to finish the subdivision project that was originally started as multi-family structures (i.e., Villas at the Pit).
3. How will the proposed rezoning affect the value of nearby building?
Nearby structures are three 6 unit buildings. The improvement of the remaining site would give a finished look to subject area and help elevate values to adjoining structures.
4. Can adjacent areas be developed in compatibility with the proposed rezoning?
Yes, Commercial Park is already improved. This site finished would be a nice transition to vacant land zoned R20-16 to the north.
5. Will the proposed rezoning adversely affect traffic patterns and flow in adjacent areas?
Five sites will add 30 units to 18 already completed. Access is Old Course Rd. to Highway 5.

Required Community Meeting

§152-329 of the UDO requires that the petitioner for a conditional zoning district hold a community meeting and provide the Land Use Administrator with a written report regarding the meeting. The report shall include a listing of those contacted about the meeting, the manner and date of contact, the date, time and location of the meeting, a roster of all in attendance at the meeting, a summary of issues discussed at the meeting, and a description of any changes to the rezoning petition made by the petitioner as a result of the meeting. Ms. O’Hara has advised staff that the community meeting was held on April 19th from 4-6 pm, with two attendees, both who expressed support for the zoning request. The full report, including a summary of the items discussed and any changes to the petition resulting from the meeting is expected to be provided prior to the public hearing.

Upon receipt of the full summary report, the community meeting requirements of the UDO will have been met by the applicant.

Recommendations and Suggested Motions

During their March 31, 2016 meeting, the Planning Board made a unanimous recommendation for approval of Conditional Zoning CZ #16-02. Staff recommends that the Board of Commissioners consider this application, accept public comment during the scheduled public hearing, and take a vote regarding the proposal at their earliest convenience. The motions should proceed as follows (recommended conditions follow the motion format):

Motion 1: The Board of Commissioners:

- Issues approval with conditions as indicated below of Conditional Zoning CZ #16-02, **or**
- Issues denial of Conditional Zoning CZ #16-02.

Motion 2:

- Conditional Zoning CZ #16-02 is consistent with applicable plans of the Town of Aberdeen, **or**
- Conditional Zoning CZ #16-02 is not consistent with applicable plans of the Town of Aberdeen.

Indicate the applicable plan and briefly how the amendment is or is not consistent:
*(Information related to this can be found in the **General Conformity with Plans** section on page 3 of this document)*

Motion 3:

- CZ #16-02 is reasonable and in the public interest, **or**
- CZ #16-02 is not reasonable and in the public interest.

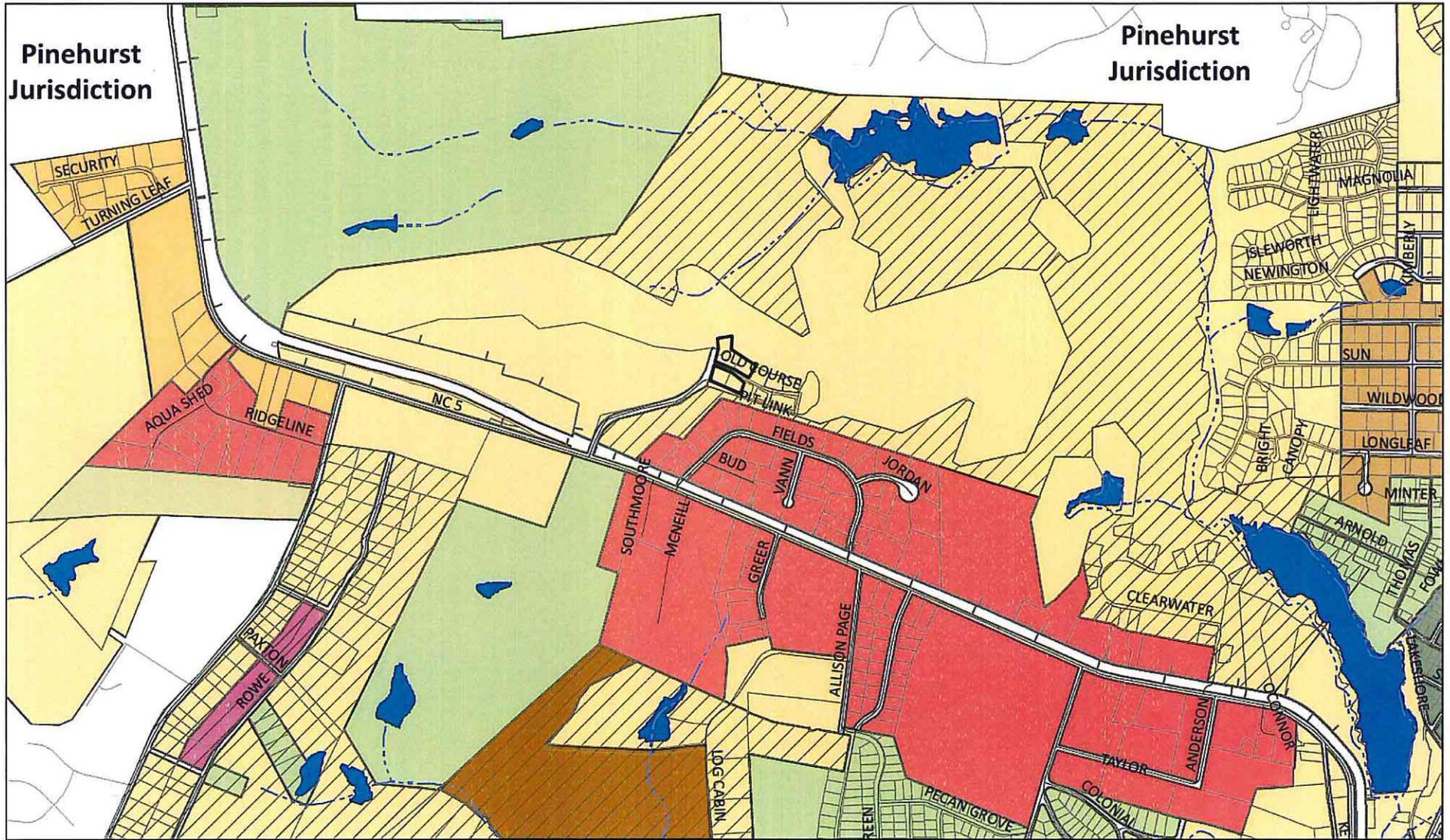
Briefly explain why the amendment is or is not reasonable and in the public interest:
(Factors may include public health and safety, character of the area and relationship of uses, applicable plans, or balancing benefits and detriments)

Recommended Conditions

1. A Conditional Use Permit for the use proposed by CZ #16-02 shall be required prior to any development activities at the site, at which time additional conditions may be attached at the discretion of the Town Board of Commissioners.
2. Staff is directed to enter Conditional Zoning District R2-16-CD for property identified by PID #20060539, 20060540, 20060541, 20060542, and 20060543 on the official zoning map and add a label for CZ #16-02 upon final approval.

Enclosures: Vicinity Zoning Map
Aerial Image
Green Growth Toolbox Assessment
Preliminary Plat – Vacation Villas at The Pit dated 6/30/2006
The Pit Golf Links Proposed Condos Layout Plan revised 2/23/2005
Front Elevation Sketch from 2005 Submittal
Community Meeting Notice and Mailing List

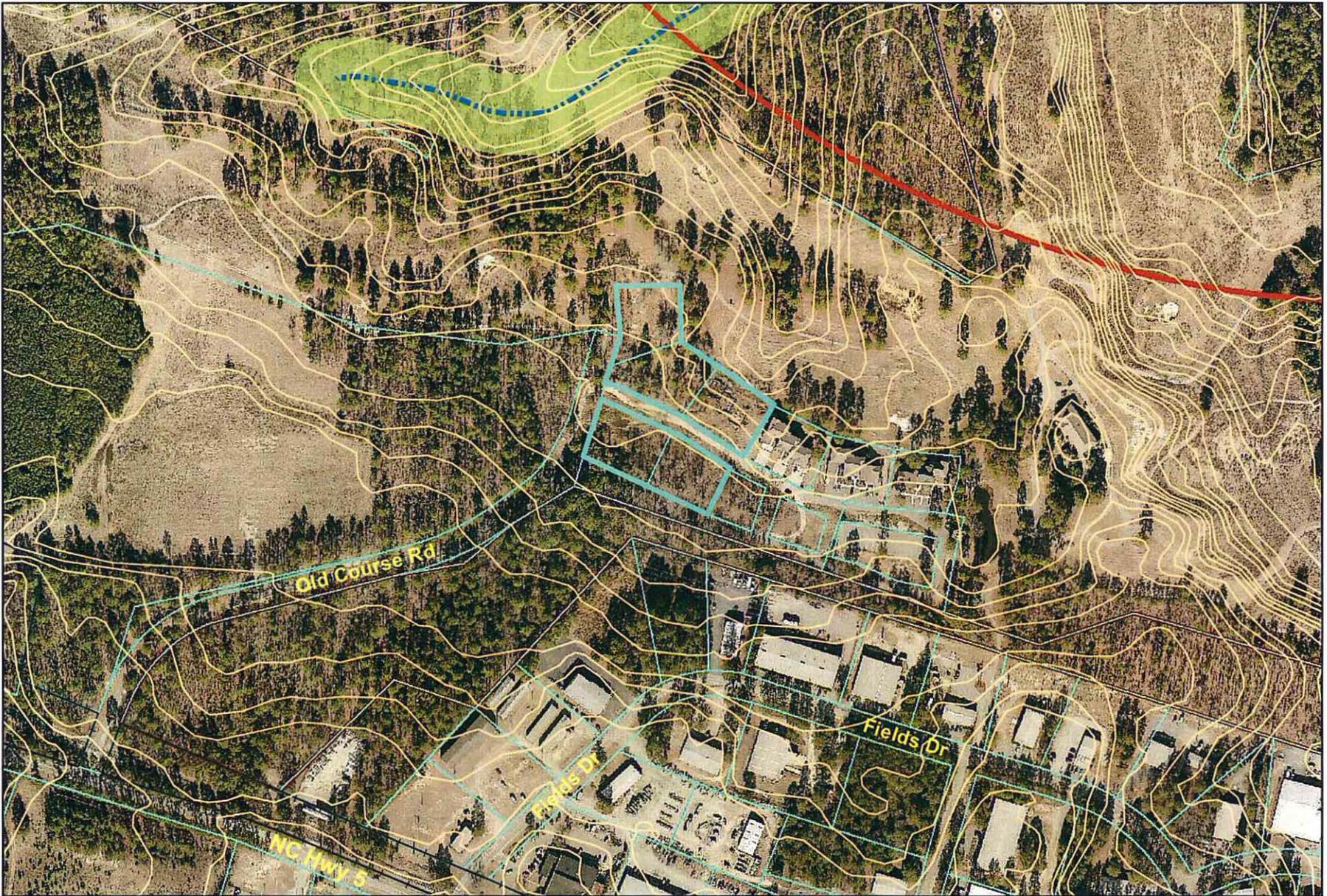
CZ #16-02– Vicinity Zoning



	B-1		C-1		HC		RA		R15-12		R30-18		R10-10-C		Aberdeen ETJ
	B-2		I-H		O-I		R6-10		R18-14		C-1-C		R20-16-C		Other Jurisdiction
	B-3		GC		MH		R10-10		R20-16		I-H-C				



**Conditional Zoning CZ 16-02
Aerial Image**



**Conditional Zoning CZ 16-02
Green Growth Toolbox Assessment**

2 Foot Contours



RCW Foraging Habitat

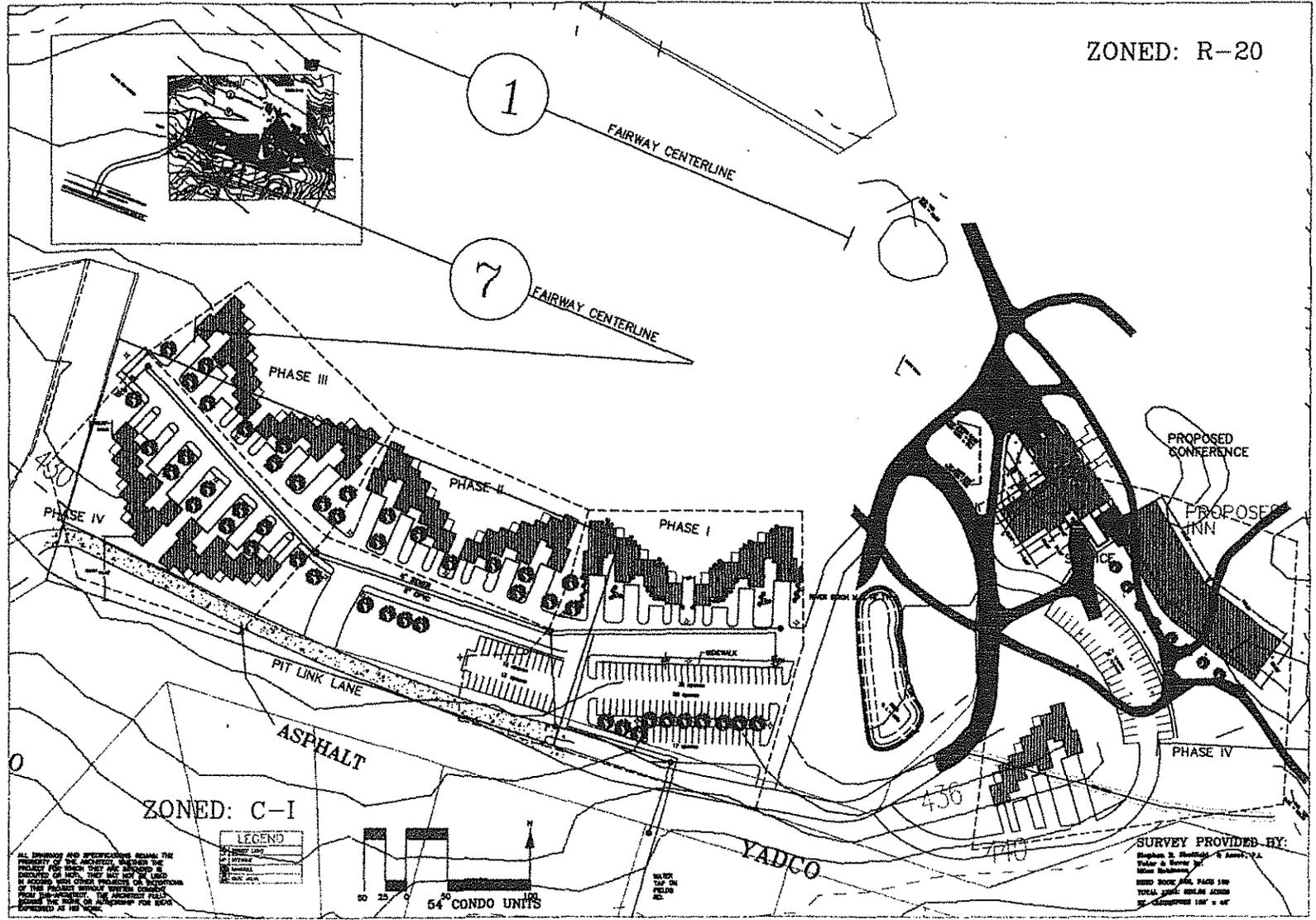


Stream



Recommended Stream Buffer





ZONED: R-20

1 of 1

DATE: 10/26/04
 REV: 1/28/05
 REV: 1/27/05
 REV: 2/11/05
 REV: 2/13/05

THE PIT GOLF LINKS
 PROPOSED CONDOS

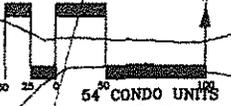
TRAC
 SURVEYING & ENGINEERING, P.C.
 P.O. BOX 1000
 FARMINGTON, N.C. 27830
 (919) 886-3407

7

ALL DIMENSIONS AND SPECIFICATIONS SHALL BE THE PROPERTY OF THE ARCHITECT UNLESS THE POLICIES OF THE BOARD OF THE ARCHITECTS OF NORTH CAROLINA ARE APPLIED TO THIS PLAN. THE ARCHITECT SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE DIMENSIONS AND SPECIFICATIONS OF THE PROJECT UNLESS OTHERWISE SPECIFIED. THE ARCHITECT SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE DIMENSIONS AND SPECIFICATIONS OF THE PROJECT UNLESS OTHERWISE SPECIFIED. THE ARCHITECT SHALL BE RESPONSIBLE FOR THE ACCURACY OF THE DIMENSIONS AND SPECIFICATIONS OF THE PROJECT UNLESS OTHERWISE SPECIFIED.

LEGEND

Proposed Road	Proposed
Proposed	Proposed
Proposed	Proposed
Proposed	Proposed



SCALE: 1/4" = 10'

SURVEY PROVIDED BY:
 Stephen B. Shelton, P.E., S.A.
 Taylor & Son
 1000 S. Salisbury
 BOX 1000, P.O. BOX 1000
 TOTAL CONDOS: 54 UNITS
 TOTAL AREA: 100' x 40'



FRONT ELEVATION
SCALE - 1/8" = 1'-0"

NOTICE OF COMMUNITY MEETING

Wednesday April 6, 2016

Public Notice is hereby given to all persons interested that James Robey Brown, Jr and Margaret McIntyre Brown, has filed with the Town of Aberdeen Planning and Inspections Department, 115 N. Poplar Street PO Box 785 Aberdeen, NC 28315, a petition for a Conditional zoning CZ#16-02 from R20-16 to R20-16-CD for property located on Old Course Road in Aberdeen. Vacation Villas At The Pit, Lots 4, 5, 6, 7, 8. LRK#'s 20060539, 20060540, 20060541, 20060542, 20060543. The conditional zoning would allow all currently permitted uses in the R20-16 District to remain, but would allow an additional use to be added for these parcels only that would accommodate the proposal for multifamily and allow the development to be completed.

A community meeting will be held on site at Lot #4 Old Course Road (with foundation) Aberdeen, N.C. 28315, Tuesday April 19, 2016 from 4 to 6 PM. Objections to, or support in favor of said application, may be offered at the hearing.

Petitioner

By: James Robey Brown, Jr
Margaret McIntyre Brown

C/O Pamela O'Hara
James Lawson

Information on this matter can be obtained from: Pamela Graham
Planning Director
Town of Aberdeen
115 N. Poplar Street
PO Box 785
Aberdeen, N.C. 28315
(910) 944-7024

PCC Realty LLC
PO Box 4000
Attn Richard Higginbotham
Pinehurst, N.C. 28374

William and Jamie S. Biddle
1309 Lamplighter Way
Wilmington, N.C. 28403

Partners in the Pit LTD
PO Box 1666
Pinehurst, N.C. 28374

Gaetano and Cheryl Gaetano
60 Sugar Pine Drive
Pinehurst, N.C. 28374-9300

Dale and Jayne Landl
1881 Heath Markham Road
Lima, NY 14487

Howard D. Kahn & Mary Jo Ellis
8900 Brieryle Road
Richmond, Va. 23229

RPJ Holdings LLC
335 Fields Drive
Aberdeen, N.C. 28315

Austin Adams
181 Highland Park Lane
Boone, N.C. 28607

ARTV USA, Inc.
330 Fields Drive
Aberdeen, N.C. 28315

Market Street Properties, LLC
PO Box 305
Pinehurst, NC 28370-0305

Theodore P., Bonny and Nancy Barry
1802 Hawthorne Ave.
Havertown, Pa. 19083

AMT Holdings LLC
440 Crestview Road
Southern Pines, NC 28387

R&M Holdings Commercial Real Estate
335 Fields Drive
Aberdeen, N.C. 28315

Eirwyn and Charlotte Jones
2 Claremont Road
PennWolver Hampton, UK WV 30EA

John and Nancy Moyer
740 Lake Forest Drive SE
Pinehurst, N.C. 28374-9486

JMD Investments of Fayetteville LLC
1828 Morganton Road
Fayetteville, N.C. 28305

David and Anne Noller
5936 Kuburz Place
San Jose, Ca 95120

Maples and Company Real Estate
77 Cherokee Road
Village of Pinehurst, N.C 28374

April 19, 2016

Community Meeting

4PM-6PM

Taken place at Old Course Road Lots

Report of Community Meeting

Jim Lawson arrived at the site Old Course Road at 3:45 PM and Pamela O'Hara arrived at 3:55PM

Ed Whelan arrived asking questions about condition of roads and quality of buildings to be built. He looks forward to progress to be made as opposed to what it looks like now.

Dan Maples arrived at 5:15 PM. He pulled up a chair and discussed the history of the area, how the subdivision came into being. He has interest in seeing another builder purchase lots and continue additional structures. Discussed use in cooperation on roads.

6:30 finished discussion.

No one else showed.

Terminated meeting.



