

Agenda
Regular Board Meeting
Aberdeen Town Board

November 17, 2014
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

1. Call to Order
 - a. Pledge of Allegiance.

2. Setting of the Agenda

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Special Called Meeting on October 11, 2014, Regular Board Meeting on October 20, 2014, and Work Session on November 3, 2014.
4. Informal Discussion and Public Comment
 - a. Citizen's Academy Program Graduation.
 - b. Employee of the Year Presentation.
5. Financial Report
6. Old Business
7. Public Hearings and New Business
 - a. Public Hearing for UDO Text Amendment #14-02 Regarding the Discharge of Firearms within the Town Limits.
 - b. Consider action on An Ordinance Amending the Aberdeen Code of Ordinances and the Aberdeen Unified Development Ordinance with Regard to the Discharge of Firearms and the use or Storage of Explosives within the Zoning Jurisdiction of the Town.

- c. Public Hearing for UDO Text Amendment #14-06 to Require Vegetated Strips Between Curb & Sidewalks.
 - d. Consider action on An Ordinance Amending the Aberdeen Unified Development Ordinance to Require Vegetated Strips Between Curb and Sidewalks.
 - e. Public Hearing for Conditional Use Permit #14-05 submitted by Bill Clark Homes for a 94 lot subdivision west of Shepherd's Trail.
 - f. Consider action on Conditional Use Permit #14-05 submitted by Bill Clark Homes for a 94 lot subdivision west of Shepherd's Trail.
 - g. Consideration of Historic Preservation Commission Appointment.
 - h. Project Budget Ordinance for the Brownfields Assessment Project.
 - i. Resolution Approving BB&T's Financing Terms for 4 new Dodge Chargers for the Police Department.
8. Other Business
- a. Update on PARTF Grant for Ray's Mill Pond.
9. Closed Session pursuant to:
- (a) N.C.G.S. 143-318.11 (a)(3) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, and
 - (b) N.C.G.S. 143-318.11 (a)(4) to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations.
10. Adjournment

SPECIAL ACCOMMODATIONS FOR INDIVIDUALS WITH DISABILITIES OR IMPAIRMENTS WILL BE MADE UPON REQUEST TO THE EXTENT THAT REASONABLE NOTICE IS GIVEN TO THE TOWN OF ABERDEEN

Minutes
Strategic Planning Retreat
Aberdeen Town Board

October 11, 2014
Saturday, 9:00 a.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Saturday, October 11, 2014 at 9:00 a.m. for the Strategic Planning Retreat. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Pat Ann McMurray, Joe Dannelley, and Elease Goodwin. Commissioner Buck Mims was not in attendance for the meeting. Staff members in attendance were Planning Director Pam Graham, Well Superintendent Joe Wood, Parks & Recreation Director Adam Crocker, Fire Chief Phillip Richardson, Finance Officer Beth Wentland, Police Chief Tim Wenzel, Town Manager Bill Zell, and Town Clerk Regina Rosy. Planning Board Chairman Johnny Ransdell, Reporter for the Pilot Ted Natt, Mollie Wilson, Richard Gergle, Professor Lydian Altman, and Maia Landey were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 9:05 a.m. Mayor Farrell thanked everyone for coming and thanked Commissioner Dannelley for developing the idea for a Strategic Planning Retreat.

Professor Lydian Altman, with the UNC School of Government, stated this type of session is very common among organizations. Professor Altman stated she has seen a lot of changes in this area over the past 15 years, and she expects it will look even more different as years continue. Professor Altman stated she will lay some groundwork this morning, and then determine anticipated changes to come both internally and externally, discuss future orientation, and discuss vision for the Town of Aberdeen, and actions and decisions to make now in order to achieve that vision.

Professor Altman stated today's objectives are to recognize successes, identify local assets, implication of changes, and determine how to use that information to move forward.

Each of the attendees introduced themselves, their tenure and position with the Town of Aberdeen, and their expectations for today. After introductions, Professor Altman reviewed discussion guidelines for today's session which include: be specific, stay focused,

share all relevant information, define important words, focus on interests not positions, and check your assumptions.

Professor Altman asked participants to discuss one thing that has made them proud over the past year. Ideas discussed include Citizen's Academy Program, Police Department, visual appearance of the Town, renovation of Aberdeen Railroad building, personnel hiring decisions in Planning Department, buy in from staff and implementing change within the Parks & Recreation Department, 4th of July festivities, infrastructure improvements (new well, related water main, increased water capacity), the way Aberdeen's government works (no contention), tremendous staff, building improvements, community engagement, active approach to looking towards the future, Land Use Plan, openness of current Board to consider new ideas, and implementation of electronic agenda packets.

After a 15 minute break, Professor Altman asked participants to work in groups to discuss anticipated changes for the next 5 years and categorize those changes as short-term (next 18 months), medium-term (18-36 months), long-term (3-5 years), or continuous (ongoing). Changes could be related to the economy, Town's financial picture, demographic changes, local, state and federal policy, organizational changes and resource allocations, growth pressures and infrastructure needs, environmental implications, working relationships, and key partnerships. Participants spent a few minutes coming up with ideas for changes anticipated in the next 5 years. Ideas shared include younger population in part due to Fort Bragg, new school facilities, increases in crime which could have cost implications, employee growth considerations, and growth in traffic (currently involved in a comprehensive transportation plan). Commissioner Dannelley questioned if managed growth might be a consideration. Professor Altman discussed best building practices, quality growth, environmental building practices, and building the tax base to counteract some of the mandates coming down from the State. Other ideas expressed were the Town becoming more transparent and wildlife displacement. Pam Graham discussed the Green Growth Toolbox and how it considers environmental issues and wildlife habitats.

Professor Altman split the group into pairs for interviews, which included one staff person and one Board member in each pair. The paired interview team reviewed a list of questions relating to what the future of Aberdeen will look like. Professor Altman then asked the large group to split into smaller groups to discuss a list of values, and a vision for the future based on highlights and themes developed during the paired interviews. It was determined that key partners that could help with the vision include schools, developers,

residents, business community, Fort Bragg, other Moore County jurisdictions, etc. Partners that could block the vision include State Legislature, business partners, etc. Johnny Ransdell stated he believes all of the Town's plans need to coordinate and reflect each other in the overall vision of the Town.

Professor Altman discussed next steps to make this plan more real. Manager Zell suggested articulating all the ideas from today into one plan and prioritize. Commissioner Dannelley stated what he is hearing is the next step is to create a vision based on input received today, then Manager Zell would work with his staff on creating mission statements for each department of the Town. Professor Altman stated she would combine the list of successes with notes from today's session (see attachment for notes from Professor Altman – titled "Town of Aberdeen Strategic Planning Retreat"). Professor Altman stated then she could suggest next steps for this process (see additional attachment from Professor Altman – titled "Overview: What's Included in a Plan? Who's Involved?"). Director Graham stated she would want to make sure that the Land Use Plan coordinates with the results from today. Professor Altman asked what the final strategic plan should look like? Commissioner Dannelley stated he would imagine it being a 7 year document that is on a departmental level, and combined into one complete document. Professor Altman stated she would recommend a broad strategic goals meeting first before working on the following steps.

Chief Richardson is going to share his Fire Department Strategic Plan template with other Department Directors so that each department can create their own plan. Professor Altman stated she will work on developing the vision/mission from the discussion held today. Professor Altman recommended another session to further discuss goals. Commissioner Dannelley stated he would like to get some framework for the next budget cycle.

At the conclusion, Professor Altman asked participants to evaluate how the session went and what worked well, and what we might do differently for the next session.

A motion was made by Commissioner Dannelley, seconded by Mayor Pro-tem Thomas, to adjourn the meeting. Motion unanimously carried.

Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on October 11, 2014

Robert A. Farrell, Mayor

Minutes were approved
on November 17, 2014

Town of Aberdeen Strategic Planning Retreat

Saturday, October 11, 2014

Training Room, Aberdeen Fire Department, 800 Holly Street, Aberdeen, NC 28315

Developing a Vision for the Future

Notes prepared by Facilitator Lydian Altman

Most Proud Of:	
#	Comments
6	<ul style="list-style-type: none">• Exceptional staff. Good people who want to do good things• Staff buy-in supports actions. I can see changes happening• Tremendous staff and work ethic• Appreciation of Employees: Positive attitude, willingness to improve• Proud of people in the room (staff, elected, advisory board members)• The way government works; we work well as a group
3	<ul style="list-style-type: none">• Citizens academy• Citizens: they show up and participate• Town's efforts to provide civic education and rally residents; citizens academy
3	<ul style="list-style-type: none">• Quality growth• Town's willingness to take an active approach to planning for the future• Good investments and railroad building
2	<ul style="list-style-type: none">• Infrastructure improvements: well, water main, water capacity• Improvements to town structures (firehouse; rec center)
2	<ul style="list-style-type: none">• Police department problems have been taken care of• Police department. Hard-working members and high success rates
1	<ul style="list-style-type: none">• Family and community-friendly facilities and programs

[Facilitator's note: You could consider this 'Most Proud' list your organization's strategic advantages, those assets that you have to build on to leverage even greater successes.]

Anticipated Changes - Summary

Continuous/Short-term/Medium-term/Long-term

Short-term (next 18 months)	Medium-term (18-36 months)	Long-term (3-5 years)
<p>Legislative mandates & revenue growth concerns</p> <p>More communication & transparency needed</p> <p>ETJ Development</p>	<p>Infrastructure</p> <p>School capacity and development & Education facilities</p> <p>Health Care Expansion</p> <p>Transportations Needs</p> <p>Business Growth and Economy; Businesses downtown</p>	<p>Government restrictions/ Building/ UDO?</p> <p>Highway Congestion?</p> <p>Stricter regulations on the environment?</p> <p>Facilities & services for seniors</p> <p>Population growth possibly doubling</p> <p>Transportation issues</p> <p>Infrastructure focused on health, walkability, trails, greenway, bike paths</p>
<p>Continuous (ongoing)</p>		
<p>Growth: Younger families, "browning", Ft. Bragg influx</p> <p>Increase in crime, traffic</p> <p>Growing environmental concerns & need for environmental services</p> <p>Wildlife displacement</p> <p>Look towards "Quality Growth"</p>		

Anticipated Changes - Details

Continuous/Short-term/Medium-term/Long-term

Continuous (ongoing)

Growth: Younger families, "browning", Ft. Bragg influx

Increase in crime, traffic

Growing environmental concerns & need for environmental services

Wildlife displacement

Look towards "Quality Growth"

Short-term (next 18 months)

Legislative mandates & revenue growth concerns

- Dealing with decisions made at state level
- Need to expand tax base and find ways to take care of ourselves

More communication & transparency needed

- Need to have a clear rationale for decisions & need to be able to communicate that to citizens
- Figure out how to get information out to people
- Lack data about how gov. communications are used and perceived
- Find ways to support citizen reporting and improve our response to that reporting

ETJ Development

- Already starting
- The only place left to put big projects
- Big opportunity for further development
- Important to look outside town limits
- As development happens, we need to consider how to provide services there
- Potential to partner with County agencies
- Keep in mind sequencing and changes at Ft. Bragg

Medium-term (18-36 months)

Infrastructure

- Increasing build-out; expansion
- Will require increased maintenance, roads, sidewalks, utilities—all of which must be sustained over time
- Will require additional personnel to service
- Think about impact on water-supply: capacity & distribution
- Once the comprehensive plan is presented, we can think about whether it fits without vision

Health Care Expansion

- First-health has expanded to surrounding areas
- More and more demand on healthcare
- Aberdeen needs to be constantly aware of healthcare expansion and impact on citizens
- This has to be part of our strategy

School capacity and development & Education facilities

- State won't let you project too far out
- Both town schools are quite old (50-60 years), we have plenty of seats in our schools, but parents want to take their kids to Southern Pines or elsewhere
- Economic development issues arise because of this; parents want to live in the ideal school districts
- This is mainly because of the way the schools look—not the quality of education
- Crowding in the Pinehurst school because parents are taking them out of Aberdeen
- The school district is not supporting municipal growth—they look at overcrowding but they don't look at the cause.
- Need enhanced ability to influence site decisions
- Possibility that schools will be relocated completely

Transportations Needs

- Growth will evolve around this; integral
- Access for citizens
- People coming here for shopping and entertainment

Business Growth and Economy; Businesses downtown

- We have an opportunity for terrific growth; Have resources to support growth
- Poised for all kinds of growth- small business, manufacturing, residential
- Have very inviting sites—looking for quality businesses
- How does Aberdeen's vision fit with local non-profit economic development vision?
- Need to have re-growth downtown; we are a lot more than just what is off the highway

- Might see more people wanting to open businesses downtown
- People get tired of cookie-cutter. Value in distinction—can build on our assets
- Promote beauty
- Need to preserve our variety to attract all kinds of people

Long-term (3-5 years)

Government restrictions/ Building/ UDO

Highway Congestion

Stricter regulations on the environment

Facilities & services for seniors

- Lifespans are getting longer
- Need to address quality of life issues
- Public transportation is a piece
- Also think about people with disabilities—both physical and intellectual

Population growth possibly doubling

- Huge implication—need more public safety as growth takes place to makes people feel safe

Transportation issues

- Issues tend to become polarized—ie, bypass conversation
- Keeping an open mind about assets
- We have to find money to fund implementation of plans
- Advocate complete streets policy—pedestrian and bicycle

Infrastructure focused on health, walkability, trails, greenway, bike paths

- Emphasize getting out
- Can help older people stay healthy; will also help attract younger people

Observations:

- ❖ Sometimes we look at Aberdeen as two separate areas
 - Need to unify it; need to remember that it's all one town
 - Balanced development
 - Different needs and development plans for different areas, but we can find ways to unite it (like the signs).

Category	Trends and Changes Mentioned
People, relationships, partnerships	<ul style="list-style-type: none"> • More communication & transparency needed • Health Care Expansion • Facilities & services for seniors • Population growth possibly doubling • Growth: Younger families, “browning”, Ft. Bragg influx • Increase in crime, traffic
Policies, practices, philosophies	<ul style="list-style-type: none"> • Legislative mandates & revenue growth concerns • Government restrictions/ Building/ UDO? • Stricter regulations on the environment? • Growing environmental concerns & need for environmental services • Wildlife displacement • Look towards “Quality Growth”
Physical resources, infrastructure	<ul style="list-style-type: none"> • ETJ Development • Infrastructure • Transportations Needs • Business Growth and Economy; Businesses downtown • Highway Congestion? • Facilities & services for seniors • Infrastructure focused on health, walkability, trails, greenway, bike paths

[Facilitator’s note: As potential goal areas are identified and developed, consider whether there are goal areas that support all three of the categories above.]

