

Agenda  
Regular Board Meeting  
Aberdeen Town Board

April 27, 2015  
Monday, 6:00 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

1. Call to Order
  - a. Pledge of Allegiance.
2. Setting of the Agenda
3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Board Meeting on March 23, 2015 and Work Session on April 13, 2015.
4. Informal Discussion and Public Comment
5. Financial Report
6. Old Business
  - None
7. New Business
  - a. Consider action on Separate Audit Engagement Letter.
  - b. Petition for Annexation Submitted by Columbus Midtown Properties.
    - (1) Accept the Clerk's Certificate of Sufficiency.
    - (2) Approve the Resolution Fixing the Date of the Public Hearing on the Question of Annexation.

- c. Consider action on an Ordinance Amending the Town of Aberdeen Fee Schedule with Regard to Water & Sewer Rates and Garbage Collection Fees.
  - d. Consider action on Economic Development Incentive Plan.
  - e. Consider action on contribution to Moore Alive Project.
8. Other Business
- a. Update on PARTF Grant for Ray's Mill Pond.
9. Closed Session pursuant to N.C.G.S. 143-318.11(a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body.
10. Adjournment

SPECIAL ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES OR IMPAIRMENTS WILL BE MADE UPON REQUEST TO THE EXTENT THAT REASONABLE NOTICE IS GIVEN TO THE TOWN OF ABERDEEN

Minutes  
Regular Board Meeting  
Aberdeen Town Board

March 23, 2015  
Monday, 6:00 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, March 23, 2015 at 6:00 p.m. for the Regular Board Meeting. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Joe Dannelley, Elease Goodwin, and Pat Ann McMurray. Commissioner Buck Mims was not in attendance for the meeting. Staff members in attendance were Planning Director Pam Graham, Planner Daniel Martin, Planner Jae Kim, Town Manager Bill Zell, Police Chief Tim Wenzel, Parks & Recreation Director Adam Crocker, Officer Farley Bowers, Officer Jesse Smith, Officer Leigh Ann Brooks, Officer Cameron Parent, Officer Brian Chavis, Captain Josh Kirk, and Town Clerk Regina Rosy. Tim Marcham, Kenneth Byrd, Jim Saunders, Barbara Allred, Geoff Potter, and Reporter for The Pilot Ted Natt were also in attendance for the meeting.

1. Call to Order

Mayor Farrell called the meeting to order at 6:02 p.m.

a. Pledge of Allegiance.

Mayor Farrell asked everyone to please stand for the Pledge of Allegiance.

2. Setting of the Agenda

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to approve the setting of the agenda as presented. Motion unanimously carried 4-0.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Board Meeting on February 23, 2015, Strategic Planning Retreat on February 27, 2015, Budget Retreat on March 7, 2015, Work Session on March 9, 2015, and Closed Session on March 9, 2015.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Dannelley, to approve the consent agenda as presented. Motion unanimously carried 4-0.

4. Informal Discussion and Public Comment

a. Swearing in of Police Officer Anthony Williams.

Chief Wenzel read a biography of new Police Officer Anthony Williams. Chief Wenzel stated Officer Williams is a new member of the Aberdeen Police Department family. Town Clerk Regina Rosy administered the oath of office to Officer Anthony Williams.

b. Presentation by Aberdeen Elementary School 5<sup>th</sup> Grade Golden Tigers.

The Aberdeen Elementary School 5<sup>th</sup> Grade Golden Tigers presented some information regarding what they are working on at Aberdeen Elementary School. Cooperative learning skills are used and teach teamwork and effective communication. Their career and college fair was a tremendous success and gives their students a glimpse into their futures. Classroom experiences are interactive, enriching, and hands on. Technology is combined with experiments to enhance learning. Aberdeen Elementary School is on the web at AESTigers1. The Battle of the Books Team is working hard in competition. The students reviewed other programs they participate in including Rachel's Challenge and Cookies for Courage.

5. Financial Report

Manager Zell stated the General Fund through the end of February is at \$865,190.19, and noteworthy revenues earned are listed for review. Manager Zell stated sales tax is 17% ahead of last year's sales tax revenue which is wonderful. Manager Zell stated the numbers for the Water and Sewer Fund are not quite as good. Manager Zell stated there was a software glitch last month with water billing for a customer that had to be corrected.

6. Old Business

None

7. Public Hearings and New Business

- a. Public Hearing for Conditional Use Permit #15-01 for Assembling of Goods at 303 Fields Drive.

Mayor Farrell opened the public hearing on Conditional Use Permit #15-01 for Assembling of Goods at 303 Fields Drive.

Clerk Regina Rosy swore in Director Pam Graham and Jim Saunders.

Director Graham entered the staff report into the record.

Director Graham stated the property is located on Fields Drive just to the north of NC Highway 5. Director Graham stated the applicant proposes to establish an operation to perform final assembly of soft-top camper trailers. Warehousing of materials for the operation can be expected. A design and procurement office will be a part of the operation, and all operations will be confined to the interior of the building with the exception of shipment activities.

Director Graham displayed a vicinity zoning map for the area. Director Graham stated the existing building is currently vacant and is a one story metal building containing approximately 3500 square feet. The property shares a 35' wide entry drive with Elite Roofing and provides a gravel parking area beside the building. A separate gravel drive on the property provides access to the rear yard area. Director Graham displayed an aerial image of the property which was from 2010, so it has changed a bit. Director Graham displayed photos of the building from all sides. Director Graham stated the operation is proposed to facilitate the production of on/off road soft-top camper trailers. Activities will include design, final assembly, and shipment. The applicant has stated that all manufacturing processes will take place inside the existing structure, with shipment activities only during daylight hours. No exterior changes to the building or additional construction activities are anticipated. Director Graham stated staff considers the proposal to be in general conformity with the adopted Land Development Plan.

Director Graham stated the Board must also consider the following in their deliberations:

- (1) Will the activity materially endanger public health or safety?
- (2) Will it substantially injure the value of adjoining or abutting property?
- (3) Will it not be in harmony in the area in which it is to be located?

Director Graham stated the recommended conditions for the conditional use permit are as follows:

- (1) Conditional Use Permits run with the land and as such CU #15-01 applies to the entirety of the property reflected in PID #00047303. An amendment to the CUP is needed to remove property from the CUP or to make changes to the CUP. If an activity is a use by right, it is not subject to the CUP.
- (2) Building and Fire Inspections and Town of Aberdeen Business License are to be required prior to beginning operation, all to be coordinated through the Planning and Inspections Dept.
- (3) Any proposed building renovations are to be approved by Town of Aberdeen Building Inspectors and shall meet all applicable codes.
- (4) Approval of the CUP shall not imply approval of signage. Sign permit applications consistent with the requirements of the UDO shall be reviewed and approved by the department prior to installation.
- (5) The operation will be required to comply with Town of Aberdeen noise regulations.
- (6) The operation shall be required to maintain industry standard processes and Society of Automotive Engineers (SAE) techniques, and shall comply with Occupational Health & Safety (OH&S) guidelines for small business manufacturers exclusive of petro-chemical activities.
- (7) All additional conditions or requirements as provided in the Town of Aberdeen Unified Development Ordinance (UDO) are enforceable with regards to the proposal approved by CU #15-01.

Jim Saunders stated the design aspects of the project and assembly will take place at the existing building. Mr. Saunders stated the tent will come from a separate manufacturer and will be shipped to the site and added to the body of the equipment. Mr. Saunders stated the operation would be a mixture between RV camping and tent camping. Commissioner Dannelley asked if this is a brand new business. Mr. Saunders stated yes, this is a brand new business. Mayor Farrell asked if equipment would be stored inside or outside the building. Mr. Saunders stated all equipment will be stored inside the facility. Mayor Pro-tem Thomas asked if sales will take place on site, and Mr. Saunders stated that is the plan. Mr. Saunders stated the goal is to find some large distributors to assist in sales such as Cabelas, etc.

Commissioner Dannelley questioned Condition #6. Director Graham stated the Planning Board requested #6 be added, and the applicant agreed to that condition, since all the due diligence has already been completed regarding this condition.

With no further discussion, Mayor Farrell closed the public hearing on Conditional Use Permit #15-01 for Assembling of Goods at 303 Fields Drive.

- b. Consider action on Conditional Use Permit #15-01 for Assembling of Goods at 303 Fields Drive.

A motion was made by Commissioner Dannelley, seconded by Commissioner McMurray, that CU #15-01 is complete as submitted. Motion unanimously carried 4-0.

A motion was made by Commissioner Dannelley, seconded by Mayor Pro-tem Thomas, that CU #15-01 if completed as proposed, will comply with all requirements of the UDO. Motion unanimously carried 4-0.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, that CU #15-01 satisfies Finding #1: will not endanger public health or safety. Motion unanimously carried 4-0.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, that CU #15-01 satisfies Finding #2: will not substantially injure the value of adjoining or abutting property. Motion unanimously carried 4-0.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, that CU #15-01 satisfies Finding #3: will be in harmony with the area in which it is located. Motion unanimously carried 4-0.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, that CU #15-01 satisfies Finding #4: will be in general conformity with the Land Use Plan or other plans specifically adopted by the Board. Motion unanimously carried 4-0.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, that based on the findings of fact and the evidence presented, the Board of Commissioners issues approval with conditions of CU #15-01 with the 7 conditions listed. Motion unanimously carried 4-0.

c. Public Hearing for UDO Text Amendment #15-01 Regarding Business Signage.

Mayor Farrell opened the public hearing for UDO Text Amendment #15-01 Regarding Business Signage.

Director Graham stated staff has recognized the need for addressing two items in our sign ordinance related to “blade” style and window signage for businesses. Director Graham stated businesses located in areas with significant pedestrian traffic have more limited signage visibility when the sign is located on a wall or window. The pedestrian cannot see these types of signs as they approach the business, until they are nearly in front of the storefront. Director Graham stated she is not asking for additional signage, she is asking for an option for signage. Director Graham stated blade signs are often the solution, as they are situated perpendicular to the front wall of the building and can be seen from more vantage points than wall or window signs. Such signs typically are suspended from a bracket or awning and are less effective in areas where customers pass by in their vehicle. These types of signs are currently only permitted in Aberdeen’s historic district; the text amendment proposes to allow them as an alternative to a wall sign, but not in addition to a wall sign.

Director Graham stated the second item is that signs painted on or affixed to window and door glass are allowed in the UDO, but fall under the category of Signs Authorized without a Permit (Section 152-274). Such signs are limited to 25% coverage of the glass area and are allowed in addition to other types of signs such as wall or freestanding signs. They are also required to allow for a clear area for visibility when placed on glass doors. No fees are currently collected, however a “mock” permit is issued and the proposal is logged in the permit book for record keeping purposes. As the review and processing is identical to what is performed for other types of signage, staff is proposing that an actual permit be issued for window signs, with the standard \$75 sign permit fee.

Mayor Pro-tem Thomas asked if these signs are lit. Director Graham stated they are typically not lit, but could be. Mayor Pro-tem Thomas clarified that the signs could be lit from the inside of the sign but not on the sign. Mayor Farrell asked if the signs could be neon. Director Graham stated neon signs are only regulated in our historic district. Mayor Farrell asked if they can be flashing signs. Director Graham stated there is specific language in the UDO that prohibits flashing blinking lighting on signs. Director Graham read the excerpt from the UDO. Mayor Pro-tem Thomas stated he is just

concerned about the aesthetics. Mayor Pro-tem Thomas stated he is opposed to backlit signs (lit from within), since he feels their appearance is not aesthetic. Mayor Pro-tem Thomas stated he feels this may be an appropriate time to change the UDO to reflect that requirement for external lighting of signs. Director Graham clarified that this would only affect those signs from this point forward. Mayor Pro-tem Thomas excused himself from the meeting at this point, due to another commitment.

Director Graham stated Attorney Morphis did an excellent job of defining a blade sign which is "suspended from a bracket attached to a building wall, may project no more than four (4) feet from the building wall, shall not exceed eight (8) square feet in size, and shall have eight (8) feet or more of vertical clearance from the ground.

Commissioner Dannelley stated he does like the blade signs, but his concern is that he did not see a lot of consistency with materials. Commissioner Dannelley stated Town & Country is a great example, since you don't know what you'll get as you go from store to store in that shopping center. Commissioner Dannelley stated lighting is a real concern too. Mayor Farrell stated there are a lot of questions about these signs, and taste in design of these signs could vary.

Director Graham stated what she is hearing is that the Board would like to continue discussion on this item at a later date. Commissioner Dannelley stated lighting of the blade signs and consistent composition of materials are the two biggest concerns that he would like the Board to discuss. Commissioner Dannelley stated he also does not want to put a financial burden on business owners either, but he would like more information before he makes a decision, including a cost comparison for materials.

With no further discussion, Mayor Farrell closed the public hearing on UDO Text Amendment #15-01 Regarding Business Signage.

- d. Consider action on UDO Text Amendment #15-01 Regarding Business Signage.

Action delayed until future meeting.

- e. Public Hearing for Closeout of 2011 Small Business and Entrepreneurial Assistance Program.

Mayor Farrell opened the public hearing for Closeout of 2011 Small Business and Entrepreneurial Assistance Program.

Planner Daniel Martin stated the purpose of this item is to conduct a public hearing for the closeout of the 2011 Small Business and Entrepreneurial Assistance Program. The Town received \$225,000 and assisted two local businesses: Davenport's Galaxy Grocery and Blue's Crossing Barbershop. Dollars were used to provide machinery/equipment as well as renovations for both. In return for the funding for improvements, both business owners committed to hiring 9 full-time employees (8 for Davenport's Galaxy Grocery and 1 for Blue's Crossing Barbershop). Planner Martin discussed that a full-time equivalent calculation was used to meet the job requirement.

Planner Martin stated the Town partnered with Sandhills Community College's Small Business Center to conduct 16 seminars and were provided at no charge to those who attended; classes were funded by the planning portion of the grant.

With no further discussion, Mayor Farrell closed the public hearing on Closeout of 2011 Small Business and Entrepreneurial Assistance Program.

- f. Request by McKee Homes for Minor Modification on Lots 184 and 188 at Legacy Lakes.

Director Graham stated in February the Board approved a minor modification request for McKee Homes for Lot 183 that authorized the redrawing of the corner lot boundary line and relinquished 688 square feet of right-of-way. The resulting survey prepared by McKee's engineer included a sliver of right-of-way on the adjoining lot (184) that would also be given over to the lot, comprising twenty (20) square feet above and beyond the 688 square feet already approved.

Director Graham stated McKee has discovered a similar condition on the corner lot at the end of the block containing Lots 183 and 184 and has requested a modification of this lot as well (Lot 188). Director Graham stated the amount of right-of-way that would be relinquished for this lot is calculated at 803 square feet. Therefore, the current request would be for a minor modification to the conditional use permit, specifically for the lot line alterations for Lots 184 and 188 that constitute a total of 823 square feet of right-of-way acreage that will be relinquished and incorporated into the lots. Director Graham stated the Public Works Director has no issues with this,

since it will be less property for the Town to maintain and creates more tax base.

A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, that the Board approve the request for a minor modification to CU #07-04 as illustrated in the surveys provided and descriptions provided by Averette Engineering and subject to the following requirements:

- (1) Unless provided for as a part of this or previous modification, all other requirements of CU #07-04 must be met, including those shown on the approved plans.
- (2) Unless provided for as a part of this modification, all requirements of the Aberdeen Zoning Ordinance in effect at the time of the project approval, except those already amended by the approval of CU #07-04 or subsequently approved modifications, shall be complied with.
- (3) Any approval of this modification request shall be limited to Lots 184 and 188 and shall not be applied to additional property without the expressed approval of the Board of Commissioners.

Motion unanimously carried 3-0.

- g. Consider action on Budget Amendment to appropriate in the budget for the Town's commitment to the Greenway Project.

Manager Zell stated this is a budget amendment for the Greenway Project and this is the Town's financial commitment for that grant in the amount of \$5,000. Director Graham stated property was dedicated to the Town through open space requirements from Forest Hills and Habitat properties that contributed to the Town's commitment as well. Manager Zell stated the goal of this grant was to get kids from the school to the park safely. A motion was made by Commissioner Dannelley, seconded by Commissioner McMurray, to approve an amendment for \$5,000 to appropriate in the budget for the Town's commitment to the Greenway Project. Motion unanimously carried 3-0.

- h. Consider action on Audit Contract and Separate Audit Engagement Letter.

Manager Zell stated this is the standard audit contract from Dixon Hughes Goodman, LLC for the upcoming 2014-2015 audit. Manager Zell stated the separate audit engagement letter will be discussed at the next Work Session, when an auditor will be in attendance to present information. A motion was made by Commissioner Dannelley, seconded by Commissioner McMurray, to approve the audit contract with Dixon Hughes Goodwin for the 2014-2015 audit. Motion unanimously carried 3-0.

i. Appearance & Beautification Commission Review and Comments on Ray's Mill Park Sign Proposal.

Manager Zell stated the Parks & Recreation Advisory Committee has selected sign #1, and the Appearance and Beautification Commission selected sign #3. Manager Zell stated it is really important to make a selection so the process can begin for making the sign so the park will be ready to open in May 2015. Commissioner McMurray stated she really likes sign #4. Commissioner McMurray stated she especially likes the posts underneath the sign on sign #4. Mayor Farrell stated he really likes #3 and #4 because of their consistency. Commissioner Goodwin stated the Appearance and Beautification Commission is looking for consistency as well. Commissioner Goodwin stated the signs brand Aberdeen. Commissioner Goodwin stated the Appearance and Beautification Committee really liked the posts on the outside because it gave more security to the sign. Commissioner Dannelley stated his take was to go with sign #2. Mayor Farrell stated again, he really likes #3 and #4. Manager Zell asked if the Board would rather the sign read "Ray's Mill Pond Park" instead of "Ray's Mill Park". Parks & Recreation Director Crocker stated the concept was to keep it simple with "Ray's Mill Park". Commissioner Dannelley asked if a decision is made in 2 weeks, will that be enough time? Manager Zell stated he hopes so. The Board agreed to wait and make a decision at the next Work Session when the other 2 Board members are in attendance.

8. Other Business

a. Update on PARTF Grant for Ray's Mill Pond.

Manager Zell stated the contractor, the Dabbs Brothers, has been busy moving dirt, and they have rolled out the trail, widened the entrance road, built the pad for the outdoor shelter and will be pouring concrete for the pad very soon. Manager Zell stated the Dabbs Brothers will be preparing the road and trail to be paved by building the base with stone and then compacting it for a solid foundation. Along the left side of the roadway into

the park they will be building a continuous swale to take rain water around and away from the road and trail. Manager Zell stated Rickie Monroe is working with Duke Energy on getting the line installed for the lighting and power for area lighting and the shelter. Manager Zell stated it has been determined because the porta john company only has a 25' hose, we will have to relocate where the porta johns are placed. Manager Zell stated the next construction meeting will take place on 3/26/15 at 10:00 a.m. at the site.