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham **Department:** Planning

Contact Phone # 4517 **Date Submitted:** 4/20/2016

Agenda Item Title: Conditional Use Permit CU #16-01 for a Major Subdivision, Submitted by Bob Koontz

Work Session - Board Action (date of meeting should be filled in on line) :
Information Only _____
Public Hearing _____
Approval at work session - immediate action _____

Regular Board Meeting - Board Action (date of meeting should be filled in on line):
New Business 4/25/2016 **Information Only** _____
Old Business _____ **Consent Agenda** _____
Public Hearing 4/25/2016 **Informal Discussion & Public Comment** _____
Other Business _____

Summary of Information:
Applicant will be in attendance.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – April 25, 2016 – Public Hearing

Applicant:

Bob Koontz, on behalf of Dabbs Brothers, LLC

Request:

Conditional Use Permit CU #16-01 for a Major Subdivision

Location:

Pee Dee Road, west of Parkway Drive

Parcel ID:

00052356,
00049842,
00046345

Zoning:

R10-10

Existing Use:

Vacant

Proposed Use:

40 Lot Single Family Subdivision

Prepared by:

Pamela Graham,
Planning Director

Description and Background of Conditional Use Permit Request

Bob Koontz, on behalf of Dabbs Brothers, LLC, requests a conditional use permit (CUP) for a forty (40) lot residential subdivision on three contiguous tracts comprising a total of 23.07 acres. The property is accessed from Pee Dee Road just west of Parkway Drive and approximately 860 feet north of the Sandy Springs development. The applicant seeks approval of the use, open space, and number of lots subject to final engineering through the Site Plan Review process. Additional construction detail will be provided at that time for staff review.

Procedural Issues

§152-146 Table of Permissible Uses of the Town of Aberdeen Unified Development Ordinance (UDO) requires that all major subdivisions receive approval by the Town Board, and a recommendation by the Planning Board, for a conditional use permit.

A decision is within the authorized jurisdiction of the Board of Commissioners.

The UDO directs in §152-54 that the Planning Board shall make a recommendation for issuance of a conditional use permit unless it concludes, based upon the information submitted, that:

1. The requested permit is not within its jurisdiction according to the Table of Permissible Uses, or
2. The application is incomplete, or
3. If completed as proposed in the application, the development will not comply with one or more requirements of this chapter. (The “chapter” in this context is the UDO).

The Planning Board has made a recommendation for approval with conditions of CU #16-01.

Furthermore, as directed by §152-54(D), even if the Planning Board finds that the application complies with all other provisions of this chapter, it may still recommend denial of the permit if it concludes, based upon the information submitted, that if completed as proposed, the development, more probably than not,

1. Will materially endanger the public health or safety, or
2. Will substantially injure the value of adjoining or abutting property, or
3. Will not be in harmony with the area in which it is to be located, or
4. Will not be in general conformity with the land-use plan, thoroughfare plan, or other plan specifically adopted by the Town Board.

Following a recommendation by the Planning Board to the Town Board for approval or denial of an application, the item will be scheduled for a public hearing where public input can be accepted by the Town Board in advance of a final decision. The Town Board acts in a quasi-judicial capacity when considering a conditional use permit application and shall consider the recommendations of the Planning Board and staff in their decision. Though they are not bound by those recommendations, they are required to use the same criteria in formulating their decision as is used by the Planning Board in their recommendation.

In considering whether to approve an application for a conditional use permit, the Town Board shall proceed according to the following format:

1. A simple majority vote is required to approve any motion related to the issuance of a conditional use permit.
2. The Town Board shall consider whether the application is complete. If the Town Board concludes that the application is incomplete and the applicant refuses to provide the necessary information, the application shall be denied. A motion to this effect shall specify either the particular type of information lacking or the particular requirement with respect to which the application is incomplete. If a motion to this effect is not approved, this shall be taken as an affirmative finding by the board that the application is complete. *Staff has deemed the application to be complete.*
3. The Town Board shall consider whether the application complies with all of the applicable requirements of the UDO. If a motion to this effect passes, the Town Board need not make further findings concerning such requirements. If a motion fails or is not made then a motion shall be made that the application be found not in compliance with one or more of the requirements of the UDO. Such a motion shall specify the particular requirements the application fails to meet. Separate votes may be taken with respect to each requirement not met by the application. It shall be conclusively presumed that the application complies with all requirements not found by the Town Board to be unsatisfied through this process.
4. If the Town Board concludes that the application fails to comply with one or more requirements of the UDO, the application shall be denied. If the Town Board concludes that all such requirements are met, it shall issue the permit unless it adopts a motion to deny the application for one or more of the reasons set forth in subsection 152-54(D). Such a motion shall propose specific findings, based upon the evidence submitted, justifying such a conclusion. (*§152-54(D) may be found at the top of page 2 of this document*)

Subsequent to an approved CUP, the applicant will be required to submit fully engineered construction documents for inter-departmental review to insure that the development has met all Federal, State and local regulations and permitting requirements, as well as any conditions attached to the CUP approval. No permits authorizing development shall be issued until compliance with all applicable regulations and conditions has been demonstrated.

Zoning (Exhibit attached)

The property is located approximately .25 mile south of the intersection of Pee Dee Road and Highway 211, across from Parkway Drive. The zoning for a significant area west of Pee Dee Road, including the subject parcels, is R10-10. The R10-10 District was established where the principal use of land is for single-family residences. The regulations of this district are intended to provide areas of the community for those persons wishing to live in medium-density neighborhoods. The regulations are intended to discourage any use that would interfere with the residential nature of the district.

The attached Vicinity Zoning map shows the parcel abuts R10-10 zoning to the north, south, and west. The existing zoning across Pee Dee Road to the east includes both Commercial/Light Industrial (C-I) and Office/Institutional (O-I). The C-I property contains the mostly undeveloped Pee Dee Commerce Park; the I-H property contains Kingswood Nursing Home.

Open Space

Open space is proposed at 36.1%, exceeding the 20% required minimum due to the presence of 3.42 acres of wetlands on the site. An existing sewer easement crosses the property roughly east to west; lots and open space have been designed to accommodate continued access of the easement and preservation of the wetland area. The UDO requires that the open space be "usable" in that it:

1. Is not encumbered with any substantial structure;
2. Is not devoted to use as a roadway, parking area, or sidewalk;
3. Is not part of a roadway median;
4. Is not part of any privately owned lot that is used or intended for use for residential purposes;
5. Is legally and practicably accessible to the general public or to the residents of the development where the open space is located; and
6. Does not consist of multiple small, noncontiguous pieces of land which are, as a practical matter, inaccessible to all or most of the residents of the development.

The UDO further provides that water bodies, such as ponds or lakes, and wetland areas associated with recreational trail systems may also be counted toward open space requirements, as long as they satisfy items 1-4 in the above list, at a minimum.

The choice as to the areas to be set aside as usable open space shall remain with the developer, provided that all UDO provisions are met.

Article XIII, §152-198 requires that a minimum of 20% of usable open space be provided for Single Family Residential development. The total land area of the proposed project is 23.07 acres; conceptual plans indicate that approximately 6.83 acres, or 36.1%, is being offered. Continued maintenance of the open space shall be the responsibility of the developer, through establishment of a Homeowners' Association in accordance with UDO §152-179 and 152-180. Any improvements to the open space have not yet been identified. The Overall Site Plan indicates that the open space will be improved with walking trails, a stormwater management area, and an active recreation area.

The open space proposal as shown on the Overall Site Plan is in compliance with the UDO.

Landform and General Site Layout (Exhibit attached)

The property is vacant and heavily wooded with the exception of the remaining structure and cleared area associated with the former WQNX radio station, which has not operated since at least 2011. The topography is relatively gentle and sloping with the highest ground along the northernmost boundary and the lowest ground along the west, where a stormwater management pond is proposed. GIS and Green Growth Toolbox data indicate an existing stream crossing the property near its southern boundary, however, staff has verified through an on-site assessment that the stream does not exist at this location. There is some puddling occurring near the midpoint of the western boundary where the stormwater management pond is proposed. Staff believes there may be an underground spring contributing to the puddling and feeding a stream that is evident west of the property. The single entry road into the development is immediately across from the southern intersection of Pee Dee Road and Parkway Drive. The street network incorporates loop roads to access corners of the property; no cul-de-sacs are proposed.

UDO Article XVI, Part 2, states in part:

- §152-261 To the extent practicable, all development shall conform to the natural contours of the land, and natural and preexisting man-made drainage ways shall remain undisturbed;

The proposed streets are designed with respect to the existing slopes to the extent practicable, running at a cross-slope along portions and aligning themselves to run with the slopes elsewhere. No drainageways are evident on the property.

- §152-263 All developments shall be constructed and maintained so that adjacent properties are not unreasonably burdened with surface waters as a result of such developments;

The development slopes towards the midpoint of the western property boundary. A stormwater management pond is proposed for this location to capture runoff. Engineering designs for the pond have not yet been developed, and will be submitted and reviewed as part of the site plan review process. The design will be required to show compliance with all provisions of Article XVI "Floodways, Floodplains, Drainage, and Erosion" section of the UDO, including protection to adjacent properties.

An existing sewer line running east/west bisects the property and is protected by a 20' wide utility easement. The lot layout has been designed so that the vast majority of the line is incorporated into open space, with the exception of the side setback area of a single lot (L-31).

Notes provided on the conceptual plan indicate compliance with the dimensional standards for the R10-10 District, as specified below. Staff will confirm compliance with minimum dwelling unit and building height requirements prior to the issuance of zoning permits for each lot.

Zoning District	Min. Lot Area (in square ft. or acres)	Min. Area per D.U. (in square ft.)	Min. Lot Width (in feet)	Min. Front Yard Setback (in feet)	Min. Side Yard Setback (in feet)	Min. Rear Yard Setback (in feet)	Maximum Bldg. Height (in feet)
R10-10	10,000	1,000	75	35	15	30	35

Wetlands constituting an area of 3.42 acres have been identified in the southwestern portion of the project area. The current plan reflects an adjustment and elimination of ten lots as a result. Based on the current plan, no lots will incorporate any wetland area, greatly reducing potential negative impacts to the wetlands. At this time, the wetland delineation has not been verified by the Army Corps of Engineers.

Transportation

The project proposes a single access point from Pee Dee Road. Approximately 479 vehicle trips per day would be anticipated from the development, below the 600 trip Town of Aberdeen requirement for a traffic impact analysis as dictated by §152-163.21 of the UDO. The proposed access from Pee Dee Road will require DOT approval.

Staff has determined that a Traffic Impact Analysis will not be required by the UDO for the project.

The street design proposes a single entry, referred to as Street "A", into the development that aligns with Pee Dee Road's existing intersection with Parkway Drive (Parkway Drive is a loop road; the new road will align with the southernmost end of the loop). Street A makes connection with Street "B" approximately 180' into the development; a left turn onto Street "B" brings you to a 110' long cul-de-sac and a right turn provides access to the northern portions of the site. Street "B" also accesses two loop or "eyebrow" roads (Streets "C" and "D"), designed to accommodate the geometry of the northern boundary lines. The plan proposes just under 3,000 linear feet of roadway with sidewalks on both sides of all roads with the exception of the two loop roads, which propose a sidewalk on the outer, lot-facing sides of these roadways.

Staff has determined that the configuration and layout of the proposed streets for the subdivision are compliant with Article XIV "Streets and Sidewalks" of the UDO.

§152-217 of the UDO provides that residential minor streets, local streets and subcollectors may be constructed with six-foot wide shoulders and grass drainage swales on either side in lieu of curb and gutter, so

long as the street grade does not exceed a grade of six (6) percent. *Curb and gutter is not proposed for the development.*

Landscaping and Screening

Street trees are required in accordance with §152-315. The submitted plans indicate general locations for street trees; some adjustments are to be expected to accommodate driveway and utility locations and this is noted on the plan. Existing trees that meet UDO standards may be used to meet a portion of the street tree requirement. Staff will work with the developer to insure that this section is complied with prior to the issuance of zoning permits for lot development, using appropriate species as directed by Section 98.03 of the Code of Ordinances, and Appendix J of the UDO.

§152-317 provides for the retention and protection of large trees, specifically: *Every development shall retain all existing trees twelve (12) inches in diameter or more and no tree twelve (12) inches in diameter or greater shall be removed from the public right-of-way unless the retention of such trees would, in the opinion of the staff, unreasonably burden the development, landowner or maintenance of utilities.* The applicant has not provided a tree survey showing locations and sizes of all trees in the project area that meet this standard. The UDO requirement of a tree survey allows for the existence of significant trees to be considered when designing the project and to provide staff with documentation of the existing conditions. Staff will require a tree survey be provided for the required Site Plan Review process following approval of the conditional use permit. Clearing, grading, and lot and street layout should respect the existing conditions, including topography and significant trees.

Water and Wastewater

Town of Aberdeen water and sewer are currently accessible to the site. The property is in the town's extra-territorial jurisdiction (ETJ). According to the town's Water and Sewer Extension Policy, a petition to annex must be approved by the Board of Commissioners for services to be provided.

General Conformity with Plans

The 2030 Land Development Plan Future Land Use Map adopted in 2005 identifies this project area as medium-density residential. This designation is consistent with both the current zoning and the existing residential uses in the immediate vicinity.

The Aberdeen Pedestrian and Bicycle Transportation Plans recommend the following for all new residential subdivisions:

1. Sidewalks and marked crosswalks on all new roads in accordance with the design guidelines included in the Pedestrian Plan;
2. Marked sharrows, or bicycle shared-lane markings on all new roads in accordance with the guidelines in the Bicycle Plan.

The Green Growth Toolbox (GGT), adopted by the Board of Commissioners in 2010, shows an existing stream with a recommended 100 foot buffer along either side. However, staff has verified on the ground that

the stream does not exist on the property, but that a stream west of the property may be fed by a spring near the western property boundary. A Green Growth Toolbox Assessment exhibit is included for reference with a notation made to this effect.

Staff considers the proposal to be in general conformity with plans adopted by the Town Board.

Findings of Fact

The Board must consider the following findings of fact in recommending a decision to the Board of Commissioners regarding conditional use permits:

1. Will the activity materially endanger public health or safety?
2. Will it substantially injure the value of adjoining or abutting property?
3. Will it not be in harmony in the area in which it is to be located?
4. Will it not be in general conformity with the Land Use Plan or other plans specifically adopted by the Board?

Recommendations and Suggested Motions

During their 3/31/16 meeting, the Planning Board made a unanimous recommendation for approval of CU #16-01, with conditions as indicated on the following pages.

Staff recommends that the Board accept public comment regarding Conditional Use Permit CU #16-01 during the continued public hearing scheduled for April 25, 2016 and render a decision on the application at their earliest convenience. The following is a recommended format for motions to be made at that time.

- Motion 1: CU #16-01 (is/is not) within the jurisdiction of the Town Board according to the Table of Permissible Uses.
- Motion 2: CU #16-01 (is/is not) complete as submitted.
- Motion 3: CU #16-01, if completed as proposed, (will comply with all/will not comply with one or more) requirements of the UDO. If not, specify the requirement.
- Motion 4: CU #16-01 (satisfies/does not satisfy) Finding #1: will not endanger public health or safety. If not, list why.
- Motion 5: CU #16-01 (satisfies/does not satisfy) Finding #2: will not substantially injure the value of adjoining or abutting property. If not, list why.
- Motion 6: CU #16-01 (satisfies/does not satisfy) Finding #3: will be in harmony with the area in which it is located. If not, list why.

Motion 7: CU #16-01 (satisfies/does not satisfy) Finding #4: will be in general conformity with Land Use Plan or other plans specifically adopted by the Board. If not, list why.

Per UDO §152-54(c), If the Board votes that the application is not complete as submitted (Motion #1), or that the proposal will not comply with one or more requirements of the UDO if completed as proposed (Motion #2), the application may not be approved. If the Board votes that the application satisfies all requirements of the UDO and findings 1-4, they shall approve the application.

Motion 8: Based on the Findings of Fact and the evidence presented, the Town Board:

- Issues denial of CU #16-01 based on the following: _____
- Issues approval of CU #16-01.
- Issues approval with conditions of CU #16-01 as follows.

Recommended Conditions

1. Conditional Use Permits (CUPs) run with the land and as such CU #16-01 applies to the entirety of the property reflected in Parcel ID #00052356, 00049842, and 00046345. An amendment to the CUP is needed to remove property from the CUP or to make changes to the CUP. If an activity is a use by right, it is not subject to the CUP.
2. The proposed use is authorized by the CUP, however, approval of CU #16-01 is contingent on a successful inter-departmental review to insure that the development has met all Federal, State and local regulations and permitting requirements, as well as any conditions attached to the CUP approval. Plans submitted for this review shall include, but not be limited to, tree survey indicated all trees with a dbh of 12" or greater, utility locations including size, material, and vertical alignment of waterlines, engineering calculations assuring that proposed stormwater measures meet or exceed the requirements of Article XVI, Part 2, Drainage, Erosion Control and Stormwater Management of the UDO.
3. Any and all required permits and/or approvals from other regulatory agencies must be in place prior to issuance of a Notice to Proceed by the Planning Department.
4. The development is authorized to create a maximum of forty (40) single family lots and construction documents generally based on the Overall Site Plan March 29, 2016.
5. Open Space shall generally comply with the 3/29/16 Overall Site Plan, including improvements, and in no case may be reduced to less than 20% of the total land area for the development. Prior to approval of the Final Plat for the subdivision, the developer shall establish a Homeowners' Association with covenants to include a policy for maintenance of the open space, including any improvements such as walking trails. A copy of the covenants shall be provided to staff for review and record-keeping. Covenants shall comply with the requirements of §152-179 and 152-180.
6. Tree harvest and mass grading are not authorized as a result of this approval. Construction documents, including a grading plan, shall be reviewed by staff for compliance with the UDO.
7. The applicant is required to install sidewalks as indicated on the 3/29/16 Overall Site Plan, or provide a guarantee with initiation of each phase of development in accordance with the requirements of the UDO.

8. The applicant shall supply Planning Staff with an assessment from US Fish and Wildlife Service with regards to Red Cockaded Woodpecker, or other protected species, activities on the property prior to site disturbance. Evidence of such activities authorizes staff to require amendments to the plan to minimize impacts.
9. Streets, sidewalks, waterlines, and sewer and stormwater facilities shall meet all UDO requirements and are to be dedicated to the Town of Aberdeen contingent upon inspection and approval by the Public Works Department. Preliminary and Final Plats shall identify any and all Town easements related to these facilities. Details shall be reviewed by staff during the Site Plan Review process following approval of the conditional use permit.
10. The Fire Department must sign off on the drawings as well as available capacity for treating fires. Hydrants are required consistent with Fire Department spacing requirements. Adequate turning radius must be provided for the fire trucks currently in use.
11. Prior to approval of final plat(s), all infrastructure must be complete or guaranteed per UDO requirements.
12. Street trees shall be installed prior to final plat approval or as a requirement of the building permit for each lot and shall be consistent with official species list provided in §98.03 of the Aberdeen Code of Ordinances or with "Trees of the Carolinas" (Appendix J of the UDO) and planted at the appropriate rate. Compliance with the street tree requirements will be reviewed by staff and staff is authorized to insure compliance prior to issuing a certificate of occupancy for each lot.
13. Sharrows and marked crosswalks shall be installed or guaranteed prior to final plat approval consistent with the requirements of the Comprehensive Pedestrian and Bicycle Plans.
14. All additional conditions or requirements as provided by the Town of Aberdeen Unified Development Ordinance are enforceable with regards to proposal CU #16-01.

Enclosures: Conditional Use Permit Application
KoontzJonesDesign Overall Site Plan dated 3/29/2016
KoontzJonesDesign Overall Master Plan Concept dated 3/4/2016
Vicinity Zoning Map
Site Aerial
Green Growth Toolbox Assessment



Town of Aberdeen

Planning Department
Phone: (910) 944-7024
Fax: (910) 944-7459

For office use only:
Application No. _____
Date RECEIVED _____
Amount Received: _____

JAN - 8 2016

Conditional Use Application

NOTES: - DEADLINE FOR SUBMITTAL IS ONE MONTH PRIOR TO THE APPLICABLE MEETING DATE OF THE PLANNING BOARD.
- ALL APPLICATIONS MUST BE ACCOMPANIED BY A SITE PLAN. SEE SITE PLAN APPLICATION CHECKLIST FOR REQUIRED ITEMS.

TOWN OF ABERDEEN

APPLICANT INFORMATION:

Applicant: BOB KOONTZ

Phone No. _____ Cell No. 910.639.4058 Email: bkooantz@kooantzjones.com

Applicant's Address 275 SE BROAD STREET, SOUTHERN PINES, NC 28387

Property Owner: DABBS BROTHERS, LLC

Owner's Address: P.O. Box 2032 WILMINGTON, NC 28402

Property Location Address: 880 PEE DEE RD, ABERDEEN, L.R.K.#

#00052356
#00049842
#00046345
* TO BE RECOMBINED

CONDITIONAL USE REQUEST:

A. Existing Zoning: R10-10

B. Existing land use on property: RESIDENTIAL

C. Requested land use: RESIDENTIAL SUBDIVISION

THE BOARD MUST MAKE THE FOLLOWING FINDINGS OF FACT IN ORDER TO APPROVE A CONDITIONAL USE PERMIT. PLEASE PROVIDE INFORMATION TO SUPPORT THE FOLLOWING STATEMENTS.