Developing the Path to Action:

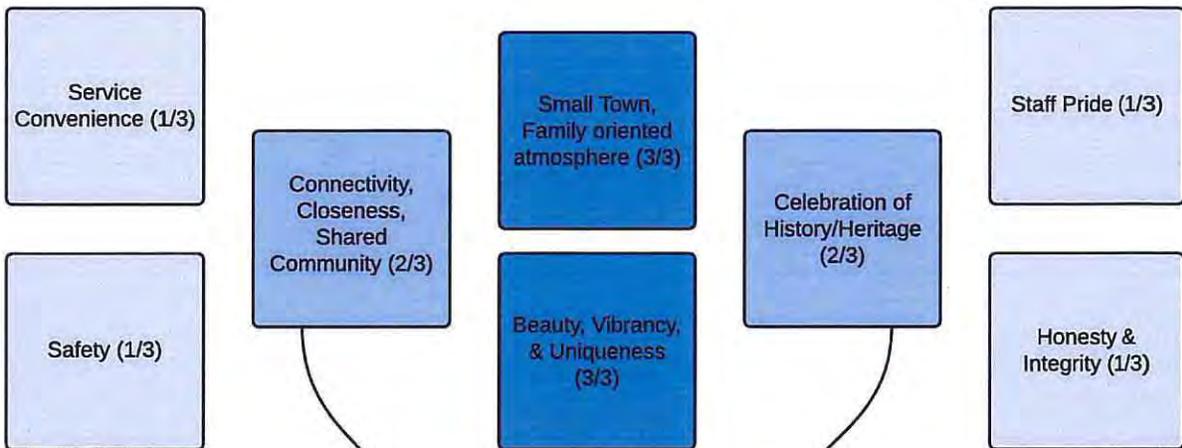
The strategic planning group broke off into paired interviews to discuss the following question: “What does the future look like?” Pairs then split up to form three mixed groups in order to share highlights and develop themes from the interviews. Each group was then asked to:

- write down a list of **values**,
- describe a **vision** for the future, and
- fill-in-the-blank important 2014-15 **actions or decisions**.

The following chart, “A Path to Action” summarizes and compiles these work products, illustrating how values inform vision, and how vision informs goal areas. The numbers placed next to values signify how many groups mentioned that value [i.e., (2/3) = two out of three groups mentioned this value].

The Path to Action

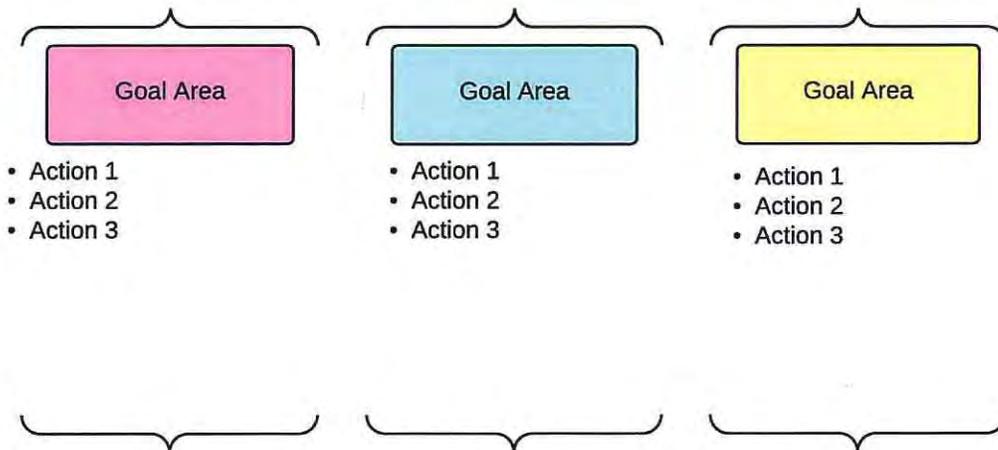
Identify Core Values



Determine Vision

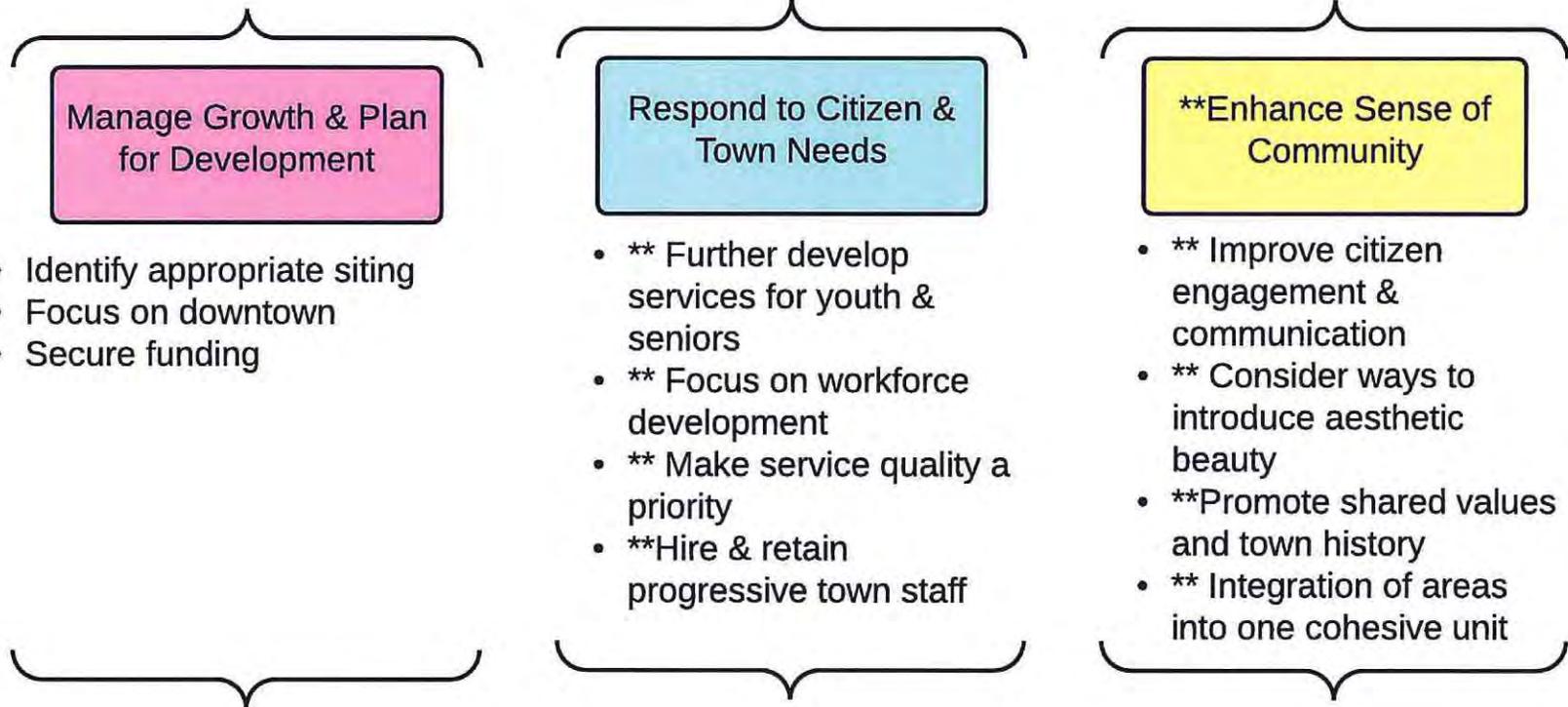
- More things for teenagers and young people
- Diversity of opportunity
- Better facilities
- More pleasing appearances
- Less burdensome processes
- Ordered growth
- Vitality in all sectors
- Developed community
- Preserved history
- High quality services
- Well-trained citizenry & high employment rate
- Well-maintained infrastructure
- Outdoor events
- Appreciated & progressive staff

Possible Goal Areas



Possible Goal Areas

**Suggested by Facilitator



This chart was created by the session facilitator as an example of possible goal areas based off of the values and vision communicated by the Aberdeen group. The non-starred items were suggested as goal areas/action items by group members during the retreat.

How to create a plan that is both durable and flexible?

Stay general

- Don't get bogged down in details

Utilize simple plan format

- Focus on the department level
- Should be a short document

(Fire Department example to be shared amongst department heads)

Make the plan a fabric of decision-making

- Should be a touchstone
- Goals & objectives should align
- Check back frequently
- Use 3-5 year outlook to support big capital purchases

Promote public engagement

Integrate: Don't think of specialized plans as separate islands

- i.e., strategic plan, comprehensive plan, UDO

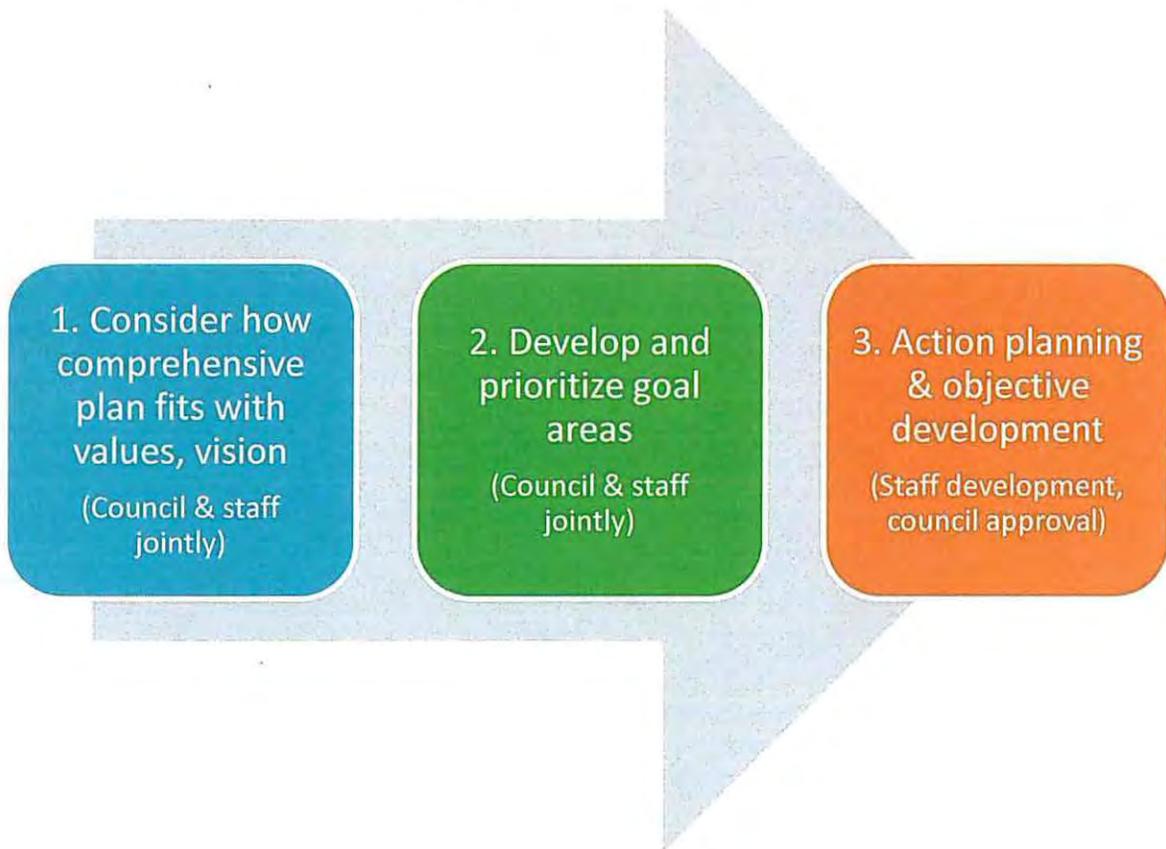


Key Partners

- Investors
- Schools
- Residents
- Ft. Bragg
- Developers
- Business community
- Other jurisdictions
- State legislators

Participants were asked to identify partners that could potentially help or hinder the town in achieving goals

Suggested Next Steps



Anytime: Create a vision statement

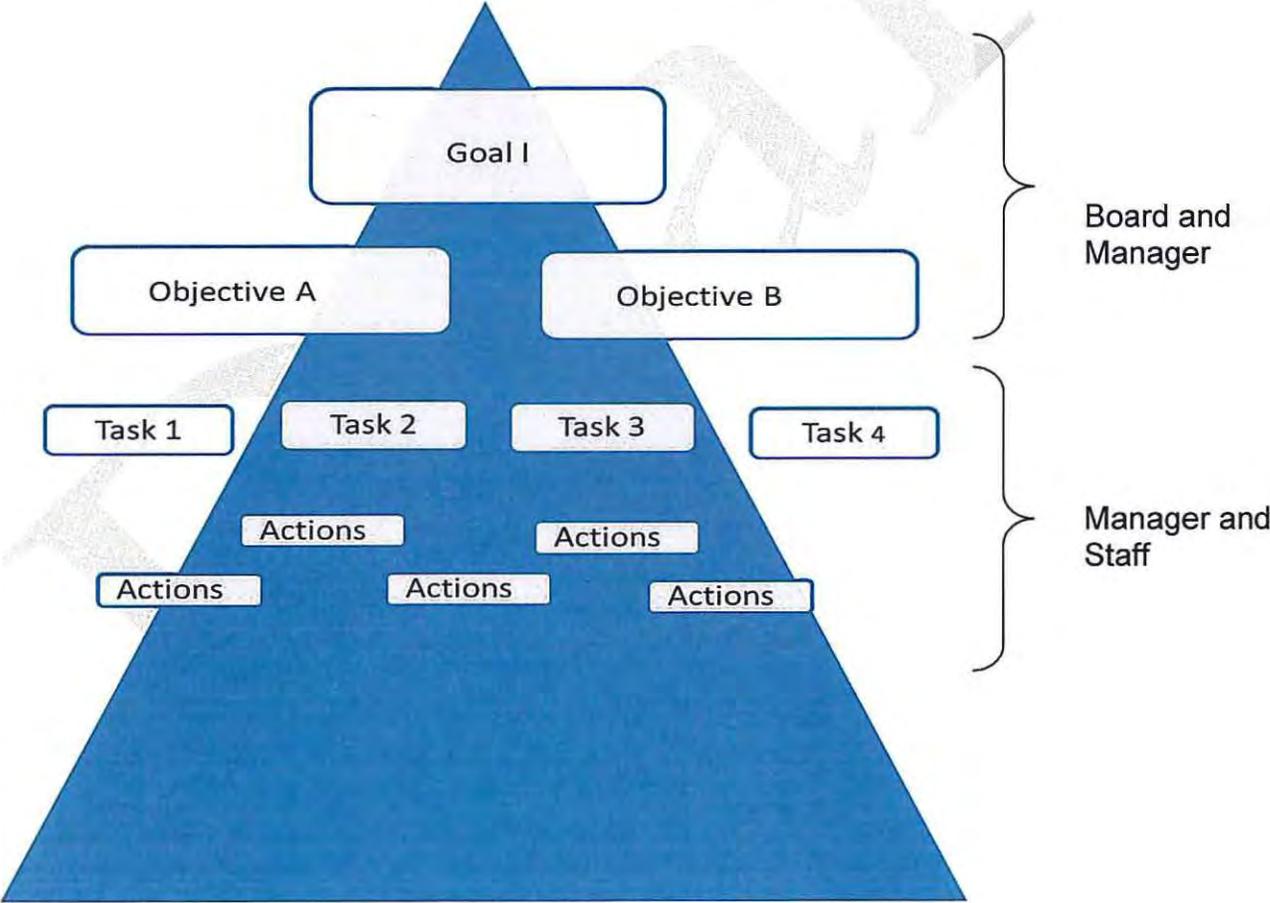
(Staff development, council approval)