Commissioner Dannelley asked if there are any restrictions on accessing the site, since he has had a couple questions from neighbors. Mayor Farrell stated he would not recommend any vehicles driving through the park, since the road is really broken up currently.

b. Grants Update.

Planner Martin stated all grants are on schedule with an exception of the following four:

- ITPP Sewer Improvements: required to have 79 full-time jobs, and are currently at 59. Need 20 more jobs by 1/31/2016.
- Project Huggies: committed to hiring 35 jobs which would bring total to 81, currently at 59, and need additional 22 by 8/27/2016.
- 2012 SBEA: a good meeting was held on 3/11/15 with Valerie Moore and Meridian representatives. Request was to reduce the job count and extend the project. A new closeout has been established for 6/30/2016 and 9 jobs will be required.
- Meridian Expansion Project: Planner Martin stated on 3/17/15 Meridian made the decision to cancel this grant and no longer pursue it, and just work with the 2012 SBEA Grant. Mayor Farrell asked if there is any cost related to this grant since it was canceled. Planner Martin stated there is no cost involved – just de-obligating the \$150,000 grant award.

Planner Martin asked if he should go back to quarterly reporting at this point. Commissioner Dannelley stated going forward, Planner Martin should meet with the Manager, and determine if there is anything significant that needs to be presented. Otherwise, quarterly reporting is sufficient.

c. Library

Kenneth Byrd stated the County recently provided endorsement for the library project. Jamie Boles is looking at some possible grant ideas for the project as well. Mayor Farrell recommended looking into the Golden Leaf

Foundation. Ms. Allred stated what they really want is to purchase the property, and put a sign up that says "Home of the Future Aberdeen Library".

d. CDBG Grant for the Berkley Sewer Project.

Manager Zell stated there has been a great deal of difficulty obtaining easements for this project, and only 4 out of 27 easements have been obtained so far. The contract was approved on 2/9/15 for the project. Manager Zell stated he asked the Attorney for guidance on the process to follow if the easements cannot be obtained. Manager Zell stated this project is very important to the Town. Commissioner Dannelley asked what the cost is to the Town by taking the easements. Manager Zell stated legal fees will be incurred if we pursue this option presented by the attorney. Commissioner Dannelley stated he would like to see what the legal costs would be first. A motion was made by Commissioner McMurray, seconded by Commissioner Goodwin, to allow staff to move forward with obtaining the easements. Motion unanimously carried 3-0.

9. Adjournment

A motion was made by Commissioner McMurray, seconded by Commissioner Goodwin, to adjourn the Board Meeting. Motion unanimously carried 3-0.

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Regina M. Rosy, Town Clerk

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Robert A. Farrell, Mayor

Minutes were completed in  
Draft form on March 23, 2015

Minutes were approved  
on April 27, 2015

Minutes  
Work Session  
Aberdeen Town Board

April 13, 2015  
Monday, 6:00 p.m.

Robert N. Page Municipal Building  
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, April 13, 2015 at 6:00 p.m. for the Work Session. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Joe Dannelley, Buck Mims, Pat Ann McMurray, and Elease Goodwin. Staff members in attendance were Planning Director Pam Graham, Town Manager Bill Zell, Parks & Recreation Director Adam Crocker, Police Chief Tim Wenzel, Public Works Director Rickie Monroe, and Town Clerk Regina Rosy. Kenneth Byrd, Barbara Allred, Reporter for the Pilot Ted Natt, Brett Jones, Pat Corso, Tim Marcham, and Glen and Maria Nocik were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 6:00 p.m.

1. New Audit Reporting Requirement – Brett Jones with Dixon Hughes Goodman.

Brett Jones, Senior Manager with Dixon Hughes Goodman, reviewed the 2 new reporting requirements that will affect Aberdeen this upcoming year for the audit, which include GASB Statements 67 and 68 and will require the testing of pension data. Mr. Jones stated the reason for the changes is to increase transparency. Commissioner Dannelley asked if there will be a briefing after the separate audit study, to let the Board know of the findings. Mr. Jones stated he hopes to complete this additional audit during a complete week of work and he will brief the Board on the findings afterwards. Mr. Jones stated the cost to complete this separate audit is not to exceed \$12,000, and could be less since this is an hourly charge. Mr. Jones stated 2/3 of the fee is due July/August and the final 1/3 is due at the receipt of the report.

2. Economic Development Incentive Plan.

Pat Corso stated an offer was on the table for Project Tiger, and because of the incentive offer made to Project Tiger, it was discussed to have each Town mirror an economic incentive plan. Mr. Corso stated the plans for Moore County, Southern Pines and Pinehurst are very similar. Mr. Corso stated his goal is to have all 3 Towns and the County have very similar plans. Mr. Corso stated this plan gives him an

opportunity to sell our communities. Mr. Corso stated the goal is to keep the plan as simple as possible, but to provide a guideline that emulates any of these plans. Mayor Farrell stated if you don't play the game with incentives, then you lose businesses. Commissioner Mims stated it is smart business. Commissioner Dannelley asked if there is a plan drafted yet for Aberdeen. Manager Zell stated it is up to the Board to decide which of these formats the Board likes. Commissioner Mims stated he would like the annexation language added in, and the focus on industries. Manager Zell stated he will draft the policy for Aberdeen, and bring it back to the Board for the Board Meeting on 4/27/15.

Mr. Corso stated he also has an update on the Moore Alive website. Mr. Corso stated the purpose of the website is to attract people to our community. Mr. Corso stated \$93,000 was raised for the site, which will get them through December 2015. Mr. Corso stated he is asking for funding for 12/1/15 – 11/30/16.

Mr. Corso stated Moore County has agreed to contribute \$2500, the Town of Southern Pines is considering \$5,000, the Village of Pinehurst is discussing it tomorrow night, and he will also ask the Town of Carthage. Mr. Corso stated the goal is to market 4 demographics – military, creative retirees, folks that live in southern Triad area, and kids coming home to relocate. Mr. Corso stated after a year with the website, they are closing in on 20,000 hits for the website. Mr. Corso stated almost 80% of the traffic is from outside Moore County. There are 11,000 Facebook likes. Mr. Corso stated they are also buying google ads and hitting on key words to drive people to the website. Mr. Corso stated the most popular thing on the website is stories shared from people. Mr. Corso stated Moore County grew by 1,000 people last year, and Fayetteville had a flat growth rate.

Mr. Corso stated he is asking the Town of Aberdeen to contribute \$5,000 post January 1, 2016 to the Moore Alive project. Mr. Corso stated this is the only marketing that is done by Partners in Progress, and it's a great tool.

Commissioner McMurray stated she would like Mayor Farrell to provide some historical information to share for the Moore Alive site. Mr. Corso stated he will make that an article for the site.

3. Selection for Ray's Mill Park Sign.

Mayor Farrell felt like option 1 is very similar to signs in Southern Pines, and he would like to make Aberdeen's signs different. Director Crocker stated the plan would be to do this park sign first, and then gradually replace all of the other park signs going forward. Commissioner Goodwin stated option 2 provides a distinct sign that differentiates between park signs and gateway signs. Director Crocker stated options 1 & 2 are each \$2500, and options 3 & 4 are each \$1800. A motion was made by Commissioner Goodwin, seconded by Commissioner Dannelley, to accept option 2 for the Ray's Mill Park Sign. Commissioner Dannelley stated he would like all park signs going forward to match the same color scheme and design. Motion unanimously carried 5-0.

4. Aberdeen Lake Park / Parks & Recreation Department Sign.

Parks & Recreation Director Adam Crocker stated this is the sign being proposed at the corner of Maple and US 1. Director Crocker stated the purpose is to let people know what the Parks & Recreation Building is, and also the location of the park. Director Crocker stated there are 3 proposals, 2 are from American Classic Signs and option 3 is from Parrish Signs. Commissioner Mims requested that the wording be closest to the road, so that it will be visible from US 1. Mayor Farrell asked about the plaques to be made for the events. Director Crocker stated plaques are \$180, and stickers are \$20.

Director Crocker stated the sign would be used to first promote events for the Parks & Recreation Department, and then rentals could use available space that is still remaining on the sign to advertise their events. After a lot of discussion about the pricing for the plaques, Mayor Farrell stated the Parks & Recreation Building and sign are for the citizens of Aberdeen. Director Crocker clarified that the plaques can be used over and over again, and the stickers can be purchased for each event, and would be a total cost of \$20 each, not \$180 + \$20. Commissioner Dannelley stated the aesthetics from American Classic Signs and Parrish signs meet the aesthetics that the Town is looking for with the sign. Commissioner Dannelley stated the goal should be to get a sign that is aesthetically pleasing, gives the location of Aberdeen Lake Park, and the location of the Parks & Recreation Department. Commissioner Goodwin stated this sign will be the most visible sign that Aberdeen will have, and she would like the design of this sign to coordinate with the gateway signs. Commissioner Goodwin stated she would like continuity. Commissioner Goodwin stated the Appearance & Beautification Commission voted in favor of A-1 for the

sign option. Director Crocker stated the Parks & Recreation Advisory Committee also voted in favor of A-1 for the sign option. Glen Nocik stated he would estimate either of his options to be around \$12,000. A representative with Parrish Signs stated they are willing to donate the sign and just charge \$2,500 for the footing. It was determined that the price from Parrish Signs also did not include the stone work that would be needed, which would be an additional cost. Commissioner McMurray expressed her support of the sign proposed by Parrish Signs.

A motion was made by Commissioner Mims, seconded by Commissioner Goodwin, to adopt option A-1 as the chosen sign to this point pending an agreed upon price for acceptance. Motion carried 4-1, with Commissioner McMurray voting no.

5. Architectural Contract for the new Police Station.

Manager Zell stated he, Chief Wenzel, and Chief Richardson have been working with John Heckethorn on the architectural contract for the new Police Station. Manager Zell stated the Town attorney has made some changes to the contract. The total cost for the contract is \$230,000. Manager Zell stated \$195,000 would go to the architect, and \$35,000 would go to vendors the architect will hire during the process. Commissioner Dannelley asked what the plan is for tonight, since he is reading that \$5,000 is required upfront with the approval of this contract. Manager Zell stated he is asking for approval of the contract this evening, and the \$5,000 would come from Fund Balance.

Commissioner Mims asked about total estimated costs for the project including architect and construction costs. Manager Zell stated the total cost for the entire project for the Police Station is between \$3,000,000 and \$4,000,000. Manager Zell stated 18,000 square feet is being estimated for the building. Commissioner Dannelley asked why the square feet has increased from 12,500 to 18,000 square feet. Chief Wenzel stated he would like this building to be built for the next 30 years, and not just for the present time. Chief Wenzel stated he looked at Oak Island's police station, which is around 18,000 square feet, and he feels that it is very comparable to what Aberdeen Police Department needs. Chief Wenzel stated until the architect is under contract, it is hard to determine what the exact square footage need is. Commissioner Mims stated the architect needs to earn the business, and do some work upfront to determine what the needs are.

Mayor Farrell was concerned about the bill the legislature currently has in the hopper, which could potentially be a revenue decrease of \$450,000 a year. Commissioner Mims stated he doesn't believe a decision should be made tonight, since the budget has not been finalized yet, and we need to make sure that the Town can even afford the police station, before considering approval of the architectural contract. Commissioner Mims suggested communicating with the public through Facebook, Bon Accord, etc. about contacting legislators regarding SB 38. Commissioners Dannelley and Mims suggested asking the architect to re-work the contract to just be a portion of the deal. Commissioner Dannelley asked if we could just do construction drawings. Mayor Farrell was concerned about all of the current debt the Town has. Commissioner Mims stated he does not know what all is being paid on, and he would like to see a list of all debt. After some further discussion, Manager Zell stated he will talk with John Heckethorn and see if we can just pay \$5,000 to get the construction drawings and a design for the project. Commissioner Dannelley stated he does want to keep the momentum going for this project, but he also wants to do smart business. A motion was made by Commissioner Dannelley, seconded by Mayor Pro-tem Thomas, to give the Town Manager authority to talk with the architect about moving forward with the contract for \$5,000, and the Town can get a set of construction drawings with the expectation that things flush out and we're able post budget to have a clear path for the way ahead to enter into a formal agreement with the architect for the remaining part of the contract. Motion unanimously carried 5-0. Mayor Farrell asked Manager Zell again for a list of all Town debt to be distributed to the Board members.

6. Discussion on Police Dispatch.

Manager Zell stated it is important to know during the design process, whether we are moving towards getting dispatch back in Aberdeen, or not. Chief Wenzel stated there have been some serious problems with dispatch over the past 6 months. Chief Wenzel stated there have been incidences where officer safety is being jeopardized due to issues with dispatch with the County. Chief Wenzel stated he has met with Ken Skipper with the 911 dispatch center, and Mr. Skipper agrees that there are issues. Chief Wenzel stated he is not overly confident that these issues will be resolved moving forward. Chief Wenzel stated if Aberdeen takes on its own dispatch, the County will not lose any funding for their 911 operation, so the County really does not stand to lose anything. Mayor Farrell asked if Chief Wenzel has talked to any other Police Chiefs in the County to see if they are having the same

kinds of issues. Chief Wenzel stated he has not spoken with other Chiefs about this issue. Commissioner Dannelley stated he has concerns that the folder of issues has not made its way up the chain of command yet with the County. Commissioner Mims stated he called Director of Public Safety Brian Phillips and scheduled a meeting for next Thursday at 10:00 a.m. regarding this issue. Commissioner Dannelley asked if a dedicated Aberdeen 911 dispatcher might be a possible solution. Chief Wenzel stated his recommendation would be to bring this to a referendum and see what the citizens want. Commissioner Dannelley stated he wants to make sure Aberdeen does its own due diligence about moving this concern up the chain of command, before looking at Aberdeen doing its own dispatch.

7. Public Hearing on UDO Text Amendment #15-01 Regarding Business Signage.

Director Graham stated since the public hearing for this item was previously closed, the public hearing will need to be officially opened.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin to open the public hearing on UDO Text Amendment #15-01 Regarding Business Signage. Motion unanimously carried 5-0.

Director Graham gave a brief recap of the previous public hearing. Director Graham stated during the March 23<sup>rd</sup> Public Hearing, Board members made two requests regarding Part 1 of the proposed text amendment: (1) That such signs not be internally illuminated. Language addressing this request has been added to the amendment as Section 152-278 (B)(2)(e); and (2) That a draft list of approved materials and mounting techniques with estimated associated costs be provided for consideration. Director Graham referred the Board members to their agenda packet for a list of approved materials and associated costs. Director Graham stated from the research she did and judging from the wide range of designs, allowing flexibility for the business to choose a sign that reflects their product or marketing objective is more common than more restrictive ordinances that limit those decision.

Commissioner Dannelley thanked Director Graham for all of her research on this item, and he stated he feels comfortable with the information presented.

A motion was made by Commissioner Dannelley, seconded by Mayor Pro-tem Thomas, that UDO #15-01 is consistent with all applicable plans that have been adopted by the Town of Aberdeen. Mayor Farrell was concerned about signs being

illuminated by LED lights, and if that should be something considered. Director Graham read a letter from Jesse Agguire, owner of Rosita's Tortillas, and his objective is to install a sign 6x4 feet, facing the DMV and Texas Roadhouse parking lot. Director Graham stated a compromise could be achieved with this amendment. The motion was amended by Commissioner Dannelley that UDO #15-01 is consistent with comprehensive plans that have been adopted by the Town of Aberdeen because it conforms with Goal #1 of the 2030 Land Development Plan which states: "To implement a balanced strategy for well-planned and aesthetically pleasing retail sector growth and development." Motion seconded by Mayor Pro-tem Thomas. It was determined that the action was being considered in public hearing, therefore the action was delayed to the next item on the agenda.

With no further discussion, Mayor Farrell closed the Public Hearing on UDO Text Amendment #15-01 Regarding Business Signage.

8. Consider action on UDO Text Amendment #15-01 Regarding Business Signage.

A motion was made by Commissioner Dannelley, seconded by Mayor Pro-tem Thomas, that UDO #15-01 is consistent with all applicable plans that have been adopted by the Town of Aberdeen because it conforms with Goal #1 of the 2030 Land Development Plan which states: "To implement a balanced strategy for well-planned and aesthetically pleasing retail sector growth and development." Motion unanimously carried 5-0.

A motion was made by Commissioner Dannelley, seconded by Mayor Pro-tem Thomas, that UDO #15-01 is reasonable and in the public interest because of the plan consistency information provided by staff, specifically that citizen responses support policy making and implementation that facilitate business successes while maintaining balance and aesthetic standards. Motion unanimously carried 5-0.

A motion was made by Commissioner Dannelley, seconded by Mayor Pro-tem Thomas, that the Board does approve the following amendment to the Town of Aberdeen UDO: Amend subsection 152-217 as indicated in the attached draft text amendment. Motion unanimously carried 5-0.

9. Petition for Voluntary Contiguous Annexation for Columbus Midtown Properties.

Director Graham stated this petition is for the 4-story hotel that is not currently in the Town limits, since the applicant is interested in receiving Town

services. Director Graham stated tonight she is requesting the Board accept the petition requesting annexation and approve a Resolution Directing the Clerk to Investigate a Petition for Annexation.

- a. Accept the Petition Requesting Annexation.

A motion was made by Commissioner Mims, seconded by Commissioner Goodwin, to accept the petition requesting annexation. Motion unanimously carried 5-0.

- b. Resolution Directing the Clerk to Investigate a Petition for Annexation.

A motion was made by Commissioner Mims, seconded by Commissioner Goodwin, to adopt a Resolution Directing the Clerk to Investigate a Petition for Annexation. Motion unanimously carried 5-0.

- c. Accept the Clerk's Certificate of Sufficiency.  
Agenda Item scheduled for New Business on 4/27/15

- d. Resolution Fixing Date of Public Hearing on Question of Annexation.  
Agenda Item scheduled for New Business on 4/27/15

10. Street Closure for Spring Spree Festival.

Director Graham stated the Spring Spree is scheduled for Saturday, May 16<sup>th</sup>. A motion was made by Commissioner Mims, seconded by Commissioner Dannelley, to authorize the proposed street closure as indicated on the attached map. Motion unanimously carried 5-0.

11. Discussion on UDO Discrepancy Regarding Metal Buildings.

Director Graham stated at issue are two conflicting standards for metal buildings in the UDO. Director Graham stated staff seeks direction from the Board on resolving this matter through a new UDO text amendment that would accomplish one of the following:

- Eliminate either Section 152-163.1.1(A) or Section 152-163.13(B)(1 and 2).
- Eliminate both sections and create a new section to replace them.

Mayor Farrell stated he remembers when this item was last brought to the Board. Mayor Farrell stated he visited the Dollar General store on Highway 211 when it was being built, and another Dollar General 3 miles up the road (outside of Aberdeen) is brick on all 4 sides. Mayor Pro-tem Thomas stated he would like to see all metal buildings have 100% façade coverage on the front, and 50% façade coverage on the sides, and go with the higher standard. The Board agreed they were all supportive of Mayor Pro-tem Thomas' recommendation.