STATEMENT OF JUSTIFICATION:

A. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare:

No

B. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted:

No

C. The establishment of the conditional use will be in harmony with the area in which it is to be located and will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district:

MOST ADJACENT PARCELS ARE ZONED R10-16 (AS REQUESTED) AND IS
CONSISTENT WITH THE CONDITIONAL USE

D. The exterior architectural appeal and function plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district as to cause substantial depreciation in the property values within the neighborhood:

NO

E. Adequate utilities, access road, drainage and/or necessary facilities have or are being provided:

ALL IMPROVEMENTS WILL BE MADE PER TOWN OF ABERDEEN
STANDARDS & REQUIREMENTS

F. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets:

INGRESS AND EGRESS AT PEE DEE ROAD WILL MEET NC DOT
STANDARDS

G. The conditional use will be in general conformity with the land-use plan, thoroughfare plan, or other plan specifically adopted by the Town:

YES

H. The conditional use in all other respects, conforms to the applicable regulations of the district in which it is located:

YES

Acceptance of this application does not imply approval of this request. I realize that this application may be denied or that conditions may be attached to this request at assure compliance with applicable Zoning Code Requirements.

Applicant's Signature



Date

1/7/2014

Property Owner's Signature

Date

PEE DEE ROAD TRACT

OVERALL MASTER PLAN CONCEPT A

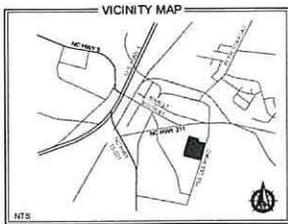
ABERDEEN, NORTH CAROLINA

MARCH 4, 2016

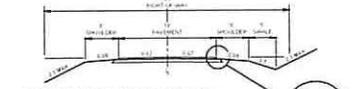


DEVELOPMENT SUMMARY

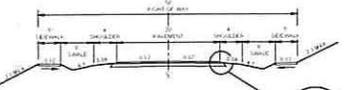
PROPERTY:	± 23 ACRES
SINGLE-FAMILY	40 LOTS



NTS



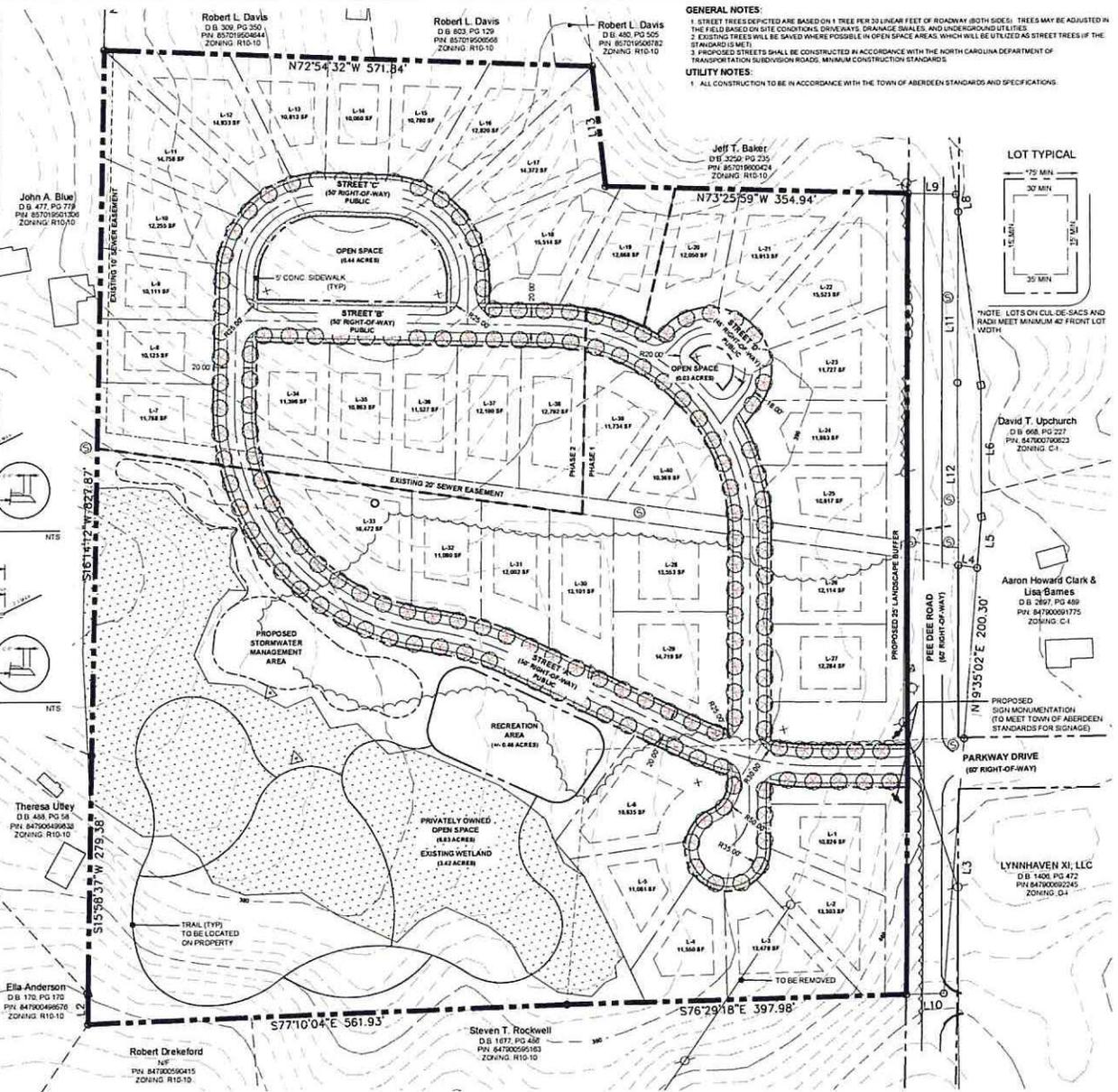
45' RIGHT-OF-WAY (RESIDENTIAL LOCAL ROAD) SECTION NTS



50' RIGHT-OF-WAY (RESIDENTIAL COLLECTOR ROAD) SECTION NTS

LEGEND

- - - - - Existing Right of Way
- - - - - Boundary Line
- - - - - Adjacent Property Lines Not Same as
- - - - - Existing Minor Center
- - - - - Existing Major Center
- - - - - Existing Water Line
- - - - - Existing Sanitary Sewer Line
- - - - - Existing Overhead Utility
- - - - - Existing Fire Pipe
- - - - - Existing Gas Line
- - - - - Existing Storm Pipe
- - - - - Existing Storm Drain
- - - - - Existing Utility Pole
- - - - - Existing Antenna Structure
- - - - - Existing Power Manhole
- - - - - Existing Power Valve
- - - - - Existing Fire Hydrant
- - - - - Existing Sanitary Sewer Manhole
- - - - - Proposed Open Space
- - - - - Proposed Road Centerline
- - - - - Proposed Edge of Pavement
- - - - - Proposed Utility Line
- - - - - Proposed Street Tree



GENERAL NOTES:
 1. STREET TREES DEPICTED ARE BASED ON 1 TREE PER 30 LINEAL FEET OF ROADWAY (BOTH SIDES). TREES MAY BE ADJUSTED IN THE FIELD BASED ON SITE CONDITIONS, OBSTACLES, DRAINAGE SWALES, AND UNDERGROUND UTILITIES.
 2. EXISTING TREES WILL BE SAVED WHERE POSSIBLE IN OPEN SPACE AREAS, WHICH WILL BE UTILIZED AS STREET TREES IF THE STANDARD IS MET.
 3. PROPOSED STREETS SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE NORTH CAROLINA DEPARTMENT OF TRANSPORTATION SUBDIVISION ROADS, MINIMUM CONSTRUCTION STANDARDS.

UTILITY NOTES:
 1. ALL CONSTRUCTIONS TO BE IN ACCORDANCE WITH THE TOWN OF ABERDEEN STANDARDS AND SPECIFICATIONS.

ZONING INFORMATION
 ZONING CLASSIFICATION: R10-10
 REQUIRED SETBACKS:
 MIN. FRONT: 35'
 MIN. SIDE: 15'
 MIN. REAR: 30'
 MAX. BUILDING HEIGHT: 35'
 MIN. LOT WIDTH: 75'
 MIN. LOT SIZE: 10,000 SF

FLOODPLAIN DATA
 THIS PROPERTY IS LOCATED IN FLOOD ZONE 'X' (AREAS OF MINIMAL FLOODING)
 THE LOCATION OF THE 100-YEAR FLOODPLAIN PER NFP FIRM COMMUNITY PANEL NUMBER: 80700749 MAP(S): 3710857000/3710847900 DATE: OCTOBER 17, 2006

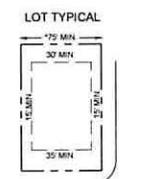
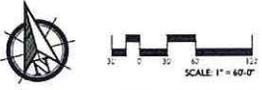
PROPERTY INFORMATION
 PROPERTY OWNER/APPLICANT(S): DABBS BROTHERS, LLC
 P.O. BOX 2022 WILMINGTON, NC 28402
 PARCEL 1: D.B. 4308, PG. 400
 PARCEL 2: D.B. 582, PG. 252
 PARCEL 3: D.B. 3006, PG. 04
 TOTAL ACREAGE: 24.39 AC
 13.07 AC (Proposed Tract)
 1.26 AC (within RAV)
 0.07 AC (east side of ROW)
 TOTAL LOTS: 40
 TOTAL OPEN SPACE: 362,723.79 SF (36.1%)
 TOTAL LOT AREA: 499,733.31 SF (49.7%)
 TOTAL LOT LENGTH:
 52' RIGHT-OF-WAY (27' ROADWAY) ± 2,699 LF
 45' RIGHT-OF-WAY (19' ROADWAY) ± 224 LF
 1/8" SCALE (DATE: 09/27/2015)

SURVEY NOTES:
 1. LOCATION OF UNDERGROUND UTILITIES, IF SHOWN, ARE BASED ON VISIBLE EVIDENCE AND DRAWINGS PROVIDED TO THE SURVEYOR. LOCATION OF UNDERGROUND UTILITIES AND STRUCTURES MAY VARY FROM SHOWN LOCATIONS. ADDITIONAL UTILITIES MAY EXIST. LOCAL UTILITY COMPANIES SHOULD BE CONSULTED FOR FURTHER INFORMATION ON UTILITIES AFFECTING THE PROPERTY.
 2. THIS SURVEY WAS DONE WITHOUT THE BENEFIT OF AN ATTORNEY'S TITLE SEARCH WHICH COULD DISCLOSE ZONING, RESTRICTIVE COVENANTS, EASEMENTS NOT VISIBLE TO SURVEYOR, BUILDING SETBACKS, OR OTHER INFORMATION WHICH COULD AFFECT SURVEYED PROPERTY.
 3. NO SUBSURFACE OR ENVIRONMENTAL CONSIDERATIONS AFFECTING THIS PROPERTY HAVE BEEN MADE BY SURVEYOR.

Survey by:
 Ryan McBride
 Ryan McBride Land Surveying & Planning Co.
 P.O. Box 1013
 102-A Parkway Dr.
 Aberdeen, NC 28315
 Phone/Fax as (919) 944-2410
 Mobile (919) 658-0584

Survey by:
DABBS BROTHERS, LLC
 South's Township, Moore County
 Aberdeen, South Carolina
 December 22, 2015

CAUTION
 THE UTILITIES SHOWN HEREON ARE FOR THE CONTRACTOR'S CONFORMANCE ONLY. THERE MAY BE OTHER UTILITIES NOT DEPICTED ON THESE PLANS. THE LANDSCAPE ARCHITECT AND ENGINEER ASSUMES NO RESPONSIBILITY FOR THE LOCATIONS SHOWN AND IT SHALL BE THE CONTRACTOR'S RESPONSIBILITY TO VERIFY THE LOCATIONS OF ALL UTILITIES WITHIN THE PROJECT LIMITS. ALL DAMAGE MADE TO THE EXISTING UTILITIES BY THE CONTRACTOR SHALL BE THE SOLE RESPONSIBILITY OF THE CONTRACTOR.



NOTE: LOTS ON CURVE SIDES AND RADIUS MEET MINIMUM 40' FRONT LOT WIDTH

David T. Upchurch
 D.B. 698, PG. 227
 PHN. 8470009245
 ZONING: C-1

Aaron Howard Clark & Lisa Barnes
 D.B. 3897, PG. 489
 PHN. 8470009175
 ZONING: C-1

LYNNHAVEN XI, LLC
 D.B. 1400, PG. 472
 PHN. 8470009245
 ZONING: C-1

Steven T. Rockwell
 D.B. 1677, PG. 438
 PHN. 8470009163
 ZONING: R10-10

Robert Drekeford
 PHN. 8478005045
 ZONING: R10-10

Theresa Ulrey
 D.B. 488, PG. 18
 PHN. 84790049633
 ZONING: R10-10

Ela Anderson
 D.B. 170, PG. 170
 PHN. 84790049578
 ZONING: R10-10

NOT FOR RECORDATION

PRELIMINARY PLANS - NOT RELEASED FOR CONSTRUCTION (FOR REVIEW ONLY)

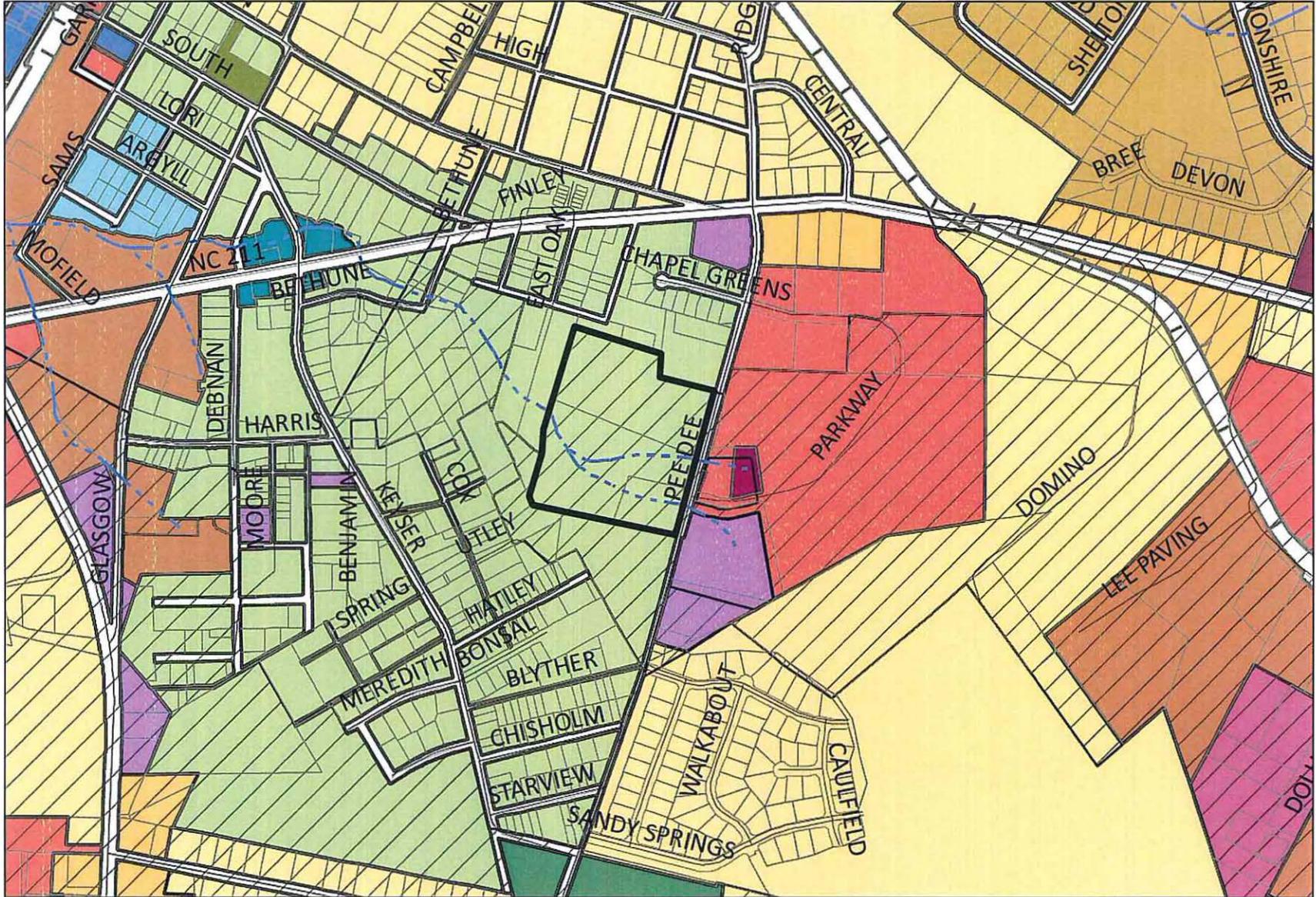
KOONTZ JONES Design
 LAND PLANNING / LANDSCAPE ARCHITECTURE
 165 S. FAZE STREET
 SOUTHERN PLACE, NC 28387
 W. WWW.KOONTZJONESDESIGN.COM



PEE DEE ROAD TRACT
 DABBS BROTHERS, LLC | ABERDEEN, NORTH CAROLINA
 OVERALL SITE PLAN

DATE: 03/12/2016
 DESIGNED BY: PLS
 CHECKED BY: PLS
 SCALE: 1" = 40'-0"
 PROJECT #:
 SHEET NUMBER
L-1.0

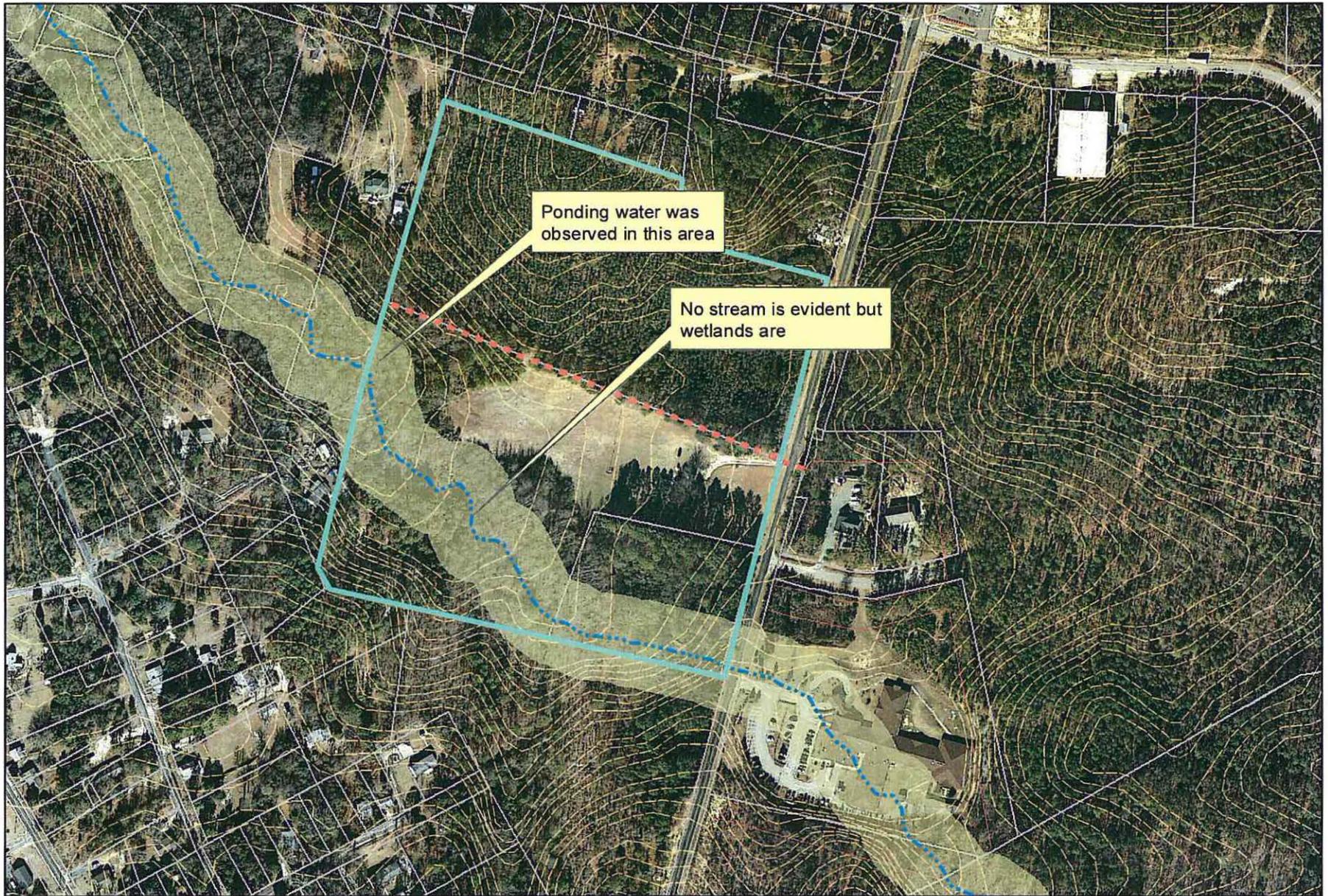
Conditional Use Permit CU 16-01 – Vicinity Zoning



	B-1		C-I		HC		RA		R15-12		R30-18		R10-10-C		Aberdeen ETJ
	B-2		I-H		O-I		R6-10		R18-14		C-I-C		R20-16-C		Other Jurisdiction
	B-3		GC		MH		R10-10		R20-16		I-H-C				

CU #16-01 – Aerial Image





Conditional Use Permit CU 16-01 Green Growth Toolbox Assessment

Property Proposed for
Conditional Use Permit 

2' Contours 

Stream 

Recommended Stream Buffer 

Existing Sewer 



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham **Department:** Planning

Contact Phone # 4517 **Date Submitted:** 4/20/2016

Agenda Item Title: Conditional Use Permit CU #16-03 for a Major Subdivision, Submitted by Habitat for Humanity of the NC Sandhills

Work Session - Board Action (date of meeting should be filled in on line) :	
Information Only _____	
Public Hearing _____	
Approval at work session - immediate action _____	
Regular Board Meeting - Board Action (date of meeting should be filled in on line):	
New Business <u>4/25/2016</u>	Information Only _____
Old Business _____	Consent Agenda _____
Public Hearing <u>4/25/2016</u>	Informal Discussion & Public Comment _____
Other Business _____	

Summary of Information:
Applicant will be in attendance.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – April 25, 2016 – Public Hearing

Applicant:

Habitat for
Humanity of the NC
Sandhills, Inc.