Evaluation of the Day	
What worked well	What we might do differently
<ul style="list-style-type: none"> • Diverse people at the table • Able to see similarities • Awesome—everyone is attentive and reflective • Engagement, energy, and focus • Talking about issues made us think • Facilitator helped us be efficient, stay focused 	<ul style="list-style-type: none"> • Might be easier to drill down within the dept. • Not on a Saturday—Maybe afternoon sessions • Get input from other staff

Overview: What's Included in a Plan? Who's Involved?

The Basic Elements of a Strategic Plan

- Strategic Goal:** The Desired Situation
- Objective:** Conditions we want to create to move toward achieving the Goal
- Task:** A method or approach taken to accomplish an objective
- Actions:** A set of related actions to carry out a set of tasks
- Strategy:** The total path or plan linking actions, tasks, objectives, and goals.



Five Strategies for Succeeding with Strategic Planning

The public sector's success is defined by social impact – the improvement that we expect to see as a result of an investment in a program, initiative, or organization. Strategy is the pathway to the desired change. Yet communities struggle with creating and achieving effective strategies.

Here are five guiding points to enable strategic success:

1. **Ground your strategic plan in a realistic assessment of the current situation.** Strategy occurs at several levels – programmatic, organizational, community-wide, sectoral, and systemic – that are at once distinct and interrelated. Take the Big Picture into account. This should include opportunities to coordinate goals and plans with others.
2. **Involve everyone who has or might potentially have a stake.** The best strategies usually result from a participatory process that incorporates the perspective of multiple stakeholders—including those who can challenge assumptions, stretch conventional thinking, speak up for overlooked populations, and advocate for new approaches that might be more beneficial.
3. **Learn from others' experience.** Other communities and similar organizations have likely had similar experiences. Chances are research also exists that can inform local strategies. Building on the lessons of others enables leaders to efficiently learn about current trends in their fields of interest, gaps, the latest thinking related to effective practice, program or service quality, and outcomes.
4. **Choose to do what is important, and clarify why you value it.** Understanding and communicating why a decision is important is particularly important when making difficult decisions about resource allocation. Be candid about the existing challenges, assets, and limitations. Be clear about who makes which decisions.
5. **Build action, assessment, and revision capabilities into your strategy.** Too often, leaders celebrate adoption of a new strategy or plan without sufficiently realizing that the hard work is really just starting. In other words, they put too much effort into "ready, set," and not enough for "go." Implementation requires accountability, perseverance, and adjustment.

Adapted from "Five Ways to Ensure That Your Strategy Falls Short." Stanford Social Innovation Review
http://www.ssireview.org/blog/entry/five_ways_to_ensure_that_your_strategy_falls_short

Our principles for Strategic Thinking:

- a) We encourage significant, meaningful **Engagement** by those in the organization and others who are clearly affected by the goals and anticipated changes.
- b) We model **Facilitative Leadership**.
- c) We encourage **Shared Learning** – a co-equal approach to framing the questions to help the organization improve, and to apply to broader public administration interests.
- d) We practice **Flexibility** in responding to emerging needs or unexpected opportunities.
- e) We discuss and demonstrate **Accountability and Transparency** and expect the client is committed to practicing the same.

ENVIRONMENTAL SCAN

You are invited to provide your insights into the state of the organization and how it can best position itself to meet the ever-changing environment in which it operates.

Please take 15-20 minutes to review the questions on the following page. Spend a few moments in reflection before you start. Then make notes to yourself about your responses. Please write legibly as you will be asked to leave your notes to be incorporated into a master list.

As you think about the current times and environment and what's changed recently, consider:

- Demographic changes
- Local, State, Federal policy changes
- Growth pressures
- Infrastructure needs
- Key Partnerships
- Organizational Implications
- Resource allocations
- Environmental Implications

You're asked for your thoughts in these six keys areas of focus.

People and culture	Processes, ways of doing business	Capital/ Infrastructure	Technology	Stewardship of resources	Communication
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Feel free to make notes about others areas you feel strongly about, too. All of your comments will be considered.

ENVIRONMENTAL SCAN

	People and culture	Processes, ways of doing business	Capital/ Infrastructure	Technology	Stewardship of resources	Communication
<i>What specific aspects of the organization are working particularly well?</i>						
<i>What specific aspects of the organization might need strengthening?</i>						
<i>Given the current times and environment, what opportunities present themselves?</i>						
<i>Given the current times and environment, what challenges lie ahead?</i>						

Goal Development Exercise: From Goals to Objectives (pp. 2-5):

After establishing the desired goals, the next tasks are these:

1. **Brainstorm. Clarify what progress toward a given goal would look like.**
 - a. What new results or conditions would you like to begin to see (fewer of these bad results or more of these good ones)?
 - b. What would be happening if those new results or conditions were occurring?
 - c. How would things be different if those new conditions were in place or those new results were happening?
2. **Of all the possible new conditions or results, identify a few that seem the most *compelling* – however that might be defined - and draft objective statements for them.**
3. **Let the ideas simmer. Reflect. Refine. Reorganize.**
4. **At a later date, review all the proposed objectives and select the ones that are likely to have the most positive impact in helping the organization meet the desired goal.**
 - Focus on a few strategic objectives rather than many comprehensive objectives.

One possible sentence structure to use for developing objectives:

To [change]	[what]	By [#]	By [when]
<ul style="list-style-type: none"> • Increase • Decrease • Find a solution 	<ul style="list-style-type: none"> • The desired result or condition • Might have to add “where” or “who” to be specific 	<ul style="list-style-type: none"> • % change • # count • Might have to use best available proxy indicator 	<ul style="list-style-type: none"> • Some future date

How to draft the sentence:

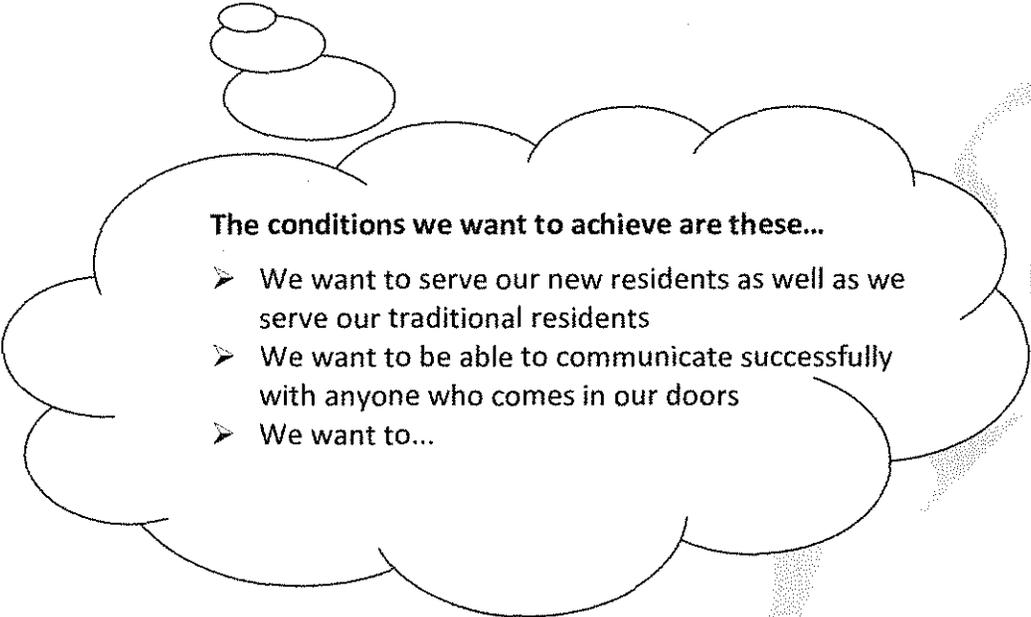
- Identify the “what” you want to change, the desired result or condition you want to achieve.
- Specify how you want to change it:
 - ⇒ Increase the “good” things that happen OR
 - ⇒ Decrease the “bad” things that happen.
 - ⇒ Try to express the change positively, if that is possible.
- Define a desired numeric change.
- Set a date.

Example

Goal:

To adapt the organization's services to reflect the needs or interests of the changing population in our community.

Brainstorm ideas:



The conditions we want to achieve are these...

- We want to serve our new residents as well as we serve our traditional residents
- We want to be able to communicate successfully with anyone who comes in our doors
- We want to...

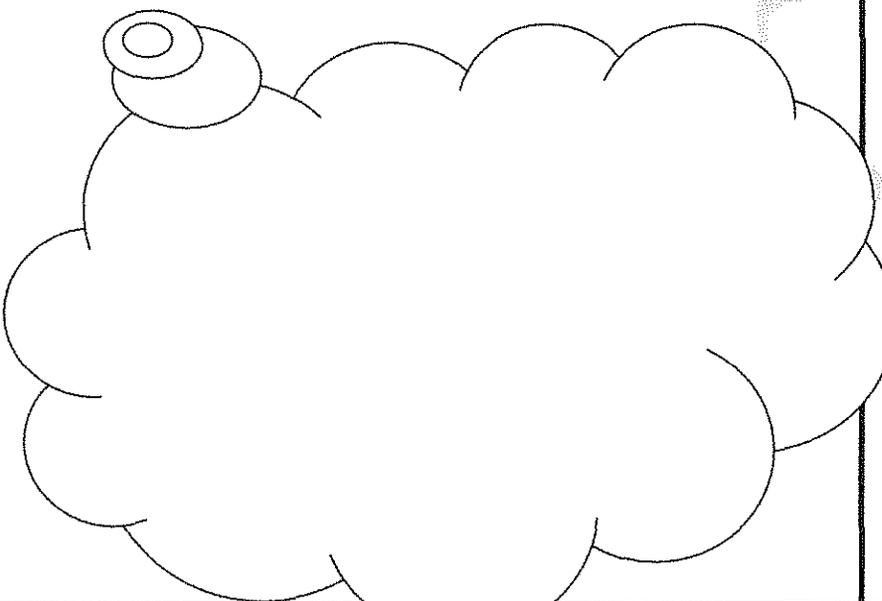
To do this, we need to work on strategies such as....

- reducing language barriers...
- learning more about each other...
- understanding each other's cultures and expectations...
- understanding how our work applies to their lives...
- identifying the physical, intellectual, or logistical gaps between us

Draft Objective 1: To increase **[the change]** the percentage of Spanish-speaking clients who successfully complete the application process for Service X **[what]** by 30% **[how much]** per year for the next three years **[when]**.

OBJECTIVE:

To [change]	[what]	By [#]	By [when]
<ul style="list-style-type: none"> • Increase • Decrease • Find a solution 	<ul style="list-style-type: none"> • The desired result or condition • Might have to add "where" or "who" to be specific 	<ul style="list-style-type: none"> • % change • # count • Might have to use best available proxy indicator 	<ul style="list-style-type: none"> • Some future date

<p>GOAL: The result or condition we want to achieve is ...</p> 	<p>To do this, we need to work on strategies such as....</p>
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How can you move the needle on this goal?

(Complete for each objective)

OBJECTIVE:

Test Your Logic: How is your objective going to make a difference? What is your "Theory of Change?"

Once you have this conversation, the details on the next page should quickly fall into place.

<p>The Current Condition</p>		<p>Why do I believe this to be true? (data, experience, stories, etc.)</p>
<p>If we changed this</p>		<p><i>Double-check your logic about how the proposed change might bring about the desired condition.</i></p>
<p>This result would happen, which causes...</p>		
<p>New Condition</p>		
<p>Which changes... ↳</p>		
<p>Which changes... ↳</p>		<p><i>Repeat as many iterations of Change > Result > New Condition as you need to achieve the goal.</i></p>
<p>The Condition We Want to Create....</p>		

The Finishing Details: Holding Yourself Accountable

<p>INDICATOR(S):</p> <p><i>Implementation:</i> How will we know we've done what we said we would do?</p> <p><i>Results:</i> How will we know we've moved conditions toward our desired goal?</p>	<p>TRACKING:</p> <p>What data is already available? Where is it? Who collects it?</p>
<p>MEASURE:</p> <p>How will you know when resources are in place and tasks have been completed?</p>	<p>INVOLVEMENT:</p> <p>Who else needs to be involved to make or track progress?</p>

Minutes
Regular Board Meeting
Aberdeen Town Board

October 20, 2014
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, October 20, 2014 at 6:00 p.m. for the Regular Board Meeting. Members present were Mayor Robert A. Farrell, and Commissioners Joe Dannelley, Buck Mims and Eleese Goodwin. Mayor Pro-tem Jim Thomas was not in attendance for the meeting, and Commissioner Pat Ann McMurray arrived late for the meeting. Staff members in attendance were Planner Daniel Martin, Town Manager Bill Zell, Police Chief Tim Wenzel, and Town Clerk Regina Rosy. Police Department staff in attendance were Melissa Dembnicki, Todd Weaver, Carl Colasacco, Bobbi Rodger, Oliver Reilly, Ryan Marino, Farley Bowers, Joshua Kearns, Cameron Parent, Chris Davis, Josh Kirk, Justin Newberry, Gypsie Adcox, Michael Schwartz, were in attendance. Reporter for the Pilot Ted Natt, Barbara Allred, Adrian Allred, Charlie Needham, Patti Wenzel, and Tim Marcham were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 6:00 p.m.