12. Water & Sewer Rates and Recommended Changes.

Manager Zell stated he asked Bill Lester to evaluate the current water and sewer rates. Manager Zell stated it is currently costing the Town \$1.71 per 1,000 gallons to produce, and \$1.36 per 1,000 gallons to distribute to all customers throughout the entire system for a total of \$3.07 per 1,000 gallons. Manager Zell stated increasing the base charge would create an estimated additional revenue of \$102,504. Director Monroe stated any time the Town replaces a meter, it costs the Town money. Director Monroe stated he wants to see the Water Department flourish, and additional revenue is needed to move the department forward. Manager Zell stated our water rates are the cheapest in a 50 mile radius. Director Monroe stated Moore County is preparing to raise the sewer rates 2% which will directly impact the Town. Manager Zell stated if the Board will approve these recommended changes, he would like to incorporate these figures into the upcoming budget. The increased base fees would be as follows:

Water

- Residential Base Charge	\$12.00 (in-town)	\$20.00 (out of town)
- Commercial Base Charge	\$15.00 (in-town)	\$30.00 (out of town)
- Institutional Base Charge	\$15.00 (in-town)	\$30.00 (out of town)
- Industrial Base Charge	\$50.00 (in-town)	\$100.00 (out of town)

Sewer

- Residential Base Charge	\$12.00 (in-town)	\$20.00 (out of town)
- Commercial Base Charge	\$15.00 (in-town)	\$30.00 (out of town)
- Institutional Base Charge	\$15.00 (in-town)	\$30.00 (out of town)
- Industrial Base Charge	\$50.00 (in-town)	\$100.00 (out of town)

Manager Zell stated he would propose to increase the water and sewer rates by 5% and also increase the base fees as described. Director Monroe stated these

increases would be effective in the September 2015 billing. Mayor Pro-tem Thomas stated a water system should pay for itself, and not be a drain. Agenda Item scheduled for New Business on 4/27/15.

13. An Ordinance Amending the Town of Aberdeen Fee Schedule with Regard to Garbage Collection Fees.

Manager Zell stated due to additional costs from the Moore County Landfill, the proposal is to raise residential garbage pick-up from \$16 bi-monthly to \$20 bi-monthly, and also to increase the commercial garbage pick-up from \$21.50 bi-monthly to \$25.50 bi-monthly. Agenda Item scheduled for New Business on 4/27/15.

14. Discuss Goals/Objectives for Strategic Plan.

Commissioner Dannelley stated he is offering up the first two goals/objectives tonight for consideration. Commissioner Dannelley stated once all goals/objectives are in alignment with the vision, then the Board can determine an annual time to review those each year.

Commissioner Mims asked about 2c "Explore opportunities for creating other agreements to benefit the Town." Commissioner Mims suggested regionalizing resources to save money. Commissioner Dannelley stated it is open for discussion, and an additional item could be listed under the 2<sup>nd</sup> goal/objective.

15. Other Business.

Mayor Farrell read a thank you letter he had received from the Richardson family, along with an Easter card from a Town employee.

16. Adjournment.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Goodwin, to adjourn the Work Session. Motion unanimously carried 5-0.

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Regina M. Rosy, Town Clerk

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Robert A. Farrell, Mayor

Minutes were completed in  
Draft form on April 13, 2015

Minutes were approved  
on April 27, 2015



## TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

**This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.**

**Submitted By:** Beth F. Wentland **Department:** Finance

**Contact Phone #** 910-944-4502 **Date Submitted:** 4/23/2015

**Agenda Item Title:** Financial Reports (covering March 2015)

<b>Work Session - Board Action (date of meeting should be filled in on line) :</b>	
Information Only _____	
Public Hearing _____	
Approval at work session - immediate action _____	
<b>Regular Board Meeting - Board Action (date of meeting should be filled in on line):</b>	
New Business <input checked="" type="checkbox"/> _____	Information Only _____
Old Business _____	Consent Agenda _____
Public Hearing _____	Informal Discussion & Public Comment _____
Other Business _____	

**Summary of Information:**

Attached please find the following March financial reports:

- Revenues/Expenses Summary
- Revenue Report
- Expenditure Report
- Expenditure Report (totals only)
- Expenditure Report-(debt payments activity)

**Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):**

**GENERAL FUND****YTD REVENUES & EXPENSES SUMMARY****as of March 31, 2015**

(with comparative totals of prior fiscal year)

<b>MONTH</b>	<b>PRIOR YEAR (2013-2014) Monthly Revenue</b>	<b>CURRENT YEAR 2014-2015 Reported Revenue</b>	<b>PRIOR YEAR (2013-2014) Monthly Expenses</b>	<b>CURRENT YEAR 2014-2015 Reported Expenses</b>	<b>PRIOR YEAR (2013-2014) Gain/-Loss for the Month</b>	<b>PRIOR YEAR (2013-2014) Gain/-Loss Year-to-Date</b>	<b>CURRENT YEAR 2014-2015 Gain/-Loss for the Month</b>	<b>CURRENT YEAR 2014-2015 Gain/-Loss Year-to-Date</b>
JULY	\$113,506.34	\$149,235.88	\$465,620.03	\$679,587.32	-\$352,113.69	-\$352,113.69	-\$530,351.44	-\$530,351.44
AUGUST	\$74,546.84	\$238,944.01	\$716,750.12	\$588,131.09	-\$642,203.28	-\$994,316.97	-\$349,187.08	-\$879,538.52
SEPT	\$2,146,767.99	\$2,213,315.95	\$722,597.90	\$390,032.64	\$1,424,170.09	\$429,853.12	\$1,823,283.31	\$943,744.79
OCT	\$699,716.87	\$352,056.36	\$510,159.67	\$555,521.66	\$189,557.20	\$619,410.32	-\$203,465.30	\$740,279.49
NOV	\$460,266.05	\$365,825.76	\$599,312.41	\$571,266.07	-\$139,046.36	\$480,363.96	-\$205,440.31	\$534,839.18
DEC	\$759,477.93	\$496,905.69	\$807,698.62	\$598,386.26	-\$48,220.69	\$432,143.27	-\$101,480.57	\$433,358.61
JAN	\$667,877.19	\$936,402.10	\$671,551.62	\$568,870.48	-\$3,674.43	\$428,468.84	\$367,531.62	\$800,890.23
FEB	\$594,418.10	\$517,505.72	\$472,058.44	\$453,305.76	\$122,359.66	\$550,828.50	\$64,199.96	\$865,090.19
<b>MARCH</b>	<b>\$427,165.87</b>	<b>\$455,836.85</b>	<b>\$445,016.71</b>	<b>\$574,141.60</b>	<b>-\$17,850.84</b>	<b>\$532,977.66</b>	<b>-\$118,304.75</b>	<b>\$746,785.44</b>
APRIL	\$1,460,887.04		\$629,613.15		\$831,273.89	\$1,364,251.55		
MAY	\$280,505.08		\$512,113.95		-\$231,608.87	\$1,132,642.68		
JUNE	refer to audit report		refer to audit report		refer to audit report	refer to audit report		
Totals	<b>\$7,685,135.30</b>	\$5,726,028.32	<b>\$6,552,492.62</b>	\$4,979,242.88				
BUDGET		\$ 6,768,120		\$ 6,768,120				

**Noteworthy revenues earned:**

Current levy- r&p tax (February collections)	\$	45,447
Current levy-mv tax collections (February collections)	\$	14,782
Local sales tax revenue (January collections)	\$	129,224
Hold harmless tax revenue (January collections)	\$	31,934
Utilities franchise tax revenue (Oct-Dec)	\$	110,422
Video sales tax revenue (Oct-Dec)	\$	30,827
Building permits revenue	\$	32,840
Rescue grant revenue (with County of Moore)	\$	17,625
Garbage fees revenue	\$	45,503

**Noteworthy expense activity:**

Purchase of a 2007 Ford F550 Super Duty Truck (for Fire Dept)	\$	50,500
Annual debt service pymt-Fire Station Expansion	\$	64,218

## WATER/SEWER FUND

### YTD REVENUES & EXPENSES SUMMARY

as of March 31, 2015

(with comparative totals of prior fiscal year)

MONTH	<i>PRIOR YEAR (2013-2014) Monthly Revenue</i>	<i>CURRENT YEAR 2014-2015 Reported Revenue</i>	<i>PRIOR YEAR (2013-2014) Monthly Expenses</i>	<i>CURRENT YEAR 2014-2015 Reported Expenses</i>	<i>PRIOR YEAR (2013-2014) Gain/-Loss for the Month</i>	<i>PRIOR YEAR (2013-2014) Gain/-Loss Year-to-Date</i>	<i>CURRENT YEAR 2014-2015 Gain/-Loss for the Month</i>	<i>CURRENT YEAR 2014-2015 Gain/-Loss Year-to-Date</i>
JULY	\$17,577.95	\$19,871.93	\$111,933.20	\$113,421.05	-\$94,355.25	-\$94,355.25	-\$93,549.12	-\$93,549.12
AUGUST	\$8,110.68	\$12,548.28	\$265,804.82	\$257,193.23	-\$257,694.14	-\$352,049.39	-\$244,644.95	-\$338,194.07
SEPT	\$483,453.97	\$534,762.40	\$304,288.34	\$172,549.70	\$179,165.63	-\$172,883.76	\$362,212.70	\$24,018.63
OCT	\$69,984.39	\$18,160.90	\$168,661.24	\$118,296.88	-\$98,676.85	-\$271,560.61	-\$100,135.98	-\$76,117.35
NOV	\$420,633.74	\$465,144.71	\$269,049.21	\$333,361.75	\$151,584.53	-\$119,976.08	\$131,782.96	\$55,665.61
DEC	\$18,112.76	\$9,028.54	\$155,045.02	\$170,758.92	-\$136,932.26	-\$256,908.34	-\$161,730.38	-\$106,064.77
JAN	\$338,609.84	\$396,360.96	\$230,283.94	\$284,976.56	\$108,325.90	-\$148,582.44	\$111,384.40	\$5,319.63
FEB	\$8,328.26	-\$88,601.99	\$305,965.54	\$245,967.99	-\$297,637.28	-\$446,219.72	-\$334,569.98	-\$329,250.35
<b>MARCH</b>	<b>\$465,709.72</b>	<b>\$513,368.85</b>	\$133,084.14	<b>\$133,972.52</b>	\$332,625.58	-\$113,594.14	<b>\$379,396.33</b>	<b>\$50,145.98</b>
APRIL	\$9,390.35		\$191,506.08		-\$182,115.73	-\$295,709.87		
MAY	\$344,867.68		\$177,080.10		\$167,787.58	-\$127,922.29		
JUNE	<i>refer to audit report</i>		<i>refer to audit report</i>		<i>refer to audit report</i>	<i>refer to audit report</i>		
Totals	\$2,184,779.34	\$1,880,644.58	\$2,312,701.63	\$1,830,498.60				
BUDGET		2,664,094		\$ 2,664,094				

#### Noteworthy revenues earned:

Water revenue	\$	206,604
Sewer revenue	\$	232,715
Bulk water revenue	\$	48,867
Water/sewer tap fees revenue	\$	10,725
Acreage fees revenue	\$	8,250

#### Noteworthy expense activity:

N/A

Prepared by: Beth F. Wentland  
Finance Officer

FY 2014-2015

TOWN OF ABERDEEN  
MARCH REVENUE REPORT  
CURRENT PERIOD: 03/01/2015 TO 03/31/2015

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
GENERAL FUND						
10-00-3000-100 STATE FIRE FUND	0.00	0.00	350.00	0.00	-350.00	0
10-00-3000-105 TAX INTEREST/PENALTIES	15,000.00	1,719.65	8,570.08	0.00	6,429.92	43
3000	<u>15,000.00</u>	<u>1,719.65</u>	<u>8,920.08</u>	<u>0.00</u>	<u>6,079.92</u>	<u>41</u>
10-00-3010-140 2003 FIRE R&P TAX REVENUE	0.00	0.00	7.54	0.00	-7.54	0
10-00-3010-145 2004 FIRE R&P TAX REV	0.00	0.00	2.19	0.00	-2.19	0
10-00-3010-150 2005 FIRE R&P TAX REV	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-155 2006 FIRE R&P TAX REVENUE	0.00	0.00	2.19	0.00	-2.19	0
10-00-3010-160 2007 FIRE R&P TAX REVENUE	0.00	0.00	6.74	0.00	-6.74	0
10-00-3010-165 2008 FIRE R&P TAX REVENUE	0.00	0.00	6.74	0.00	-6.74	0
10-00-3010-170 2009 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-175 2010 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-180 2011 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-185 2012 FIRE R&P TAX REVENUE	0.00	4.83	4.83	0.00	-4.83	0
10-00-3010-190 2013 FIRE R&P TAX REVENUE	0.00	4.83	102.78	0.00	-102.78	0
10-00-3010-195 2014 FIRE R&P TAX REVENUE	46,800.00	1,235.69	39,298.13	0.00	7,501.87	16
3010	<u>46,800.00</u>	<u>1,245.35</u>	<u>39,431.14</u>	<u>0.00</u>	<u>7,368.86</u>	<u>16</u>
10-00-3020-150 2005 FIRE MV TAX REV	0.00	2.18	2.71	0.00	-2.71	0
10-00-3020-155 2006 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-160 2007 FIRE MV TAX REVENUE	0.00	0.70	0.70	0.00	-0.70	0
10-00-3020-165 2008 FIRE MV TAX REVENUE	0.00	0.00	11.03	0.00	-11.03	0
10-00-3020-170 2009 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-175 2010 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-180 2011 FIRE MV TAX REVENUE	0.00	8.73	8.73	0.00	-8.73	0
10-00-3020-185 2012 FIRE MV TAX REVENUE	0.00	3.66	9.29	0.00	-9.29	0
10-00-3020-190 2013 FIRE MV TAX REVENUE	0.00	0.00	1,301.99	0.00	-1,301.99	0

FY 2014-2015

TOWN OF ABERDEEN  
MARCH REVENUE REPORT  
CURRENT PERIOD: 03/01/2015 TO 03/31/2015

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-3020-195 2014 FIRE MV TAX REVENUE	5,000.00	402.24	2,172.38	0.00	2,827.62	57
3020	5,000.00	417.51	3,506.83	0.00	1,493.17	30
10-00-3030-145 2004 R&P TAX REVENUE	0.00	0.00	2.45	0.00	-2.45	0
10-00-3030-150 2005 R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3030-155 2006 R&P TAX REVENUE	0.00	0.00	11.12	0.00	-11.12	0
10-00-3030-160 2007 R&P TAX REVENUE	0.00	0.00	100.91	0.00	-100.91	0
10-00-3030-165 2008 R&P TAX REVENUE	0.00	0.00	113.45	0.00	-113.45	0
10-00-3030-170 2009 R&P TAX REVENUE	0.00	0.00	105.23	0.00	-105.23	0
10-00-3030-175 2010 R&P TAX REVENUE	0.00	0.00	400.45	0.00	-400.45	0
10-00-3030-180 2011 R&P TAX REVENUE	250.00	23.16	609.71	0.00	-359.71	-144
10-00-3030-185 2012 R&P TAX REVENUE	500.00	0.00	522.62	0.00	-22.62	-5
10-00-3030-190 2013 R&P TAX REVENUE	6,000.00	55.98	3,604.65	0.00	2,395.35	40
10-00-3030-195 2014 R&P TAX REVENUE	3,010,500.00	45,446.55	2,933,628.69	0.00	76,871.31	3
3030	3,017,250.00	45,525.69	2,939,099.28	0.00	78,150.72	3
10-00-3040-140 2003 MV TAX REVENUE	0.00	0.00	71.94	0.00	-71.94	0
10-00-3040-145 2004 MV TAX REVENUE	0.00	0.00	15.10	0.00	-15.10	0
10-00-3040-150 MV RENTALS TAX REVENUE	9,000.00	0.00	0.00	0.00	9,000.00	100
10-00-3040-155 2005 MV TAX REVENUE	0.00	0.00	40.28	0.00	-40.28	0
10-00-3040-165 2006 MV TAX REVENUE	0.00	17.76	49.90	0.00	-49.90	0
10-00-3040-175 2007 MV TAX REVENUE	0.00	4.26	70.79	0.00	-70.79	0
10-00-3040-185 2008 MV TAX REVENUE	0.00	5.44	362.32	0.00	-362.32	0
10-00-3040-195 2009 MV TAX REVENUE	0.00	5.20	70.50	0.00	-70.50	0
10-00-3040-205 2010 MV TAX REVENUE	0.00	34.54	88.88	0.00	-88.88	0
10-00-3040-210 2011 MV TAX REVENUE	400.00	63.17	332.10	0.00	67.90	17
10-00-3040-215 2012 MV TAX REVENUE	500.00	32.22	417.31	0.00	82.69	17
10-00-3040-220 2013 MV TAX REVENUE	10,000.00	200.19	58,777.27	0.00	-48,777.27	-488
10-00-3040-225 2014 MV TAX REVENUE	150,000.00	14,781.55	80,653.21	0.00	69,346.79	46

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TOWN OF ABERDEEN  
MARCH REVENUE REPORT  
CURRENT PERIOD: 03/01/2015 TO 03/31/2015

IDEAL REMAINING PERCENT: 25 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	ENCUMBRANCE	REMAINING	
	REVENUE	REVENUE	REVENUE		BALANCE	PCT
3040	169,900.00	15,144.33	140,949.60	0.00	28,950.40	17
10-00-3050-100 PRIV LICENSE REVENUE	175,000.00	670.00	145,475.74	0.00	29,524.26	17
10-00-3050-105 PRIV LICENSE PENALTY	0.00	0.00	0.00	0.00	0.00	0
3050	175,000.00	670.00	145,475.74	0.00	29,524.26	17
10-00-3100-100 LOCAL SALES TAX 1%	571,508.00	63,525.97	403,182.79	0.00	168,325.21	29
10-00-3100-105 LOCAL SALES TAX 1/2%	295,000.00	34,443.14	206,020.13	0.00	88,979.87	30
10-00-3100-110 LOCAL SALES TAX 1/2%	285,000.00	31,253.59	198,374.94	0.00	86,625.06	30
10-00-3100-115 LOCAL SALES TAX 1/2%	0.00	1.40	-56.68	0.00	56.68	0
10-00-3100-120 HOLD HARMLESS	255,000.00	31,933.99	184,400.53	0.00	70,599.47	28
10-00-3100-150 SOLID WASTE DISPOSAL TAX REV	0.00	0.00	3,419.33	0.00	-3,419.33	0
10-00-3100-200 UTILITIES FRANCHISE TAX	380,000.00	110,421.52	290,308.39	0.00	89,691.61	24
10-00-3100-202 VIDEO SALES TAX REVENUE	120,000.00	30,827.45	90,037.74	0.00	29,962.26	25
10-00-3100-205 BEER & WINE TAX	27,500.00	0.00	0.00	0.00	27,500.00	100
10-00-3100-240 GAS TAX REFUND	25,000.00	4,033.13	17,082.27	0.00	7,917.73	32
10-00-3100-300 FEMA REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3100-310 FEDERAL FORFEITURE	0.00	0.00	0.00	0.00	0.00	0
10-00-3100-800 ABC NET REVENUE	60,000.00	0.00	32,908.53	0.00	27,091.47	45
10-10-3100-224 ARREST FEES REVENUE	15,000.00	307.36	2,199.13	0.00	12,800.87	85
10-10-3100-225 POLICE DONATIONS	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-315 FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-320 STATE FIRE/RESCUE GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-325 STATE FORFEITURE	0.00	49.38	274.97	0.00	-274.97	0
10-10-3100-330 STATE GRANTS	2,500.00	0.00	9,000.00	0.00	-6,500.00	-260
10-10-3100-335 STORMWATER GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-340 STATE ON-BEHALF PAYMENTS	0.00	0.00	0.00	0.00	0.00	0
10-20-3100-320 POWELL BILL	215,000.00	0.00	222,168.06	0.00	-7,168.06	-3
3100	2,251,508.00	306,796.93	1,659,320.13	0.00	592,187.87	26