Request:

Conditional Use
Permit CU #16-03
for a Major
Subdivision

Location:

West side of
Thomas Ave., north
of Arnold Dr.

Parcel ID:

00992190,
00053276,
00055564

Zoning: R10-10

Existing Use:

Vacant

Proposed Use:

Single Family
Subdivision

Prepared by:

Pamela Graham,
Planning Director

Description and Background of Conditional Use Permit Request

Habitat for Humanity of the NC Sandhills, Inc. requests a conditional use permit (CUP) for a nine (9) lot residential subdivision on a total of 5.03 acres. The property is accessed from the west side of Thomas Ave. and is north of Arnold Ave. and approximately 830 feet south of Longleaf Rd. The applicant seeks approval of the use, open space, and number of lots subject to final engineering through the Site Plan Review process. Additional construction detail will be provided at that time for staff review.

Procedural Issues

§152-146 Table of Permissible Uses of the Town of Aberdeen Unified Development Ordinance (UDO) requires that all major subdivisions receive approval by the Town Board, and a recommendation by the Planning Board, for a conditional use permit.

A decision is within the authorized jurisdiction of the Board of Commissioners.

The UDO directs in §152-54 that the Planning Board shall make a recommendation for issuance of a conditional use permit unless it concludes, based upon the information submitted, that:

1. The requested permit is not within its jurisdiction according to the Table of Permissible Uses, or
2. The application is incomplete, or
3. If completed as proposed in the application, the development will not comply with one or more requirements of this chapter. (The “chapter” in this context is the UDO).

The Planning Board has made a recommendation for approval with conditions of CU #16-03.

Furthermore, as directed by §152-54(D), even if the Planning Board finds that the application complies with all other provisions of this chapter, it may still recommend denial of the permit if it concludes, based upon the information submitted, that if completed as proposed, the development, more probably than not,

1. Will materially endanger the public health or safety, or
2. Will substantially injure the value of adjoining or abutting property, or
3. Will not be in harmony with the area in which it is to be located, or
4. Will not be in general conformity with the land-use plan, thoroughfare plan, or other plan specifically adopted by the Town Board.

Following a recommendation by the Planning Board to the Town Board for approval or denial of an application, the item will be scheduled for a public hearing where public input can be accepted by the Town Board in advance of a final decision. The Town Board acts in a quasi-judicial capacity when considering a conditional use permit application and shall consider the recommendations of the Planning Board and staff in their decision. Though they are not bound by those recommendations, they are required to use the same criteria in formulating their decision as is used by the Planning Board in their recommendation.

In considering whether to approve an application for a conditional use permit, the Town Board shall proceed according to the following format:

1. A simple majority vote is required to approve any motion related to the issuance of a conditional use permit.
2. The Town Board shall consider whether the application is complete. If the Town Board concludes that the application is incomplete and the applicant refuses to provide the necessary information, the application shall be denied. A motion to this effect shall specify either the particular type of information lacking or the particular requirement with respect to which the application is incomplete. If a motion to this effect is not approved, this shall be taken as an affirmative finding by the board that the application is complete. *Staff has deemed the application to be complete.*
3. The Town Board shall consider whether the application complies with all of the applicable requirements of the UDO. If a motion to this effect passes, the Town Board need not make further findings concerning such requirements. If a motion fails or is not made then a motion shall be made that the application be found not in compliance with one or more of the requirements of the UDO. Such a motion shall specify the particular requirements the application fails to meet. Separate votes may be taken with respect to each requirement not met by the application. It shall be conclusively presumed that the application complies with all requirements not found by the Town Board to be unsatisfied through this process.
4. If the Town Board concludes that the application fails to comply with one or more requirements of the UDO, the application shall be denied. If the Town Board concludes that all such requirements are met, it shall issue the permit unless it adopts a motion to deny the application for one or more of the reasons set forth in subsection 152-54(D). Such a motion shall propose specific findings, based upon the evidence submitted, justifying such a conclusion. (*§152-54(D) may be found at the top of page 2 of this document*)

Subsequent to an approved CUP, the applicant will be required to submit fully engineered construction documents for inter-departmental review to insure that the development has met all Federal, State and local regulations and permitting requirements, as well as any conditions attached to the CUP approval. No permits authorizing development shall be issued until compliance with all applicable regulations and conditions has been demonstrated.

Zoning (Exhibit attached)

The property is located approximately 925 feet north of the intersection of Lakeshore Dr. and Elm St. The zoning for both sides of Thomas Ave., including the subject parcels, is R10-10. The R10-10 District was established where the principal use of land is for single-family residences. The regulations of this district are intended to provide areas of the community for those persons wishing to live in medium-density neighborhoods. The regulations are intended to discourage any use that would interfere with the residential nature of the district.

The attached Vicinity Zoning map shows the parcel abuts R10-10 zoning to the northeast, south, and east. The zoning to the northwest includes both Residential R30-18 and R20-16 and the zoning to the west is R20-16.

Open Space

Open space is proposed at 40%, exceeding the 20% required. An existing sewer easement crosses the property roughly south to north; lots and open space have been designed to accommodate continued access of the easement. The UDO requires that the open space be "usable" in that it:

1. Is not encumbered with any substantial structure;
2. Is not devoted to use as a roadway, parking area, or sidewalk;
3. Is not part of a roadway median;
4. Is not part of any privately owned lot that is used or intended for use for residential purposes;
5. Is legally and practicably accessible to the general public or to the residents of the development where the open space is located; and
6. Does not consist of multiple small, noncontiguous pieces of land which are, as a practical matter, inaccessible to all or most of the residents of the development.

The UDO further provides that water bodies, such as ponds or lakes, and wetland areas associated with recreational trail systems may also be counted toward open space requirements, as long as they satisfy the following:

1. Are at least fifty (50) feet in width and function or will function as a substantial visual buffer; and
2. Are configured or improved (e.g. through the installation of trails) in such a way as to be conducive to actual use for pedestrian connections to community facilities and for recreational purposes (i.e. walking or jogging) by the residents of the development where the land is located.

The choice as to the areas to be set aside as usable open space shall remain with the developer, provided that all UDO provisions are met.

Article XIII, §152-198 requires that a minimum of 20% of usable open space be provided for Single Family Residential developments. The total land area of the proposed project is 5.03 acres; conceptual plans indicate that approximately 1.04 acres, or 20.7%, is being offered. Continued maintenance of the open space shall be the responsibility of the developer, through establishment of a Homeowners' Association in accordance with UDO §152-179 and 152-180. The Conceptual Site Plan indicates that the open space will be improved with walking trails, a stormwater management area, and a passive recreation area.

The open space proposal as shown on the Conceptual Site Plan is in compliance with the UDO.

Landform and General Site Layout (Exhibit attached)

The property is mostly vacant and heavily wooded. The topography is relatively gentle and sloping with the highest ground along the easternmost boundary and the lowest ground in the western third of the property, where a stormwater management pond is proposed. GIS and Green Growth Toolbox data indicate floodplain and recommended stream buffers adjacent to Aberdeen Lake and Aberdeen Creek, as well as Red Cockaded Woodpecker Foraging Habitat approximately 750 feet to the north of the project area. These sensitive landscapes are offsite and with appropriately designed stormwater management for the project are not expected to be impacted. There is a natural drainageway and some evidence of puddling where the open space and stormwater management pond are proposed. The street network proposed is a cul-de-sac with a length of approximately 400 feet, and designed to avoid the drainageway. The development will connect with an existing sewer line that crosses the property near its western boundary.

UDO Article XVI, Part 2, states in part:

- §152-261 To the extent practicable, all development shall conform to the natural contours of the land, and natural and preexisting man-made drainage ways shall remain undisturbed;

The proposed street is designed with respect to the existing slopes to the extent practicable, running at a cross-slope to the existing contours. The drainage way in the western section of the development will remain undisturbed, with no lots or roadway proposed for that area.

- §152-263 All developments shall be constructed and maintained so that adjacent properties are not unreasonably burdened with surface waters as a result of such developments;

The single cul-de-sac road proposed for the project avoids the steepest portions of the property, with those portions reserved for open space. A stormwater management pond is proposed for the area just east of the drainageway to capture additional runoff created as a result of the development. Engineered designs for the pond have not yet been fully developed, but the conceptual plan indicates a spillway for the pond that directs excess stormwater into the open space area rather than towards adjacent property. The final design will be required to show compliance with all provisions of Article XVI "Floodways, Floodplains, Drainage, and Erosion" section of the UDO, including protection to adjacent properties.

An existing sewer line running south/north bisects the property and is protected by a 20' wide utility easement. The lot layout has been designed so that the line is incorporated into open space.

The project boundary is expected to include an approximately 400 square foot portion of a property fronting Longleaf Circle. The Longleaf property owner has offered to donate the piece with an agreement that a privacy fence will be installed along the new boundary. The 400 square feet will be incorporated into Lot #5.

Notes provided on the conceptual plan indicate compliance with the dimensional standards for the R10-10 District, as specified below. Staff will confirm compliance with minimum dwelling unit and building height requirements prior to the issuance of zoning permits for each lot.

Zoning District	Min. Lot Area (in square ft. or acres)	Min. Area per D.U. (in square ft.)	Min. Lot Width (in feet)	Min. Front Yard Setback (in feet)	Min. Side Yard Setback (in feet)	Min. Rear Yard Setback (in feet)	Maximum Bldg. Height (in feet)
R10-10	10,000	1,000	75	35	15	30	35

Transportation

The project proposes a single access point from Thomas Ave. Approximately 86 vehicle trips per day would be anticipated from the development, well below the 600 trip Town of Aberdeen requirement for a traffic impact analysis as dictated by §152-163.21 of the UDO. Traffic generation rate estimates are provided by the Institute of Transportation Engineers; single family homes are estimated to create an average of 9.57 vehicle trips per day. The proposed access from Thomas will require Public Works approval and is proposed to be a Town of Aberdeen street.

Staff has determined that a Traffic Impact Analysis will not be required by the UDO for the project.

The street design proposes a single entry into the development. The plan proposes just above 400 linear feet of roadway with sidewalks on both sides.

The configuration and layout of the proposed street for the subdivision are compliant with Article XIV "Streets and Sidewalks" of the UDO.

Landscaping and Screening

Street trees are required in accordance with §152-315. The submitted plans indicate general locations for street trees; some adjustments are to be expected to accommodate driveway and utility locations and this is noted on the plan. Existing trees that meet UDO standards may be used to meet a portion of the street tree requirement. Staff will work with the developer to insure that this section is complied with prior to the issuance of zoning permits for lot development, using appropriate species as directed by Section 98.03 of the Code of Ordinances, and Appendix J of the UDO.

§152-317 provides for the retention and protection of large trees, specifically: *Every development shall retain all existing trees twelve (12) inches in diameter or more and no tree twelve (12) inches in diameter or greater*

shall be removed from the public right-of-way unless the retention of such trees would, in the opinion of the staff, unreasonably burden the development, landowner or maintenance of utilities. The applicant has provided a tree survey showing locations and sizes of all trees in the project area that meet this standard. The UDO requirement of a tree survey allows for the existence of significant trees to be considered when designing the project and to provide staff with documentation of the existing conditions. Clearing, grading, and lot and street layout should respect the existing conditions, including topography and significant trees.

Water and Wastewater

Town of Aberdeen water and sewer are currently accessible to the site. The property is in the town's corporate limits.

General Conformity with Plans

The 2030 Land Development Plan Future Land Use Map adopted in 2005 identifies this project area as medium-density residential. This designation is consistent with both the current zoning and the existing residential uses in the immediate vicinity.

The Aberdeen Pedestrian and Bicycle Transportation Plans recommend the following for all new residential subdivisions:

1. Sidewalks and marked crosswalks on all new roads in accordance with the design guidelines included in the Pedestrian Plan;
2. Marked sharrows, or bicycle shared-lane markings on all new roads in accordance with the guidelines in the Bicycle Plan.

A Green Growth Toolbox (GGT) assessment indicates no direct conflicts with the development plan.

Staff considers the proposal to be in general conformity with plans adopted by the Town Board.

Findings of Fact

The Board must consider the following findings of fact in recommending a decision to the Board of Commissioners regarding conditional use permits:

1. Will the activity materially endanger public health or safety?
2. Will it substantially injure the value of adjoining or abutting property?
3. Will it not be in harmony in the area in which it is to be located?
4. Will it not be in general conformity with the Land Use Plan or other plans specifically adopted by the Board?

Recommendations and Suggested Motions

During their 3/31/16 meeting, the Planning Board made a recommendation for approval of CU #16-03, with conditions as indicated on the following pages. There was a single dissenting vote on the motion to approve.

Staff recommends that the Board accept public comment regarding Conditional Use Permit CU #16-03 during the continued public hearing scheduled for April 25, 2016 and render a decision on the application at their earliest convenience. The following is a recommended format for motions to be made at that time.

- Motion 1: CU #16-03 (is/is not) within the jurisdiction of the Town Board according to the Table of Permissible Uses.
- Motion 2: CU #16-03 (is/is not) complete as submitted.
- Motion 3: CU #16-03, if completed as proposed, (will comply with all/will not comply with one or more) requirements of the UDO. If not, specify the requirement.
- Motion 4: CU #16-03 (satisfies/does not satisfy) Finding #1: will not endanger public health or safety. If not, list why.
- Motion 5: CU #16-03 (satisfies/does not satisfy) Finding #2: will not substantially injure the value of adjoining or abutting property. If not, list why.
- Motion 6: CU #16-03 (satisfies/does not satisfy) Finding #3: will be in harmony with the area in which it is located. If not, list why.
- Motion 7: CU #16-03 (satisfies/does not satisfy) Finding #4: will be in general conformity with Land Use Plan or other plans specifically adopted by the Board. If not, list why.

Per UDO §152-54(c), If the Board votes that the application is not complete as submitted (Motion #1), or that the proposal will not comply with one or more requirements of the UDO if completed as proposed (Motion #2), the application may not be approved. If the Board votes that the application satisfies all requirements of the UDO and findings 1-4, they shall approve the application.

- Motion 8: Based on the Findings of Fact and the evidence presented, the Town Board:
 - Issues denial of CU #16-03 based on the following: _____
 - Issues approval of CU #16-03.
 - Issues approval with conditions of CU #16-03 as follows.

Recommended Conditions

1. Conditional Use Permits (CUPs) run with the land and as such CU #16-03 applies to the entirety of the property reflected in Parcel ID # #00992190 and 00053276, and portions of 00055564 and 20060493 as reflected on the preliminary plat. An amendment to the CUP is needed to remove property from the CUP or to make changes to the CUP. If an activity is a use by right, it is not subject to the CUP.
2. The proposed use is authorized by the CUP, however, approval of CU #16-03 is contingent on a successful inter-departmental review to insure that the development has met all Federal, State and local regulations and permitting requirements, as well as any conditions attached to the CUP approval. Plans submitted for this review shall include, but not be limited to, tree survey indicated all trees with a dbh of 12" or greater, utility locations including size, material, and vertical alignment of waterlines, engineering calculations assuring that proposed stormwater measures meet or exceed the requirements of Article XVI, Part 2, Drainage, Erosion Control and Stormwater Management of the UDO.
3. Any and all required permits and/or approvals from other regulatory agencies must be in place prior to issuance of a Notice to Proceed by the Planning Department.
4. The development is authorized to create a maximum of nine (9) single family lots and construction documents generally based on the Conceptual Site Plan February 23, 2016.
5. Open Space shall generally comply with the 2/23/16 Conceptual Site Plan, including improvements, and in no case may be reduced to less than 20% of the total land area for the development. Prior to approval of the Final Plat for the subdivision, the developer shall establish a Homeowners' Association with covenants to include a policy for maintenance of the open space, including any improvements such as walking trails. A copy of the covenants shall be provided to staff for review and record-keeping. Covenants shall comply with the requirements of §152-179 and 152-180.
6. Tree harvest and mass grading are not authorized as a result of this approval. Construction documents, including a grading plan, shall be reviewed by staff for compliance with the UDO.
7. The applicant is required to install sidewalks as indicated on the 2/23/16 Conceptual Site Plan, or provide a guarantee with initiation of each phase of development in accordance with the requirements of the UDO.
8. Streets, sidewalks, waterlines, and sewer and stormwater facilities shall meet all UDO requirements and are to be dedicated to the Town of Aberdeen contingent upon inspection and approval by the Public Works Department. Preliminary and Final Plats shall identify any and all Town easements related to these facilities. Details shall be reviewed by staff during the Site Plan Review process following approval of the conditional use permit.
9. The Fire Department must sign off on the drawings as well as available capacity for treating fires. Hydrants are required consistent with Fire Department spacing requirements. Adequate turning radius must be provided for the fire trucks currently in use.
10. Prior to approval of final plat(s), all infrastructure must be complete or guaranteed per UDO requirements.
11. Street trees shall be installed prior to final plat approval or as a requirement of the building permit for each lot and shall be consistent with official species list provided in §98.03 of the Aberdeen Code of Ordinances or with "Trees of the Carolinas" (Appendix J of the UDO) and planted at the appropriate

rate. Compliance with the street tree requirements will be reviewed by staff and staff is authorized to insure compliance prior to issuing a certificate of occupancy for each lot.

12. Sharrows and marked crosswalks shall be installed or guaranteed prior to final plat approval consistent with the requirements of the Comprehensive Pedestrian and Bicycle Plans.
13. All additional conditions or requirements as provided by the Town of Aberdeen Unified Development Ordinance are enforceable with regards to proposal CU #16-03.

Enclosures: Conditional Use Permit Application
LKC Conceptual Site Plan dated 2/23/2016
Vicinity Zoning Map
Site Aerial
Green Growth Toolbox Assessment



Town of Aberdeen

Planning Department
Phone: (910) 944-7024
Fax: (910) 944-7459

For office use only:
Application No. <u>CU#16-03</u>
Date Received: _____
Amount Received: _____

Conditional Use Application

NOTES: - DEADLINE FOR SUBMITTAL IS ONE MONTH PRIOR TO THE APPLICABLE MEETING DATE OF THE PLANNING BOARD.
- ALL APPLICATIONS MUST BE ACCOMPANIED BY A SITE PLAN. SEE SITE PLAN APPLICATION CHECKLIST FOR REQUIRED ITEMS.