1. Call to Order
 - a. Pledge of Allegiance.

Mayor Farrell asked everyone to please stand for the Pledge of Allegiance.

2. Setting of the Agenda

Commissioner Dannelley asked about the open public hearing from the last Board Meeting and if it needs to be on the agenda to close it out. Manager Zell stated the applicant has requested in writing that the item be excluded from further consideration, therefore it is not necessary to officially close out the public hearing. A motion was made by Commissioner Dannelley, seconded by Commissioner Mims, to approve the setting of the agenda as presented. Motion unanimously carried 3-0.

3. Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. Minutes of Regular Board Meeting on September 15, 2014, Closed Session on September 15, 2014, and Work Session on October 6, 2014.

Commissioner Dannelley stated a correction needs to be made to the 9/15/14 Board Meeting minutes – 2nd paragraph needs correction for the Work Session date. A motion was made by Commissioner Mims, seconded by Commissioner Goodwin, to approve the consent agenda as amended. Motion unanimously carried 3-0.

4. Informal Discussion and Public Comment

- a. Swearing in of Police Officers Gypsie Adcox and Michael Schwartz.

Chief Wenzel introduced Police Officers Michael Schwartz and Gypsie Adcox. Town Clerk Regina Rosy administered the oath of office to Michael Schwartz and Gypsie Adcox.

Chief Wenzel recognized Officer Brian Chavis and Officer Christina Ricks for their efforts in training these 2 new officers.

5. Financial Report

Manager Zell stated the total for the General Fund is \$956,046. Manager Zell stated \$1.8 million for R&P tax collections has been collected, and the local sales tax collection was the largest monthly total ever at a total of \$155,943. Manager Zell stated the Water and Sewer Fund has black numbers with \$98,699 as the total thus far. Manager Zell stated the year has started off very well. Commissioner Dannelley asked what the expenditures are for Ray's Mill Pond. Manager Zell stated the noteworthy expenses for Ray's Mill Pond included fees paid to Site Solutions and Foster Lake and Pond in the amount of \$24,650.

6. Old Business

None

7. Public Hearings and New Business

- a. Resolution Supporting New Library for the Town of Aberdeen.

Mayor Farrell read the resolution for the record, which included the changes discussed at the last Work Session. Mayor Farrell stated the Town

Board is behind the efforts of the Friends of the Library committee, and he knows there is a lot of hard work ahead for this project. Commissioner Dannelley asked for clarification on the language in the new paragraph regarding the Sandhills Regional Library System, and he requested the terminology be consistent throughout the resolution. A motion was made by Commissioner Dannelley, seconded by Commissioner Goodwin, to approve the Resolution Supporting New Library for the Town of Aberdeen as amended. Motion unanimously carried 4-0.

b. Parks & Recreation Advisory Committee Appointments.

Manager Zell stated Parks & Recreation Director Adam Crocker presented his recommendations for the Parks & Recreation Advisory Committee appointments at the previous Work Session. Manager Zell stated the individuals up for consideration include Dene Moon, Reverend Dr. Douglas Kelly, Billy Hartness, and Timothy Todd. Manager Zell stated these members will serve with the current members already on the Parks & Recreation Advisory Committee which include Betsy Mofield, Ken Byrd, Charlie Needham, and Mona Kahl. Commissioner Dannelley asked for clarification on if this group will serve as the Advisory Committee for Parks & Recreation and Malcolm Blue Farm. Manager Zell stated all recreation activities will be handled by this Board. A motion was made by Commissioner Mims, seconded by Commissioner Goodwin, to appoint the following members to the Parks & Recreation Advisory Committee:

- Dene Moon
- Reverend Dr. Douglas Kelly
- Billy Hartness
- Timothy Todd

Motion unanimously carried 4-0.

8. Other Business

a. Grant Updates

- (1) Midway Gardens Grant - #10-C-2207 (on schedule)
- (2) 2011 SBEA Grant #11-C-2331 (on schedule)
- (3) 2012 SBEA Grant #12-C-2438 (on schedule)
- (4) Berkley Phase 3 Sewer Grant - #12-C-2510 (on schedule)
- (5) ITPP – Sewer Improvements Grant - #07-D-2451 (off schedule)
- (6) Building Reuse Grant (Project Huggies) - #2013-125-60501-118 (off schedule)

- (7) Building Reuse Grant (Meridian Expansion Project) - #2013-088-60501-118 (on schedule)
- (8) Clean Water Management Trust Fund Grant - #2010-201 (on schedule)
- (9) FY 2014 EPA Brownfields Program (on schedule)

Planner Daniel Martin stated all grants are on schedule with an exception of the following two: ITPP Sewer Improvements Grant and the Building Reuse Grant. Planner Martin stated the job creation is the reason these 2 grants are off schedule. Planner Martin stated we are now at 56 full-time jobs out of the 81 for the Building Reuse and 79 for the sewer project. Planner Martin stated 7 employees have moved from temporary to permanent full-time employment status. Planner Martin stated an interesting fact is in August they finally got to 95% of the overall open positions filled by part-time or full-time workers, whereas in months prior it was only 75%. Planner Martin stated the major staffing agency is Debbie's Staffing Agency, and job ads are also posted on craigslist and monster.com in order to recruit staff members. Planner Martin stated he has reached out to Alan Duncan with Sandhills Community College, but unfortunately there are currently no curriculum opportunities for the field of machinery operators. Planner Martin stated an extension application has been filed, and the new end date will be February 27, 2016. Planner Martin asked if this same type of update on job creation is needed at each future meeting, or would it be satisfactory to include this information in the weekly report. Commissioner Dannelley asked how the Board would be notified if another grant goes off schedule. Planner Martin stated he would include that information in the weekly report, and then the information would be presented to the Board on a quarterly basis. The Board agreed that would be satisfactory.

- b. Update on PARTF Grant for Ray's Mill Pond.

Manager Zell stated on the water side, Foster Lake and Pond is working on the dam and spillway. The property has been surveyed, and access will be allowed to the dam through the end of the year, and another access is being researched so that the Town will have access to the Town property without trespassing on someone else's land. Manager Zell stated Foster Lake and Pond will begin dredging soon as the water level goes down. Site Solutions, located out of Charlotte, has filed for the sedimentation and erosion control plan, a letter has been received from NCDENR acknowledging receipt of the application, and a meeting is scheduled for November 5th to meet with Site Solutions to develop a

timeline for grading and elements of the grant to be completed. Mayor Farrell asked Manager Zell to send an email to the Board notifying them of the upcoming meeting on November 5th and the time and location for the meeting. Commissioner Dannelley asked about the expectation for construction on the education center. Manager Zell stated a timeline will be established at the November 5th meeting, and the timeline will be presented at the November Board Meeting.

c. Quote from Mission Critical Partners, Inc.

Commissioner Mims stated he has received a quote from Mission Critical Partners, Inc. on their proposal to act as a consultant with the Police Department construction project. Commissioner Mims stated the proposal will be emailed to Clerk Regina Rosy, and then she can distribute to the other Board members for their review.

d. Banner at Airport.

Manager Zell discussed the banner to be displayed at the Moore County Airport, and stated the brand will be on the banner, but asked if there is any type of slogan the Board would like to see on the banner as well? The Board members agreed "Shopping Center of the Sandhills" would be a logical choice.

9. Adjournment

A motion was made by Commissioner Goodwin, seconded by Commissioner Mims, to adjourn the Board Meeting. Motion unanimously carried 4-0.

Regina M. Rosy, Town Clerk

Robert A. Farrell, Mayor

Minutes were completed in
Draft form on October 20, 2014

Minutes were approved
on November 17, 2014

Minutes
Work Session
Aberdeen Town Board

November 3, 2014
Monday, 6:00 p.m.

Robert N. Page Municipal Building
Aberdeen, North Carolina

The Aberdeen Town Board met Monday, November 3, 2014 at 6:00 p.m. for the Work Session. Members present were Mayor Robert A. Farrell, Mayor Pro-tem Jim Thomas, and Commissioners Pat Ann McMurray, Joe Dannelley, Buck Mims, and Elease Goodwin. Staff members in attendance were Police Chief Tim Wenzel, Deputy Chief Carl Colasacco, Planning Director Pam Graham, Town Manager Bill Zell, and Town Clerk Regina Rosy. Barbara Allred, Kenneth Byrd, Richard Gergle, Reporter for the Pilot Ted Natt, Landon Weaver, and Scott Brown were also in attendance for the meeting.

Mayor Farrell called the meeting to order at 6:05 p.m.

1. UDO Text Amendment #14-02 Regarding the Discharge of Firearms within the Town Limits.

Planning Director Graham stated a public hearing has been held on this item previously, and new information has since been provided, therefore a new public hearing is requested for consideration. Commissioner Dannelley asked what the expectation is that will be different about this additional public hearing on this topic. Director Graham stated the text amendment itself has undergone changes, and those changes will be reviewed during the public hearing. Director Graham stated folks will be in attendance that can answer questions from the public and the Town Board. Commissioner Dannelley asked Chief Wenzel if Police staff will be in attendance at the public hearing to answer questions if necessary. Chief Wenzel stated yes, he will be in attendance, along with Deputy Chief Carl Colasacco. Commissioner Mims was concerned about the possibility that employees in a firearms range could be exposed to high levels of lead, while working at a firearms range on a regular basis. Director Graham stated she would recommend that professionals handle that concern, and she would also recommend that the Town use the opportunity to add conditions during the Conditional Use Permit process, so that this safety issue can be addressed at that time. Agenda Item scheduled for Public Hearing on 11/17/2014.

2. UDO Text Amendment #14-06 to Require Vegetated Strips Between Curb & Sidewalks.

Mayor Farrell asked if staff initiated this text amendment, and Director Graham stated yes. Commissioner Dannelley questioned if the 2 feet of vegetated strips between the curb and sidewalks makes a significant difference, and if so, how? Mayor Farrell stated his understanding is that the 2 feet of vegetated strips is a safety feature, to allow additional space between pedestrians and traffic. Agenda Item scheduled for Public Hearing on 11/17/2014.

3. Release of Surety for Sidewalks for Shepherd's Ridge, Phases 3 and 4.

Director Graham stated in the past, the practice has been for the developers to build sidewalks as they build the houses in developments. Director Graham stated the project is now complete, and all sidewalks have been installed. A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Mims, to approve the Release of Surety for Sidewalks for Shepherd's Ridge, Phases 3 and 4. Motion unanimously carried 5-0.

4. Conditional Use Permit #14-05 submitted by Bill Clark Homes for a 94 lot subdivision west of Shepherd's Trail.

Director Graham stated this item will go to Public Hearing on 11/17/2014 and all information should be presented at that time, since this is a quasi-judicial public hearing. Agenda Item scheduled for Public Hearing on 11/17/2014.

5. Notification on non-substantive corrections to the UDO.

Director Graham stated staff has made corrections to the UDO of non-substantive errors. Director Graham stated UDO Article XX directs that the Land Use Administrator may correct typographical errors, numerical reference errors, spelling errors and errors in section or page numbering and may make other non-substantive editorial changes to the text of the UDO without formal adoption by the Board of Commissioners, provided the changes necessary to correct such errors do not change the meaning of the ordinance. Director Graham stated a motion is not necessary for this item, but rather just needs to be brought to the Board's attention. Director Graham stated the correction is for UDO Section 152-180, Section A – referenced subsection 152-189 (C) needs to be replaced with 152-180 (C).

6. Consideration of Phase 2 of the Master Sign Plan.

Director Graham stated staff has prepared a draft of a Phase 2 for the Master Sign Plan, location for the signs, and prices associated with the signs. Mayor Farrell stated he has never received as many compliments about any project the Town has worked on, as he has for the Master Sign Plan, Phase 1 signs. Director Graham stated she would expect that tonight's conversation would just be the beginning of a conversation about Phase II. Mayor Pro-tem Thomas discussed the possibility of splitting Phase II so that we could do half of the project this fiscal year, and the remaining half next fiscal year. Commissioner Mims asked how much money is allocated in the budget this year for this project. Director Graham stated no dollars are budgeted for the Master Sign Plan, and it would have to be a deduction from Fund Balance if the project moves forward this fiscal year. Manager Zell stated he would prefer to see a project such as this be tied to a budget cycle and perhaps be planned for in the upcoming budget year. Commissioner Dannelley stated he would prefer to see the Parks & Recreation sign be installed first, before beginning on Phase II of the Master Sign Plan.

7. Mission Critical Partners, Inc. Price Quote for consulting/architectural support for Police Station.

Commissioner Mims stated he requested this item be added to the agenda. Commissioner Mims stated he asked for this item to be added to the agenda, not for consideration of approval, but perhaps to request Mission Critical Partners, Inc. conduct a presentation of what they can offer to the Town of Aberdeen. Mayor Farrell asked if an item such as this would have to be bid out, since the quote is for \$25,000. Manager Zell stated service contracts do not have to be bid out. Commissioner Dannelley stated he is most concerned about the value this would add to Aberdeen's project – and he thinks a presentation is worthwhile. Commissioner Dannelley stated he would also hope the architect would be in attendance for the presentation too. Mayor Farrell asked if a consultant was used for the Rick Rhyne Safety Center – Manager Zell stated he will find out. Mayor Farrell pointed out that several change orders took place with the Rick Rhyne Safety Center and he would be curious to see if a consultant was used or not. Commissioner Mims made a phone call and determined Ware Bonsall was the architect for the Rick Rhyne Safety Center, and a consultant was not utilized for the design of the project. The Board agreed to schedule a presentation with Mission Critical Partners, Inc. for the Work Session on 12/1/14 at 6:00 p.m. Agenda Item scheduled for Work Session on 12/1/2014.