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IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-10-3300-400 BUILDING PERMITS	250,000.00	32,839.65	145,632.32	0.00	104,367.68	42
10-10-3300-405 ZONING/SUBDIVISION FEES	18,000.00	1,400.00	13,732.80	0.00	4,267.20	24
10-10-3300-410 STORMWATER PERMIT FEES	0.00	0.00	0.00	0.00	0.00	0
10-10-3300-415 HOMEOWNERS RECOVERY	1,750.00	26.00	93.00	0.00	1,657.00	95
3300	269,750.00	34,265.65	159,458.12	0.00	110,291.88	41
10-10-3301-100 FIRE INSPECTIONS	800.00	250.00	700.00	0.00	100.00	13
10-10-3301-200 RESCUE GRANT REVENUE	58,600.00	17,625.00	41,875.00	0.00	16,725.00	29
10-10-3301-400 LAW ENFORCEMENT FEES	0.00	10.00	155.00	0.00	-155.00	0
10-10-3301-405 CIVIL CITATIONS REVENUE	3,000.00	260.00	5,970.00	0.00	-2,970.00	-99
10-10-3301-410 POLICE PRECIOUS METAL FEES	0.00	0.00	228.00	0.00	-228.00	0
10-10-3301-415 TAXI PERMITS (POLICE)	0.00	0.00	0.00	0.00	0.00	0
10-10-3301-420 POLICE EVIDENCE PROCEEDS	0.00	646.95	646.95	0.00	-646.95	0
10-10-3301-425 POLICE EXTRA DUTY REIMBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
10-20-3301-100 STREET LIGHTING REIMBURSABLE	3,500.00	0.00	2,268.12	0.00	1,231.88	35
3301	65,900.00	18,791.95	51,843.07	0.00	14,056.93	21
10-30-3302-400 GARBAGE FEES REVENUE	275,000.00	45,503.00	183,637.15	0.00	91,362.85	33
10-30-3302-405 RECYCLING REVENUE	0.00	115.00	900.60	0.00	-900.60	0
3302	275,000.00	45,618.00	184,537.75	0.00	90,462.25	33
10-00-3400-800 NSF FEES REVENUE	0.00	0.00	50.00	0.00	-50.00	0
10-00-3400-805 INTEREST REVENUE	3,000.00	186.39	377.65	0.00	2,622.35	87
10-20-3400-810 POWELL BILL INTEREST	0.00	0.00	44.19	0.00	-44.19	0
3400	3,000.00	186.39	471.84	0.00	2,528.16	84
10-00-3500-800 DEPOT RENTAL	900.00	0.00	675.00	0.00	225.00	25
10-00-3500-805 EXCHANGE BLDG-LEASE REVENUE	0.00	0.00	0.00	0.00	0.00	0

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<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-3500-810 ANTENNA RENTAL	180,000.00	-23,100.00	132,610.15	0.00	47,389.85	26
10-00-3500-820 WHOLESALE GROCERY RENTAL	1,712.00	0.00	856.30	0.00	855.70	50
3500	<u>182,612.00</u>	<u>-23,100.00</u>	<u>134,141.45</u>	<u>0.00</u>	<u>48,470.55</u>	<u>27</u>
10-00-3550-200 MALCOLM BLUE FARM-GRIST MILL	0.00	0.00	2,234.54	0.00	-2,234.54	0
10-00-3550-500 MALCOLM BLUE FARM-OTHER REVENUE	0.00	0.00	14,657.65	0.00	-14,657.65	0
3550	<u>0.00</u>	<u>0.00</u>	<u>16,892.19</u>	<u>0.00</u>	<u>-16,892.19</u>	<u>0</u>
10-00-3600-800 CABLEVISION FRANCHISE	16,000.00	0.00	8,582.31	0.00	7,417.69	46
3600	<u>16,000.00</u>	<u>0.00</u>	<u>8,582.31</u>	<u>0.00</u>	<u>7,417.69</u>	<u>46</u>
10-00-3700-100 TOWN BUSINESS GUILD	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-200 SPRING SPREE FESTIVAL	0.00	560.00	560.00	747.50	-1,307.50	0
10-00-3700-300 DIRECTORY-MATCHING REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-500 GRANTS-PLANNING	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-700 ECONOMIC DEV GRANTS	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-800 MISCELLANEOUS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-805 MAYOR MEMORIAL PARK	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-910 COLONIAL HEIGHTS BALLPARK	0.00	0.00	0.00	0.00	0.00	0
10-80-3700-700 GRANTS-PARKS & REC	500.00	0.00	0.00	0.00	500.00	100
10-80-3700-810 SPONSORSHIPS/DONATIONS	7,500.00	3,000.00	7,045.60	0.00	454.40	6
10-80-3700-820 P&R SCHOLARSHIP PROGRAM	0.00	0.00	0.00	0.00	0.00	0
3700	<u>8,000.00</u>	<u>3,560.00</u>	<u>7,605.60</u>	<u>747.50</u>	<u>-353.10</u>	<u>-4</u>
10-80-3800-400 PARK RENTALS	3,000.00	145.00	1,105.00	0.00	1,895.00	63
10-80-3800-402 RECREATION STATION RENTAL	10,500.00	280.00	6,341.00	0.00	4,159.00	40
10-80-3800-405 RECREATION PROGRAMS	12,000.00	1,832.00	13,316.47	0.00	-1,316.47	-11
10-80-3800-410 SPECIAL EVENTS	3,000.00	0.00	2,348.00	0.00	652.00	22
10-80-3800-415 YOUTH ATHLETICS	6,400.00	1,848.00	8,122.00	0.00	-1,722.00	-27

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IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-80-3800-420 ADULT ATHLETICS	2,000.00	0.00	0.00	0.00	2,000.00	100
3800	36,900.00	4,105.00	31,232.47	0.00	5,667.53	15
10-00-3900-800 MISCELLANEOUS REVENUE	25,000.00	890.40	6,224.52	0.00	18,775.48	75
10-00-3900-805 INSURANCE REIMBURSEMENTS	7,500.00	0.00	5,521.44	0.00	1,978.56	26
10-00-3900-810 WORKER'S COMP REIMBURSE	0.00	0.00	0.00	0.00	0.00	0
10-00-3900-815 SALE OF FIXED ASSETS	70,000.00	0.00	54,814.76	0.00	15,185.24	22
3900	102,500.00	890.40	66,560.72	0.00	35,939.28	35
10-00-3901-910 TRANSFER-IN FROM W/S	0.00	0.00	0.00	0.00	0.00	0
10-00-3901-930 TRANSFER-IN FROM PART FUND	0.00	0.00	0.00	0.00	0.00	0
10-60-3901-900 LOAN PROCEEDS	128,000.00	0.00	128,000.00	0.00	0.00	0
3901	128,000.00	0.00	128,000.00	0.00	0.00	0
10-00-3990-900 FUND BALANCE-APPROPRIATED	5,000.00	0.00	0.00	0.00	5,000.00	100
3990	5,000.00	0.00	0.00	0.00	5,000.00	100
10 GENERAL FUND	6,773,120.00	455,836.85	5,726,028.32	747.50	1,046,344.18	15
WATER & SEWER FUND						
30-91-3710-050 RECONNECT FEES	0.00	0.00	0.00	0.00	0.00	0
30-91-3710-500 WATER REVENUE	1,158,204.00	206,604.26	764,478.21	0.00	393,725.79	34
30-91-3710-505 SEWER REVENUE	977,890.00	232,714.61	713,037.40	0.00	264,852.60	27
30-91-3710-510 BULK WATER REVENUE	325,000.00	48,867.00	234,523.80	0.00	90,476.20	28
30-91-3710-512 BULK WATER REVENUE-CYPRESS	8,500.00	876.33	7,472.88	0.00	1,027.12	12
30-91-3710-515 LATE FEES	35,000.00	3,492.49	42,623.21	0.00	-7,623.21	-22
30-91-3710-520 APPLICATION FEES	7,500.00	720.00	7,035.00	0.00	465.00	6
30-91-3710-525 WATER/SEWER TAP FEES	50,000.00	10,725.00	49,850.00	0.00	150.00	0
30-91-3710-530 ACREAGE FEES	65,000.00	8,250.00	42,616.25	0.00	22,383.75	34

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3710	2,627,094.00	512,249.69	1,861,636.75	0.00	765,457.25	29
30-91-3720-700 TRANSFER-IN FROM MIDWAY PROJECT	0.00	0.00	0.00	0.00	0.00	0
30-91-3720-800 CONTRACT REIMBURSABLE	7,500.00	0.00	2,508.00	0.00	4,992.00	67
30-91-3720-805 INSURANCE REIMBURSEMENTS	6,000.00	69.00	69.00	0.00	5,931.00	99
3720	13,500.00	69.00	2,577.00	0.00	10,923.00	81
30-91-3730-800 INTEREST REVENUE	2,000.00	0.00	98.73	0.00	1,901.27	95
30-91-3730-805 NSF FEES REVENUE	1,500.00	300.00	1,500.00	0.00	0.00	0
3730	3,500.00	300.00	1,598.73	0.00	1,901.27	54
30-91-3900-800 MISCELLANEOUS REVENUE	10,000.00	750.16	11,488.10	0.00	-1,488.10	-15
30-91-3900-805 SALE OF FIXED ASSETS	10,000.00	0.00	3,344.00	0.00	6,656.00	67
30-91-3900-810 STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0
30-91-3900-820 CONTRIBUTED CAPITAL	0.00	0.00	0.00	0.00	0.00	0
30-91-3900-830 INTANGIBLE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0
3900	20,000.00	750.16	14,832.10	0.00	5,167.90	26
30-91-3901-900 LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0
30-91-3901-910 TRANSFER-IN FROM GEN FUND	0.00	0.00	0.00	0.00	0.00	0
3901	0.00	0.00	0.00	0.00	0.00	0
30-91-3990-900 FUND BALANCE-APPROPRIATED	0.00	0.00	0.00	0.00	0.00	0
3990	0.00	0.00	0.00	0.00	0.00	0
30 WATER & SEWER FUND	2,664,094.00	513,368.85	1,880,644.58	0.00	783,449.42	29
	<u>9,437,214.00</u>	<u>969,205.70</u>	<u>7,606,672.90</u>	<u>747.50</u>	<u>1,829,793.60</u>	<u>19</u>

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TOWN OF ABERDEEN  
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CURRENT PERIOD: 03/01/2015 TO 03/31/2015

IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
GENERAL FUND						
4200 ADMINISTRATION	122,840.00	7,493.21	99,499.29	0.00	23,340.71	19
4208 SPECIAL APPROPRIATIONS	35,700.00	10,500.00	26,117.00	0.00	9,583.00	27
4220 GOVERNING BODY	20,406.00	5,031.50	22,267.94	0.00	-1,861.94	-9
4300 FINANCE	297,812.00	16,591.88	255,793.91	0.00	42,018.09	14
4401 MUNICIPAL BLDG	40,265.00	4,492.50	39,453.35	0.00	811.65	2
4402 LIBRARY	7,620.00	740.53	11,603.73	0.00	-3,983.73	-52
4403 DEPOT	5,430.00	713.40	4,391.72	0.00	1,038.28	19
4404 FINANCE BLDG	9,585.00	2,373.73	10,820.40	0.00	-1,235.40	-13
4405 MAYOR MEMORIAL	500.00	26.91	260.15	0.00	239.85	48
4406 WHOLESALE GROCERY	1,225.00	0.00	1,224.00	0.00	1.00	0
4407 EXCHANGE BLDG	920.00	0.00	919.00	0.00	1.00	0
4408 AA BLDG	1,030.00	0.00	1,030.00	0.00	0.00	0
4409 PUBLIC WORKS FACILITY	40,680.00	12,254.21	41,961.06	0.00	-1,281.06	-3
4410 RECREATION STATION	42,585.00	9,848.30	58,178.93	0.00	-15,593.93	-37
4411 MALCOLM BLUE FARM	0.00	487.53	5,609.64	0.00	-5,609.64	0
4412 RAY'S MILL POND	0.00	0.00	0.00	0.00	0.00	0
4415 MAIN STREET PROPERTY	0.00	0.00	0.00	0.00	0.00	0
4420 POLICE FACILITY	40,075.00	3,799.92	29,710.75	0.00	10,364.25	26
4425 POLICE/FIRE LAND	0.00	0.00	0.00	0.00	0.00	0
4500 RESERVE FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
5150 POLICE	2,184,445.00	155,585.66	1,620,892.01	4,637.80	558,915.19	26
5300 FIRE	1,231,870.00	140,278.28	956,209.62	0.00	275,660.38	22
5415 PLANNING	502,431.00	28,363.97	344,709.59	0.00	157,721.41	31
5500 P&R ADMIN	246,513.00	20,518.33	199,773.83	0.00	46,739.17	19

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IDEAL REMAINING PERCENT: 25 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	REMAINING		
	EXPENDITURE	EXPENDITURE	EXPENDITURE	ENCUMBRANCE	BALANCE	PCT
5510 PARK FACILITIES	19,655.00	4,011.30	24,324.32	25,336.85	-30,006.17	-153
5520 PROGRAMS	32,596.00	7,270.56	27,314.51	0.00	5,281.49	16
5530 ATHLETICS	5,400.00	1,850.02	7,014.17	0.00	-1,614.17	-30
5600 STREETS & BEAUTIFICATION	732,038.00	44,284.05	587,773.24	0.00	144,264.76	20
5650 POWELL BILL	192,479.00	1,242.50	67,740.30	0.00	124,738.70	65
5800 SANITATION	476,185.00	32,165.31	342,122.62	686.04	133,376.34	28
10 GENERAL FUND	6,290,285.00	509,923.60	4,786,715.08	30,660.69	1,472,909.23	23
WATER & SEWER FUND						
6100 WATER PRODUCTION	733,703.00	44,585.19	534,399.62	2,833.26	196,470.12	27
6200 WATER & SEWER	1,835,321.00	80,149.14	1,217,485.98	237.20	617,597.82	34
6300 BILLING & COLLECTIONS	95,070.00	9,238.19	78,613.00	0.00	16,457.00	17
30 WATER & SEWER FUND	2,664,094.00	133,972.52	1,830,498.60	3,070.46	830,524.94	31
	8,954,379.00	643,896.12	6,617,213.68	33,731.15	2,303,434.17	26

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IDEAL REMAINING PERCENT: 25 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
GENERAL FUND						
ADMINISTRATION						
10-00-4200-020 SALARIES	201,100.00	15,431.37	145,603.88	0.00	55,496.12	28
10-00-4200-030 SOCIAL SECURITY	15,713.00	1,116.29	11,062.87	0.00	4,650.13	30
10-00-4200-045 MEDICAL INSURANCE	13,320.00	1,110.00	9,990.00	0.00	3,330.00	25
10-00-4200-046 DENTAL INSURANCE	972.00	79.02	711.18	0.00	260.82	27
10-00-4200-047 LIFE INSURANCE	603.00	53.13	478.70	0.00	124.30	21
10-00-4200-049 WELLNESS	1,600.00	50.00	793.65	0.00	806.35	50
10-00-4200-050 RETIREMENT	14,522.00	1,091.00	10,625.40	0.00	3,896.60	27
10-00-4200-051 401K RETIREMENT	10,270.00	771.58	7,546.05	0.00	2,723.95	27
10-00-4200-052 LONGEVITY	4,300.00	0.00	4,300.00	0.00	0.00	0
10-00-4200-070 WORKER'S COMP	530.00	0.00	1,064.00	0.00	-534.00	-101
10-00-4200-071 W/COMP DEDUCTIBLE	3,000.00	43.51	2,629.30	0.00	370.70	12
10-00-4200-090 UNEMPLOYMENT	3,000.00	0.00	1,222.25	0.00	1,777.75	59
10-00-4200-100 POSTAGE	3,000.00	500.00	2,331.15	0.00	668.85	22
10-00-4200-120 NEWSLETTER	3,800.00	1,666.00	3,992.00	0.00	-192.00	-5
10-00-4200-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-200 COMMUNICATIONS	1,500.00	147.53	1,315.54	0.00	184.46	12
10-00-4200-220 EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-225 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-230 CONTRACTS/AGREEMENTS	33,000.00	616.98	25,157.03	0.00	7,842.97	24
10-00-4200-240 WELLNESS PROGRAMS	5,400.00	744.00	4,171.01	0.00	1,228.99	23
10-00-4200-250 EMPLOYEE FUNCTIONS	2,960.00	158.86	3,490.63	0.00	-530.63	-18
10-00-4200-260 ADVERTISING	500.00	0.00	0.00	0.00	500.00	100
10-00-4200-330 SUPPLIES	6,000.00	433.42	4,500.80	0.00	1,499.20	25
10-00-4200-331 SAFETY	8,000.00	751.70	1,766.05	0.00	6,233.95	78
10-00-4200-450 TRAINING/TRAVEL	5,000.00	1,092.46	3,706.40	0.00	1,293.60	26
10-00-4200-451 MILEAGE EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-530 DUES/SUBSCRIPTIONS	8,000.00	0.00	9,779.50	0.00	-1,779.50	-22
10-00-4200-535 CITIZENS ACADEMY	1,500.00	27.00	1,472.06	0.00	27.94	2