APPLICANT INFORMATION:

Applicant: HH of The NC Sandhills Inc.
 Phone No. 910-295-1934 Cell No. 910-638-9757 Email: hgw@csandhills
habitat.org
 Applicant's Address 2268 NC Hwy 5, Aberdeen, NC 28315
 Property Owner: HH of The NC Sandhills
 Owner's Address: see above
 Property Location Address: Thomas Ave LRK# 00992190

CONDITIONAL USE REQUEST:

- A. Existing Zoning: R-10
- B. Existing land use on property: None
- C. Requested land use: new subdivision of houses

THE BOARD MUST MAKE THE FOLLOWING FINDINGS OF FACT IN ORDER TO APPROVE A CONDITIONAL USE PERMIT. PLEASE PROVIDE INFORMATION TO SUPPORT THE FOLLOWING STATEMENTS.

STATEMENT OF JUSTIFICATION:

- A. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare:
We are a Christian housing ministry with 26 years of building experience and adhere to all local laws for construction, public health, safety and general welfare.
- B. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or substantially diminish and impair property values within the neighborhood:

Our work will not be injurious to the use or enjoyment of other property or owners in the vicinity/neighborhood and it will not diminish their property values.

C. The establishment of the conditional use will be in harmony with the area in which it is to be located and will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district:

to the best extent we will be in harmony with the existing area and not impede the uses in any way of the existing properties.

D. The exterior architectural appeal and function plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district as to cause substantial depreciation in the property values within the neighborhood:

The houses are designed a local architect and will conform to the local neighborhood look, existing design and should improve the neighborhood.

E. Adequate utilities, access road, drainage and/or necessary facilities have or are being provided:

We will work with local city and county authorities and an engineering group to design sufficient infrastructure in the community.

F. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets:

Our construction work will not interfere with the traffic flow in the community and will work to minimize problems.

G. The conditional use will be in general conformity with the land-use plan, thoroughfare plan, or other plan specifically adopted by the Town:

Our work in this community conforms to plans of the Town of Aberdeen.

H. The conditional use in all other respects, conforms to the applicable regulations of the district in which it is located:

Our plans for this community will conform to all applicable regulations.

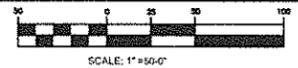
Acceptance of this application does not imply approval of this request. I realize that this application may be denied or that conditions may be attached to this request at assure compliance with applicable Zoning Code Requirements.

AN Ly
Applicant's Signature

6/2/2015
Date

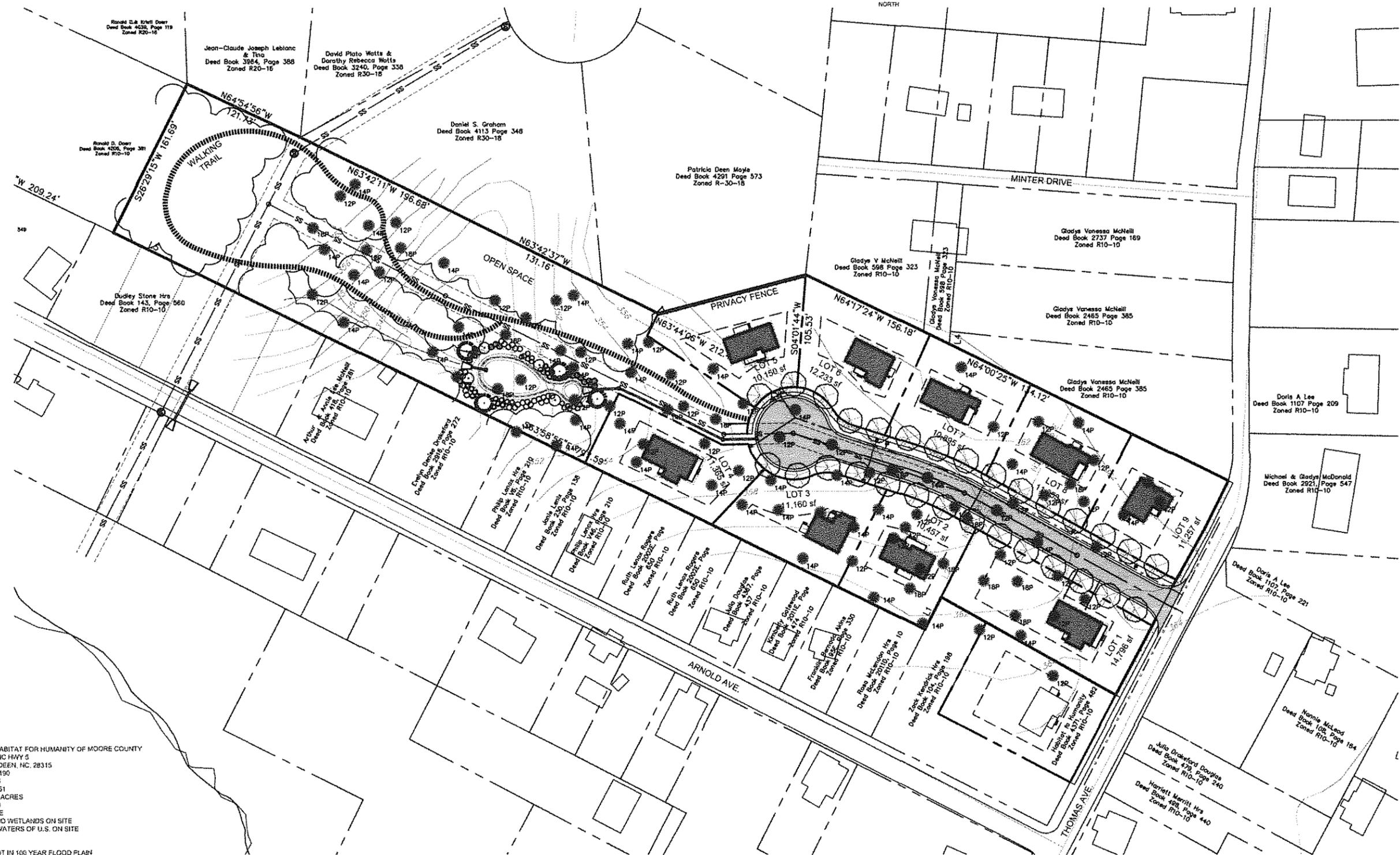
AN Ly
Property Owner's Signature

6/2/2015
Date



SYM.	DESCRIPTION	DATE	BY

PRELIMINARY - DO NOT USE FOR CONSTRUCTION



PROPERTY OWNER: THE HABITAT FOR HUMANITY OF MOORE COUNTY
2268 NC HWY 5
ABERDEEN, NC, 28315

PARCEL ID NUMBER: 00992190
PIN NUMBER: 857009173016
DEED BOOK: 4481, PAGE: 351
PROPERTY ACREAGE: 5.03 ACRES
PROPERTY ZONING: R10-10
HIGHWAY CORRIDOR: NONE
DELINEATED WETLANDS: NO WETLANDS ON SITE
WATERS OF THE U.S.: NO WATERS OF U.S. ON SITE
RIVER BASIN: LUMBER
WATERSHED: NONE
100 YEAR FLOOD PLAIN: NOT IN 100 YEAR FLOOD PLAIN
PER FEMA MAP 3710857000J, PANEL 8570 EFFECTIVE OCTOBER 17, 2006

EXISTING PARKING: 0 SPACES
PROPOSED PARKING: 18 SPACES (2 PER DWELLING UNIT ACCOMMODATED BY THE DRIVEWAY FOR EACH UNIT. DRIVEWAYS NOT SHOWN ON PLAN)

REQUIRED IMPERVIOUS SURFACE: 0 SF
PROPOSED IMPERVIOUS SURFACE: 38,490 SF (APPROX., ALLOWS 1500 SF PER HOUSE AND 900 SF FOR DRIVEWAY AND SIDEWALKS FOR EACH HOUSE)

REQUIRED OPEN SPACE: 45,246 SF (20 % OF PROJECT AREA)
PROPOSED OPEN SPACE: 85,268 SF (40% OF PROJECT AREA)
SETBACKS: FRONT- 35 FEET, SIDE- 15', REAR-30'
MINIMUM LOT WIDTH: 75'
MINIMUM LOT AREA: 8,300 SF (0.23 ACRES)
MINIMUM AREA PER DWELLING UNIT: 1,036 SF (9 D.U. x 1000. =9,000 SF REQUIRED)
MAXIMUM BUILDING HEIGHT: 35 FEET

LINE	LENGTH	BEARING
L1	33.04	N26°49'07"E
L2	49.97	N26°01'10"E
L3	30.92	S64°11'00"E
L4	12.20	N03°14'04"E
L5	83.19	S83°56'15"E

- BOUNDARY INFORMATION TAKEN FROM SURVEY PREPARED BY RYAN MCBRIDE DATED MAY 13, 2015. REVISED WITH ADDED TREES, 05/29/15. SURROUNDING PROPERTY AND TOPOGRAPHIC INFORMATION TAKEN FROM MOORE COUNTY GIS DATA.
- ADJACENT PROPERTY OWNER INFORMATION TAKEN FROM MOORE COUNTY GIS DATA.
- PROPOSED BUILDING FOOTPRINTS TAKEN FROM ARCHITECTURAL PLANS PREPARED BY STAGGARD & CHAO ARCHITECTS.
- STORM WATER ELEMENTS ARE CONCEPTUAL. EXACT CALCULATIONS, SIZE AND LOCATIONS OF STORM WATER FEATURES TO BE DETERMINED.
- WATER AND SANITARY SEWER LAYOUT IS CONCEPTUAL.
- CUL-DE-SAC ROAD TO BE DESIGNED AND CONSTRUCTED TO NCDOT STANDARDS AND BE A PUBLIC, TOWN OWNED STREET.

REQUIRED BUFFER: NOT APPLICABLE
STREET TREES: 400 LF / 30 x 13 TREES REQUIRED EACH SIDE OF ROAD
PARKING SHADE TREES: NOT APPLICABLE

3 PROJECT DATA

L-1

4 SITE AND LAYOUT NOTES

L-1

5 LANDSCAPE REQUIREMENTS

L-1

LKC Engineering, PLLC
140 Aqua Shed Court
Aberdeen, NC 28315
O: 910.420.1437
F: 910.637.0096
lkcrengineering.com
License No. P-1095

Engineering
Landscape Architecture
Planning

LKC

Conceptual Site Plan

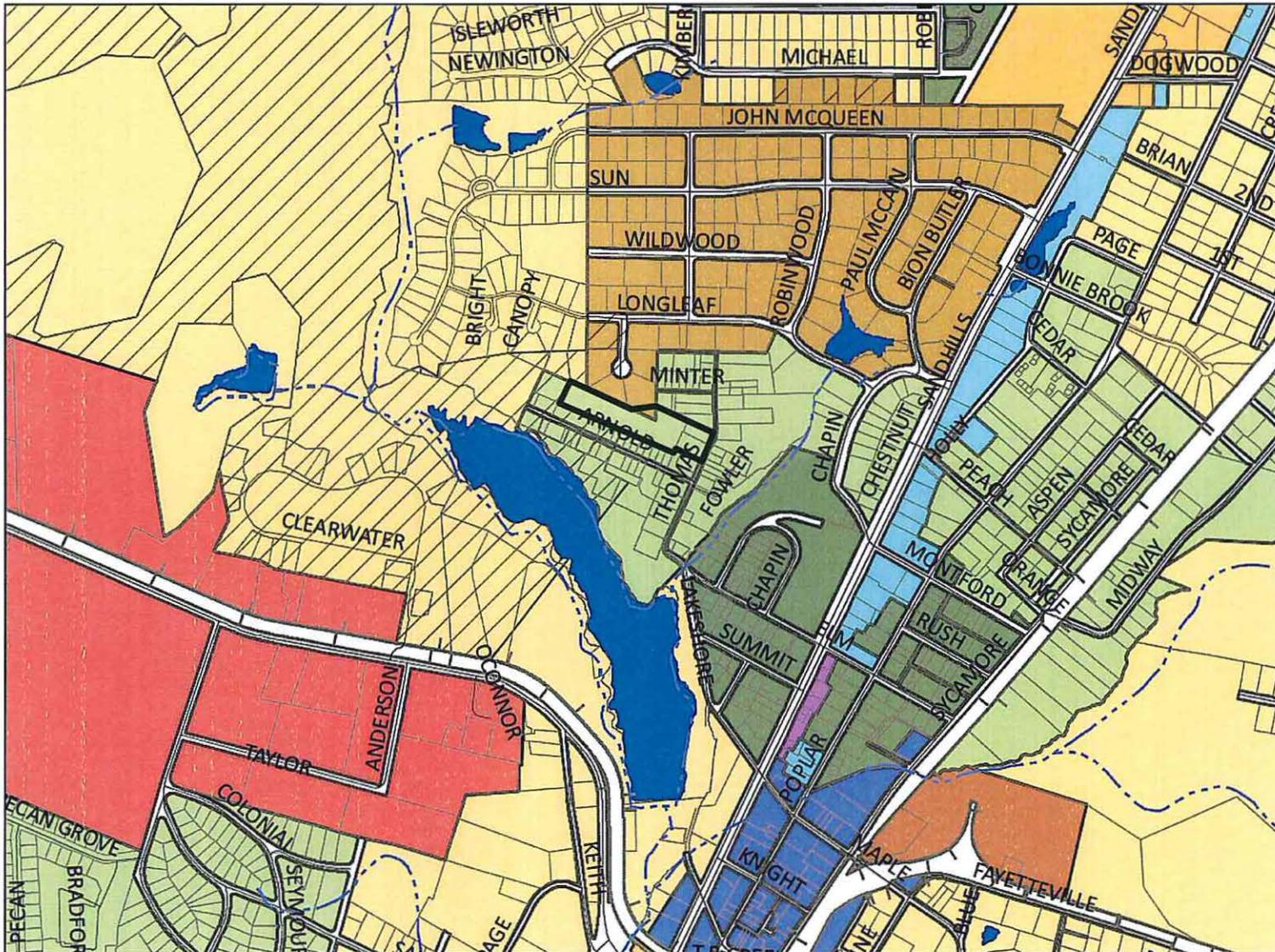
Habitat for Humanity
Patten Sybella Subdivision

Aberdeen, North Carolina

DATE: February 23, 2016
DESIGNED: -
DRAWN: -
CHECKED: -
NO.

L-1

Conditional Use Permit CU 16-03 – Vicinity Zoning



	B-1		C-I		HC		RA		R15-12		R30-18		R10-10-C		Aberdeen ETJ
	B-2		I-H		O-I		R6-10		R18-14		C-I-C		R20-16-C		Other Jurisdiction
	B-3		GC		MH		R10-10		R20-16		I-H-C				



Conditional Use Permit CU 16-03
Aerial Image

2 Foot Contours





**Conditional Use Permit CU 16-03
Green Growth Toolbox Assessment**

2 Foot Contours



Floodplain



Stream



RCW Foraging Habitat



Recommended Stream Buffer





TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: Bill Zell / Regina Rosy **Department:** Administration

Contact Phone # 910-944-1115 **Date Submitted:** April 20, 2016

Agenda Item Title: Municode Proposal

Work Session - Board Action (date of meeting should be filled in on line) :	
Information Only _____	
Public Hearing _____	
Approval at work session – immediate action _____	
Regular Board Meeting – Board Action (date of meeting should be filled in on line):	
New Business _____	Information Only _____
Old Business _____	Consent Agenda _____
Public Hearing _____	Informal Discussion & Public Comment _____
Other Business <u>4/25/16</u>	

Summary of Information:

Per the Board's request, the Municode proposal has been revised to include a "Not to Exceed" amount of \$19,750. The proposal also now includes a specific North Carolina legal attorney that would be assigned to the project. Staff would request the Board consider approval of this item in the FY 2016-2017 budget, with up to \$10,000 to be budgeted in FY 2016-2017, and the remainder of the cost to be budgeted in FY 2017-2018.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):

Regina Rosy

From: Doris Pomeranz <Doris@municode.com>
Sent: Wednesday, April 20, 2016 3:13 PM
To: Regina Rosy
Cc: Steffanie Rasmussen; Scott Horton; Dale Barstow
Subject: Aberdeen, NC - Revised recodification Proposal
Attachments: Aberdeen NC Recod.LR.4.20.pdf

Dear Regina,

Thank you for speaking to our Sales Representative, Scott Horton, regarding your Council's request to revise our Recodification Proposal. The revised proposal is attached. I have dated the proposal with today's date, updated the number of customers and online codes we have, and substituted the description of our website features with our updated version of MunicodeNEXT 3.0, which is scheduled to debut early this summer.

I have also added language stating that the recodification base cost of \$17,950 is based on an 1,160 page single column code/UDO, and included a NOT TO EXCEED price of \$19,750. We have also included the name of the Municode Attorney, Daniel Walker, who will conduct your recodification project. Daniel is one of our most experienced codification attorneys for our North Carolina clients, and a list of his North Carolina projects is also included in the proposal.

Please let us know if we can assist further – we are excited about the opportunity to provide these services for the Town of Aberdeen!

Sincerely,

Doris Pomeranz

Bids & Proposal Specialist
800-262-2633 ext. 1142
1700 Capital Circle SW Tallahassee, FL 32310
PO Box 2235 Tallahassee, FL 32316





Municipal Code Corporation • P.O. Box 2235 Tallahassee, FL 32316
info@municode.com • 800.262.2633
fax 850.564.7492 • www.municode.com

April 20, 2016

Ms. Regina Rosy
Town Clerk
Town of Aberdeen
PO Box 785
Aberdeen, NC 28315

Sent via email: rrosy@townofaberdeen.net

Ms. Rosy:

Thank you for recently speaking with our Regional Sales Representative, Scott Horton, and expressing interest in utilizing Municode for recodification and supplementation services. We are pleased to provide the Town of Aberdeen a proposal for a full Recodification of the code.

Our team is driven by the desire to serve you and your citizens. We believe that quality customer relationships and exceptional service are what have set us apart in the legal codification industry since 1951. Our commitment to service inspires us to: provide you with the highest quality legal codification services in the industry; set the standard for online and mobile services; ensure that you receive the most accurate and timely supplements possible and to work with you as a long-term partner. Our desire to serve you is why we have chosen this profession.

Why Municode?

Integrity. *"Our word is our bond."* We believe that long-term relationships built on trust are built to stand the test of time. Our goal is to serve you and your citizens for the next 30 years or more.

Attorneys. We have a team of full-time attorneys. All of your legal work is completed by our experienced team of in-house attorneys. Your Recodification project will be conducted by Attorney Daniel Walker, who has extensive codification experience in your state.

Experience. With over 4,000 customers in all 50 states, we are the nation's most trusted and experienced codifier of local government codes in the nation, currently hosting over 3,190 municipal codes online. Our team of attorneys has an average of over 20 years of codification experience. With over 190 professionals committed to serving you, we have the depth of knowledge and experience that it takes to stay at the forefront of legal and technological developments.

Relationships. For over 65 years, we have earned the trust, loyalty and respect of our customers by focusing on what is most important to us: our customers. We have a team of customer service professionals dedicated to serving you, your team and your citizens. No matter what the challenge, we are here for you.

Technological Leadership. MunicodeNEXT is the nation's most advanced, accessible and intuitive website. With MunicodeNEXT, your staff and citizens can have access to your code of ordinances, all archived versions of your code, every official copy of your ordinances, the power to compare versions of your code over time, the ability to be notified every time your code is updated and a powerful search engine capable of simultaneously searching your code, ordinances, minutes, resolutions, budgets and more. Our web tools are designed to make your job easier, your code more accessible and your citizens more informed.

Commitment to North Carolina. We are proud to serve 165 municipalities in the state of North Carolina. We regularly attend, support and sponsor the North Carolina Association of Municipal Clerks, the North Carolina City and County Clerks School, the North Carolina League of Municipalities, the North Carolina Association of County Commissioners, the North Carolina Association of County Clerks, and the North Carolina Planning Association.

Why Our Clients Love Us

Applying our Legal Experience. We have a large team of full-time attorneys. This is a crucial factor to consider when assessing the qualifications of a codification company that is being considered for legal publication and supplementation services. We have been in business for over 65 years and have worked for decades serving the biggest and most advanced municipalities in the nation, including our 165 clients located in North Carolina. No other codification company has this level of experience and knowledge that can be harnessed for your benefit.

Team Approach. We have 14 legal editorial teams, over 35 legal editors and over 20 legal proofreaders. By partnering with us, you are provided with a depth of legal talent that is unmatched in the industry. You and your citizens deserve the best and deserve to have a team that will be here to serve you no matter what the situation.

Customer Service. Our goal is to fully understand your unique needs. Your Municode Representative, Scott Horton, is able to meet with you in person anytime. Scott can also provide onsite training or host webinars throughout the term of the contract.

Your Representative. Municode's Eastern Regional Sales Representative, Scott Horton, is located in Raleigh, North Carolina. He is available to answer questions and meet with you, as needed. Scott worked in state government and local government for over 10 years and ensures that his clients get the best customer experience possible. Scott visits the North Carolina area often, attends the North Carolina Municipal League Conference, Clerks Conference and IIMC Conference, and is supported by our entire team in Tallahassee.