8. Other Business.

- a. Citizen's Academy Program Graduation and Employee of the Year scheduled for 11/17/2014.
- b. Holiday Open House and Bread Bowl scheduled for 11/8/2014.
- c. Annual Household Hazardous Waste Event scheduled for 11/15/2014.
Shredding event scheduled for 11/22/2014.
- d. Board Appreciation Event scheduled for 12/8/2014 from 6:00 – 8:00 p.m. at the Postmaster's House.
- e. Wednesday morning – 10:30 a.m. – Foster Lake & Pond, Site Solutions meeting to discuss Ray's Mill Pond Park project. Manager Zell stated the Sedimentation and Erosion Control Plan has been submitted, but there is no word yet.
- f. Veteran's Weekend events – Mayor Farrell reviewed a list of activities scheduled for Veteran's Weekend and asked for those events in Aberdeen to be added to the Town website.

9. Adjournment.

A motion was made by Mayor Pro-tem Thomas, seconded by Commissioner Mims, to adjourn the Work Session. Motion unanimously carried 5-0.

Regina M. Rosy, Town Clerk

Minutes were completed in
Draft form on November 3, 2014

Robert A. Farrell, Mayor

Minutes were approved
on November 17, 2014



**TOWN OF ABERDEEN
AGENDA ITEM ACTION REQUEST FORM**

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: Beth F. Wentland **Department:** Finance

Contact Phone # 910-944-4502 **Date Submitted:** 11/13/2014

Agenda Item Title: Financial Reports (covering October)

Work Session - Board Action (date of meeting should be filled in on line) :
Information Only _____
Public Hearing _____
Approval at work session - immediate action _____

Regular Board Meeting - Board Action (date of meeting should be filled in on line):
New Business _____ **Information Only** _____
Old Business _____ **Consent Agenda** _____
Public Hearing _____ **Informal Discussion & Public Comment** _____
Other Business _____

Summary of Information:
Attached please find the following October financial reports:
Revenues/Expenses Summary
Revenue Report
Expenditure Report
Expenditure Report (dept totals only)
Expenditure Report-(debt payments only)

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):

GENERAL FUND

YTD REVENUES & EXPENSES SUMMARY

as of October 31, 2014

(with comparative totals of prior fiscal year)

MONTH	PRIOR YEAR (2013-2014) Monthly Revenue	CURRENT YEAR 2014-2015 Reported Revenue	PRIOR YEAR (2013-2014) Monthly Expenses	CURRENT YEAR 2014-2015 Reported Expenses	PRIOR YEAR (2013-2014) Gain/-Loss for the Month	PRIOR YEAR (2013-2014) Gain/-Loss Year-to-Date	CURRENT YEAR 2014-2015 Gain/-Loss for the Month	CURRENT YEAR 2014-2015 Gain/-Loss Year-to-Date
JULY	\$113,506.34	\$149,058.53	\$465,620.03	\$677,365.71	-\$352,113.69	-\$352,113.69	-\$528,307.18	-\$528,307.18
AUGUST	\$74,546.84	\$238,992.01	\$716,750.12	\$557,310.87	-\$642,203.28	-\$994,316.97	-\$318,318.86	-\$846,626.04
SEPT	\$2,146,767.99	\$2,213,315.95	\$722,597.90	\$390,032.64	\$1,424,170.09	\$429,853.12	\$1,823,283.31	\$976,657.27
OCT	\$699,716.87	\$351,906.36	\$510,159.67	\$555,521.66	\$189,557.20	\$619,410.32	-\$203,615.30	\$773,041.97
NOV	\$460,266.05		\$599,312.41		-\$139,046.36	\$480,363.96		
DEC	\$759,477.93		\$807,698.62		-\$48,220.69	\$432,143.27		
JAN	\$667,877.19		\$671,551.62		-\$3,674.43	\$428,468.84		
FEB	\$594,418.10		\$472,058.44		\$122,359.66	\$550,828.50		
MARCH	\$427,165.87		\$445,016.71		-\$17,850.84	\$532,977.66		
APRIL	\$1,460,887.04		\$629,613.15		\$831,273.89	\$1,364,251.55		
MAY	\$280,505.08 <i>pending audit</i>		\$512,113.95 <i>pending audit</i>		-\$231,608.87 <i>pending audit</i>	\$1,132,642.68 <i>pending audit</i>		
JUNE	<i>completion</i>		<i>completion</i>		<i>completion</i>	<i>completion</i>		
Totals	\$7,685,135.30	\$2,953,272.85	\$6,552,492.62	\$2,180,230.88				
BUDGET		\$ 6,768,120		\$ 6,768,120				

Noteworthy revenues earned:

Current levy- r&p tax collections (Sept collections)	\$136,746
Current levy-mv tax collections (Sept collections)	\$6,823
Prior year levy-mv tax collections (Sept collections)	\$13,602
Local sales tax revenue (Aug collections)	\$126,761
ABC tax proceeds (covering July-Sept)	\$11,445
State grant proceeds (Historical Preservation grant \$)	\$9,000
Building permits revenue	\$9,855
Malcolm Blue Farm-Grist Mill/Martha memorial \$	\$2,235
Malcolm Blue Farm-Other revenue	\$14,658

Noteworthy expense activity:

Purchase of 4 new police cars (to be financed)	\$127,417
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WATER/SEWER FUND

YTD REVENUES & EXPENSES SUMMARY

as of October 31, 2014

(with comparative totals of prior fiscal year)

MONTH	<i>PRIOR YEAR (2013-2014) Monthly Revenue</i>	<i>CURRENT YEAR 2014-2015 Reported Revenue</i>	<i>PRIOR YEAR (2013-2014) Monthly Expenses</i>	<i>CURRENT YEAR 2014-2015 Reported Expenses</i>	<i>PRIOR YEAR (2013-2014) Gain/-Loss for the Month</i>	<i>PRIOR YEAR (2013-2014) Gain/-Loss Year-to-Date</i>	<i>CURRENT YEAR 2014-2015 Gain/-Loss for the Month</i>	<i>CURRENT YEAR 2014-2015 Gain/-Loss Year-to-Date</i>
JULY	\$17,577.95	\$19,911.93	\$111,933.20	\$113,421.05	-\$94,355.25	-\$94,355.25	-\$93,509.12	-\$93,509.12
AUGUST	\$8,110.68	\$12,548.28	\$265,804.82	\$203,391.35	-\$257,694.14	-\$352,049.39	-\$190,843.07	-\$284,352.19
SEPT	\$483,453.97	\$534,742.40	\$304,288.34	\$172,549.70	\$179,165.63	-\$172,883.76	\$362,192.70	\$77,840.51
OCT	\$69,984.39	\$18,160.90	\$168,661.24	\$118,296.88	-\$98,676.85	-\$271,560.61	-\$100,135.98	-\$22,295.47
NOV	\$420,633.74		\$269,049.21		\$151,584.53	-\$119,976.08		
DEC	\$18,112.76		\$155,045.02		-\$136,932.26	-\$256,908.34		
JAN	\$338,609.84		\$230,283.94		\$108,325.90	-\$148,582.44		
FEB	\$8,328.26		\$305,965.54		-\$297,637.28	-\$446,219.72		
MARCH	\$465,709.72		\$133,084.14		\$332,625.58	-\$113,594.14		
APRIL	\$9,390.35		\$191,506.08		-\$182,115.73	-\$295,709.87		
MAY	\$344,867.68		\$177,080.10		\$167,787.58	-\$127,922.29		
JUNE	<i>pending audit completion</i>		<i>pending audit completion</i>		<i>pending audit completion</i>	<i>pending audit completion</i>		
Totals	\$2,184,779.34	\$585,363.51	\$2,312,701.63	\$607,658.98				
BUDGET		2,664,094		\$ 2,664,094				

Noteworthy revenues earned:

Water/sewer tap fees revenue	\$8,000
Acreage fees revenue	\$6,250

(Minimal revenues due to a nonbilling month)

Noteworthy expense activity:

N/A

Prepared by: Beth F. Wentland
Finance Officer

FY 2014-2015

TOWN OF ABERDEEN
 OCTOBER REVENUE REPORT
 CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u> <u>REVENUE</u>	<u>CURRENT</u> <u>REVENUE</u>	<u>YEAR TO DATE</u> <u>REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PCT</u>
GENERAL FUND						
10-00-3000-100 STATE FIRE FUND	0.00	0.00	0.00	0.00	0.00	0
10-00-3000-105 TAX INTEREST/PENALTIES	15,000.00	472.45	1,985.60	0.00	13,014.40	87
3000	15,000.00	472.45	1,985.60	0.00	13,014.40	87
10-00-3010-150 2005 FIRE R&P TAX REV	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-155 2006 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-160 2007 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-165 2008 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-170 2009 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-175 2010 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-180 2011 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-185 2012 FIRE R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3010-190 2013 FIRE R&P TAX REVENUE	0.00	97.95	97.95	0.00	-97.95	0
10-00-3010-195 2014 FIRE R&P TAX REVENUE	46,800.00	3,008.21	26,348.22	0.00	20,451.78	44
3010	46,800.00	3,106.16	26,446.17	0.00	20,353.83	43
10-00-3020-150 2005 FIRE MV TAX REV	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-155 2006 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-160 2007 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-165 2008 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-170 2009 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-175 2010 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-180 2011 FIRE MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3020-185 2012 FIRE MV TAX REVENUE	0.00	0.00	0.15	0.00	-0.15	0
10-00-3020-190 2013 FIRE MV TAX REVENUE	0.00	193.46	1,046.73	0.00	-1,046.73	0
10-00-3020-195 2014 FIRE MV TAX REVENUE	5,000.00	129.98	262.51	0.00	4,737.49	95
3020	5,000.00	323.44	1,309.39	0.00	3,690.61	74

FY 2014-2015

TOWN OF ABERDEEN
 OCTOBER REVENUE REPORT
 CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-3030-150 2005 R&P TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3030-155 2006 R&P TAX REVENUE	0.00	0.00	11.12	0.00	-11.12	0
10-00-3030-160 2007 R&P TAX REVENUE	0.00	0.00	100.91	0.00	-100.91	0
10-00-3030-165 2008 R&P TAX REVENUE	0.00	0.00	35.05	0.00	-35.05	0
10-00-3030-170 2009 R&P TAX REVENUE	0.00	0.00	43.47	0.00	-43.47	0
10-00-3030-175 2010 R&P TAX REVENUE	0.00	2.41	177.80	0.00	-177.80	0
10-00-3030-180 2011 R&P TAX REVENUE	250.00	88.41	398.91	0.00	-148.91	-60
10-00-3030-185 2012 R&P TAX REVENUE	500.00	45.41	269.18	0.00	230.82	46
10-00-3030-190 2013 R&P TAX REVENUE	6,000.00	1,398.70	3,041.14	0.00	2,958.86	49
10-00-3030-195 2014 R&P TAX REVENUE	3,010,500.00	136,745.96	1,947,443.72	0.00	1,063,056.28	35
3030	3,017,250.00	138,280.89	1,951,521.30	0.00	1,065,728.70	35
10-00-3040-150 MV RENTALS TAX REVENUE	9,000.00	0.00	0.00	0.00	9,000.00	100
10-00-3040-155 2005 MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3040-165 2006 MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3040-175 2007 MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3040-185 2008 MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3040-195 2009 MV TAX REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3040-205 2010 MV TAX REVENUE	0.00	0.00	32.71	0.00	-32.71	0
10-00-3040-210 2011 MV TAX REVENUE	400.00	0.00	162.99	0.00	237.01	59
10-00-3040-215 2012 MV TAX REVENUE	500.00	70.05	309.71	0.00	190.29	38
10-00-3040-220 2013 MV TAX REVENUE	10,000.00	13,601.61	49,880.78	0.00	-39,880.78	-399
10-00-3040-225 2014 MV TAX REVENUE	150,000.00	6,823.49	12,810.75	0.00	137,189.25	91
3040	169,900.00	20,495.15	63,196.94	0.00	106,703.06	63
10-00-3050-100 PRIV LICENSE REVENUE	175,000.00	1,455.00	139,431.39	0.00	35,568.61	20
10-00-3050-105 PRIV LICENSE PENALTY	0.00	0.00	0.00	0.00	0.00	0
3050	175,000.00	1,455.00	139,431.39	0.00	35,568.61	20

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IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED REVENUE</u>	<u>CURRENT REVENUE</u>	<u>YEAR TO DATE REVENUE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-00-3100-100 LOCAL SALES TAX 1%	571,508.00	50,391.54	118,057.66	0.00	453,450.34	79
10-00-3100-105 LOCAL SALES TAX 1/2%	295,000.00	26,884.89	56,992.65	0.00	238,007.35	81
10-00-3100-110 LOCAL SALES TAX 1/2%	285,000.00	24,756.45	58,053.80	0.00	226,946.20	80
10-00-3100-115 LOCAL SALES TAX 1/2%	0.00	2.66	-52.87	0.00	52.87	0
10-00-3100-120 HOLD HARMLESS	255,000.00	24,724.56	49,651.83	0.00	205,348.17	81
10-00-3100-150 SOLID WASTE DISPOSAL TAX REV	0.00	0.00	943.92	0.00	-943.92	0
10-00-3100-200 UTILITIES FRANCHISE TAX	380,000.00	0.00	78,776.81	0.00	301,223.19	79
10-00-3100-202 VIDEO SALES TAX REVENUE	120,000.00	0.00	27,836.34	0.00	92,163.66	77
10-00-3100-205 BEER & WINE TAX	27,500.00	0.00	0.00	0.00	27,500.00	100
10-00-3100-240 GAS TAX REFUND	25,000.00	2,139.27	4,479.29	0.00	20,520.71	82
10-00-3100-300 FEMA REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3100-310 FEDERAL FORFEITURE	0.00	0.00	0.00	0.00	0.00	0
10-00-3100-800 ABC NET REVENUE	60,000.00	11,445.37	11,445.37	0.00	48,554.63	81
10-10-3100-224 ARREST FEES REVENUE	15,000.00	0.00	986.11	0.00	14,013.89	93
10-10-3100-225 POLICE DONATIONS	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-315 FEDERAL GRANTS	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-320 STATE FIRE/RESCUE GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-325 STATE FORFEITURE	0.00	0.00	115.04	0.00	-115.04	0
10-10-3100-330 STATE GRANTS	2,500.00	9,900.00	41,500.00	0.00	-39,000.00	-1,560
10-10-3100-335 STORMWATER GRANT REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-10-3100-340 STATE ON-BEHALF PAYMENTS	0.00	0.00	0.00	0.00	0.00	0
10-20-3100-320 POWELL BILL	215,000.00	0.00	111,084.03	0.00	103,915.97	48
3100	2,251,508.00	149,344.74	559,869.98	0.00	1,691,638.02	75
10-10-3300-400 BUILDING PERMITS	250,000.00	9,854.62	54,660.55	0.00	195,339.45	78
10-10-3300-405 ZONING/SUBDIVISION FEES	18,000.00	1,760.00	7,125.00	0.00	10,875.00	60
10-10-3300-410 STORMWATER PERMIT FEES	0.00	0.00	0.00	0.00	0.00	0
10-10-3300-415 HOMEOWNERS RECOVERY	1,750.00	7.00	37.00	0.00	1,713.00	98
3300	269,750.00	11,621.62	61,822.55	0.00	207,927.45	77