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	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
10-00-4200-540 PROP/LIAB INSURANCE	250.00	0.00	217.00	0.00	33.00	13
10-00-4200-541 INSURANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-570 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-595 LEGAL SERVICES	10,000.00	1,514.25	6,076.75	0.00	3,923.25	39
10-00-4200-596 COMPUTER SERVICES	15,000.00	928.11	18,073.09	0.00	-3,073.09	-20
10-00-4200-597 ENGINEER SERVICES	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-740 CAPITAL OUTLAY	0.00	0.00	4,920.00	0.00	-4,920.00	0
10-00-4200-900 CHARGEOUT TO W/S	-250,000.00	-20,833.00	-187,497.00	0.00	-62,503.00	25
<b>4200 ADMINISTRATION</b>	<b>122,840.00</b>	<b>7,493.21</b>	<b>99,499.29</b>	<b>0.00</b>	<b>23,340.71</b>	<b>19</b>
<b>SPECIAL APPROPRIATIONS</b>						
10-00-4208-100 MOORE COUNTY LIBRARY SYSTEM	4,500.00	4,500.00	4,500.00	0.00	0.00	0
10-00-4208-300 LION'S FLAG PROJECT	2,000.00	0.00	2,000.00	0.00	0.00	0
10-00-4208-400 MALCOLM BLUE SOCIETY	1,375.00	0.00	0.00	0.00	1,375.00	100
10-00-4208-500 A&R RR PROPERTY LEASE	1,200.00	0.00	0.00	0.00	1,200.00	100
10-00-4208-600 OPTIMISTS-CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0
10-00-4208-700 POSTMASTER'S HOUSE	1,375.00	0.00	0.00	0.00	1,375.00	100
10-00-4208-900 ECONOMIC DEVELOPMENT	13,250.00	0.00	12,967.00	0.00	283.00	2
10-00-4208-905 ECONOMIC DEV. FUNCTIONS	2,000.00	1,000.00	1,650.00	0.00	350.00	18
10-00-4208-910 ECONOMIC DEV. INCENTIVES	5,000.00	0.00	0.00	0.00	5,000.00	100
10-00-4208-915 REDC GRANT DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
10-00-4208-916 TRANSFER-OUT TO GREENWAY PROJECT	5,000.00	5,000.00	5,000.00	0.00	0.00	0
10-00-4208-920 TRANSFER-OUT TO WS FUND	0.00	0.00	0.00	0.00	0.00	0
<b>4208 SPECIAL APPROPRIATIONS</b>	<b>35,700.00</b>	<b>10,500.00</b>	<b>26,117.00</b>	<b>0.00</b>	<b>9,583.00</b>	<b>27</b>
<b>GOVERNING BODY</b>						
10-00-4220-020 COMPENSATION	17,600.00	4,400.00	13,200.00	0.00	4,400.00	25
10-00-4220-030 SOCIAL SECURITY	1,346.00	336.60	1,009.80	0.00	336.20	25
10-00-4220-040 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4220-070 WORKER'S COMP	100.00	0.00	5,435.53	0.00	-5,335.53	-5,336
10-00-4220-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-00-4220-200 COMMUNICATIONS	0.00	228.06	2,018.77	0.00	-2,018.77	0

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	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
10-00-4220-230 ELECTION	1,000.00	0.00	0.00	0.00	1,000.00	100
10-00-4220-450 TRAINING/TRAVEL	360.00	66.84	246.84	0.00	113.16	31
10-00-4220-540 PROP/LIAB INSURANCE	0.00	0.00	357.00	0.00	-357.00	0
10-00-4220-570 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
10-00-4220-595 LEGAL	0.00	0.00	0.00	0.00	0.00	0
<b>4220 GOVERNING BODY</b>	<b>20,406.00</b>	<b>5,031.50</b>	<b>22,267.94</b>	<b>0.00</b>	<b>-1,861.94</b>	<b>-9</b>
FINANCE						
10-00-4300-020 SALARIES	137,800.00	9,718.72	94,741.29	0.00	43,058.71	31
10-00-4300-030 SOCIAL SECURITY	10,897.00	722.43	7,507.86	0.00	3,389.14	31
10-00-4300-045 MEDICAL INSURANCE	8,880.00	740.00	6,660.00	0.00	2,220.00	25
10-00-4300-046 DENTAL INSURANCE	648.00	52.68	474.12	0.00	173.88	27
10-00-4300-047 LIFE INSURANCE	413.00	30.50	276.61	0.00	136.39	33
10-00-4300-050 RETIREMENT	10,071.00	687.11	7,073.00	0.00	2,998.00	30
10-00-4300-051 401K RETIREMENT	7,123.00	443.92	4,412.42	0.00	2,710.58	38
10-00-4300-052 LONGEVITY	4,650.00	0.00	5,300.00	0.00	-650.00	-14
10-00-4300-070 WORKER'S COMP	220.00	0.00	158.07	0.00	61.93	28
10-00-4300-100 POSTAGE	1,300.00	0.00	382.40	0.00	917.60	71
10-00-4300-220 EQUIPMENT PURCHASE	500.00	0.00	558.29	0.00	-58.29	-12
10-00-4300-225 EQUIPMENT MAINTENANCE	2,000.00	180.69	1,598.46	0.00	401.54	20
10-00-4300-275 TAX COLLECTION FEES	61,010.00	2,508.80	65,389.65	0.00	-4,379.65	-7
10-00-4300-330 SUPPLIES	1,600.00	86.97	1,557.56	0.00	42.44	3
10-00-4300-450 TRAINING/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
10-00-4300-530 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0
10-00-4300-540 PROP/LIAB INSURANCE	600.00	0.00	939.00	0.00	-339.00	-57
10-00-4300-595 PROFESSIONAL SERVICES	18,000.00	1,287.16	17,563.24	0.00	436.76	2
10-00-4300-596 COMPUTER SERVICES	1,100.00	132.90	5,501.94	0.00	-4,401.94	-400
10-00-4300-600 AUDIT	31,000.00	0.00	35,700.00	0.00	-4,700.00	-15
10-00-4300-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
<b>4300 FINANCE</b>	<b>297,812.00</b>	<b>16,591.88</b>	<b>255,793.91</b>	<b>0.00</b>	<b>42,018.09</b>	<b>14</b>
MUNICIPAL BLDG						

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	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
10-00-4401-080 CONTRACT CLEANING	6,000.00	500.00	4,500.00	0.00	1,500.00	25
10-00-4401-110 TELEPHONE	11,500.00	1,647.89	8,587.37	0.00	2,912.63	25
10-00-4401-130 UTILITIES	12,250.00	1,753.13	10,247.08	0.00	2,002.92	16
10-00-4401-330 SUPPLIES/MAINTENANCE	3,500.00	591.48	4,025.90	0.00	-525.90	-15
10-00-4401-540 PROP/LIAB INSURANCE	7,015.00	0.00	9,243.00	0.00	-2,228.00	-32
10-00-4401-740 CAPITAL OUTLAY	0.00	0.00	2,850.00	0.00	-2,850.00	0
<b>4401 MUNICIPAL BLDG</b>	<b>40,265.00</b>	<b>4,492.50</b>	<b>39,453.35</b>	<b>0.00</b>	<b>811.65</b>	<b>2</b>
LIBRARY						
10-00-4402-080 CONTRACT CLEANING	1,500.00	125.00	1,125.00	0.00	375.00	25
10-00-4402-130 UTILITIES	2,400.00	403.50	2,028.44	0.00	371.56	15
10-00-4402-330 MAINTENANCE	500.00	212.03	3,037.29	0.00	-2,537.29	-507
10-00-4402-540 PROP/LIAB INSURANCE	3,220.00	0.00	5,413.00	0.00	-2,193.00	-68
10-00-4402-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
<b>4402 LIBRARY</b>	<b>7,620.00</b>	<b>740.53</b>	<b>11,603.73</b>	<b>0.00</b>	<b>-3,983.73</b>	<b>-52</b>
DEPOT						
10-00-4403-080 CONTRACT CLEANING	0.00	0.00	0.00	0.00	0.00	0
10-00-4403-130 UTILITIES	3,200.00	638.40	2,727.06	0.00	472.94	15
10-00-4403-330 SUPPLIES/MAINTENANCE	1,000.00	75.00	436.66	0.00	563.34	56
10-00-4403-540 PROP/LIAB INSURANCE	1,230.00	0.00	1,228.00	0.00	2.00	0
10-00-4403-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
<b>4403 DEPOT</b>	<b>5,430.00</b>	<b>713.40</b>	<b>4,391.72</b>	<b>0.00</b>	<b>1,038.28</b>	<b>19</b>
FINANCE BLDG						
10-00-4404-080 CONTRACT CLEANING	1,800.00	150.00	1,350.00	0.00	450.00	25
10-00-4404-110 TELEPHONE	3,000.00	375.88	2,201.53	0.00	798.47	27
10-00-4404-130 UTILITIES	1,800.00	222.68	1,251.19	0.00	548.81	30
10-00-4404-330 MAINTENANCE	700.00	50.17	513.68	0.00	186.32	27
10-00-4404-540 PROP/LIAB INSURANCE	2,285.00	0.00	3,929.00	0.00	-1,644.00	-72
10-00-4404-740 CAPITAL OUTLAY	0.00	1,575.00	1,575.00	0.00	-1,575.00	0
<b>4404 FINANCE BLDG</b>	<b>9,585.00</b>	<b>2,373.73</b>	<b>10,820.40</b>	<b>0.00</b>	<b>-1,235.40</b>	<b>-13</b>

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MAYOR MEMORIAL						
10-00-4405-130 UTILITIES	300.00	26.91	260.15	0.00	39.85	13
10-00-4405-330 SUPPLIES/MAINTENANCE	200.00	0.00	0.00	0.00	200.00	100
4405 MAYOR MEMORIAL	500.00	26.91	260.15	0.00	239.85	48
WHOLESALE GROCERY						
10-00-4406-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4406-540 PROP/LIAB INSURANCE	1,225.00	0.00	1,224.00	0.00	1.00	0
10-00-4406-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4406 WHOLESALE GROCERY	1,225.00	0.00	1,224.00	0.00	1.00	0
EXCHANGE BLDG						
10-00-4407-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4407-540 PROP/LIAB INSURANCE	920.00	0.00	919.00	0.00	1.00	0
4407 EXCHANGE BLDG	920.00	0.00	919.00	0.00	1.00	0
AA BLDG						
10-00-4408-130 UTILITIES	0.00	0.00	0.00	0.00	0.00	0
10-00-4408-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4408-540 PROP/LIAB INSURANCE	1,030.00	0.00	1,030.00	0.00	0.00	0
10-00-4408-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4408 AA BLDG	1,030.00	0.00	1,030.00	0.00	0.00	0
PUBLIC WORKS FACILITY						
10-00-4409-110 TELEPHONE	12,000.00	1,419.12	9,235.27	0.00	2,764.73	23
10-00-4409-130 UTILITIES	7,400.00	1,658.40	7,669.21	0.00	-269.21	-4
10-00-4409-220 EQUIPMENT PURCHASES	750.00	0.00	0.00	0.00	750.00	100
10-00-4409-330 SUPPLIES/MAINTENANCE	14,000.00	3,299.14	11,756.57	0.00	2,243.43	16
10-00-4409-540 PROP/LIAB INSURANCE	3,530.00	0.00	3,525.00	0.00	5.00	0
10-00-4409-595 COMPUTER SERVICES	3,000.00	253.55	4,151.01	0.00	-1,151.01	-38
10-00-4409-740 CAPITAL OUTLAY	0.00	5,624.00	5,624.00	0.00	-5,624.00	0
4409 PUBLIC WORKS FACILITY	40,680.00	12,254.21	41,961.06	0.00	-1,281.06	-3

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RECREATION STATION						
10-00-4410-080 CONTRACT CLEANING	4,000.00	873.60	9,507.60	0.00	-5,507.60	-138
10-00-4410-110 TELEPHONE	8,750.00	1,016.82	6,786.50	0.00	1,963.50	22
10-00-4410-130 UTILITIES	20,500.00	2,072.74	16,738.42	0.00	3,761.58	18
10-00-4410-330 SUPPLIES/MAINTENANCE	2,575.00	2,045.14	9,586.41	0.00	-7,011.41	-272
10-00-4410-540 PROP/LIAB INSURANCE	6,760.00	0.00	7,873.00	0.00	-1,113.00	-16
10-00-4410-740 CAPITAL OUTLAY	0.00	3,840.00	7,687.00	0.00	-7,687.00	0
4410 RECREATION STATION	<u>42,585.00</u>	<u>9,848.30</u>	<u>58,178.93</u>	<u>0.00</u>	<u>-15,593.93</u>	<u>-37</u>
MALCOLM BLUE FARM						
10-00-4411-110 TELEPHONE	0.00	0.00	500.73	0.00	-500.73	0
10-00-4411-130 UTILITIES	0.00	412.53	2,398.69	0.00	-2,398.69	0
10-00-4411-330 SUPPLIES/MAINTENANCE	0.00	75.00	1,175.02	0.00	-1,175.02	0
10-00-4411-540 PROPERTY INSURANCE	0.00	0.00	518.00	0.00	-518.00	0
10-00-4411-650 SPECIAL EVENTS	0.00	0.00	241.20	0.00	-241.20	0
10-00-4411-740 CAPITAL OUTLAY	0.00	0.00	776.00	0.00	-776.00	0
10-00-4411-741 GRIST MILL RESTORATION	0.00	0.00	0.00	0.00	0.00	0
4411 MALCOLM BLUE FARM	<u>0.00</u>	<u>487.53</u>	<u>5,609.64</u>	<u>0.00</u>	<u>-5,609.64</u>	<u>0</u>
RAY'S MILL POND						
10-00-4412-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4412 RAY'S MILL POND	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
MAIN STREET PROPERTY						
10-00-4415-740 MAIN STREET PROPERTY-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4415 MAIN STREET PROPERTY	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0</u>
POLICE FACILITY						
10-10-4420-080 CONTRACT CLEANING	4,500.00	375.00	3,375.00	0.00	1,125.00	25
10-10-4420-110 TELEPHONE	14,000.00	1,741.81	10,715.12	0.00	3,284.88	23
10-10-4420-130 UTILITIES	14,000.00	1,471.08	9,039.60	0.00	4,960.40	35
10-10-4420-330 SUPPLIES/MAINTENANCE	4,000.00	212.03	1,508.03	0.00	2,491.97	62
10-10-4420-540 PROP/LIAB INSURANCE	3,575.00	0.00	3,573.00	0.00	2.00	0

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10-10-4420-740 CAPITAL OUTLAY	0.00	0.00	1,500.00	0.00	-1,500.00	0
4420 POLICE FACILITY	40,075.00	3,799.92	29,710.75	0.00	10,364.25	26
POLICE/FIRE LAND						
10-10-4425-740 POLICE/FIRE LAND-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4425 POLICE/FIRE LAND	0.00	0.00	0.00	0.00	0.00	0
RESERVE FOR CONTINGENCY						
10-00-4500-000 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
4500 RESERVE FOR CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
POLICE						
10-10-5150-020 SALARIES	1,262,650.00	102,548.93	950,184.31	0.00	312,465.69	25
10-10-5150-021 PART-TIME SALARIES	15,000.00	437.04	9,352.54	0.00	5,647.46	38
10-10-5150-022 HOLIDAY PAY	44,500.00	0.00	10,153.07	0.00	34,346.93	77
10-10-5150-023 OVERTIME	13,500.00	695.30	8,981.73	0.00	4,518.27	33
10-10-5150-024 ON-CALL PAY	4,500.00	356.26	3,847.39	0.00	652.61	15
10-10-5150-030 SOCIAL SECURITY	103,768.00	7,705.42	74,328.76	0.00	29,439.24	28
10-10-5150-045 MEDICAL INSURANCE	134,310.00	10,791.28	91,833.02	0.00	42,476.98	32
10-10-5150-046 DENTAL INSURANCE	9,072.00	775.76	6,728.90	0.00	2,343.10	26
10-10-5150-047 LIFE INSURANCE	4,014.00	330.34	2,915.48	0.00	1,098.52	27
10-10-5150-050 RETIREMENT	97,856.00	7,382.93	70,084.26	0.00	27,771.74	28
10-10-5150-051 401K RETIREMENT	65,823.00	4,993.58	47,768.53	0.00	18,054.47	27
10-10-5150-052 LONGEVITY	16,300.00	0.00	15,900.00	0.00	400.00	2
10-10-5150-070 WORKER'S COMP	43,750.00	0.00	32,071.84	0.00	11,678.16	27
10-10-5150-075 PREEMPLOY SCREENING	700.00	0.00	1,500.00	0.00	-800.00	-114
10-10-5150-100 POSTAGE	1,000.00	9.67	354.09	0.00	645.91	65
10-10-5150-130 UTILITIES-HWY 5	1,500.00	75.33	968.72	0.00	531.28	35
10-10-5150-170 VEHICLE MAINTENANCE	25,000.00	2,337.97	19,463.55	0.00	5,536.45	22
10-10-5150-200 COMMUNICATIONS	12,150.00	1,148.09	8,477.54	0.00	3,672.46	30
10-10-5150-220 EQUIPMENT PURCHASE	33,732.00	172.50	22,062.43	0.00	11,669.57	35
10-10-5150-225 EQUIPMENT MAINTENANCE	24,200.00	5,161.00	17,943.39	0.00	6,256.61	26

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	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
10-10-5150-230 CONTRACTS/AGREEMENTS	0.00	-9.67	0.00	0.00	0.00	0
10-10-5150-240 SPECIAL INVESTIGATIONS	1,200.00	38.00	335.50	600.00	264.50	22
10-10-5150-250 EMPLOYEE FUNCTIONS	900.00	0.00	250.00	0.00	650.00	72
10-10-5150-310 FUEL	82,000.00	3,968.91	47,882.15	0.00	34,117.85	42
10-10-5150-330 SUPPLIES	8,000.00	726.24	3,245.93	0.00	4,754.07	59
10-10-5150-331 SAFETY	3,250.00	215.00	1,192.87	0.00	2,057.13	63
10-10-5150-332 COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-335 EMERGENCY MANAGEMENT	500.00	0.00	62.26	0.00	437.74	88
10-10-5150-360 UNIFORMS	6,200.00	653.63	3,094.57	0.00	3,105.43	50
10-10-5150-450 TRAINING/TRAVEL	8,500.00	449.41	7,896.08	0.00	603.92	7
10-10-5150-460 CRIME PREVENTION	500.00	275.00	275.00	0.00	225.00	45
10-10-5150-475 AMMUNITION	6,500.00	782.70	3,572.40	4,037.80	-1,110.20	-17
10-10-5150-530 DUES/SUBSCRIPTIONS	470.00	50.00	420.00	0.00	50.00	11
10-10-5150-540 PROP/LIAB INSURANCE	6,900.00	75.00	6,887.00	0.00	13.00	0
10-10-5150-580 UNIFORM CLEANING	5,150.00	292.69	2,544.10	0.00	2,605.90	51
10-10-5150-585 TAXI PERMIT EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-587 PRECIOUS METAL FEES	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-590 DONATION DISBURSEMENTS	150.00	0.00	0.00	0.00	150.00	100
10-10-5150-595 LEGAL SERVICES	3,000.00	892.50	3,263.75	0.00	-263.75	-9
10-10-5150-596 COMPUTER SERVICES	9,900.00	2,254.85	14,769.70	0.00	-4,869.70	-49
10-10-5150-600 STATE FORFEITURE	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-650 FEDERAL FORFEITURE	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-740 CAPITAL OUTLAY	128,000.00	0.00	130,281.15	0.00	-2,281.15	-2
10-10-5150-762 PRE-EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00	0
<b>5150 POLICE</b>	<b>2,184,445.00</b>	<b>155,585.66</b>	<b>1,620,892.01</b>	<b>4,637.80</b>	<b>558,915.19</b>	<b>26</b>
<b>FIRE</b>						
10-10-5300-020 SALARIES	640,500.00	52,962.61	497,338.80	0.00	143,161.20	22
10-10-5300-022 HOLIDAY PAY	20,000.00	0.00	0.00	0.00	20,000.00	100
10-10-5300-023 OVERTIME	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-024 CALL PAY	45,000.00	0.00	43,250.60	0.00	-250.60	-1