In 2015, the following 33 municipalities chose to leave their current codifier after comparing our qualifications, our experience, our reputation and our website with those of our competitors: Clark County, AK; Yuba City, CA; Fountain, CO; Lake City, CO; Salida, CO; Keystone Heights, FL; Arcade, GA; Leslie, GA; Highland Park, IL; Burlington, IA; Baltimore County, MD; Frostburg, MD; Newport MN; Walker, MN; Brookhaven, MS; Troy, MT; Culbertson, MT; Rutherfordton, NC; Waxhaw, NC; Roland, OK; Salem, OR; Lake City, SC; Morristown, TN; Corinth, TX; Floresville, TX; Kemp, TX; Huntington, WV; Stonewood, WV; Deerfield, WI; Wind Point, WI; St. Nazianz, WI; Random Lake, WI; and Powell, WY.

In addition to the clients listed above, the following 33 municipalities who previously had no structured code or updated their codes internally, carefully chose Municode as their new comprehensive code administrators and remain extremely satisfied with the many benefits this choice has provided for them. These municipalities, several of whom are still in the transition process, include: Fayetteville, AR; California City, CA; East Bay Regional Park District, CA; Los Osos Community District, CA; Crestone, CO; Glenwood Springs, CO; Gypsum, CO; Westminster, CO; Chattahoochee Hills, GA; Hamilton, GA; Long County, GA; Thunderbolt, GA; Wilkes County, GA; Indian Head Park, IL; Mark, IL; Park Ridge, IL; Reeves, LA; Youngsville, LA; Cambridge Township, MI; Flushing, MI; Leroy Township, MI; Diamondhead, MS; Fernley, NV; Roswell, NM; Morganton, NC; Trent Woods, NC; Chattanooga, TN; Gate City, VA; James City County, VA; St. Paul, VA; Kenova, WV; Beloit, WI; and Menominee, WI.

If you have any questions or desire additional information, please call and speak with our Vice President of Sales, Dale Barstow, our Regional Sales Representative, Scott Horton, or our Assistant Vice President of Sales, Steffanie Rasmussen. We are also happy to schedule a conference call or webinar with all interested parties, or meet with you personally. We are here to serve you!

Sincerely,

Dale Barstow
Vice President - Sales

DMB/nk

Cc: Steffanie Rasmussen, Assistant Vice President of Sales

steff@municode.com

800-262-2633 ext. 1148

Scott Horton, Regional Sales Representative

shorton@municode.com

(919) 830-3358

Executive Summary for Recodification

We would like to propose the following option for your consideration. For further details on the project, please see page 8.

Recodification, Supplementation and MunicodeNEXT:

*Logic: Give your municipality a fresh start. Engage our full-time attorneys to examine the legal sufficiency of your code from top to bottom. Clean up the pagination, reprint all pages and replace binders and tabs, if needed. Quickly and efficiently transition your code to the most advanced suite of web/mobile services available in the nation: **MunicodeNEXT**.*

Ⓢ Recodification	\$17,950 ¹
Ⓢ Supplementation.....	\$18 per page
Ⓢ Online hosting and support.....	1 st year free, then \$450 ²
Ⓢ Timeline	8-12 months

Pricing = Apples to Apples:

Here are some important considerations to keep in mind:

- Ⓢ Municode's Attorney, Daniel Walker, will legally review the code, not just a code editor;
- Ⓢ The recodification base cost of \$17,950 is based on a **1,160 page, single column 10 point code**; with an **Not to Exceed cost of \$19,750**.
- Ⓢ Supplement charges - **single column per page rate of \$18; double column per page rate of \$21;**
- Ⓢ The **online code is free for the first year** and then **only \$450** for our basic service.
- Ⓢ If you want to further enhance the transparency of your online code, you can upgrade to the MyMunicode bundle for **only \$1,195!**
- Ⓢ Municode **does not** charge an extra fee for posting supplements online or printing your supplement pages, nor do we charge a supplement handling fee. All of these services are already included in your supplement per page rate.

The supplement page rate is \$18 for single column or \$21 for double column (including printing and posting each supplement on line).

Attorney, Daniel Walker, who has extensive codification experience in the state of North Carolina, will personally conduct a chapter-by-chapter legal review of your code. Mr. Walker has performed Legal work for North Carolina municipalities including but not limited to:

Montgomery County; Washington; Franklin County; Weddington; Troutman; Sylva; Pine Knoll Shores; Lake Waccamaw; Kitty Hawk; Dobson; China Grove; Hyde County; Indian Beach; Louisburg; Wayne County and Southern Shores

¹ The quote of \$19,750 is a **NOT TO EXCEED** cost. Please see page 5 for additional pricing details.

² Please see page 7 for additional features and pricing available on our MunicodeNEXT platform.

Recodification Quotation Sheet

Recodification base cost, includes

\$17,950³

- 1,160 single column pages including the Code and UDO
- The current code can be posted as a PDF during the recodification project
- Receipt, review and organization of materials
- Legal analysis & research by Municode attorney, Daniel Walker
 - Preparation of legal memorandum by Attorney Walker
- Conference with Attorney Walker (make selections below)
- Implementation of approved legal findings
 - Updating state law references
 - Editorial preparation and proofreading
 - Page formatting (make selections below)
 - Indexing
 - Creation of tables⁴
 - Graphics⁵ & tabular⁶ matter
- Final proofreading and corrections
- Quality control review and printing
 - 2 copies, to include 3-post stamped binders and tabs
- Adopting ordinance prepared by Municode attorney, Daniel Walker.

Conference Selection:

- On-site conference, each **Attorney time, travel, lodging and per diem**
- Teleconference or web-based conference, 3 hour session **No charge⁷**

Format Elections (*Please check or circle desired elections below*)

Font: Times New Roman - Will be used as the font unless otherwise indicated.

Other choices include: Helvetica, Avant-Garde Demi, Courier, Palatino, Helvetica Narrow, Century Gothic, Gill Sans and Arial MT

- | | | | |
|-------------------------------|--|--|---|
| Font Size: | <input type="checkbox"/> 10 point | <input type="checkbox"/> 11 point | <input type="checkbox"/> 12 Point |
| Page Format | <input type="checkbox"/> Double column | <input type="checkbox"/> Single column | |
| Binder Color: | <input type="checkbox"/> Semi-Bright Black | <input type="checkbox"/> Dark Blue | <input type="checkbox"/> Hunter Green <input type="checkbox"/> Burgundy |
| Binder Stamping Color: | <input type="checkbox"/> Gold | <input type="checkbox"/> Silver | <input type="checkbox"/> White |

Items not included in base cost

- Pages over 1,160, 10 point **single** column pages per page (not to exceed 100 page) **\$18**
- Pages over 1,160, 10 point **double** column pages per page (not to exceed 85 pages) **\$21**
- Rebate pages under 1,160, 10 point **single** column pages, per page, up to 100 pages **\$12**
- Rebate pages under 1,160, 10 point **double** column pages, per page, up to 80 pages **\$14**
- Freight **Actual**
- State sales tax **If applicable**
- Post your code on MunicodeNEXT **See selections on page 7**

Payments for recodification project - Base cost split into four payments – Your project can be budgeted over two fiscal years

- Execution of Agreement **\$6,300**
- Submission of the Legal Memorandum **\$4,500**
- Submission of Draft Code **\$4,500**
- Delivery **Balance**

³ The recodification quote of \$19,750 is a NOT TO EXCEED cost.

⁴ The following tables will be created and are included in the base cost: supplement history table, code comparative table, state law reference table and ordinance history table. An additional hourly charge applies for creation, modification, addition or updating of any table other than those enumerated in this footnote.

⁵ Includes printing all copies. Additional fees will apply if graphics are printed in color.

⁶ Tabular matter is defined as algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

⁷ For the initial 3-hour session. \$150 per hour thereafter.

Supplement Service Base Page Rate⁸ Quotation Sheet

Supplement Service Base Page Rate

Page Format	Base Page Rate
Single Column	\$18 per page
Double Column	\$21 per page

Base page rate above includes:

- Acknowledgement of material
- Data conversion, as necessary
- Editorial work
- Proofreading
- Updating the index
- Schedule as selected by you⁹
- Updating electronic versions¹⁰ and online code
- Printing 2 copies

Base page rate above excludes:

- | | |
|--|----------------------|
| <input checked="" type="checkbox"/> Freight | Actual freight |
| <input checked="" type="checkbox"/> State sales tax | If applicable |
| <input checked="" type="checkbox"/> Graphics ¹¹ & tabular ¹² matter, <u>per page</u> | \$10 |
| <input checked="" type="checkbox"/> MyMunicode or online code | Selections on page 7 |

Electronic media options for Code of Ordinances (sent via download)¹³

- | | |
|---|---------------------------------------|
| <input type="checkbox"/> Folio Bound Views | \$295 initially then \$100 per update |
| <input type="checkbox"/> WORD (DOCX) | \$150 initially then \$75 per update |
| <input type="checkbox"/> Adobe PDF of the code | \$150 initially then \$75 per update |
| <input type="checkbox"/> Adobe PDF of each supplement | \$150 initially then \$75 per update |

Payment for Supplements and Additional Services:

- Invoices will be submitted upon shipment of project(s).

⁸ All prices quoted in this section may be increased annually in accordance with the Producer Price Index – Bureau of Labor Statistics.

⁹ Schedule for supplements can be weekly, bi-weekly, monthly, bi-monthly, quarterly, tri-annual, semi-annual, annual or upon authorization. Electronic updates can occur more frequently than printed supplements.

¹⁰ We do not charge a per page rate for updating the internet; however a handling fee is charged for PDF, Word, Folio or additional electronic media items ordered.

¹¹ Includes printing of all copies. Additional fees will apply if graphics are printed in color.

¹² Tabular matter is defined as tables, algebraic formula, or other materials that require special programs or extra editorial time to modify and prepare for inclusion in an update.

¹³ "delivery" is defined as making updated electronic data available to you via download or FTP. Fee applies whenever content is delivered as HTML, PDF, Folio or Word, via one of the aforementioned mediums.

Online Services Quotation Sheet

- The current code can be posted online as a PDF during the recodification project at no additional charge to you.

Elections below will be implemented upon adoption of your new code.

Please check the appropriate box (es) to indicate your selection:

Value Pricing:

- MyMunicode¹⁴ includes the following: **\$1,195 annually¹⁵**
First year fee waived
- Online Code = MunicodeNEXT
 - OrdBank
 - CodeBank
 - CodeBank Compare + eNotify¹⁶
 - MuniPRO
 - Custom Banner

A la carte pricing:

In lieu of purchasing the above package, online services can be purchased a la carte at the following rates:

- | | |
|---|---|
| <input type="checkbox"/> Online Code = <i>MunicodeNEXT</i> (annually) <i>first year fee waived</i> | \$450 |
| Collapsible TOC (Frameless Version); Mobile Friendly Site; In-line Images and PDF's; Social Media sharing, Scrolling Tables and Charts; Narrow, Pinpoint & Advanced Searching; Save as WORD (DOCX), Hide the Table Of Contents, Print and Email; Internal Linking within the Code; Static Linking/Bookmarking; Server Stability and Disaster Recovery Plan; Phone and Web support for Citizens and Staff; & Server Backup Location in Atlanta, GA | |
| <input type="checkbox"/> CodeBank (annually) | \$150 |
| <input type="checkbox"/> CodeBank Compare + eNotify ¹⁷ (annually) | \$250 |
| <input type="checkbox"/> MuniPRO Service (annually) | \$295 |
| <input type="checkbox"/> Custom Banner (onetime fee) | \$250 |
| <input type="checkbox"/> MuniDocs | \$300 up to 25 documents,
then \$7.50 per document after |

ORDINANCES PENDING CODIFICATION

Option 1) OrdBank

- | | |
|--|--------------|
| <input type="checkbox"/> Per ordinance fee | \$35 |
| <input type="checkbox"/> Flat annual fee (recommended if MyMunicode is not selected) | \$340 |

Option 2) OrdBank + OrdLink

- | | |
|--|--------------|
| <input type="checkbox"/> Per ordinance fee | \$60 |
| <input type="checkbox"/> Flat annual fee (recommended if MyMunicode is not selected) | \$440 |

Municode does not charge a per page rate to update the internet – this is all included in the supplement per page rate.

¹⁴ Municode does not charge a per page rate for updating the online code (Internet). Your per page supplement rate of \$18 for the codification of new legislation is not affected or reduced by selecting our budget friendly and feature enriched MyMunicode bundle package.

¹⁵ Total value if each item were to be purchased a la carte would be approximately \$1,485 per year with participation in our OrdBank service.

¹⁶ Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.

¹⁷ Enrollment in CodeBank is required in order to receive the CodeBank Compare/eNotify technology.

Scope of Services - Recodification

We will handle the publishing for your Code of Ordinances. This includes legal work, editing, page composition, proofreading, indexing, and delivering the information in print or via electronic copy. Hereinafter, unless specifically cited, a reference to "codes" or "the codes" includes the Municipal Code of Aberdeen, North Carolina. We understand the scope of this project to include a complete recodification of the code, ongoing supplemental services and online hosting of the code. [A summary of the recodification process is provided below.](#)

Recodification Project Leader: Municode Attorney Daniel Walker

Excellence

*"The code update went far beyond my expectations. Everyone at Municode was nice to work with and always responded in a timely manner. Your customer service was outstanding. Thanks again for a very positive experience."
- Barron, WI*

Material

The following sections describe the nature of material included or excluded in the project, creation of a disposition list, and the methodology of adding material to the online version of the code.

Ordinances. All legislation of a general and permanent nature, passed in final form by you as of the cutoff date established by Attorney Walker (usually following delivery of the legal memorandum), will be included in the new code. We will rely upon the material (in print or electronic form) as furnished by you during the recodification process. All material that we receive will be acknowledged via e-mail, in order to establish a record of included ordinances. Legislation not of a general and permanent nature will be omitted from the code unless otherwise instructed by you.

Attorney Analysis and Review of Material. Your project will be assigned to Municode Attorney, Daniel Walker, whose team will include a legal editor, proofreader and indexer. All recommendations by our legal team are intended for use by your attorney and should not be considered legal advice. Our legal team is responsible for the following: We will research all legislation submitted by you against the State Constitution, State Law and the Charter; additionally, the ordinances are compared to other ordinances, in order to determine if there are any inconsistencies or conflicts within the legislation itself. Zoning and Land Use provisions will be reviewed only if included in the code. Ordinances enacted, or added, subsequent to the date of this agreement, or items not contemplated within the scope of service, may be added at an agreed upon page rate. We will suggest a structure and organization for the code and provide a table of contents indicating the recommended structure.

Page Format Options. We will review page composition format options, such as font type, font size, page layout, and graphics appearance and placement with you. We will help you choose a format that produces a professional document that is easily researched.

References. We will provide State Law references within the code. Editor's notes will be provided as appropriate. Internal references within the code will be hyperlinked in the online version.

Legal Memorandum. We will provide you and your staff with a user-friendly legal memorandum containing all of our analysis and recommendations. This memorandum will reflect Attorney Walker's legal review and will provide you with recommended options intended to remove conflicts and inconsistencies; conform to state law, when appropriate; and ensure compliance with your charter. This approach facilitates collaboration and dissemination among departments, thus making the process as easy for you as possible. Our goal is to make the recodification process simple and smooth for you. From start to finish, we will work with you to complete the project as quickly and efficiently as possible.

Conference. Within 30 days of your receipt of the Legal Memorandum, Attorney Walker will conduct a conference, either in person, via telephone or webinar, to review the legal memorandum and recommendations. All interested personnel may be included; but your attorney and clerk are essential. Issues discovered during the legal research will be discussed at the conference, with the goal of the conference being to come to agreement on any required changes. Your attorney has the final decision making authority for resolution of issues brought up at the conference or noted in the legal memorandum.

Implementation of Conference Decisions

Editing and Proofreading. Our team will edit the text of your code to reflect proper grammar and stylistic consistency. We will not reword any provision that changes the substantive intent of the code, unless you approve the revision. However, non-substantive revisions to improve readability are a part of the process. We will proofread your code. The text will be reviewed for sense and structure and to ensure the implementation of the decisions by your attorney and our attorney.

Graphics, Index and Tables. Our team will create a hierarchical, subject matter index and all tables (contents, state law reference, prior code comparison, and ordinance disposition) for your code as necessitated by the materials provided. The creation of additional tables can be performed for an additional hourly fee. We will insert the graphics you have provided into the printed and electronic versions of the code. Manipulation, enhancement or reformatting of any graphic supplied by you can be performed for an additional hourly fee.

Post Conference Memorandum and Draft Code. After editing and proofreading, a post-conference memorandum and a draft code incorporating solutions captured in the legal memorandum and agreed upon at the legal conference will be delivered to you. The draft code will be in final print form and will be provided to you for final review prior to printing and shipment. We guarantee typographical correctness. Any errors attributable to our team will be corrected at no charge during the term of this agreement. Our liability for all services shall extend only to correcting the errors in the code and subsequent updates, not to any acts or occurrences as a result of such errors, and only as long as the contract is in effect.

Adopting Ordinance. Attorney Walker will provide an adopting ordinance upon completion of the project.

Delivery of Code

Electronic Format and Delivery Options. Your new code can be delivered in HTML, PDF, DOCX, Folio or integrated with the dtSearch Engine on our MunicodeNEXT platform. Electronic delivery mediums include online posting and download.

Printing and Binding. We will print your code on acid-free paper in your chosen format. Color printing is available at an additional charge. Standard binding for the code is three-post, expandable, dark blue, hunter green, semi-bright black, burgundy, leatherette binders with gold, silver or white stamping. Alternate binders, such as D-ring or polyvinyl, are also available. A seal or logo can be added to the front cover and spine in addition to the text, for an additional charge, if desired. Divider tabs for each major section of the code and index are also provided.

Client Responsibility

Amendatory Legislation. Please forward all adopted legislation (including amendments, the Charter, Special Acts and other pertinent rules and regulations having the effect of law) to be codified on a continual basis. Submission should be timely and can be sent in electronic or printed form. Electronic submission is highly preferred.

Review Legal Memorandum. Please review the legal memorandum to ensure that it comports with your intentions and modify and/or approve the proposed table of contents and organization of the code, page format, font type and size, approve number of copies to be printed, binder colors and choice of electronic format and medium.

Participation of Attorney. Please ensure your attorney and other interested personnel attend and participate in the project, including on-site or teleconference and review of the code draft.

Submission of Data. Please provide data, graphics and tables of the highest reproducible quality, preferably in their original, electronic format. Provide a black and white line art seal or logo for the binders, if desired.

Draft Code. Please review and return the draft within thirty (30) days of receipt. To assist you in this endeavor, a post-conference memorandum will accompany the draft code to point out to you where changes and additions have been made. Any changes to the text should be marked directly on the draft and returned to us. Changes not discussed at the conference may result in a proof update fee.

Supplemental Updating

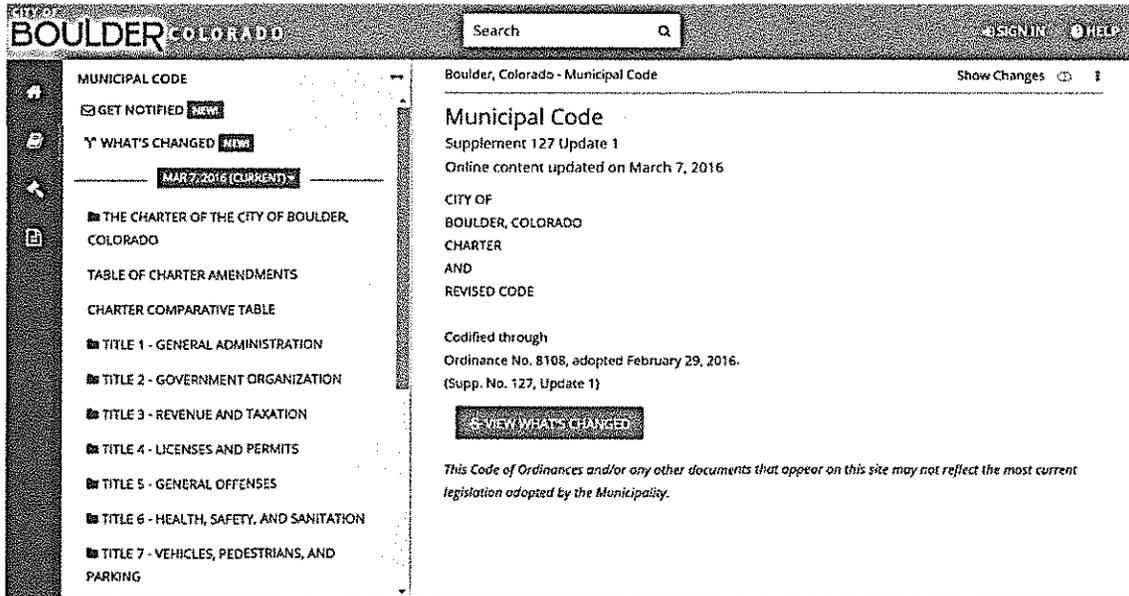
We will handle 100% of the publishing for your code. This includes editing, page composition, proofreading, indexing, and delivering the information as printed or via electronic copy. Supplementation will start upon completion of the recodification project on the schedule selected by the client.