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10-10-3301-100 FIRE INSPECTIONS	800.00	0.00	350.00	0.00	450.00	56
10-10-3301-200 RESCUE GRANT REVENUE	58,600.00	0.00	11,625.00	0.00	46,975.00	80
10-10-3301-400 LAW ENFORCEMENT FEES	0.00	20.00	95.00	0.00	-95.00	0
10-10-3301-405 CIVIL CITATIONS REVENUE	3,000.00	300.00	3,560.00	0.00	-560.00	-19
10-10-3301-410 POLICE PRECIOUS METAL FEES	0.00	0.00	0.00	0.00	0.00	0
10-10-3301-415 TAXI PERMITS (POLICE)	0.00	0.00	0.00	0.00	0.00	0
10-10-3301-420 POLICE EVIDENCE PROCEEDS	0.00	181.95	181.95	0.00	-181.95	0
10-20-3301-100 STREET LIGHTING REIMBURSABLE	3,500.00	347.01	813.60	0.00	2,686.40	77
3301	65,900.00	848.96	16,625.55	0.00	49,274.45	75
10-30-3302-400 GARBAGE FEES REVENUE	275,000.00	16.00	45,746.08	0.00	229,253.92	83
10-30-3302-405 RECYCLING REVENUE	0.00	241.60	555.60	0.00	-555.60	0
3302	275,000.00	257.60	46,301.68	0.00	228,698.32	83
10-00-3400-800 NSF FEES REVENUE	0.00	0.00	50.00	0.00	-50.00	0
10-00-3400-805 INTEREST REVENUE	3,000.00	31.16	113.65	0.00	2,886.35	96
10-20-3400-810 POWELL BILL INTEREST	0.00	0.00	0.00	0.00	0.00	0
3400	3,000.00	31.16	163.65	0.00	2,836.35	95
10-00-3500-800 DEPOT RENTAL	900.00	225.00	450.00	0.00	450.00	50
10-00-3500-805 EXCHANGE BLDG-LEASE REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3500-810 ANTENNA RENTAL	180,000.00	0.00	34,375.00	0.00	145,625.00	81
10-00-3500-820 WHOLESALE GROCERY RENTAL	1,712.00	0.00	428.15	0.00	1,283.85	75
3500	182,612.00	225.00	35,253.15	0.00	147,358.85	81
10-00-3550-200 MALCOLM BLUE FARM-GRIST MILL	0.00	2,234.54	2,234.54	0.00	-2,234.54	0
10-00-3550-500 MALCOLM BLUE FARM-OTHER REVENUE	0.00	14,657.65	14,657.65	0.00	-14,657.65	0

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3550	0.00	16,892.19	16,892.19	0.00	-16,892.19	0
10-00-3600-800 CABLEVISION FRANCHISE	16,000.00	3,979.82	3,979.82	0.00	12,020.18	75
3600	16,000.00	3,979.82	3,979.82	0.00	12,020.18	75
10-00-3700-100 TOWN BUSINESS GUILD	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-200 SPRING SPREE FESTIVAL	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-300 DIRECTORY-MATCHING REVENUE	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-500 GRANTS-PLANNING	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-700 ECONOMIC DEV GRANTS	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-800 MISCELLANEOUS CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-805 MAYOR MEMORIAL PARK	0.00	0.00	0.00	0.00	0.00	0
10-00-3700-910 COLONIAL HEIGHTS BALLPARK	0.00	0.00	0.00	0.00	0.00	0
10-80-3700-700 GRANTS-PARKS & REC	500.00	0.00	0.00	0.00	500.00	100
10-80-3700-810 SPONSORSHIPS/DONATIONS	7,500.00	432.00	3,273.60	0.00	4,226.40	56
10-80-3700-820 P&R SCHOLARSHIP PROGRAM	0.00	0.00	0.00	0.00	0.00	0
3700	8,000.00	432.00	3,273.60	0.00	4,726.40	59
10-80-3800-400 PARK RENTALS	3,000.00	45.00	165.00	0.00	2,835.00	95
10-80-3800-402 RECREATION STATION RENTAL	10,500.00	953.00	3,082.00	0.00	7,418.00	71
10-80-3800-405 RECREATION PROGRAMS	12,000.00	477.00	8,668.47	0.00	3,331.53	28
10-80-3800-410 SPECIAL EVENTS	3,000.00	565.00	2,168.00	0.00	832.00	28
10-80-3800-415 YOUTH ATHLETICS	6,400.00	882.00	3,053.00	0.00	3,347.00	52
10-80-3800-420 ADULT ATHLETICS	2,000.00	0.00	0.00	0.00	2,000.00	100
3800	36,900.00	2,922.00	17,136.47	0.00	19,763.53	54
10-00-3900-800 MISCELLANEOUS REVENUE	25,000.00	406.78	1,154.73	0.00	23,845.27	95
10-00-3900-805 INSURANCE REIMBURSEMENTS	7,500.00	811.40	5,008.68	0.00	2,491.32	33
10-00-3900-810 WORKER'S COMP REIMBURSE	0.00	0.00	0.00	0.00	0.00	0

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10-00-3900-815 SALE OF FIXED ASSETS	70,000.00	0.00	1,900.01	0.00	68,099.99	97
3900	102,500.00	1,218.18	8,063.42	0.00	94,436.58	92
10-00-3901-910 TRANSFER-IN FROM W/S	0.00	0.00	0.00	0.00	0.00	0
10-00-3901-930 TRANSFER-IN FROM PART FUND	0.00	0.00	0.00	0.00	0.00	0
10-60-3901-900 LOAN PROCEEDS	128,000.00	0.00	0.00	0.00	128,000.00	100
3901	128,000.00	0.00	0.00	0.00	128,000.00	100
10-00-3990-900 FUND BALANCE-APPROPRIATED	0.00	0.00	0.00	0.00	0.00	0
3990	0.00	0.00	0.00	0.00	0.00	0
10 GENERAL FUND	6,768,120.00	351,906.36	2,953,272.85	0.00	3,814,847.15	56

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WATER & SEWER FUND						
30-91-3710-050 RECONNECT FEES	0.00	0.00	0.00	0.00	0.00	0
30-91-3710-500 WATER REVENUE	1,158,204.00	-1,513.79	232,897.59	0.00	925,306.41	80
30-91-3710-505 SEWER REVENUE	977,890.00	-177.06	198,809.25	0.00	779,080.75	80
30-91-3710-510 BULK WATER REVENUE	325,000.00	0.00	75,902.40	0.00	249,097.60	77
30-91-3710-512 BULK WATER REVENUE-CYPRESS	8,500.00	0.00	3,303.09	0.00	5,196.91	61
30-91-3710-515 LATE FEES	35,000.00	3,396.02	20,572.61	0.00	14,427.39	41
30-91-3710-520 APPLICATION FEES	7,500.00	735.00	3,455.00	0.00	4,045.00	54
30-91-3710-525 WATER/SEWER TAP FEES	50,000.00	8,000.00	26,125.00	0.00	23,875.00	48
30-91-3710-530 ACREAGE FEES	65,000.00	6,250.00	19,866.25	0.00	45,133.75	69
3710	2,627,094.00	16,690.17	580,931.19	0.00	2,046,162.81	78
30-91-3720-700 TRANSFER-IN FROM MIDWAY PROJECT	0.00	0.00	0.00	0.00	0.00	0
30-91-3720-800 CONTRACT REIMBURSABLE	7,500.00	0.00	0.00	0.00	7,500.00	100
30-91-3720-805 INSURANCE REIMBURSEMENTS	6,000.00	0.00	0.00	0.00	6,000.00	100
3720	13,500.00	0.00	0.00	0.00	13,500.00	100
30-91-3730-800 INTEREST REVENUE	2,000.00	0.00	0.00	0.00	2,000.00	100
30-91-3730-805 NSF FEES REVENUE	1,500.00	300.00	550.00	0.00	950.00	63
3730	3,500.00	300.00	550.00	0.00	2,950.00	84
30-91-3900-800 MISCELLANEOUS REVENUE	10,000.00	1,170.73	3,882.32	0.00	6,117.68	61
30-91-3900-805 SALE OF FIXED ASSETS	10,000.00	0.00	0.00	0.00	10,000.00	100
30-91-3900-810 STATE GRANTS	0.00	0.00	0.00	0.00	0.00	0
30-91-3900-820 CONTRIBUTED CAPITAL	0.00	0.00	0.00	0.00	0.00	0
30-91-3900-830 INTANGIBLE CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0
3900	20,000.00	1,170.73	3,882.32	0.00	16,117.68	81

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30-91-3901-900 LOAN PROCEEDS	0.00	0.00	0.00	0.00	0.00	0
30-91-3901-910 TRANSFER-IN FROM GEN FUND	0.00	0.00	0.00	0.00	0.00	0
3901	0.00	0.00	0.00	0.00	0.00	0
30-91-3990-900 FUND BALANCE-APPROPRIATED	0.00	0.00	0.00	0.00	0.00	0
3990	0.00	0.00	0.00	0.00	0.00	0
30 WATER & SEWER FUND	2,664,094.00	18,160.90	585,363.51	0.00	2,078,730.49	78

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	<u>9,432,214.00</u>	<u>370,067.26</u>	<u>3,538,636.36</u>	<u>0.00</u>	<u>5,893,577.64</u>	<u>62</u>

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IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
GENERAL FUND						
4200 ADMINISTRATION	122,840.00	3,904.02	275,207.81	0.00	-152,367.81	-124
4208 SPECIAL APPROPRIATIONS	30,700.00	0.00	2,967.00	0.00	27,733.00	90
4220 GOVERNING BODY	20,406.00	318.06	5,600.78	0.00	14,805.22	73
4300 FINANCE	297,812.00	35,698.08	127,812.36	0.00	169,999.64	57
4401 MUNICIPAL BLDG	40,265.00	5,040.41	15,310.44	0.00	24,954.56	62
4402 LIBRARY	7,620.00	309.55	6,083.80	0.00	1,536.20	20
4403 DEPOT	5,430.00	111.67	1,043.88	0.00	4,386.12	81
4404 FINANCE BLDG	9,585.00	358.99	3,908.91	0.00	5,676.09	59
4405 MAYOR MEMORIAL	500.00	29.98	116.71	0.00	383.29	77
4406 WHOLESALE GROCERY	1,225.00	0.00	0.00	0.00	1,225.00	100
4407 EXCHANGE BLDG	920.00	0.00	0.00	0.00	920.00	100
4408 AA BLDG	1,030.00	0.00	0.00	0.00	1,030.00	100
4409 PUBLIC WORKS FACILITY	40,680.00	3,129.12	11,071.53	0.00	29,608.47	73
4410 RECREATION STATION	42,585.00	2,763.02	22,245.26	0.00	20,339.74	48
4411 MALCOLM BLUE FARM	0.00	2,317.76	2,677.83	0.00	-2,677.83	0
4412 RAY'S MILL POND	0.00	3,051.48	33,195.23	0.00	-33,195.23	0
4420 POLICE FACILITY	40,075.00	1,790.42	10,207.31	0.00	29,867.69	75
5150 POLICE	2,184,445.00	278,377.23	742,049.47	5,038.89	1,437,356.64	66
5300 FIRE	1,231,870.00	83,187.38	324,590.63	0.00	907,279.37	74
5415 PLANNING	502,431.00	35,873.73	143,083.29	0.00	359,347.71	72
5500 P&R ADMIN	246,513.00	19,505.96	86,525.18	0.00	159,987.82	65
5510 PARK FACILITIES	19,655.00	991.71	11,956.92	0.00	7,698.08	39
5520 PROGRAMS	32,596.00	591.97	12,972.69	0.00	19,623.31	60
5530 ATHLETICS	5,400.00	4.00	2,108.65	649.48	2,641.89	49

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5600 STREETS & BEAUTIFICATION	732,038.00	45,500.51	206,594.61	118,718.24	406,725.15	56
5650 POWELL BILL	192,479.00	1,704.29	8,084.29	0.00	184,394.71	96
5800 SANITATION	476,185.00	30,962.32	124,816.32	6,188.00	345,180.68	72
10 GENERAL FUND	6,285,285.00	555,521.66	2,180,230.88	130,594.61	3,974,459.51	63

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WATER & SEWER FUND						
6100 WATER PRODUCTION	733,703.00	49,401.95	199,571.01	534.37	533,597.62	73
6200 WATER & SEWER	1,835,321.00	62,683.84	375,996.61	5,640.20	1,453,684.19	79
6300 BILLING & COLLECTIONS	95,070.00	6,211.09	32,091.36	0.00	62,978.64	66
30 WATER & SEWER FUND	2,664,094.00	118,296.88	607,658.98	6,174.57	2,050,260.45	77

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	<u>8,949,379.00</u>	<u>673,818.54</u>	<u>2,787,889.86</u>	<u>136,769.18</u>	<u>6,024,719.96</u>	<u>67</u>