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	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>		<u>BALANCE</u>	<u>PCT</u>
10-10-5300-030 SOCIAL SECURITY	55,049.00	3,872.34	41,104.01	0.00	13,944.99	25
10-10-5300-045 MEDICAL INSURANCE	71,040.00	6,290.00	55,439.21	0.00	15,600.79	22
10-10-5300-046 DENTAL INSURANCE	5,184.00	447.78	3,932.71	0.00	1,251.29	24
10-10-5300-047 LIFE INSURANCE	1,982.00	184.13	1,594.87	0.00	387.13	20
10-10-5300-050 RETIREMENT	47,694.00	3,744.44	35,860.97	0.00	11,833.03	25
10-10-5300-051 401K RETIREMENT	33,730.00	2,648.12	25,427.60	0.00	8,302.40	25
10-10-5300-052 LONGEVITY	14,100.00	0.00	13,800.00	0.00	300.00	2
10-10-5300-053 PENSION	4,500.00	0.00	4,170.00	0.00	330.00	7
10-10-5300-070 WORKER'S COMP	28,000.00	0.00	34,453.08	0.00	-6,453.08	-23
10-10-5300-100 POSTAGE	900.00	17.90	390.06	0.00	509.94	57
10-10-5300-110 TELEPHONE	13,150.00	1,503.00	11,308.97	0.00	1,841.03	14
10-10-5300-130 UTILITIES	21,000.00	2,887.40	17,586.92	0.00	3,413.08	16
10-10-5300-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-170 VEHICLE MAINTENANCE	15,000.00	5,283.84	16,967.21	0.00	-1,967.21	-13
10-10-5300-200 COMMUNICATIONS	5,000.00	447.29	3,289.80	0.00	1,710.20	34
10-10-5300-220 EQUIPMENT PURCHASES	19,390.00	402.13	6,037.83	0.00	13,352.17	69
10-10-5300-225 EQUIPMENT MAINTENANCE	6,500.00	247.77	3,149.44	0.00	3,350.56	52
10-10-5300-260 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-300 BUILDING MAINTENANCE	11,000.00	1,278.61	6,958.80	0.00	4,041.20	37
10-10-5300-310 FUEL	20,000.00	1,127.86	17,282.04	0.00	2,717.96	14
10-10-5300-330 SUPPLIES	8,500.00	1,410.43	6,693.68	0.00	1,806.32	21
10-10-5300-331 SAFETY	4,500.00	496.00	3,964.20	0.00	535.80	12
10-10-5300-332 HAZARDOUS MATERIALS	1,000.00	158.18	186.94	0.00	813.06	81
10-10-5300-335 EMERGENCY MANAGEMENT	1,500.00	937.20	1,159.20	0.00	340.80	23
10-10-5300-360 UNIFORMS	17,327.00	977.14	6,151.47	0.00	11,175.53	64
10-10-5300-365 TURNOUT GEAR	10,000.00	0.00	341.00	0.00	9,659.00	97
10-10-5300-450 TRAINING/TRAVEL	10,000.00	400.00	5,767.91	0.00	4,232.09	42
10-10-5300-451 TRAINING VOLUNTEERS	5,000.00	140.00	2,337.94	0.00	2,662.06	53
10-10-5300-455 INSPECTIONS	3,543.00	706.80	1,884.33	0.00	1,658.67	47
10-10-5300-460 FIRE PREVENTION	3,662.00	325.00	4,642.38	0.00	-980.38	-27

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	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
10-10-5300-475 RESCUE	5,000.00	128.37	3,519.68	0.00	1,480.32	30
10-10-5300-530 DUES & SUBSCRIPTIONS	3,000.00	47.95	1,707.95	0.00	1,292.05	43
10-10-5300-540 PROP/LIAB INSURANCE	19,120.00	0.00	19,115.00	0.00	5.00	0
10-10-5300-580 UNIFORM CLEANING	2,500.00	209.69	1,887.14	0.00	612.86	25
10-10-5300-595 COMPUTER SERVICES	3,499.00	496.30	3,904.88	0.00	-405.88	-12
10-10-5300-740 CAPITAL OUTLAY	55,000.00	50,500.00	51,603.00	0.00	3,397.00	6
5300 FIRE	1,231,870.00	140,278.28	956,209.62	0.00	275,660.38	22
PLANNING						
10-10-5415-020 SALARIES	256,600.00	15,756.61	193,517.82	0.00	63,082.18	25
10-10-5415-030 SOCIAL SECURITY	19,806.00	1,591.29	15,376.88	0.00	4,429.12	22
10-10-5415-045 MEDICAL INSURANCE	26,640.00	1,850.00	16,639.01	0.00	10,000.99	38
10-10-5415-046 DENTAL INSURANCE	1,944.00	158.04	1,422.36	0.00	521.64	27
10-10-5415-047 LIFE INSURANCE	777.00	69.17	623.90	0.00	153.10	20
10-10-5415-050 RETIREMENT	18,304.00	1,529.14	14,614.93	0.00	3,689.07	20
10-10-5415-051 401K RETIREMENT	12,945.00	1,081.42	10,404.76	0.00	2,540.24	20
10-10-5415-052 LONGEVITY	2,300.00	0.00	2,300.00	0.00	0.00	0
10-10-5415-070 WORKER'S COMP	3,500.00	0.00	2,954.89	0.00	545.11	16
10-10-5415-100 POSTAGE	1,100.00	63.47	445.09	0.00	654.91	60
10-10-5415-110 TELEPHONE	5,200.00	650.76	3,969.16	0.00	1,230.84	24
10-10-5415-120 PRINTING/COPIES	1,500.00	526.50	1,162.26	0.00	337.74	23
10-10-5415-170 VEHICLE MAINTENANCE	750.00	75.00	639.97	0.00	110.03	15
10-10-5415-200 COMMUNICATIONS	3,000.00	244.43	1,962.18	0.00	1,037.82	35
10-10-5415-220 EQUIPMENT PURCHASES	1,500.00	199.99	199.99	0.00	1,300.01	87
10-10-5415-225 EQUIPMENT MAINTENANCE	7,850.00	619.82	6,423.44	0.00	1,426.56	18
10-10-5415-260 ADVERTISING	3,500.00	0.00	1,635.21	0.00	1,864.79	53
10-10-5415-310 FUEL	4,250.00	169.43	2,451.04	0.00	1,798.96	42
10-10-5415-330 SUPPLIES	5,600.00	693.77	2,215.22	0.00	3,384.78	60
10-10-5415-331 SAFETY	150.00	0.00	74.50	0.00	75.50	50
10-10-5415-360 UNIFORMS	800.00	0.00	340.69	0.00	459.31	57
10-10-5415-440 HOMEOWNER'S RECOVERY	800.00	0.00	396.00	0.00	404.00	51

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	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>		<u>BALANCE</u>	<u>PCT</u>
10-10-5415-450 TRAINING/TRAVEL	10,000.00	2,369.58	6,784.37	0.00	3,215.63	32
10-10-5415-460 CITIZEN BOARDS	1,800.00	0.00	112.50	0.00	1,687.50	94
10-10-5415-465 APPEARANCE/BEAUTIFICATION	10,000.00	5.00	3,029.22	0.00	6,970.78	70
10-10-5415-470 DOWNTOWN DEVELOPMENT	20,000.00	0.00	9,756.73	0.00	10,243.27	51
10-10-5415-475 SPRING SPREE FESTIVAL	0.00	0.00	0.00	0.00	0.00	0
10-10-5415-481 CONTRACTED INSPECTIONS	0.00	0.00	0.00	0.00	0.00	0
10-10-5415-530 DUES/SUBSCRIPTIONS	900.00	435.00	765.00	0.00	135.00	15
10-10-5415-540 PROP/LIAB INSURANCE	925.00	0.00	923.00	0.00	2.00	0
10-10-5415-560 MINIMUM HOUSING ENFORCE	8,000.00	0.00	0.00	0.00	8,000.00	100
10-10-5415-595 PROFESSIONAL SERVICES	17,620.00	150.00	10,736.69	0.00	6,883.31	39
10-10-5415-596 COMPUTER SERVICES	16,750.00	1,126.80	11,511.62	0.00	5,238.38	31
10-10-5415-597 LEGAL SERVICES	37,620.00	-1,001.25	21,134.50	0.00	16,485.50	44
10-10-5415-740 CAPITAL OUTLAY	0.00	0.00	186.66	0.00	-186.66	0
<b>5415 PLANNING</b>	<b>502,431.00</b>	<b>28,363.97</b>	<b>344,709.59</b>	<b>0.00</b>	<b>157,721.41</b>	<b>31</b>
<b>P&amp;R ADMIN</b>						
10-80-5500-020 SALARIES	154,100.00	13,674.03	128,117.93	0.00	25,982.07	17
10-80-5500-021 PART-TIME SALARIES	18,000.00	902.57	15,685.09	0.00	2,314.91	13
10-80-5500-030 SOCIAL SECURITY	13,211.00	1,017.74	9,936.96	0.00	3,274.04	25
10-80-5500-045 MEDICAL INSURANCE	17,760.00	1,480.00	12,664.40	0.00	5,095.60	29
10-80-5500-046 DENTAL INSURANCE	1,296.00	105.36	899.81	0.00	396.19	31
10-80-5500-047 LIFE INSURANCE	464.00	42.09	335.93	0.00	128.07	28
10-80-5500-050 RETIREMENT	10,937.00	844.95	8,406.34	0.00	2,530.66	23
10-80-5500-051 401K RETIREMENT	7,735.00	597.54	5,950.40	0.00	1,784.60	23
10-80-5500-052 LONGEVITY	600.00	0.00	700.00	0.00	-100.00	-17
10-80-5500-070 WORKER'S COMP	4,900.00	0.00	4,050.96	0.00	849.04	17
10-80-5500-100 POSTAGE	200.00	0.00	184.93	0.00	15.07	8
10-80-5500-120 PRINTING/COPIES	500.00	0.00	0.00	0.00	500.00	100
10-80-5500-130 UTILITIES	0.00	0.00	0.00	0.00	0.00	0
10-80-5500-170 VEHICLE MAINTENANCE	700.00	0.00	94.27	0.00	605.73	87
10-80-5500-200 COMMUNICATIONS	1,800.00	16.63	35.19	0.00	1,764.81	98

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10-80-5500-220 EQUIPMENT PURCHASE	1,500.00	0.00	94.99	0.00	1,405.01	94
10-80-5500-225 EQUIP MAINTENANCE	1,800.00	282.27	1,855.93	0.00	-55.93	-3
10-80-5500-230 CONTRACTS/AGREEMENTS	0.00	0.00	175.00	0.00	-175.00	0
10-80-5500-260 ADVERTISING	1,050.00	0.00	865.38	0.00	184.62	18
10-80-5500-310 FUEL	450.00	0.00	719.90	0.00	-269.90	-60
10-80-5500-330 SUPPLIES	2,000.00	417.76	1,189.39	0.00	810.61	41
10-80-5500-331 SAFETY	300.00	193.28	1,196.78	0.00	-896.78	-299
10-80-5500-360 UNIFORMS-STAFF	425.00	0.00	368.00	0.00	57.00	13
10-80-5500-450 TRAINING/TRAVEL	2,800.00	554.71	1,913.37	0.00	886.63	32
10-80-5500-451 MILEAGE	0.00	0.00	0.00	0.00	0.00	0
10-80-5500-530 DUES/SUBSCRIPTIONS	445.00	120.00	1,034.00	0.00	-589.00	-132
10-80-5500-540 PROP/LIAB INSURANCE	1,140.00	0.00	866.00	0.00	274.00	24
10-80-5500-595 COMPUTER SERVICES	2,400.00	269.40	2,432.88	0.00	-32.88	-1
10-80-5500-596 GRANT PLANNING	0.00	0.00	0.00	0.00	0.00	0
10-80-5500-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
<b>5500 P&amp;R ADMIN</b>	<b>246,513.00</b>	<b>20,518.33</b>	<b>199,773.83</b>	<b>0.00</b>	<b>46,739.17</b>	<b>19</b>
<b>PARK FACILITIES</b>						
10-80-5510-130 UTILITIES	4,500.00	318.11	2,951.51	0.00	1,548.49	34
10-80-5510-170 VEHICLE MAINTENANCE	400.00	0.00	796.18	0.00	-396.18	-99
10-80-5510-220 EQUIPMENT PURCHASES	1,000.00	0.00	1,442.08	0.00	-442.08	-44
10-80-5510-225 EQUIP MAINTENANCE	1,000.00	95.65	1,162.90	0.00	-162.90	-16
10-80-5510-310 FUEL	2,000.00	87.68	1,428.45	0.00	571.55	29
10-80-5510-330 GROUNDS MAINTENANCE	10,000.00	3,509.86	12,787.70	336.85	-3,124.55	-31
10-80-5510-331 SAFETY	0.00	0.00	20.50	0.00	-20.50	0
10-80-5510-540 PROP/LIAB INSURANCE	755.00	0.00	754.00	0.00	1.00	0
10-80-5510-740 CAPITAL OUTLAY	0.00	0.00	2,981.00	25,000.00	-27,981.00	0
<b>5510 PARK FACILITIES</b>	<b>19,655.00</b>	<b>4,011.30</b>	<b>24,324.32</b>	<b>25,336.85</b>	<b>-30,006.17</b>	<b>-153</b>
<b>PROGRAMS</b>						
10-80-5520-330 SUPPLIES	0.00	0.00	99.30	0.00	-99.30	0
10-80-5520-450 TRAVEL	0.00	0.00	0.00	0.00	0.00	0

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10-80-5520-595 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0
10-80-5520-600 RECREATION PROGRAMS	7,500.00	100.00	4,826.90	0.00	2,673.10	36
10-80-5520-650 SPECIAL EVENTS	25,096.00	7,170.56	22,388.31	0.00	2,707.69	11
<b>5520 PROGRAMS</b>	<b>32,596.00</b>	<b>7,270.56</b>	<b>27,314.51</b>	<b>0.00</b>	<b>5,281.49</b>	<b>16</b>
<b>ATHLETICS</b>						
10-80-5530-330 EQUIPMENT/SUPPLIES	1,800.00	543.02	1,773.19	0.00	26.81	1
10-80-5530-360 UNIFORMS-ATHLETICS	1,800.00	1,307.00	5,240.98	0.00	-3,440.98	-191
10-80-5530-595 CONTRACTED SERVICES	1,800.00	0.00	0.00	0.00	1,800.00	100
<b>5530 ATHLETICS</b>	<b>5,400.00</b>	<b>1,850.02</b>	<b>7,014.17</b>	<b>0.00</b>	<b>-1,614.17</b>	<b>-30</b>
<b>STREETS &amp; BEAUTIFICATION</b>						
10-20-5600-020 SALARIES	248,825.00	19,261.54	182,061.79	0.00	66,763.21	27
10-20-5600-021 PART-TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-023 OVERTIME	0.00	0.00	89.64	0.00	-89.64	0
10-20-5600-030 SOCIAL SECURITY	19,686.00	1,407.50	14,059.07	0.00	5,626.93	29
10-20-5600-045 MEDICAL INSURANCE	35,520.00	2,960.00	26,640.00	0.00	8,880.00	25
10-20-5600-046 DENTAL INSURANCE	2,592.00	210.72	1,896.48	0.00	695.52	27
10-20-5600-047 LIFE INSURANCE	772.00	66.80	602.54	0.00	169.46	22
10-20-5600-050 RETIREMENT	18,193.00	1,361.78	13,479.19	0.00	4,713.81	26
10-20-5600-051 401K RETIREMENT	12,867.00	963.08	9,559.23	0.00	3,307.77	26
10-20-5600-052 LONGEVITY	8,500.00	0.00	8,500.00	0.00	0.00	0
10-20-5600-070 WORKER'S COMP	15,350.00	0.00	17,090.74	0.00	-1,740.74	-11
10-20-5600-130 UTILITIES-STREET LIGHTING	93,000.00	7,733.28	68,148.32	0.00	24,851.68	27
10-20-5600-135 STREET LIGHTING REIMBURSABLE	3,500.00	377.88	3,220.44	0.00	279.56	8
10-20-5600-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-170 VEHICLE MAINTENANCE	31,500.00	2,876.79	29,924.31	0.00	1,575.69	5
10-20-5600-200 COMMUNICATIONS	5,200.00	262.73	2,301.42	0.00	2,898.58	56
10-20-5600-220 EQUIPMENT PURCHASES	6,100.00	1,079.95	2,589.76	0.00	3,510.24	58
10-20-5600-225 EQUIPMENT MAINTENANCE	13,000.00	1,251.26	22,835.94	0.00	-9,835.94	-76
10-20-5600-310 FUEL	43,000.00	1,856.01	25,220.09	0.00	17,779.91	41
10-20-5600-320 STREET SIGNS	2,000.00	0.00	3,981.26	0.00	-1,981.26	-99

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10-20-5600-322 STREET MAINTENANCE-NONPOWELL BILL	0.00	0.00	2,300.00	0.00	-2,300.00	0
10-20-5600-325 CHRISTMAS DECORATIONS	1,800.00	0.00	1,081.99	0.00	718.01	40
10-20-5600-330 SUPPLIES	14,000.00	1,810.68	6,083.53	0.00	7,916.47	57
10-20-5600-331 SAFETY	2,900.00	30.00	1,427.73	0.00	1,472.27	51
10-20-5600-335 EMERGENCY MANAGEMENT	0.00	0.00	57.36	0.00	-57.36	0
10-20-5600-360 UNIFORMS	5,000.00	677.65	5,186.09	0.00	-186.09	-4
10-20-5600-450 TRAINING	375.00	96.40	225.58	0.00	149.42	40
10-20-5600-480 ENGINEER SERVICES	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-520 STORMWATER GRANT	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-540 PROP/LIAB INSURANCE	4,310.00	0.00	4,306.00	0.00	4.00	0
10-20-5600-740 CAPITAL OUTLAY	144,048.00	0.00	134,904.74	0.00	9,143.26	6
10-20-5600-741 CAPITAL OUTLAY-NONPOWELL BILL	0.00	0.00	0.00	0.00	0.00	0
<b>5600 STREETS &amp; BEAUTIFICATION</b>	<b>732,038.00</b>	<b>44,284.05</b>	<b>587,773.24</b>	<b>0.00</b>	<b>144,264.76</b>	<b>20</b>
<b>POWELL BILL</b>						
10-20-5650-230 BRIDGE MAINTENANCE	5,000.00	0.00	2,191.79	0.00	2,808.21	56
10-20-5650-232 RR CROSSING MAINTENANCE	14,800.00	0.00	14,766.28	0.00	33.72	0
10-20-5650-332 SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	100
10-20-5650-333 SIDEWALK INSTALLATION	20,000.00	0.00	0.00	0.00	20,000.00	100
10-20-5650-595 ENGINEERING	500.00	1,242.50	1,996.25	0.00	-1,496.25	-299
10-20-5650-610 STREET MAINTENANCE	10,000.00	0.00	48,785.98	0.00	-38,785.98	-388
10-20-5650-612 STREET RESURFACING	137,179.00	0.00	0.00	0.00	137,179.00	100
10-20-5650-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
<b>5650 POWELL BILL</b>	<b>192,479.00</b>	<b>1,242.50</b>	<b>67,740.30</b>	<b>0.00</b>	<b>124,738.70</b>	<b>65</b>
<b>SANITATION</b>						
10-30-5800-020 SALARIES	198,055.00	15,029.16	140,905.30	0.00	57,149.70	29
10-30-5800-030 SOCIAL SECURITY	15,503.00	1,107.76	10,773.90	0.00	4,729.10	31
10-30-5800-045 MEDICAL INSURANCE	31,080.00	2,721.30	23,704.92	0.00	7,375.08	24
10-30-5800-046 DENTAL INSURANCE	2,268.00	184.38	1,606.74	0.00	661.26	29
10-30-5800-047 LIFE INSURANCE	608.00	52.07	459.95	0.00	148.05	24
10-30-5800-050 RETIREMENT	14,328.00	1,062.58	10,280.34	0.00	4,047.66	28