Editorial Approach. We use a team approach to editing. This provides for consistency in editing, understanding and quality of work for you. During the editorial process, Attorney Walker will be available to answer any questions your editors may have on the unique laws of your municipality.

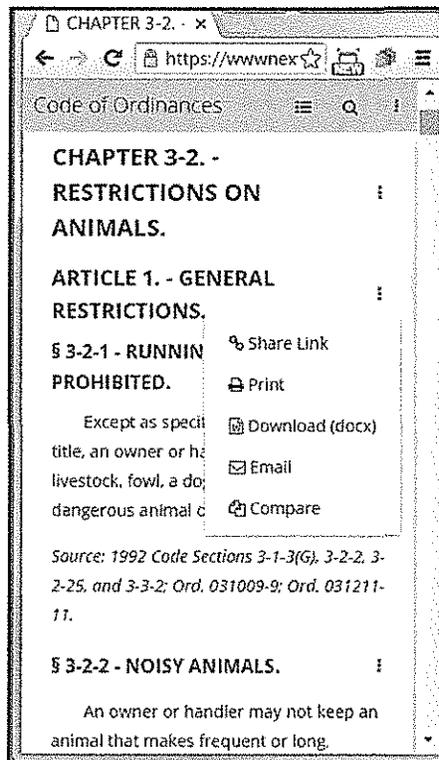
Ongoing Supplementation. Our goal is to meet and exceed the needs and expectations of our clients. Working with you and your staff, we will create whatever supplementation schedule will best serve you and your citizens.

Standard Features of MunicodeNEXT:

Responsive Design – Our team designed MunicodeNEXT to function on any device. Over 20% of our traffic is generated from a smartphone or tablet. Our user interface, based on Google's Material Design guidelines, ensures any device that accesses our application will have access to our full suite of features.

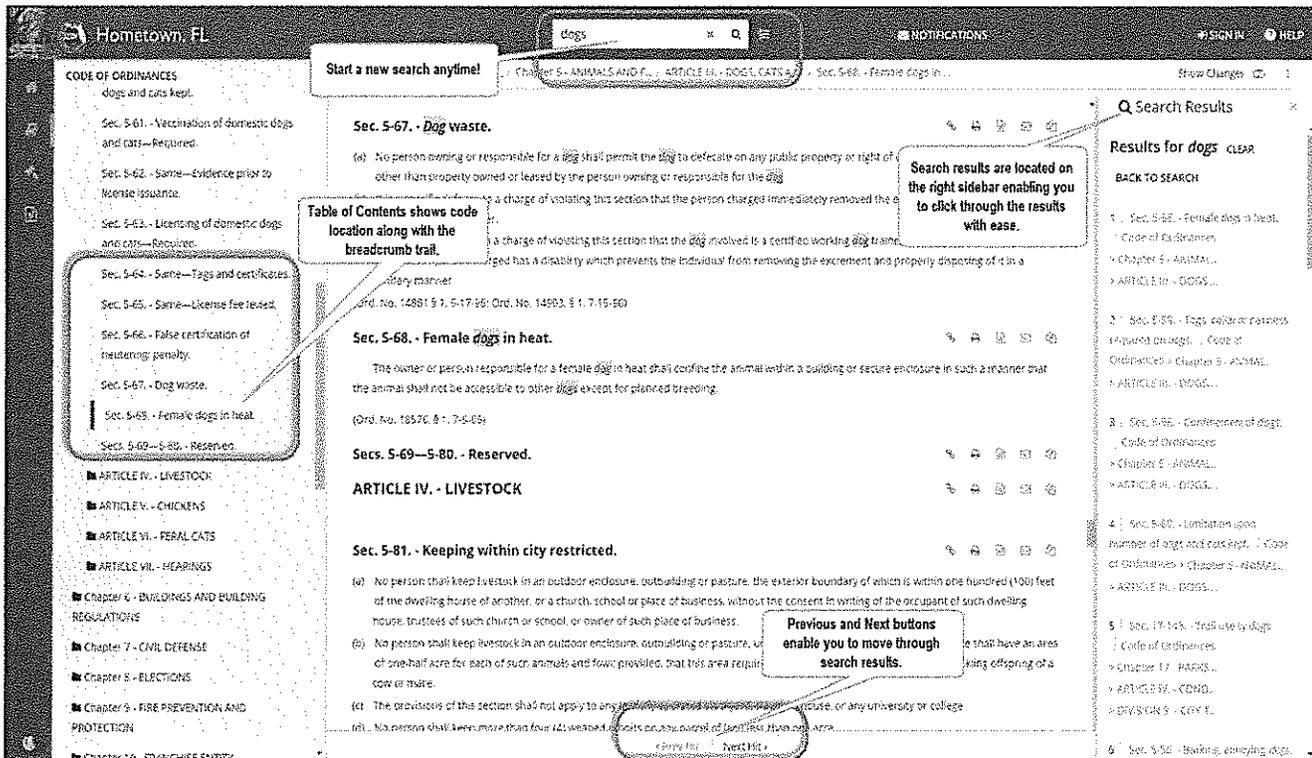


Mobile and Tablet friendly – Our application uses touch friendly icons, easy to access menus, and fly overs to expose all functionality while maintaining a clean, intuitive interface.



Print/Save/Email – Users can print, save (as WORD) or email files at the section level, as well as at the article or chapter level. You will also be able to print, save or email non-sequential sections from multiple portions of your code(s). Not all codification companies enable you to download WORD documents directly from the website. Being able to do so greatly enhances your ability to draft new legislation.

Searching – Municode leverages ElasticSearch, one of the most powerful open source search platforms that also powers sites such as Stackexchange, Github, and Wikipedia. Search starts on a dedicated page, then moves to a persistent right-hand sidebar as you cycle through the results. This enables you to quickly move through search results without clicking "back" to a search results page. The code is also indexed by the section, returning more accurate, granular results. With the MunicodeNEXT 3.0 release, you will be able to sort results by relevance or book order as seen in the screenshot below.



Municode Search Components:

- 🔍 **Advanced Searching** – You and your power users can conduct searches using Natural Language (think Google) or Boolean Logic.
- 🔍 **Multiple Publications** – If you have multiple publications (code, zoning, etc.), they will all be searchable from one interface.
- 🔍 **Searchable ordinances** – With our OrdBank service, ordinances posted pre and post-codification are full-text searchable.
- 🔍 **Searching all content types** – If you use our OrdBank or MuniDocs service, you can search any combination of the code, ordinances, and MuniDocs simultaneously. Search results are labeled for easy identification.
- 🔍 **Narrow Searching** – Your users have the ability to search selected chapters or titles in order to pinpoint their searches and find what they are looking for as quickly as possible!
- 🔍 **Stored Searching** – MunicodeNEXT allows all search result listings to be bookmarked under your browser's bookmarks or favorites tabs. Users need only conduct a search and press Ctrl+D to add the search result listing to your browser's tabs.

The screenshot shows a search interface for the term "animals". At the top, there is a search bar with "animals" entered and a "SEARCH" button. Below the search bar, there are options for "ADVANCED" and "RESET".

On the left side, there are two facet panels:

- Products:**
 - Code of Ordinances (27)
 - Unified Development Code (3)
 - Unified Development Ordinance (3)
- Content:**
 - Chapter 5 - ANIMALS AND FOWL (53)
 - Chapter 29 - ZONING (13)
 - Chapter 12A - LAND PRESERVATION (1)
 - Hometown, Florida - Unified Development Ordinance (2)

At the top right, there are filters for "CODES (27)", "ORDINANCES (3)", and "MUNIDOCs (2)". Below these, there is a "Sort by" dropdown menu with options for "Relevance" (selected) and "Document Order".

The main results area shows "Showing results 1 - 25 of 78" and "25 per page". The first result is "Sec. 16-260. - Animals and birds." with a callout: "Facets: Number of search results listed by product type. Uncheck to narrow results to only one product type." Below this, there is a breadcrumb trail: "Code of Ordinances / Chapter 16 - OFFENSES AND MISCELLANEOUS PROVISIONS".

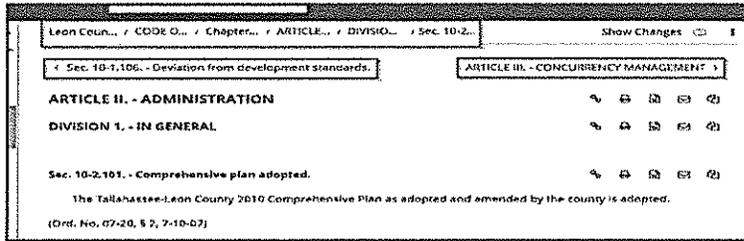
The second result is "Sec. 5-57. - Dangerous or aggressive animals." with a callout: "Facets: Search results narrowed by Chapter/Title with number of hits listed. Narrow results by unchecking the specific facet." Below this, there is another breadcrumb trail: "Code of Ordinances / Chapter 5 - ANIMALS AND FOWL / ARTICLE III - DOGS, CATS AND OTHER ANIMALS".

The third result is "Sec. 5-3. - Disposition of animals biting or attacking persons." with a callout: "Breadcrumb trail shown with each search result." Below this, there is a breadcrumb trail: "Code of Ordinances / Chapter 5 - ANIMALS AND FOWL / ARTICLE III - DOGS, CATS AND OTHER ANIMALS / ARTICLE I - IN GENERAL".

Search enhancements coming with MunicodeNEXT 3.0 include (see screenshot above):

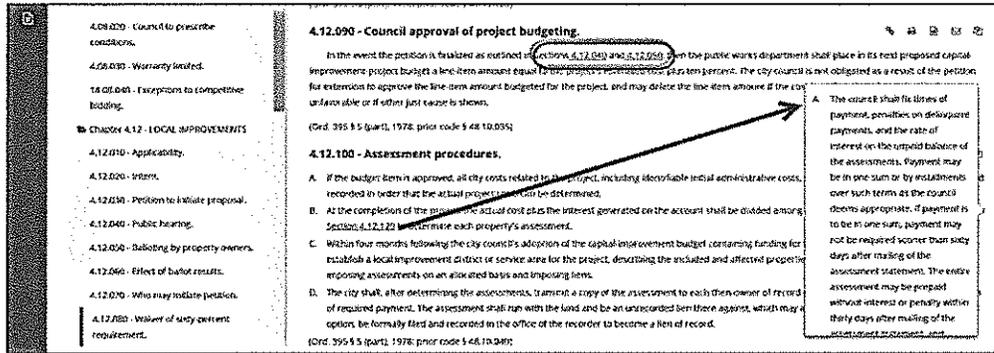
- Multiple products as facets on the left.
- Number of hits in content types and products displayed.
- Able to sort code results by relevance OR book order.
- Able to sort ordinance results by relevance OR date order.
- Able to sort MuniDocs (minutes, etc.) by relevance OR date order.
- Breadcrumb trail on each search result.
- Prev/Next buttons to navigate through hits.
- We will be using the ElasticSearch Synonym plugin to provide a **global synonym list** shortly after the MunicodeNEXT 3.0 release. This component should be in place by the end of 2016.
<https://www.elastic.co/guide/en/elasticsearch/reference/current/analysis-synonym-tokenfilter.html>

Browsing – MunicodeNEXT 3.0 provides a persistent breadcrumb trail when browsing or searching and a Previous/Next button at the top and bottom of any document you're viewing. The table of contents and content pane also stay in sync as you scroll to deliver the most intuitive reading experience possible.



- 1. **Internal Cross-Reference Linking** – Cross-references within your code are linked to their respective destination Article, Chapter or Section.
- 2. **Collapsible TOC** – The table of contents collapses, providing additional real estate with which you may view your code. Easily view your maps, graphs and charts by simply enlarging the item.
- 3. **Mouseover (cluetips)** – Navigate to your code and any linked cross-reference will quickly display in the pop-up preview window.

(Cross-reference linking and mouseover shown below)



Social Media Sharing – You and your users are able to share code sections via Facebook and Twitter. This will make it easier for you and your team to utilize social media in order to engage your citizenry and enhance your level of transparency.

Static Linking – Copy links of any section, chapter or title to share via email or social media.

Scrolling Tables and Charts – Headers stay fixed while you scroll through the table/chart.

GIS – We can provide a permalink to any code section and assist staff to create a link from your GIS system to relevant code sections.

In-line Images & PDFs – We take great care to ensure that your images match online and in print and are captured at the highest quality possible. Our online graphics can be enlarged by hiding the table of contents to maximize the image. Municode can also incorporate PDFs of certain portions of the code that have very specific viewing and layout requirements.

Website Accessibility

Our current website complies with level A of the Web Content Accessibility Guidelines (WCAG) 2.0.

Support – Phone, email and web support for citizens and staff: 24-hour email response; phone support from 8:00 a.m. to 8:00 p.m. (Eastern). A variety of video tutorials are offered, and we are always available to host a personalized webinar for you and your staff to demonstrate our online features.

Premium Features of MunicodeNEXT

Custom Banner. We can customize the look and feel of your code to more closely match your website. Please note the custom banners in each of the screenshots provided in this sample.

OrdBank. With our OrdBank solution, newly adopted legislation will be posted online in between supplements. Upon the completion of your supplement, the ordinances will be linked in your history notes and stored in your OrdBank Repository under the "OrdBank" tab.

(Hyperlinked ordinance in text)

Arvada, Colorado - Code ... / Chapter 102 - UTILITIES / ARTICLE II - WATER A... / DIVISION 6 - WATER F...

Code of Ordinances

DIVISION 6 - WATER FEES AND RATES

Sec. 102-161. - Residential water fees within city. **modified**

Sec. 102-161.5. - Residential water fees within the Jefferson Center Metropolitan District, the Leyden Rock Metropolitan District, the Leyden Ranch Metropolitan District, and Candelas Filings 2, 3, 4 and designated properties in Candelas Filing 1. **modified**

Sec. 102-161.5. - Residential water fees within the Mountain Shadows Subdivision. **modified**

Sec. 102-162. - Same--Waiver.

Sec. 102-163. - Residential water fees

*A larger or smaller meter and equal tap size may be purchased and installed when approved by the Utilities Director if the total peak demand flow of the property being served, as calculated by the latest edition of the AWWA Manual M22, "Sizing Water Service Lines and Meters," which is hereby adopted by reference, justifies the change. Calculations so made will be submitted to the Utilities Director for review and approval.

(Code 1981, § 33-77; Ord. No. 2574, § 1, 11-21-1988; Ord. No. 2671, § 14, 10-16-1989; Ord. No. 2763, § 3, 11-5-1990; Ord. No. 2823, § 11, 7-1-1991; Ord. No. 2931, § 10, 10-19-1992; Ord. No. 2938, § 1, 12-14-1992; Ord. No. 3127, § 10, 10-24-1994; Ord. No. 3202, § 5, 8-7-1995; Ord. No. 3223, § 7, 10-23-1995; Ord. No. 3262, § 9, 4-15-1996; Ord. No. 3297, § 1, 10-21-1996; Ord. No. 3403, § 15, 10-20-1997; Ord. No. 3485, § 1, 10-26-1998; Ord. No. 3560, § 3, 10-11-1999; Ord. No. 3650, § 1, 10-23-2010; Ord. No. 4027, § 1, 10-16-2006; Ord. No. 4099, § 1, 11-19-2007, eff. 1-1-2008; Ord. No. 4139, § 1, 11-17-2008, eff. 1-1-2009; Ord. No. 4324, § 2, 10-19-2009, eff. 1-1-2010; Ord. No. 4193, § 1, 1-11-2010, eff. 7-1-2010; 1-1-2011; Ord. No. 4361, § 1, 10-27-2012, eff. 1-1-2013; Ord. No. 4411, § 1, 10-21-2013, eff. 1-1-2014; Ord. No. 4465, § 1, 10-20-2014, eff. 1-1-2015; Ord. No. 4524, § 1, 10-19-2015, eff. 1-1-2016)

Sec. 102-161.5. - Residential water fees within the Jefferson Center Metropolitan District, the Leyden Rock Metropolitan District, the Leyden Ranch Metropolitan District, and Candelas Filings 2, 3, 4 and designated properties in Candelas Filing 1. **modified**

Pursuant to the Intergovernmental Agreement approved on April 4, 2005, by Ordinance 3943, the Jefferson Center Metropolitan District is responsible for the procurement of water supplies and the construction of major water infrastructure within the District boundaries. The city is not to charge the Jefferson Center Metropolitan District the initial capital cost of water rights or facilities conveyed at no cost to the city by the district.

(One-Click access to the original ordinance in the OrdBank Repository)

Arvada, Colorado - Code ... / Chapter 102 - UTILITIES / ARTICLE II - WATER A... / DIVISION 6 - WATER F...

Code of Ordinances

Ordinance No. 4099

Ordinance No. 4126

Ordinance No. 5050

Ordinance No. 5001

Ordinance No. 5040

Ordinance No. 5020

Resolution No. 007-018

Resolution No. 017-048

Resolution No. 007-081

Resolution No. 021-091

Resolution No. 027-042

Resolution No. 027-003

Resolution No. 027-054

Resolution No. 027-005

Resolution No. 021-086

Resolution No. 027-087

Resolution No. 027-008

Resolution No. 027-009

Resolution No. 027-010

Resolution No. 027-011

Resolution No. 027-012

Resolution No. 027-013

Resolution No. 027-014

Resolution No. 027-015

COUNCIL BILL NO. 07-018
ORDINANCE NO. 07-018

AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 102, UTILITIES, OF THE ARVADA CITY CODE PERTAINING TO WATER, WASTEWATER AND STORMWATER TAP FEES AND USERS RATES

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ARVADA, COLORADO:

Section 1. Section 102-161, Residential water fees within city--first-kind, of the Arvada City Code is hereby amended and shall read as follows:

Sec. 102-161. Residential water fees within city.

Water fees for serving residential facilities within the corporate limits of the city are as follows:

(1) Tapping fee \$ 60.00

(2) Inspection fee:

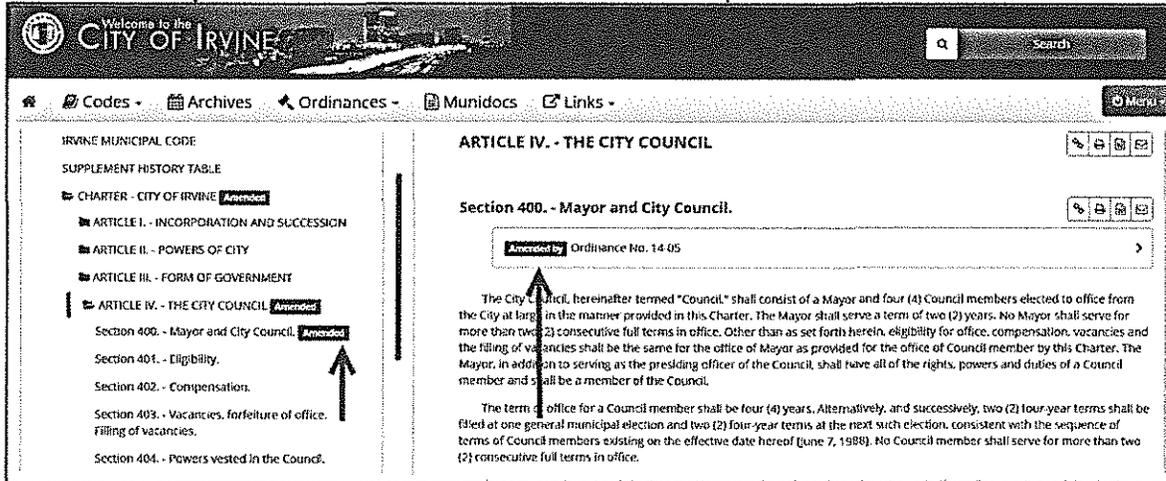
a. 3/4", 1/4" and 1" meters \$15.00

b. 1 1/2" and larger meters \$80.00

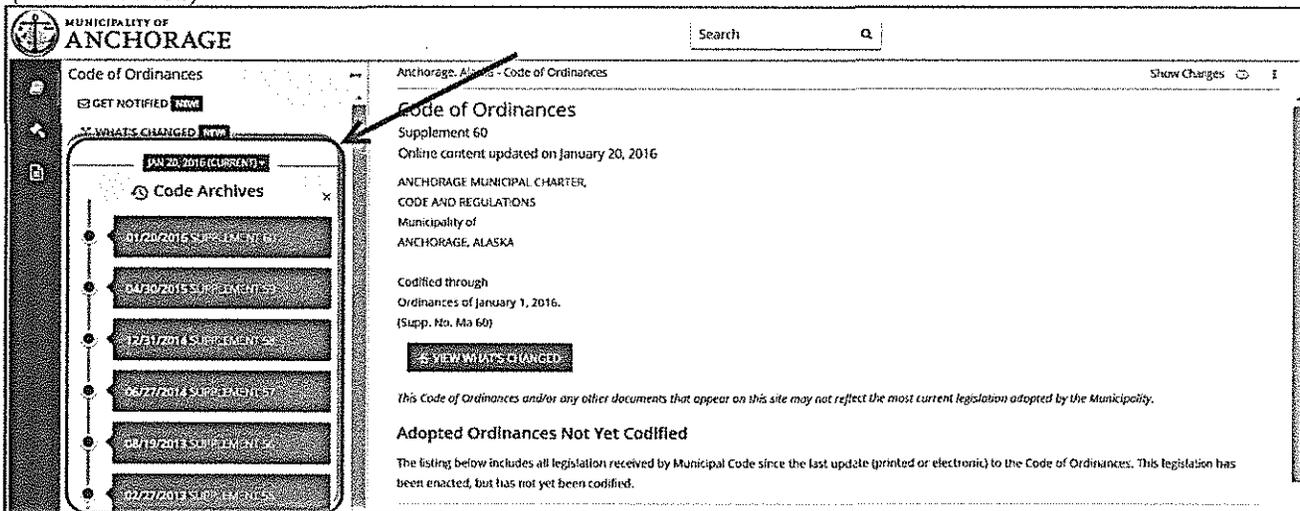
(3) Tap fee determined from the following schedule:

Type of Residence	Amount per Line
a. Single-family	\$10,910.00
b. Duplex	\$5,150.00
c. Multifamily	

OrdLink + OrdBank. Prior to incorporating the ordinances into your code via supplementation, the OrdLink feature can hyperlink newly adopted ordinances to the section being amended. Linked sections are highlighted in the table of contents and links are created from the amended sections to the new ordinances. Once the linked ordinances are incorporated into your code, they are added to your OrdBank repository and hyperlinked to your history notes. This service lets everyone know that new ordinances have been adopted.