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IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
ADMINISTRATION						
10-00-4200-020 SALARIES	201,100.00	15,431.36	60,731.33	0.00	140,368.67	70
10-00-4200-030 SOCIAL SECURITY	15,713.00	1,116.91	4,446.81	0.00	11,266.19	72
10-00-4200-045 MEDICAL INSURANCE	13,320.00	1,110.00	4,440.00	0.00	8,880.00	67
10-00-4200-046 DENTAL INSURANCE	972.00	79.02	316.08	0.00	655.92	67
10-00-4200-047 LIFE INSURANCE	603.00	53.13	213.05	0.00	389.95	65
10-00-4200-049 WELLNESS	1,600.00	25.00	357.50	0.00	1,242.50	78
10-00-4200-050 RETIREMENT	14,522.00	1,090.99	4,293.72	0.00	10,228.28	70
10-00-4200-051 401K RETIREMENT	10,270.00	771.58	3,037.85	0.00	7,232.15	70
10-00-4200-052 LONGEVITY	4,300.00	0.00	0.00	0.00	4,300.00	100
10-00-4200-070 WORKER'S COMP	530.00	0.00	126,859.00	0.00	-126,329.00	-23,836
10-00-4200-071 W/COMP DEDUCTIBLE	3,000.00	118.65	1,568.54	0.00	1,431.46	48
10-00-4200-090 UNEMPLOYMENT	3,000.00	0.00	0.00	0.00	3,000.00	100
10-00-4200-100 POSTAGE	3,000.00	270.53	587.72	0.00	2,412.28	80
10-00-4200-120 NEWSLETTER	3,800.00	0.00	320.00	0.00	3,480.00	92
10-00-4200-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-200 COMMUNICATIONS	1,500.00	189.19	498.32	0.00	1,001.68	67
10-00-4200-220 EQUIPMENT PURCHASE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-225 EQUIPMENT MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-230 CONTRACTS/AGREEMENTS	33,000.00	212.90	19,175.74	0.00	13,824.26	42
10-00-4200-240 WELLNESS PROGRAMS	5,400.00	165.71	1,752.68	0.00	3,647.32	68
10-00-4200-250 EMPLOYEE FUNCTIONS	2,960.00	437.00	437.00	0.00	2,523.00	85
10-00-4200-260 ADVERTISING	500.00	0.00	0.00	0.00	500.00	100
10-00-4200-330 SUPPLIES	6,000.00	533.87	1,963.58	0.00	4,036.42	67
10-00-4200-331 SAFETY	8,000.00	632.52	795.61	0.00	7,204.39	90
10-00-4200-450 TRAINING/TRAVEL	5,000.00	782.22	1,847.31	0.00	3,152.69	63
10-00-4200-451 MILEAGE EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-530 DUES/SUBSCRIPTIONS	8,000.00	0.00	8,496.50	0.00	-496.50	-6
10-00-4200-535 CITIZENS ACADEMY	1,500.00	626.86	626.86	0.00	873.14	58
10-00-4200-540 PROP/LIAB INSURANCE	250.00	0.00	94,479.00	0.00	-94,229.00	-37,692

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IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u>	
	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>		<u>BALANCE</u>	<u>PCT</u>
10-00-4200-541 INSURANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-570 MISCELLANEOUS EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-595 LEGAL SERVICES	10,000.00	997.50	2,672.50	0.00	7,327.50	73
10-00-4200-596 COMPUTER SERVICES	15,000.00	92.08	13,703.11	0.00	1,296.89	9
10-00-4200-597 ENGINEER SERVICES	0.00	0.00	0.00	0.00	0.00	0
10-00-4200-740 CAPITAL OUTLAY	0.00	0.00	4,920.00	0.00	-4,920.00	0
10-00-4200-900 CHARGEOUT TO W/S	-250,000.00	-20,833.00	-83,332.00	0.00	-166,668.00	67
4200 ADMINISTRATION	122,840.00	3,904.02	275,207.81	0.00	-152,367.81	-124

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SPECIAL APPROPRIATIONS						
10-00-4208-100 MOORE COUNTY LIBRARY SYSTEM	4,500.00	0.00	0.00	0.00	4,500.00	100
10-00-4208-300 LION'S FLAG PROJECT	2,000.00	0.00	2,000.00	0.00	0.00	0
10-00-4208-400 MALCOLM BLUE SOCIETY	1,375.00	0.00	0.00	0.00	1,375.00	100
10-00-4208-500 A&R RR PROPERTY LEASE	1,200.00	0.00	0.00	0.00	1,200.00	100
10-00-4208-600 OPTIMISTS-CONTRIBUTION	0.00	0.00	0.00	0.00	0.00	0
10-00-4208-700 POSTMASTER'S HOUSE	1,375.00	0.00	0.00	0.00	1,375.00	100
10-00-4208-900 ECONOMIC DEVELOPMENT	13,250.00	0.00	967.00	0.00	12,283.00	93
10-00-4208-905 ECONOMIC DEV. FUNCTIONS	2,000.00	0.00	0.00	0.00	2,000.00	100
10-00-4208-910 ECONOMIC DEV. INCENTIVES	5,000.00	0.00	0.00	0.00	5,000.00	100
10-00-4208-915 REDC GRANT DISBURSEMENTS	0.00	0.00	0.00	0.00	0.00	0
10-00-4208-920 TRANSFER-OUT TO WS FUND	0.00	0.00	0.00	0.00	0.00	0
4208 SPECIAL APPROPRIATIONS	30,700.00	0.00	2,967.00	0.00	27,733.00	90

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GOVERNING BODY						
10-00-4220-020 COMPENSATION	17,600.00	0.00	4,400.00	0.00	13,200.00	75
10-00-4220-030 SOCIAL SECURITY	1,346.00	0.00	336.60	0.00	1,009.40	73
10-00-4220-040 HEALTH INSURANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4220-070 WORKER'S COMP	100.00	0.00	0.00	0.00	100.00	100
10-00-4220-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-00-4220-200 COMMUNICATIONS	0.00	228.06	684.18	0.00	-684.18	0
10-00-4220-230 ELECTION	1,000.00	0.00	0.00	0.00	1,000.00	100
10-00-4220-450 TRAINING/TRAVEL	360.00	90.00	180.00	0.00	180.00	50
10-00-4220-540 PROP/LIAB INSURANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4220-570 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
10-00-4220-595 LEGAL	0.00	0.00	0.00	0.00	0.00	0
4220 GOVERNING BODY	20,406.00	318.06	5,600.78	0.00	14,805.22	73

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FINANCE						
10-00-4300-020 SALARIES	137,800.00	10,559.11	41,708.52	0.00	96,091.48	70
10-00-4300-030 SOCIAL SECURITY	10,897.00	782.70	3,103.94	0.00	7,793.06	72
10-00-4300-045 MEDICAL INSURANCE	8,880.00	740.00	2,960.00	0.00	5,920.00	67
10-00-4300-046 DENTAL INSURANCE	648.00	52.68	210.72	0.00	437.28	67
10-00-4300-047 LIFE INSURANCE	413.00	30.50	124.11	0.00	288.89	70
10-00-4300-050 RETIREMENT	10,071.00	746.54	2,948.83	0.00	7,122.17	71
10-00-4300-051 401K RETIREMENT	7,123.00	443.92	1,754.73	0.00	5,368.27	75
10-00-4300-052 LONGEVITY	4,650.00	0.00	0.00	0.00	4,650.00	100
10-00-4300-070 WORKER'S COMP	220.00	0.00	0.00	0.00	220.00	100
10-00-4300-100 POSTAGE	1,300.00	118.19	260.97	0.00	1,039.03	80
10-00-4300-220 EQUIPMENT PURCHASE	500.00	0.00	558.29	0.00	-58.29	-12
10-00-4300-225 EQUIPMENT MAINTENANCE	2,000.00	212.90	667.58	0.00	1,332.42	67
10-00-4300-275 TAX COLLECTION FEES	61,010.00	3,927.84	41,404.97	0.00	19,605.03	32
10-00-4300-330 SUPPLIES	1,600.00	117.70	635.64	0.00	964.36	60
10-00-4300-450 TRAINING/TRAVEL	0.00	0.00	0.00	0.00	0.00	0
10-00-4300-530 DUES & SUBSCRIPTIONS	0.00	0.00	0.00	0.00	0.00	0
10-00-4300-540 PROP/LIAB INSURANCE	600.00	0.00	0.00	0.00	600.00	100
10-00-4300-595 PROFESSIONAL SERVICES	18,000.00	2,097.48	6,738.59	0.00	11,261.41	63
10-00-4300-596 COMPUTER SERVICES	1,100.00	68.52	3,035.47	0.00	-3,935.47	-358
10-00-4300-600 AUDIT	31,000.00	15,800.00	19,700.00	0.00	11,300.00	36
10-00-4300-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4300 FINANCE	297,812.00	35,698.08	127,812.36	0.00	169,999.64	57

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MUNICIPAL BLDG						
10-00-4401-080 CONTRACT CLEANING	6,000.00	500.00	2,000.00	0.00	4,000.00	67
10-00-4401-110 TELEPHONE	11,500.00	537.28	3,449.73	0.00	8,050.27	70
10-00-4401-130 UTILITIES	12,250.00	917.23	4,292.51	0.00	7,957.49	65
10-00-4401-330 SUPPLIES/MAINTENANCE	3,500.00	235.90	486.20	0.00	3,013.80	86
10-00-4401-540 PROP/LIAB INSURANCE	7,015.00	0.00	2,232.00	0.00	4,783.00	68
10-00-4401-740 CAPITAL OUTLAY	0.00	2,850.00	2,850.00	0.00	-2,850.00	0
4401 MUNICIPAL BLDG	40,265.00	5,040.41	15,310.44	0.00	24,954.56	62

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LIBRARY						
10-00-4402-080 CONTRACT CLEANING	1,500.00	125.00	500.00	0.00	1,000.00	67
10-00-4402-130 UTILITIES	2,400.00	149.55	848.80	0.00	1,551.20	65
10-00-4402-330 MAINTENANCE	500.00	35.00	2,540.00	0.00	-2,040.00	-408
10-00-4402-540 PROP/LIAB INSURANCE	3,220.00	0.00	2,195.00	0.00	1,025.00	32
10-00-4402-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4402 LIBRARY	7,620.00	309.55	6,083.80	0.00	1,536.20	20

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DEPOT						
10-00-4403-080 CONTRACT CLEANING	0.00	0.00	0.00	0.00	0.00	0
10-00-4403-130 UTILITIES	3,200.00	111.67	868.49	0.00	2,331.51	73
10-00-4403-330 SUPPLIES/MAINTENANCE	1,000.00	0.00	175.39	0.00	824.61	82
10-00-4403-540 PROP/LIAB INSURANCE	1,230.00	0.00	0.00	0.00	1,230.00	100
10-00-4403-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4403 DEPOT	5,430.00	111.67	1,043.88	0.00	4,386.12	81

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FINANCE BLDG						
10-00-4404-080 CONTRACT CLEANING	1,800.00	150.00	600.00	0.00	1,200.00	67
10-00-4404-110 TELEPHONE	3,000.00	75.28	902.32	0.00	2,097.68	70
10-00-4404-130 UTILITIES	1,800.00	89.08	485.96	0.00	1,314.04	73
10-00-4404-330 MAINTENANCE	700.00	44.63	274.63	0.00	425.37	61
10-00-4404-540 PROP/LIAB INSURANCE	2,285.00	0.00	1,646.00	0.00	639.00	28
10-00-4404-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4404 FINANCE BLDG	9,585.00	358.99	3,908.91	0.00	5,676.09	59

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MAYOR MEMORIAL						
10-00-4405-130 UTILITIES	300.00	29.98	116.71	0.00	183.29	61
10-00-4405-330 SUPPLIES/MAINTENANCE	200.00	0.00	0.00	0.00	200.00	100
4405 MAYOR MEMORIAL	<u>500.00</u>	<u>29.98</u>	<u>116.71</u>	<u>0.00</u>	<u>383.29</u>	<u>77</u>

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WHOLESALE GROCERY						
10-00-4406-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4406-540 PROP/LIAB INSURANCE	1,225.00	0.00	0.00	0.00	1,225.00	100
10-00-4406-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4406 WHOLESALE GROCERY	1,225.00	0.00	0.00	0.00	1,225.00	100

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EXCHANGE BLDG						
10-00-4407-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4407-540 PROP/LIAB INSURANCE	920.00	0.00	0.00	0.00	920.00	100
4407 EXCHANGE BLDG	920.00	0.00	0.00	0.00	920.00	100

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AA BLDG						
10-00-4408-130 UTILITIES	0.00	0.00	0.00	0.00	0.00	0
10-00-4408-330 MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
10-00-4408-540 PROP/LIAB INSURANCE	1,030.00	0.00	0.00	0.00	1,030.00	100
10-00-4408-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4408 AA BLDG	1,030.00	0.00	0.00	0.00	1,030.00	100

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PUBLIC WORKS FACILITY						
10-00-4409-110 TELEPHONE	12,000.00	518.48	3,872.74	0.00	8,127.26	68
10-00-4409-130 UTILITIES	7,400.00	614.28	2,528.43	0.00	4,871.57	66
10-00-4409-220 EQUIPMENT PURCHASES	750.00	0.00	0.00	0.00	750.00	100
10-00-4409-330 SUPPLIES/MAINTENANCE	14,000.00	1,172.96	2,241.33	0.00	11,758.67	84
10-00-4409-540 PROP/LIAB INSURANCE	3,530.00	0.00	0.00	0.00	3,530.00	100
10-00-4409-595 COMPUTER SERVICES	3,000.00	823.40	2,429.03	0.00	570.97	19
10-00-4409-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4409 PUBLIC WORKS FACILITY	40,680.00	3,129.12	11,071.53	0.00	29,608.47	73

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RECREATION STATION						
10-00-4410-080 CONTRACT CLEANING	4,000.00	600.00	3,761.80	0.00	238.20	6
10-00-4410-110 TELEPHONE	8,750.00	415.21	2,863.74	0.00	5,886.26	67
10-00-4410-130 UTILITIES	20,500.00	1,524.51	5,216.38	0.00	15,283.62	75
10-00-4410-330 SUPPLIES/MAINTENANCE	2,575.00	223.30	5,438.34	0.00	-2,863.34	-111
10-00-4410-540 PROP/LIAB INSURANCE	6,760.00	0.00	1,118.00	0.00	5,642.00	83
10-00-4410-740 CAPITAL OUTLAY	0.00	0.00	3,847.00	0.00	-3,847.00	0
4410 RECREATION STATION	42,585.00	2,763.02	22,245.26	0.00	20,339.74	48