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	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
10-30-5800-051 401K RETIREMENT	10,133.00	755.25	7,316.51	0.00	2,816.49	28
10-30-5800-052 LONGEVITY	4,600.00	0.00	4,500.00	0.00	100.00	2
10-30-5800-070 WORKER'S COMP	10,425.00	0.00	16,221.95	0.00	-5,796.95	-56
10-30-5800-170 VEHICLE MAINTENANCE	13,000.00	1,898.38	15,545.58	686.04	-3,231.62	-25
10-30-5800-200 COMMUNICATIONS	500.00	0.00	16.01	0.00	483.99	97
10-30-5800-220 EQUIPMENT PURCHASES	8,800.00	0.00	11,539.90	0.00	-2,739.90	-31
10-30-5800-225 EQUIPMENT MAINTENANCE	1,000.00	0.00	852.45	0.00	147.55	15
10-30-5800-230 CONTRACTS/AGREEMENTS	0.00	0.00	510.00	0.00	-510.00	0
10-30-5800-260 ADVERTISING	300.00	0.00	329.75	0.00	-29.75	-10
10-30-5800-310 FUEL	26,000.00	1,549.49	17,920.00	0.00	8,080.00	31
10-30-5800-330 SUPPLIES	1,700.00	81.06	311.02	0.00	1,388.98	82
10-30-5800-331 SAFETY	2,800.00	60.00	2,806.40	0.00	-6.40	0
10-30-5800-360 UNIFORMS	4,200.00	555.37	4,096.47	0.00	103.53	2
10-30-5800-540 PROP/LIAB INSURANCE	4,885.00	0.00	4,881.00	0.00	4.00	0
10-30-5800-560 LANDFILL DISPOSAL FEES	97,000.00	7,108.51	61,691.24	0.00	35,308.76	36
10-30-5800-562 LEAF/LIMB DISPOSAL FEES	0.00	1,843.05	1,843.05	0.00	-1,843.05	0
10-30-5800-565 RECYCLING DISPOSAL FEES	25,000.00	-1,843.05	0.00	0.00	25,000.00	100
10-30-5800-570 HAZARDOUS DISPOSAL FEES	4,000.00	0.00	4,010.14	0.00	-10.14	0
10-30-5800-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
5800 SANITATION	476,185.00	32,165.31	342,122.62	686.04	133,376.34	28
10 GENERAL FUND	6,290,285.00	509,923.60	4,786,715.08	30,660.69	1,472,909.23	23
WATER & SEWER FUND						
WATER PRODUCTION						
30-91-6100-020 SALARIES	113,800.00	8,953.28	85,402.46	0.00	28,397.54	25
30-91-6100-021 SALARIES: PART-TIME	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-022 HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-023 OVERTIME	5,000.00	472.38	4,181.72	0.00	818.28	16
30-91-6100-030 SOCIAL SECURITY	9,371.00	693.51	6,924.77	0.00	2,446.23	26
30-91-6100-045 MEDICAL INSURANCE	13,320.00	1,110.00	9,990.00	0.00	3,330.00	25

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	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>		<u>BALANCE</u>	<u>PCT</u>
30-91-6100-046 DENTAL INSURANCE	972.00	79.02	711.18	0.00	260.82	27
30-91-6100-047 LIFE INSURANCE	368.00	30.25	273.03	0.00	94.97	26
30-91-6100-049 WELLNESS	250.00	25.00	353.28	0.00	-103.28	-41
30-91-6100-050 RETIREMENT	8,660.00	666.39	6,595.13	0.00	2,064.87	24
30-91-6100-051 401K RETIREMENT	6,125.00	467.47	4,649.80	0.00	1,475.20	24
30-91-6100-052 LONGEVITY	3,700.00	0.00	3,700.00	0.00	0.00	0
30-91-6100-070 WORKER'S COMP	3,700.00	0.00	4,340.34	0.00	-640.34	-17
30-91-6100-100 POSTAGE	1,000.00	0.00	256.33	0.00	743.67	74
30-91-6100-130 UTILITIES	142,000.00	15,234.22	110,944.32	0.00	31,055.68	22
30-91-6100-170 VEHICLE MAINTENANCE	5,100.00	444.77	2,444.11	0.00	2,655.89	52
30-91-6100-175 FACILITY MAINTENANCE	38,000.00	-37,566.67	18,087.20	0.00	19,912.80	52
30-91-6100-177 SYSTEM MAINTENANCE	30,000.00	9,787.61	16,252.23	0.00	13,747.77	46
30-91-6100-180 WELL HEAD PROTECTION PROGRAM	1,000.00	0.00	0.00	0.00	1,000.00	100
30-91-6100-200 COMMUNICATIONS	7,591.00	947.33	1,377.56	0.00	6,213.44	82
30-91-6100-220 EQUIPMENT PURCHASES	4,000.00	0.00	4,843.10	0.00	-843.10	-21
30-91-6100-225 EQUIPMENT MAINTENANCE	7,000.00	763.65	6,114.25	0.00	885.75	13
30-91-6100-235 LICENSES & FEES	4,000.00	0.00	1,925.00	0.00	2,075.00	52
30-91-6100-310 FUEL	15,000.00	672.45	8,126.77	0.00	6,873.23	46
30-91-6100-330 SUPPLIES	7,000.00	228.13	3,443.93	0.00	3,556.07	51
30-91-6100-331 SAFETY	1,500.00	30.00	1,091.52	0.00	408.48	27
30-91-6100-332 TESTING	25,000.00	1,561.00	20,892.35	0.00	4,107.65	16
30-91-6100-333 CHEMICALS	96,000.00	0.00	65,774.55	0.00	30,225.45	31
30-91-6100-360 UNIFORMS	1,750.00	229.15	1,699.47	0.00	50.53	3
30-91-6100-450 TRAINING/TRAVEL	3,000.00	480.00	570.72	0.00	2,429.28	81
30-91-6100-480 CONTRACT REIMBURSEABLE	9,000.00	1,670.00	6,680.00	0.00	2,320.00	26
30-91-6100-540 PROP/LIAB INSURANCE	17,570.00	0.00	17,862.00	0.00	-292.00	-2
30-91-6100-595 ENGINEER SERVICES	2,500.00	0.00	0.00	0.00	2,500.00	100
30-91-6100-596 CONTRACTED SERVICES	150,426.00	37,606.25	112,818.75	0.00	37,607.25	25
30-91-6100-597 LEGAL FEES	0.00	0.00	673.75	0.00	-673.75	0
30-91-6100-600 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0

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	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>		<u>BALANCE</u>	<u>PCT</u>
30-91-6100-740 CAPITAL OUTLAY	0.00	0.00	5,400.00	2,833.26	-8,233.26	0
30-91-6100-741 CAPITAL OUTLAY-NEW TANK	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-742 CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-990 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
<b>6100 WATER PRODUCTION</b>	<b>733,703.00</b>	<b>44,585.19</b>	<b>534,399.62</b>	<b>2,833.26</b>	<b>196,470.12</b>	<b>27</b>
<b>WATER &amp; SEWER</b>						
30-91-6200-020 SALARIES	398,000.00	27,554.19	268,126.73	0.00	129,873.27	33
30-91-6200-021 PART-TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-023 OVERTIME	8,000.00	364.59	4,688.54	0.00	3,311.46	41
30-91-6200-024 ON-CALL PAY	2,000.00	89.94	505.08	0.00	1,494.92	75
30-91-6200-030 SOCIAL SECURITY	32,168.00	2,036.96	21,156.80	0.00	11,011.20	34
30-91-6200-045 MEDICAL INSURANCE	39,960.00	3,330.00	28,405.60	0.00	11,554.40	29
30-91-6200-046 DENTAL INSURANCE	2,916.00	263.40	2,287.33	0.00	628.67	22
30-91-6200-047 LIFE INSURANCE	1,262.00	104.87	914.84	0.00	347.16	28
30-91-6200-048 OPEB EXPENSE (AUDIT)	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-050 RETIREMENT	29,729.00	1,980.22	20,186.36	0.00	9,542.64	32
30-91-6200-051 401K RETIREMENT	21,025.00	1,400.44	14,339.54	0.00	6,685.46	32
30-91-6200-052 LONGEVITY	12,500.00	0.00	12,200.00	0.00	300.00	2
30-91-6200-070 WORKER'S COMP	9,050.00	0.00	9,666.68	0.00	-616.68	-7
30-91-6200-071 WORKER'S COMP DEDUCTIBLE	2,000.00	0.00	170.91	0.00	1,829.09	91
30-91-6200-100 POSTAGE	2,000.00	0.00	0.00	0.00	2,000.00	100
30-91-6200-130 UTILITIES	9,000.00	759.14	6,362.47	0.00	2,637.53	29
30-91-6200-131 BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-170 VEHICLE MAINTENANCE	10,000.00	356.59	9,302.38	0.00	697.62	7
30-91-6200-171 SYSTEM MAINTENANCE	107,500.00	0.00	4,846.34	0.00	102,653.66	95
30-91-6200-175 FACILITY MAINTENANCE	14,600.00	1,212.30	23,754.17	0.00	-9,154.17	-63
30-91-6200-200 COMMUNICATIONS	4,700.00	706.46	5,090.43	0.00	-390.43	-8
30-91-6200-220 EQUIPMENT PURCHASE	5,700.00	0.00	2,402.70	0.00	3,297.30	58
30-91-6200-225 EQUIPMENT MAINTENANCE	10,000.00	37.80	8,979.24	0.00	1,020.76	10

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30-91-6200-227 RPZ PROGRAM	2,000.00	0.00	820.00	0.00	1,180.00	59
30-91-6200-230 CONTRACTS/AGREEMENTS	3,000.00	112.42	1,785.65	0.00	1,214.35	40
30-91-6200-235 LICENSES & FEES	1,200.00	0.00	810.00	0.00	390.00	33
30-91-6200-260 ADVERTISING	280.00	0.00	296.50	0.00	-16.50	-6
30-91-6200-310 FUEL	30,000.00	1,807.38	17,191.41	0.00	12,808.59	43
30-91-6200-330 SUPPLIES	81,000.00	16,371.84	73,582.32	237.20	7,180.48	9
30-91-6200-331 SAFETY	3,500.00	155.00	4,770.54	0.00	-1,270.54	-36
30-91-6200-335 EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-360 UNIFORMS	3,700.00	512.60	4,223.09	0.00	-523.09	-14
30-91-6200-450 TRAINING/TRAVEL	3,200.00	160.00	2,290.81	0.00	909.19	28
30-91-6200-480 CONTRACT REIMBURSABLE	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-540 PROP/LIAB INSURANCE	6,730.00	0.00	6,727.00	0.00	3.00	0
30-91-6200-595 ENGINEER SERVICES	3,000.00	0.00	13,500.00	0.00	-10,500.00	-350
30-91-6200-596 CONTRACT SERV. WATER TREATMENT	640,601.00	0.00	437,317.12	0.00	203,283.88	32
30-91-6200-597 LEGAL FEES	0.00	0.00	61.25	0.00	-61.25	0
30-91-6200-740 CAPITAL OUTLAY-WATER	10,000.00	0.00	0.00	0.00	10,000.00	100
30-91-6200-741 CAPITAL OUTLAY - SEWER	25,000.00	0.00	0.00	0.00	25,000.00	100
30-91-6200-742 CAPITAL OUTLAY-EQUIPMENT	36,000.00	0.00	23,227.15	0.00	12,772.85	35
30-91-6200-743 CAPITAL OUTLAY - FACILITY	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-744 CAPITAL OUTLAY-CDBG	14,000.00	0.00	0.00	0.00	14,000.00	100
30-91-6200-900 ADMINISTRATIVE CHARGES	250,000.00	20,833.00	187,497.00	0.00	62,503.00	25
30-91-6200-910 TRANSFER-OUT TO GEN FUND	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-920 TRANSFER TO CDBG	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-925 TRANSFER-OUT TO SW INTERCEPT FUND	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-930 TRANSFER-OUT TO CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-999 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0
<b>6200 WATER &amp; SEWER</b>	<b>1,835,321.00</b>	<b>80,149.14</b>	<b>1,217,485.98</b>	<b>237.20</b>	<b>617,597.82</b>	<b>34</b>
<b>BILLING &amp; COLLECTIONS</b>						
30-91-6300-020 SALARIES	56,100.00	5,202.80	46,267.09	0.00	9,832.91	18
30-91-6300-023 OVERTIME	0.00	0.00	0.00	0.00	0.00	0

FY 2014-2015

TOWN OF ABERDEEN  
MARCH EXPENDITURE REPORT  
CURRENT PERIOD: 03/01/2015 TO 03/31/2015

IDEAL REMAINING PERCENT: 25 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	ENCUMBRANCE	REMAINING	
	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
30-91-6300-024 CALL PAY	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-030 SOCIAL SECURITY	4,403.00	381.78	3,465.71	0.00	937.29	21
30-91-6300-045 MEDICAL INSURANCE	4,440.00	370.00	3,330.00	0.00	1,110.00	25
30-91-6300-046 DENTAL INSURANCE	324.00	26.34	237.06	0.00	86.94	27
30-91-6300-047 LIFE INSURANCE	173.00	20.79	187.36	0.00	-14.36	-8
30-91-6300-050 RETIREMENT	4,069.00	367.83	3,313.50	0.00	755.50	19
30-91-6300-051 401K RETIREMENT	2,878.00	302.16	2,969.33	0.00	-91.33	-3
30-91-6300-052 LONGEVITY	1,450.00	0.00	600.00	0.00	850.00	59
30-91-6300-070 WORKER'S COMP	215.00	0.00	158.09	0.00	56.91	26
30-91-6300-100 POSTAGE	7,500.00	1,296.42	5,438.86	0.00	2,061.14	27
30-91-6300-110 TELEPHONE	3,500.00	447.87	2,849.43	0.00	650.57	19
30-91-6300-120 PRINTING	3,000.00	468.17	1,875.55	0.00	1,124.45	37
30-91-6300-220 EQUIPMENT PURCHASES	500.00	0.00	0.00	0.00	500.00	100
30-91-6300-225 EQUIPMENT MAINTENANCE	500.00	0.00	0.00	0.00	500.00	100
30-91-6300-260 ADVERTISING	170.00	0.00	0.00	0.00	170.00	100
30-91-6300-330 SUPPLIES	2,000.00	107.68	473.10	0.00	1,526.90	76
30-91-6300-450 TRAINING/TRAVEL	728.00	0.00	0.00	0.00	728.00	100
30-91-6300-540 PROP/LIAB INSURANCE	120.00	0.00	119.00	0.00	1.00	1
30-91-6300-570 MISCELLANEOUS	0.00	0.00	84.00	0.00	-84.00	0
30-91-6300-595 COMPUTER SERVICES	3,000.00	246.35	7,244.92	0.00	-4,244.92	-141
30-91-6300-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
6300 BILLING & COLLECTIONS	95,070.00	9,238.19	78,613.00	0.00	16,457.00	17
30 WATER & SEWER FUND	2,664,094.00	133,972.52	1,830,498.60	3,070.46	830,524.94	31
	8,954,379.00	643,896.12	6,617,213.68	33,731.15	2,303,434.17	26

FY 2014-2015

TOWN OF ABERDEEN  
MARCH DEBT PAYMENTS REPORT  
CURRENT PERIOD: 03/01/2015 TO 03/31/2015

IDEAL REMAINING PERCENT: 25 %

ACCOUNT	BUDGETED	CURRENT	YEAR TO DATE	ENCUMBRANCE	REMAINING	
	EXPENDITURE	EXPENDITURE	EXPENDITURE		BALANCE	PCT
10-60-5900-100 FINGERPRINT MACHINE-PRINCIPAL	9,406.00	0.00	9,405.67	0.00	0.33	0
10-60-5900-200 FINGERPRINT MACHINE-INTEREST	644.00	0.00	643.38	0.00	0.62	0
10-60-5902-100 RECREATION STATION-PRINCIPAL	66,667.00	0.00	0.00	0.00	66,667.00	100
10-60-5902-200 RECREATION STATION-INTEREST	21,174.00	0.00	0.00	0.00	21,174.00	100
10-60-5903-100 POLICE IN-CAR CAMERAS-PRINCIPAL	14,420.00	0.00	14,419.46	0.00	0.54	0
10-60-5903-200 POLICE IN-CAR CAMERAS-INTEREST	1,554.00	0.00	1,553.75	0.00	0.25	0
10-60-5905-100 2012-13 DURANGOS-PRINC	19,414.00	0.00	0.00	0.00	19,414.00	100
10-60-5905-200 2012-13 DURANGOS-INTEREST	398.00	0.00	0.00	0.00	398.00	100
10-60-5907-100 2012-13 CHEVY TAHOES-PRINCIPAL	22,583.00	0.00	0.00	0.00	22,583.00	100
10-60-5907-200 2012-13 CHEVY TAHOES-INTEREST	305.00	0.00	0.00	0.00	305.00	100
10-60-5908-100 2013-14 (3) DODGE CHARGERS-PRINC	30,246.00	0.00	0.00	0.00	30,246.00	100
10-60-5908-200 2013-14 (3) DODGE CHARGERS-INTEREST	1,986.00	0.00	0.00	0.00	1,986.00	100
10-60-5909-100 2014-15 (4) POLICE VEHICLES-PRINC	42,667.00	0.00	43,522.73	0.00	-855.73	-2
10-60-5909-200 2014-15 (4) POLICE VEHICLES-INT	3,840.00	0.00	0.00	0.00	3,840.00	100
10-60-5910-100 2012-13 KNUCKLEBOOM TRUCK-PRINC	28,012.00	0.00	0.00	0.00	28,012.00	100
10-60-5910-200 2012-13 KNUCKLEBOOM TRUCK-INT	1,252.00	0.00	0.00	0.00	1,252.00	100
10-60-5911-100 2013-14 FIRE TRUCK-PRINCIPAL	62,226.00	0.00	0.00	0.00	62,226.00	100
10-60-5911-200 2013-14 FIRE TRUCK-INTEREST	33,055.00	0.00	0.00	0.00	33,055.00	100
10-60-5912-100 2013-14 (2) TAHOES-PRINCIPAL	23,347.00	0.00	23,346.72	0.00	0.28	0
10-60-5912-200 2013-14 (2) TAHOES-INTEREST	977.00	0.00	976.56	0.00	0.44	0
10-60-5913-100 FIRE STATION EXPANSION-PRINC	22,911.00	22,928.81	22,928.81	0.00	-17.81	0
10-60-5913-200 FIRE STATION EXPANSION-INT	41,308.00	41,289.19	41,289.19	0.00	18.81	0
10-60-5914-100 POLICE/FIRE LAND-PRINCIPAL	25,918.00	0.00	25,917.10	0.00	0.90	0
10-60-5914-200 POLICE/FIRE LAND-INTEREST	8,525.00	0.00	8,524.43	0.00	0.57	0
	<u>482,835.00</u>	<u>64,218.00</u>	<u>192,527.80</u>	<u>0.00</u>	<u>290,307.20</u>	<u>60</u>



## TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: Beth F. Wentland Department: Finance

Contact Phone # 910-944-4502 Date Submitted: 4/23/2015

Agenda Item Title: Separate Audit Engagement Letter-Ready for Board Approval

Work Session - Board Action (date of meeting should be filled in on line) :

Information Only \_\_\_\_\_

Public Hearing \_\_\_\_\_

Approval at work session - immediate action \_\_\_\_\_

Regular Board Meeting - Board Action (date of meeting should be filled in on line):

New Business  \_\_\_\_\_

Information Only \_\_\_\_\_

Old Business \_\_\_\_\_

Consent Agenda \_\_\_\_\_

Public Hearing \_\_\_\_\_

Informal Discussion & Public Comment \_\_\_\_\_

Other Business \_\_\_\_\_

### Summary of Information:

Attached please find the audit engagement letter from Dixon Hughes Goodman relating to the new auditing requirement concerning the Town's pension reporting. Now that the presentation has been made to the Board at the last work session, I am requesting that the Board approve this required auditing service.