CodeBank. Our CodeBank feature provides an online archival platform for previous supplements of your code. Empower your staff and citizens to access every previous version of your code with one click.
(CodeBank Tab)



CodeBank Compare. Our CodeBank Compare service is a powerful feature that provides users the ability to select a past version of your online code and compare it to any other version of your online code. The differences will be shown via highlights (added material) or strikethrough (deleted material). The CodeBank feature is required in order to access CodeBank Compare. Users will be notified of the changes in the table of contents and within the text of the code via "modified," "new" or "removed" badges. Users can also select an option to view all of the changes in a single view, complete with strikethrough and highlights showing the specific textual changes that were made. The CodeBank Compare service will show all amendments to your code that were implemented during the most recent update.

eNotify. Our eNotify service allows users to enroll online and receive email notifications each time your online code is updated. This will empower your staff and citizens to receive instant notifications every time your online code is updated. The CodeBank Compare feature is required in order to utilize the eNotify service.

✉ **Get Notified** ✕

Filling out this form will allow you to receive an email notification every time select publications are updated.

NOTE: If you no longer wish to receive these notifications once signed up, you can unsubscribe via a link in the notification email.

Email

Profession

Codes

Unified Development Code

Unified Development Ordinance

Code of Ordinances

Sign up to be notified for all publications or narrow notifications to only one product.

Compare enhancements coming with MunicodeNEXT 3.0 include - the ability to show changes in every version of the code stored in CodeBank.
(Changes are shown in your Text Changes Tab and in your Table of Contents)

MUNICIPALITY OF ANCHORAGE

[SIGN IN](#) [HELP](#)

Code of Ordinances

- Chapter 2.30 - RULES OF PROCEDURE FOR ASSEMBLY
 - 2.30.010 - Organization: election of chair and vice-chair.
 - 2.30.020 - Presiding officer.
 - 2.30.030 - Meetings** Modified
 - 2.30.040 - Appearance requests and audience participation.
 - 2.30.050 - Introduction of ordinances: action on ordinances.
 - 2.30.055 - Conduct of public hearing.
 - 2.30.060 - Public hearings and action on proposed resolutions.
 - 2.30.070 - Voting.

Anchorage, Alaska - Code of Ord... > TITLE 2 - LEGISLATIVE BRANCH > Chapter 2.30 - RULES OF PROC...

K. Executive Sessions.

1. The assembly may recess to meet in executive session to discuss the following subjects if the express nature of the subject is stated in the motion calling for the session:
 - a. Pending a specific legal matter, including pending litigation;
 - b. Labor negotiations with municipal employees;
 - c. Matters that the ~~immediate knowledge~~ *immediate knowledge* disclosed of which would clearly ~~adversely~~ *adversely* have an adverse effect upon the finances of the municipality; or
 - d. Matters ~~subjects~~ *subjects* which tend to defame or injure the reputation and character of a person, provided the person may request a public discussion;
- e. Matters which by law, municipal charter, or ordinance are required to be confidential; or
- f. Matters involving consideration of government records that by law are not subject to public disclosure.

2. No official action may be taken in executive sessions except to give direction to an attorney or labor negotiator regarding a specific legal matter or pending labor negotiation. Although the public may be excluded, the session shall be electronically recorded. The tapes shall be available for public access according to the following schedule:

- a. If the session concerns pending litigation, the release date shall be when all issues of action have been resolved by final judgment or when further claims arising from the matter are otherwise barred;

CHANGED SECTIONS

ANCHORAGE MUNICIPAL CHARTER, CODE AND REGULATIONS

2.30.030 - Meetings Modified

TITLE 2 - LEGISLATIVE BRANCH
 Chapter 2.30 - RULES OF PROCEDURE
 2.30.030 - Meetings

TITLE 2 - LEGISLATIVE BRANCH
 Chapter 2.50 - INITIATIVES, REFEREN...
 2.50.050 - Effect of vote.

TITLE 3 - ADMINISTRATION / Chapter 3.70 - EXECUTIVE ORGANIZA...
 3.20.010 - Executive and administrative order.

(Show changes button and a custom banner are shown below)

MuniDocs. Enables municipal users to send material of your choosing directly to us to upload documents to your online code. Let us do all the work and upload your minutes, resolutions, budgets and or any other non-code material online. Your collection of documents will be posted alongside your code and will be fully searchable and filterable for ease of use. No need for you and your staff to learn and manage a new system.

(MuniDocs Tab and Repository)

State Statute Linking. If elected, for an additional fee, our team of attorneys will ensure that all existing state law references are linked within your code. Empower your staff and citizens to access the State Legislator website with just one click. Please view Petersburg, AK for an online example: <https://www.municode.com/library/ak/petersburg>

MuniPRO. MuniPRO Searching allows you to search the over 3,180 codes we host (the entire country, a single state or individually selected codes of your choosing). MuniPRO searches are ideal for researching local regulations of special interest or to find out how other communities are dealing with similar issues. If the IP based model is selected, only Multiple Code Searching is available. MuniPRO provides subscribers with the following tools:

- ③ **Multiple Code Search.** Search all codes within one state, multiple codes within one state or search the over 3,180 codes in the entire U.S. hosted by Municode! Search results are sorted by relevancy and indicate the source publication, showing excerpts and keyword highlighting.
- ③ **MuniPRO Favorites.** Create a "favorites" list of frequently visited codes or sections. This will save time by making navigation a one-click process from your dashboard.
- ③ **MuniPRO Notes.** Create a note and attach it to any document in any publication. Note icons will show in both the table of contents and search results page, alerting the user to a previously written note. Notes can be shown or hidden when browsing and searching a publication and a global listing of notes can be accessed with a single click from your dashboard.
- ③ **MuniPRO Drafts.** Begin a new ordinance draft to keep track of pending legislation. Draft icons will appear in the table of contents and search results and can also be accessed from a single click.
- ③ **Enhancements to MuniPRO included in the MunicodeNEXT 3.0 upgrade:**
Search all content types at once – Codes, Ordinances, and MuniDocs.

Narrow scope before searching by State and Municipality, then filter by government type and population

The screenshot displays the MuniPRO search results page for the query 'animals'. The interface includes a search bar at the top with the word 'animals' entered. Below the search bar are buttons for 'ADVANCED', 'RESET', and 'SEARCH'. A navigation menu below the search bar allows filtering by 'CODES', 'ORDINANCES', and 'MUNIDOCs'. The results section shows 'Showing results 1 - 25 of 129183' and includes a 'per page' dropdown set to 25 and 'Sort by' options for 'Relevance' and 'Document Order'. On the left, there are two filter panels: 'Classification' and 'Pop Range'. The 'Classification' panel lists various government types with checkmarks and counts: City (47029), County (40229), Town (11811), Village (1550), Township (4828), Parish (2746), Consolidated Government (617), Borough (25), Tribe (413), and Charter Township (24). The 'Pop Range' panel lists population ranges: Pop 5 (10237), Pop 4 (10200), Pop 6 (10470), Pop 3 (10220), and Pop 7 (10200). The main results area lists several ordinance entries, including:

- 1 90504.13 - *Animals.*
The keeping of *animals* other than domestic *animals* in the R-3 zone is strictly prohibited. (Prior code § 90504.13)
- 2 14.28.350 - *Animals.*
Dogs or other *animals* shall meet the requirements of the chapters of this code pertaining to *animals*. (Ord. 611 § 26, 1966)
- 3 23.09.020 - *Animals.*
"Domestic *animals*" means fish, dogs, cats, birds, rabbits and similar *animals*. "Nondomestic *animals*" means cattle, hogs, horses, bees, sheep, milk, goats, chickens, doves, pigeons, and other commonly known farm *animals*. (Ord. 985, 1971)
- 4 90503.13 - *Animals.*
The keeping of *animals* except for domesticated *animals* is strictly prohibited. (Prior code § 90503.13) (Ord. No. 1487, §§ 17, 18, 7-2-13)

Additional Services

Municode and our subsidiary companies, aHa! Website Development, MunicodePAY and MCCi, have a variety of optional services available, all of which have been designed primarily to serve local governments. ***When selecting one of our subsidiaries as your service provider, you can be assured of receiving the same excellent customer service and superior products you have come to expect from Municode!*** Any of the services below may be purchased with this contract. Please contact us for pricing on any of the additional services we provide, all of which are competitively priced with low to no implementation costs.

Distribution. Fulfillment services are available to distribute individual printed copies of codes and supplements to departments or subscribers at no additional fee to you. We assume all risk and expense for providing these items. Orders can be placed through our online ordering, via fax, mail or telephone.

Future Legal Review. At any point during the term of this agreement, or extensions thereof, we can provide additional legal reviews to identify inconsistencies and internal conflicts and ensure your code conforms to State Law. State law references can be updated in conjunction with the legal review or as a separate engagement.

Government Website Development – powered by aHa Website Development! Let our aHa! team of web analysts and developers create or redesign a website for your municipality that provides your staff and citizens with simplicity and ease of use, yet is responsive, interactive, dynamic, beautiful and extremely efficient! Using the popular Drupal open source framework, we will work with you to understand your history, anticipate your future, and define your priorities and your needs. The result will be an unparalleled municipal website solution at a very compelling price. **MunicodePAY.** MunicodePAY offers a comprehensive, centralized payment system (Revalocity) that includes a sophisticated user-friendly customer care portal that results in significant operational savings and improved customer retention. With Revalocity, your customers will be able to pay their bills via the web, IVR systems or through customer service agents. Revalocity manages multiple funding sources, stores and maintains user profiles and payment histories and is equipped with complete accounting and settlement functions that integrate with CRM, finance and general ledger systems. Daily, weekly and monthly reports for the tracking and easy reconciliation of payments, returns and fee information are available in a variety of formats including PDF, CSV and Excel.

With MunicodePAY your funds are collected faster, your operating procedures are simplified, your financial information is at your fingertips and your customers are happy. Currently, over 70 municipalities trust MunicodePAY to process approximately 9 million bill statements annually. MunicodePAY also offers traditional **Bill Printing and Mailing** services, **Lock Box Services** and **Customer Call Center Outsourcing Solutions**. Costs for these services are competitively priced and transaction based with low to no implementation costs.

Enterprise Content Management Software (Laserfiche). With a client base of over 600 government agencies, MCCi is the largest provider of Laserfiche solutions in the country.

Electronic Agenda and Legislative Management (Legistar). MCCi offers the Granicus Legislative Management Suite (Legistar) and related services which provide electronic automation and creation of Agendas and Minutes. Options for integrating Legistar with Laserfiche and MunicodeNEXT are also available.

Digital Imaging Services. Services include scanning, indexing and integration of hard copy documents, electronic documents, and microfilm/microfiche. MCCi provides the most powerful index retrieval search engine available.

Open Records Request Solution (JustFOIA). Just FOIA helps agencies track Open Records Requests. JustFOIA is a hosted solution that is user-friendly, affordable, and integrated with Laserfiche ECM.

Contract Management Software (Contract Assistant). MCCi offers the Contract Assistant Software (developed by Blueridge Software) which is a solution designed to provide control and automation of the contract management process, while also offering Laserfiche integration options.

Resumes and Project Contacts

Lawton Langford, Esq., Chairman & CEO. Lawton attended Vanderbilt University with a double major in Economics and Business Administration. His post-graduate degrees are a Juris Doctor from the FSU College of Law and a Masters of Business Administration from the FSU College of Business. Lawton is a member of the Florida Bar.

Eric Grant, Esq., President. B.S., U.S. Naval Academy; M.A., Georgetown University; J.D., University of Virginia School of Law. Member of the Florida Bar. Eric served as a Tank Platoon Commander in the United States Marine Corps. As a Marine, Eric served both stateside and abroad. Eric and his unit were deployed during Operation Enduring Freedom shortly after September 11, 2001. While serving as a United States Marine, Eric served in Virginia, Kentucky, California and abroad as a member of the 15th Marine Expeditionary Unit.

Legal:

H. E. "Rick" Grant, Esq., Executive Vice President and COO. B.S., U. S. Naval Academy; J.D., Florida State University. Rick is a former naval aviator and Navy attorney (JAG Corps) who retired as the Navy's senior attorney, the Judge Advocate General of the Navy. He has been with Municode for 18 years as the C.O.O. and has headed the Code Department for the last 4 years. He has overall supervision of the legal work of all code projects. He assigns the Municode attorney, and ensures that the final product is up to Municode's demanding standards.

Alyce A. Whitson, B.A., University of South Florida; J.D., University of Florida. Alyce is a long time member of the Florida Bar with more than 43 years of experience in state and local government law having served as a legal analyst for the Legislature of the State of Florida and attorney for the City of West Palm Beach, Florida and the Florida League of Cities before joining Municode. She has completed countless local government codes and other legal projects throughout the United States.

William J. Carroll Jr., Esq., B.S., Penn State University; J.D., Florida State University; more than 41 years of experience in local government law; Member of Florida Bar. Bill has completed hundreds of codes and legal projects throughout the United States including codes in Arkansas, Colorado, Florida, Indiana, Illinois, Kansas, Kentucky, Louisiana, Maine, Michigan, Missouri, Montana, Nevada, New Jersey, New Mexico, Pennsylvania, South Dakota, Tennessee, Texas, Virginia and Wyoming.

Roger D. Merriam, Esq., B.A., Mercer University; J.D., Emory University; more than 39 years of experience in local government law; Member of Florida Bar. Roger has reviewed Codes in all 50 states and completed Codes in multiple states including Alabama, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Georgia, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Massachusetts, Maine, Maryland, Michigan, Minnesota, Mississippi, Missouri, Nebraska, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Rhode Island, South Dakota, South Carolina, Tennessee, Texas, Virginia, West Virginia and Wisconsin.

Daniel F. Walker, Esq., B.S., Florida Southern College; J.D., Georgia State University College of Law. 8 years of private practice; 15 years of experience in local government law. Active member of Florida and South Carolina Bars, also admitted to practice before the Supreme Court of the United States and the U.S. Court of Appeals for the Armed Forces. Dan has completed code projects in North Carolina, South Carolina, Virginia, Texas, Louisiana, Mississippi, Alabama, Georgia, West Virginia, Illinois, and New Mexico.

Jim Jenkins, Esq., B.A., Eckerd College; J.D., University of Maryland School of Law; Former Appellate Attorney and Trial Prosecutor for the Kings County District Attorney's Office, Brooklyn, New York; 19 years of experience in complex legal research and litigation; 8 years of experience in local government law. Jim has completed Codes in Alabama, California, Georgia, Louisiana, Maryland, New Hampshire, South Carolina, Texas, Utah, Washington and Wisconsin.

Sandra S. Fox, Esq., B.A. (Summa Cum Laude) Florida State University; J.D. (Magna Cum Laude), Florida State University; 13 years of experience in legal research and writing; 10 years of experience in local government law. Sandra has completed over 200 codes and various other legal projects in Alaska, Alabama, Florida, Georgia, Illinois, Kansas, Maine, Michigan, Minnesota, Montana, Oklahoma, Missouri, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, and Wisconsin.

Julie E. Lovelace, Esq., B.A., University of North Carolina - Chapel Hill; J.D., Samford University Cumberland School of Law; 25 years of experience in local government law (11 years as Senior Assistant County Attorney for Leon County, Florida, 14 years in private practice); member of the Florida Bar. Also admitted to practice before the U.S.

Court of Appeals for the Eleventh Circuit, U.S. District Court for the Middle District of Florida and U.S. District Court for the Northern District of Florida.

Mary Margaret Bielby, Esq., B.A. (cum laude), Florida State University; Masters Certificate in Project Management, Florida State University; J.D., Samford University Cumberland School of Law. Experience in local government law and civil and criminal law at the federal level.

William "Bill" Sweeney, Esq., B.S., University of Montana; J.D., University of Montana; LLM (Criminal Law), The Army Judge Advocate General School; M.A. (National Security and Strategic Studies), Naval War College. Former Navy Attorney for 21 years, retiring as Captain. Bill also has 7 years of experience in local government law, 3 as Assistant County Attorney. Member of Montana Bar. Also admitted to practice before U.S. District Court of Montana and U.S. Court of Appeals of Armed Forces.

Project Coordinators/Customer Service:

Dale Barstow, Vice President of Sales & pilot of Municode's corporate airplane. Graduate from Embry-Riddle Aeronautical University; Honorary Town Clerk in 5 States; former Municipal Clerks Education Foundation President; Dale has over 40 years of experience in client sales. Dale meets with our customers to ensure face to face communication and coordination.

Steffanie W. Rasmussen, Assistant Vice President of Sales. M.S., Industrial & Organizational Psychology, Kansas State University; B.S., Business Psychology, Florida State University; Certificate in Performance Management, Florida State University. She is communication, efficiency and customer service driven.

Scott Horton, Regional Sales Representative. B.A. Business Management / Human Resources North Carolina State University, Raleigh, North Carolina. Scott has worked with both state and local governments for over 10 years and he has over 8 years of professional municipal sales experience. He is a North Carolina native and is our Regional Sales Representative for North Carolina, South Carolina, Virginia, Tennessee, West Virginia, Maryland, Delaware, and Kentucky.

Dennis J. Sinnett, Vice President of Supplements. B.S., United States Naval Academy; M.A.S., Embry-Riddle Aeronautical University. A former Naval aviator with over 30 years of leadership experience, he is the Supervisor of the Supplement Department.

What Our Clients Say about Partnering With Us

"We were not only impressed with the services and products provided by Municode but the speed in which it all took place. Our Legislative Body and Administration were pleased with the new code books and the pricing we received. Thank you for producing this great product with such professionalism. We look forward to our continued relationship with Municode."

"We certainly couldn't have done it without your team. MCC is a very customer oriented company."

"I find everyone at Municode delightfully friendly and helpful. You are all very professional. It's apparent that you all care a great deal about good customer service. That is wonderfully refreshing as it is so hard to find anymore."

"I am extremely satisfied with Municipal Codes Corporation's performance and customer assistance. Not many companies provide such excellent services."

"You have personally demonstrated excellent service, diligence and concern for the integrity of our code and the integrity of the product your company produces. Please know your efforts are very much appreciated!"

"We appreciate the superior customer service you have provided. I can't tell you how nice it is to have people that will work with you."

"You are true professionals and great to work with!"

"Thank you for the tremendous job that you do for us. You always make me look good as the Clerk and I truly appreciate your services."

"WONDERFUL!!! Thanks for making my life easier, I really appreciate all that you do!"

"Your diligence, care, command over the process and attention to details have been exceptional. Moreover, what also helps set you apart from most of those in your line of work is that, you are readily accessible and exceedingly responsive. I hope that my clients are as pleased with me as I am with you."

"I really enjoy working with you! Your responsiveness and enthusiasm are greatly appreciated!!"