Thanks so much, Beth

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):

March 12, 2015

Town of Aberdeen  
Aberdeen, North Carolina

We are pleased to confirm our understanding of the services we are to provide for the Town of Aberdeen (the "Town").

We will examine the Town's employee census data and related underlying payroll records to determine the employee census data provided to the Local Governmental Employees' Retirement System ("LGERS") for the year ended December 31, 2014 is materially correct. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Accordingly, it will include tests of your records and other procedures we consider necessary to enable us to express an opinion as to whether the Town's employee census data is in compliance with the criteria set forth in the LGERS' Employer Manual (revised January 2014). If, for any reason, we are unable to complete the examination, we will not issue a report as a result of this engagement.

Our report to be submitted is not intended to be a legal opinion on the Town's compliance.

Our engagement will not include a detailed inspection of every employee and cannot be relied on to disclose all material errors, fraud, or other violations of laws or regulations, that may exist. However, we will inform you of any material errors or fraud that comes to our attention. We will also inform you of any other violations of laws or regulations that come to our attention, unless clearly inconsequential.

Our examination will include obtaining an understanding of internal controls used by the Town sufficient to assess the risks of material misstatement of eligible employee census information submitted to the Department of State Treasurer's Retirement Systems Division (the "State") and to design the nature, timing, and extent of further substantive procedures, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over employee census information submitted to the State. Accordingly we will express no such opinion. This examination is not designed to provide assurance on internal control or to identify deficiencies in internal control.

We understand that you will provide us with the basic information required for our examination and that you are responsible for the accuracy and completeness of that information.

At the end of the engagement, we will require a representation letter from management that will include, among other items, management's assertion as to the completeness and accuracy of the employee census data reported to the State for the year ended December 31, 2014.

Management is responsible for making all employee census data and related payroll information available to us and for the accuracy and completeness of that information. Management is also responsible for providing us with access to all information of which management is aware that is relevant to the LGERS. You also agree to provide us with any additional information that we may request from management for the purpose of this examination as well as unrestricted access to any person within the Town from whom we determine it necessary to obtain additional evidence. Your responsibilities include adjusting employee census data that may have been previously submitted in error.

Management is responsible for assuming all management responsibilities and for overseeing all management functions; for designating an individual with suitable skill, knowledge, and/or experience to oversee this examination and for evaluating the adequacy and results of this examination and accepting responsibility for them.

John Frank is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it. We expect to begin our examination in June 2015 and issue our report by the required October 16, 2015 deadline specified by the Office of the State Auditor.

Our fees for this engagement will be billed at our standard hourly rates. You will also be billed for out-of-pocket and travel expenses. Preliminary estimates at our standard rates equate to a fee of approximately \$12,000. A more precise estimate cannot be determined due to the uncertainty caused by the newness of this request by the Office of the State Auditor.

Our invoices for this engagement are subject to approval by the Fiscal Management Section of the State Treasurer's Office and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination.

We appreciate the opportunity to be of service to you and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us. If the need for additional procedures arises, our agreement with you will need to be revised. It is customary for us to enumerate these revisions in an addendum to this letter. If additional specified parties of the report are added, we will require that they acknowledge in writing their responsibility for the sufficiency of procedures.

Very truly yours,

DIXON HUGHES GOODMAN LLP

*Dixon Hughes Goodman LLP*

ACKNOWLEDGED:

This letter correctly sets forth the understanding of the services to be performed for the Town of Aberdeen.

Approved:

By: \_\_\_\_\_ Date: \_\_\_\_\_

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

\_\_\_\_\_



## TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham Department: Planning

Contact Phone # 4517 Date Submitted: 4/23/15

Agenda Item Title: Items Regarding the Petition for Annexation Submitted by Columbus Midtown Properties

Date of Board Meeting to hear this item: 4/27/15

**Board Action Requested:**

New Business	<input checked="" type="checkbox"/>	Information Only	<input type="checkbox"/>
Old Business	<input type="checkbox"/>	For Action at Future Meeting	<input checked="" type="checkbox"/> Date <u>5/26/15</u>
Public Hearing	<input type="checkbox"/>	Informal Discussion & Public Comment	<input type="checkbox"/>
Other Business	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>

**Summary of Information:**

New Business:

1. Accept the Town Clerk's Certificate of Sufficiency
2. Adopt the Resolution Fixing the Date of the Public Hearing on the Question of Annexation

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



Agenda Item # \_\_\_\_\_  
**Town of Aberdeen Planning & Inspections Department**  
115 N. Poplar Street PO Box 785  
Aberdeen, NC 28315  
(910) 944-7024

**MEMORANDUM TO THE BOARD OF COMMISSIONERS – April 27, 2015 Regular Meeting**

**Description of Request**

**Request:**

Items Related to a  
Petition for  
Contiguous  
Annexation for  
Columbus Midtown  
Properties II, LLC

A petition for Contiguous Annexation submitted by William B. Seymour on behalf of Columbus Midtown Properties II, LLC was accepted by the Board of Commissioners during the April 13, 2015 Work Session. Additionally, the Board adopted a resolution directing the Clerk to investigate the petition for sufficiency. The agenda for this meeting includes acceptance by the Board of the Clerk's Certificate of Sufficiency and adoption of a Resolution Fixing the Date of the Public Hearing on the annexation. Both documents are enclosed for review.

**Prepared by:**

Pamela Graham,  
Planning Director

The proposed annexation is for a 3.820 acre portion of a parcel located at the corner of Columbus Drive and South Hill Road, identified by Parcel ID #00057192 and with an address of 205 Columbus Drive.

The property is currently being developed as a Marriott Towne Place Suites under Conditional Use Permit CU #14-03, approved in 2014. The Public Works Director has reviewed the request and is arranging for provision of municipal water and wastewater to the site in accordance with the town's Water and Wastewater System Extension and Connection Policy.

**Staff Recommendation**

Staff recommends that the Board:

1. Accept the attached Certificate of Sufficiency;
2. Adopt the attached Resolution Fixing the Date of the Public Hearing on the Question of Annexation.

**CERTIFICATE OF SUFFICIENCY**

To the Board of Commissioners of the Town of Aberdeen, North Carolina:

I, Regina M. Rosy, Town Clerk, do hereby certify that I have investigated the petition attached hereto and have found as a fact that aforementioned petition is signed by all owners of real property lying in the area described therein, in accordance with G. S. 160A-31.

In witness whereof, I have hereunto set my hand and affixed the seal of the Town of Aberdeen, this 24<sup>th</sup> day of April, 2015.

Regina M. Rosy  
Regina M. Rosy, Town Clerk

**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION  
OF ANNEXATION PURSUANT TO G.S. 160A-31**

WHEREAS, a petition requesting annexation of the area described herein has been received; and

WHEREAS, the Board of Commissioners has by resolution directed the Town Clerk to investigate the sufficiency of the petition; and

WHEREAS, certification by the Town Clerk as to the sufficiency of the petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Town of Aberdeen, North Carolina that:

Section 1. A public hearing on the question of annexation of the area described herein will be held at the Town of Aberdeen Municipal Building at 6:00 PM on May 26, 2015.

Section 2. The area proposed for annexation is described as follows:

Beginning at a ½" Rebar Set in the northernmost corner of the property hereinafter described and running thence along the right of way for Columbus Drive with curvature of a curve to the left having a radius = 14.45, a length = 18.15', a chord bearing and distance of South 36° 50' 40" East 16.67 feet, thence South 2° 11' 47" West 230.85 feet to a ½" Rebar Found, thence South 64° 32' 54" West 120.83 feet to a ½" Rebar Found, thence North 87° 45' 23" West 178.19 feet to a ½" Rebar Found, thence running along the right of way for South Hill Road, South 2° 18' 37" West 347.52 feet to a ½" Rebar Found, thence South 2° 15' 30" West 115.46 feet to a ½" Rebar Found, thence South 42° 46' 52" East 35.32 feet to a ½" Rebar Found, thence South 87° 30' 41" East 69.76 feet to a point, thence North 2° 22' 08" East 140.51 feet to an Angle Iron Found, thence South 87° 43' 14" East 50.03 feet to a ½" Rebar Found, thence South 87° 47' 05" East 100.00 feet to a ½" Rebar Found, thence South 88° 04' 13" East 49.55 feet to a ½" Rebar Found, thence South 87° 40' 15" East 40.58 feet to a ½" Rebar Found thence South 87° 51' 19" East 99.21 feet to a Concrete Monument Found, thence North ° 54' 39" West 662.73 feet to ½" Rebar Set, the point and place of beginning and being shown on a plat thereof entitled "Boundary Plat of 3.820 Acres, Parcel 1 – D.B. 3207, PG. 332 for McPeake Management, LLC", dated 26 February 2015, by Blue Ridge Geomatics, PA.

And being a portion of that property described in a Deed to Columbus Midtown Properties, LLC in Deed Book 3207, Page 332, Moore County Registry and further described in a Deed to Columbus Midtown Properties II, LLC in Book 4400, Page 517, Moore County Registry.

LESS AND EXCEPT:

The property described as Columbus Drive and South Hill Road as shown in a Dedication and Acceptance of Streets recorded in Book 3467 at Page 164 of the Moore County Registry.

Section 3. Notice of the public hearing shall be published in The Pilot, a newspaper having general circulation in the Town of Aberdeen, at least ten (10) days prior to the date of the public hearing.

Adopted this the 27<sup>th</sup> day of April, 2015

ATTEST:

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Robert A. Farrell, Mayor

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Regina M. Rosy, Town Clerk

**AN ORDINANCE AMENDING THE TOWN OF ABERDEEN FEE SCHEDULE  
REGARDING WATER & SEWER RATES AND GARBAGE COLLECTION FEES**

BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ABERDEEN THE  
FOLLOWING:

**Section 1.** The Aberdeen "Water and Sewer Rates Fee Schedule" is amended as shown  
in the attached Exhibit A.

**Section 2.** All provisions of any town ordinance or resolution in conflict with this  
ordinance are repealed.

**Section 3.** This ordinance shall become effective July 1, 2015.

The foregoing ordinance, having been submitted to a vote, received the following vote and  
was duly adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

Ayes: \_\_\_\_\_

Noes: \_\_\_\_\_

Absent or Excused: \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_  
Robert A. Farrell, Mayor

Attest:

\_\_\_\_\_  
Regina M. Rosy, Town Clerk

**TOWN OF ABERDEEN  
WATER & SEWER RATES FEE SCHEDULE EFFECTIVE JULY 1, 2015**

**IN TOWN WATER RATES**

Residential Base Charge (Includes no usage, per billing cycle)	12.00
Commercial & Institutional Base Charge (Includes no usage, per billing cycle)	15.00
Industrial Base Charge (Includes no usage, per billing cycle)	50.00
1,000 to 5,000 GALLONS	3.01 per thousand
5,001 to 10,000 GALLONS	3.22 per thousand
10,001 to 15,000 GALLONS	3.42 per thousand
15,001 to 20,000 GALLONS	3.63 per thousand
20,001 to 25,000 GALLONS	4.04 per thousand
Over 25,000 GALLONS	4.42 per thousand

**IN TOWN SEWER RATES**

Residential Base Charge (Includes no usage, per billing cycle)	12.00
Commercial & Institutional Base Charge (Includes no usage, per billing cycle)	15.00
Industrial Base Charge (Includes no usage, per billing cycle)	50.00
1,000 to 5,000 GALLONS	3.37 per thousand
5,001 to 10,000 GALLONS	4.04 per thousand
10,001 to 15,000 GALLONS	4.69 per thousand
15,001 to 20,000 GALLONS	5.37 per thousand
20,001 to 25,000 GALLONS	6.05 per thousand
Over 25,000 GALLONS	6.71 per thousand

**OUT OF TOWN WATER RATES**

Residential Base Charge (Includes no usage, per billing cycle)	20.00
Commercial & Institutional Base Charge (Includes no usage, per billing cycle)	30.00
Industrial Base Charge (Includes no usage, per billing cycle)	100.00
1,000 to 5,000 GALLONS	6.04 per thousand
5,001 to 10,000 GALLONS	6.62 per thousand
10,001 to 15,000 GALLONS	7.19 per thousand
15,001 to 20,000 GALLONS	7.78 per thousand
20,001 to 25,000 GALLONS	8.35 per thousand
Over 25,000 GALLONS	8.94 per thousand

**OUT OF TOWN SEWER RATES**

Residential Base Charge (Includes no usage, per billing cycle)	20.00
Commercial & Institutional Base Charge (Includes no usage, per billing cycle)	30.00
Industrial Base Charge (Includes no usage, per billing cycle)	100.00
1,000 to 5,000 GALLONS	6.73 per thousand
5,001 to 10,000 GALLONS	7.32 per thousand
10,001 to 15,000 GALLONS	7.89 per thousand
15,001 to 20,000 GALLONS	8.47 per thousand
20,001 to 25,000 GALLONS	9.04 per thousand
Over 25,000 GALLONS	9.63 per thousand

**Residential Garbage \$20.00 (per billing cycle)**  
**Business Garbage \$25.50 (per billing cycle)**

# Town of Aberdeen



## Economic Development Incentive Grants Guidelines

### Purpose:

The Town of Aberdeen desires to attract and help grow businesses that will provide quality jobs to the citizens of the Town of Aberdeen and improve the overall economic strength of the Town. To further these goals, the Town of Aberdeen provides the following Economic Development Incentive Grants Guidelines to businesses looking to relocate to or expand within the Town.

### Required Criteria:

In selecting projects that will receive economic development incentive grants, the Town of Aberdeen Board of Commissioners will require the following criteria to be met, as detailed in a Performance Agreement to be executed by the Town of Aberdeen and the Business:

1. Locate a new business within the town limits or a portion of the extraterritorial jurisdiction (ETJ) of the Town of Aberdeen that would be annexed as part of the proposed development; or
2. Expand an existing business within the town limits of Aberdeen; and
3. Exclude Restaurants and Retail businesses; and
4. Create and maintain throughout the term of the contract, as defined below, a minimum of 10 net new full time jobs with employee benefits within the Town of Aberdeen; and

**Full-time employment:** Full-time employment is a person working at least 35 hours a week, whose wages are subject to withholding and who is employed in a permanent position. Part-time, Full-Time Equivalents (FTE) positions, or contract and consulting jobs are not eligible.

**Employee benefits:** Employee benefits means the company will provide at least 50% employer-paid health insurance for all full-time positions.

**Wage Requirements:** New jobs will meet or exceed the county's average wage (as most recently calculated and published by the NC Department of Commerce).

5. Agree to a minimum investment amount; and
6. Agree to clawback provisions; and
7. The company must not have received any significant environmental violations with the North Carolina Department of Environment and Natural Resources within the prior five years; and
8. The project will not have a negative environmental impact within the Town; and
9. The company must not have received any “willful” or “failure to abate” serious OSHA violations at the establishment within the prior three years; and
10. The company must not have any overdue taxes; and
11. The company must agree to maintain operations at the project site for at least 150% of the term of the grant; if the business fails to remain at the site for the required term, a claw-back provision will recapture all or part of the grant funds; and
12. The full-time jobs must be maintained throughout the duration of the contract term; and
13. Agree to additional criteria as may be determined by the Town of Aberdeen.

**Guidelines:**

If a project meets the required criteria, the Town of Aberdeen will consider providing an economic development incentive grant in the amount of the percentage of the prior year’s ad valorem taxes paid to the Town of Aberdeen as follows:

For Projects in an amount less than Three Million Dollars (\$3,000,000.00)

Year 1	80%
Year 2	70%
Year 3	60%
Year 4	50%
Year 5	40%

For Projects in an amount of Three Million Dollars (\$3,000,000.00) or greater:

Year 1	90%
Year 2	80%
Year 3	70%
Year 4	60%
Year 5	50%
Year 6	40%
Year 7	30%

All ad valorem taxes for the prior year must be paid prior to each annual payment of the economic development incentive grant.

**Clawback Provisions:**

If at any point in time during the economic development incentive grant the project fails to meet the required criteria, then the Town of Aberdeen will withhold all future economic development incentive grant payments and may require the repayment of all previous payments made to the business.

The Town of Aberdeen, in deciding whether or not to immediately enforce a clawback provision(s), may accept reasonable assurances from the business that a specific year's failure to meet the required criteria will not be repeated in subsequent years. If the Town of Aberdeen accepts such reasonable assurances, the Town of Aberdeen will withhold that year's economic development incentive grant payment. If at the end of the subsequent year the required criteria are met, then the economic development incentive grant payments will resume. However, if the required criteria are not met, all future economic development incentive grant payments will be withheld and the Town of Aberdeen may require the repayment of all previous economic development incentive grant payments made to the business.

**Disclaimer:**

These Guidelines in no way limits the authority and discretion of the Town of Aberdeen Board of Commissioners to require different criteria or to offer different or additional economic development incentive grants.