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MALCOLM BLUE FARM						
10-00-4411-110 TELEPHONE	0.00	99.67	99.67	0.00	-99.67	0
10-00-4411-130 UTILITIES	0.00	193.22	193.22	0.00	-193.22	0
10-00-4411-330 SUPPLIES/MAINTENANCE	0.00	489.67	849.74	0.00	-849.74	0
10-00-4411-540 PROPERTY INSURANCE	0.00	518.00	518.00	0.00	-518.00	0
10-00-4411-650 SPECIAL EVENTS	0.00	241.20	241.20	0.00	-241.20	0
10-00-4411-740 CAPITAL OUTLAY	0.00	776.00	776.00	0.00	-776.00	0
10-00-4411-741 GRIST MILL RESTORATION	0.00	0.00	0.00	0.00	0.00	0
4411 MALCOLM BLUE FARM	0.00	2,317.76	2,677.83	0.00	-2,677.83	0

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<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
RAY'S MILL POND						
10-00-4412-740 CAPITAL OUTLAY	0.00	3,051.48	33,195.23	0.00	-33,195.23	0
4412 RAY'S MILL POND	0.00	3,051.48	33,195.23	0.00	-33,195.23	0

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MAIN STREET PROPERTY						
10-00-4415-740 MAIN STREET PROPERTY-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4415 MAIN STREET PROPERTY	0.00	0.00	0.00	0.00	0.00	0

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POLICE FACILITY						
10-10-4420-080 CONTRACT CLEANING	4,500.00	375.00	1,500.00	0.00	3,000.00	67
10-10-4420-110 TELEPHONE	14,000.00	479.37	4,439.09	0.00	9,560.91	68
10-10-4420-130 UTILITIES	14,000.00	901.05	4,073.80	0.00	9,926.20	71
10-10-4420-330 SUPPLIES/MAINTENANCE	4,000.00	35.00	194.42	0.00	3,805.58	95
10-10-4420-540 PROP/LIAB INSURANCE	3,575.00	0.00	0.00	0.00	3,575.00	100
10-10-4420-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4420 POLICE FACILITY	40,075.00	1,790.42	10,207.31	0.00	29,867.69	75

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POLICE/FIRE LAND						
10-10-4425-740 POLICE/FIRE LAND-CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
4425 POLICE/FIRE LAND	0.00	0.00	0.00	0.00	0.00	0

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POLICE						
10-10-5150-020 SALARIES	1,262,650.00	102,467.31	401,348.95	0.00	861,301.05	68
10-10-5150-021 PART-TIME SALARIES	15,000.00	1,238.28	5,728.75	0.00	9,271.25	62
10-10-5150-022 HOLIDAY PAY	44,500.00	0.00	1,799.17	0.00	42,700.83	96
10-10-5150-023 OVERTIME	13,500.00	803.52	6,220.57	0.00	7,279.43	54
10-10-5150-024 ON-CALL PAY	4,500.00	376.11	1,543.95	0.00	2,956.05	66
10-10-5150-030 SOCIAL SECURITY	103,768.00	7,769.12	30,981.94	0.00	72,786.06	70
10-10-5150-045 MEDICAL INSURANCE	134,310.00	10,196.57	40,444.07	0.00	93,865.93	70
10-10-5150-046 DENTAL INSURANCE	9,072.00	763.86	2,986.92	0.00	6,085.08	67
10-10-5150-047 LIFE INSURANCE	4,014.00	328.77	1,291.42	0.00	2,722.58	68
10-10-5150-050 RETIREMENT	97,856.00	7,378.65	29,067.77	0.00	68,788.23	70
10-10-5150-051 401K RETIREMENT	65,823.00	4,995.92	19,810.24	0.00	46,012.76	70
10-10-5150-052 LONGEVITY	16,300.00	0.00	0.00	0.00	16,300.00	100
10-10-5150-070 WORKER'S COMP	43,750.00	0.00	0.00	0.00	43,750.00	100
10-10-5150-075 PREEMPLOY SCREENING	700.00	0.00	0.00	0.00	700.00	100
10-10-5150-100 POSTAGE	1,000.00	62.63	203.54	0.00	796.46	80
10-10-5150-130 UTILITIES-HWY 5	1,500.00	113.56	494.26	0.00	1,005.74	67
10-10-5150-170 VEHICLE MAINTENANCE	25,000.00	6,748.78	9,337.07	0.00	15,662.93	63
10-10-5150-200 COMMUNICATIONS	12,150.00	758.20	3,172.14	0.00	8,977.86	74
10-10-5150-220 EQUIPMENT PURCHASE	33,732.00	6,805.52	17,442.73	539.51	15,749.76	47
10-10-5150-225 EQUIPMENT MAINTENANCE	24,200.00	287.67	3,509.59	0.00	20,690.41	85
10-10-5150-230 CONTRACTS/AGREEMENTS	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-240 SPECIAL INVESTIGATIONS	1,200.00	0.00	0.00	0.00	1,200.00	100
10-10-5150-250 EMPLOYEE FUNCTIONS	900.00	0.00	0.00	0.00	900.00	100
10-10-5150-310 FUEL	82,000.00	6,889.08	21,214.64	0.00	60,785.36	74
10-10-5150-330 SUPPLIES	8,000.00	106.45	1,840.56	0.00	6,159.44	77
10-10-5150-331 SAFETY	3,250.00	356.87	680.87	0.00	2,569.13	79
10-10-5150-332 COMMUNICATIONS	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-335 EMERGENCY MANAGEMENT	500.00	0.00	0.00	0.00	500.00	100
10-10-5150-360 UNIFORMS	6,200.00	266.00	2,058.94	472.40	3,668.66	59

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	EXPENDITURE	EXPENDITURE	EXPENDITURE	ENCUMBRANCE	BALANCE	PCT
10-10-5150-450 TRAINING/TRAVEL	8,500.00	4,241.00	6,396.65	0.00	2,103.35	25
10-10-5150-460 CRIME PREVENTION	500.00	0.00	0.00	0.00	500.00	100
10-10-5150-475 AMMUNITION	6,500.00	0.00	294.50	4,026.98	2,178.52	34
10-10-5150-530 DUES/SUBSCRIPTIONS	470.00	150.00	150.00	0.00	320.00	68
10-10-5150-540 PROP/LIAB INSURANCE	6,900.00	-87.00	-87.00	0.00	6,987.00	101
10-10-5150-580 UNIFORM CLEANING	5,150.00	370.18	955.76	0.00	4,194.24	81
10-10-5150-585 TAXI PERMIT EXPENSE	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-587 PRECIOUS METAL FEES	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-590 DONATION DISBURSEMENTS	150.00	0.00	0.00	0.00	150.00	100
10-10-5150-595 LEGAL SERVICES	3,000.00	0.00	87.50	0.00	2,912.50	97
10-10-5150-596 COMPUTER SERVICES	9,900.00	1,637.72	5,656.91	0.00	4,243.09	43
10-10-5150-600 STATE FORFEITURE	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-650 FEDERAL FORFEITURE	0.00	0.00	0.00	0.00	0.00	0
10-10-5150-740 CAPITAL OUTLAY	128,000.00	113,352.46	127,417.06	0.00	582.94	0
10-10-5150-762 PRE-EMPLOYMENT SCREENING	0.00	0.00	0.00	0.00	0.00	0
5150 POLICE	2,184,445.00	278,377.23	742,049.47	5,038.89	1,437,356.64	66

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FIRE						
10-10-5300-020 SALARIES	640,500.00	53,264.48	206,195.00	0.00	434,305.00	68
10-10-5300-022 HOLIDAY PAY	20,000.00	0.00	0.00	0.00	20,000.00	100
10-10-5300-023 OVERTIME	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-024 CALL PAY	45,000.00	0.00	0.00	0.00	45,000.00	100
10-10-5300-030 SOCIAL SECURITY	55,049.00	3,895.42	15,154.52	0.00	39,894.48	72
10-10-5300-045 MEDICAL INSURANCE	71,040.00	6,448.90	23,989.21	0.00	47,050.79	66
10-10-5300-046 DENTAL INSURANCE	5,184.00	417.19	1,693.81	0.00	3,490.19	67
10-10-5300-047 LIFE INSURANCE	1,982.00	170.44	689.99	0.00	1,292.01	65
10-10-5300-050 RETIREMENT	47,694.00	3,717.72	14,529.89	0.00	33,164.11	70
10-10-5300-051 401K RETIREMENT	33,730.00	2,629.21	10,280.44	0.00	23,449.56	70
10-10-5300-052 LONGEVITY	14,100.00	0.00	0.00	0.00	14,100.00	100
10-10-5300-053 PENSION	4,500.00	0.00	0.00	0.00	4,500.00	100
10-10-5300-070 WORKER'S COMP	28,000.00	0.00	0.00	0.00	28,000.00	100
10-10-5300-100 POSTAGE	900.00	0.48	102.40	0.00	797.60	89
10-10-5300-110 TELEPHONE	13,150.00	460.77	4,848.60	0.00	8,301.40	63
10-10-5300-130 UTILITIES	21,000.00	1,422.45	7,001.79	0.00	13,998.21	67
10-10-5300-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-170 VEHICLE MAINTENANCE	15,000.00	680.18	5,704.96	0.00	9,295.04	62
10-10-5300-200 COMMUNICATIONS	5,000.00	362.35	1,083.76	0.00	3,916.24	78
10-10-5300-220 EQUIPMENT PURCHASES	19,390.00	1,391.93	3,168.94	0.00	16,221.06	84
10-10-5300-225 EQUIPMENT MAINTENANCE	6,500.00	329.14	1,099.88	0.00	5,400.12	83
10-10-5300-260 ADVERTISING	0.00	0.00	0.00	0.00	0.00	0
10-10-5300-300 BUILDING MAINTENANCE	11,000.00	282.18	2,972.73	0.00	8,027.27	73
10-10-5300-310 FUEL	20,000.00	3,135.39	8,722.87	0.00	11,277.13	56
10-10-5300-330 SUPPLIES	8,500.00	479.59	2,506.89	0.00	5,993.11	71
10-10-5300-331 SAFETY	4,500.00	38.50	536.00	0.00	3,964.00	88
10-10-5300-332 HAZARDOUS MATERIALS	1,000.00	0.00	0.00	0.00	1,000.00	100
10-10-5300-335 EMERGENCY MANAGEMENT	1,500.00	0.00	50.78	0.00	1,449.22	97
10-10-5300-360 UNIFORMS	17,327.00	220.83	581.63	0.00	16,745.37	97

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10-10-5300-365 TURNOUT GEAR	10,000.00	0.00	271.00	0.00	9,729.00	97
10-10-5300-450 TRAINING/TRAVEL	10,000.00	77.62	2,964.09	0.00	7,035.91	70
10-10-5300-451 TRAINING VOLUNTEERS	5,000.00	62.50	1,727.50	0.00	3,272.50	65
10-10-5300-455 INSPECTIONS	3,543.00	0.00	964.98	0.00	2,578.02	73
10-10-5300-460 FIRE PREVENTION	3,662.00	2,550.41	4,050.41	0.00	-388.41	-11
10-10-5300-475 RESCUE	5,000.00	136.05	485.81	0.00	4,514.19	90
10-10-5300-530 DUES & SUBSCRIPTIONS	3,000.00	0.00	20.00	0.00	2,980.00	99
10-10-5300-540 PROP/LIAB INSURANCE	19,120.00	0.00	0.00	0.00	19,120.00	100
10-10-5300-580 UNIFORM CLEANING	2,500.00	203.53	594.45	0.00	1,905.55	76
10-10-5300-595 COMPUTER SERVICES	3,499.00	810.10	1,495.30	0.00	2,003.70	57
10-10-5300-740 CAPITAL OUTLAY	55,000.00	0.00	1,103.00	0.00	53,897.00	98
5300 FIRE	<u>1,231,870.00</u>	<u>83,187.38</u>	<u>324,590.63</u>	<u>0.00</u>	<u>907,279.37</u>	<u>74</u>

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PLANNING						
10-10-5415-020 SALARIES	256,600.00	21,628.52	85,462.17	0.00	171,137.83	67
10-10-5415-030 SOCIAL SECURITY	19,806.00	1,591.27	6,319.52	0.00	13,486.48	68
10-10-5415-045 MEDICAL INSURANCE	26,640.00	1,850.00	7,389.01	0.00	19,250.99	72
10-10-5415-046 DENTAL INSURANCE	1,944.00	158.04	632.16	0.00	1,311.84	67
10-10-5415-047 LIFE INSURANCE	777.00	68.91	278.05	0.00	498.95	64
10-10-5415-050 RETIREMENT	18,504.00	1,529.13	6,042.11	0.00	12,261.89	67
10-10-5415-051 401K RETIREMENT	12,945.00	1,081.42	4,275.58	0.00	8,669.42	67
10-10-5415-052 LONGEVITY	2,300.00	0.00	0.00	0.00	2,300.00	100
10-10-5415-070 WORKER'S COMP	3,500.00	0.00	0.00	0.00	3,500.00	100
10-10-5415-100 POSTAGE	1,100.00	31.36	211.05	0.00	888.95	81
10-10-5415-110 TELEPHONE	5,200.00	169.61	1,639.85	0.00	3,560.15	68
10-10-5415-120 PRINTING/COPIES	1,500.00	0.00	312.12	0.00	1,187.88	79
10-10-5415-170 VEHICLE MAINTENANCE	750.00	556.98	556.98	0.00	193.02	26
10-10-5415-200 COMMUNICATIONS	3,000.00	246.99	740.76	0.00	2,259.24	75
10-10-5415-220 EQUIPMENT PURCHASES	1,500.00	0.00	0.00	0.00	1,500.00	100
10-10-5415-225 EQUIPMENT MAINTENANCE	7,850.00	788.90	3,324.34	0.00	4,525.66	58
10-10-5415-260 ADVERTISING	3,500.00	117.60	750.40	0.00	2,749.60	79
10-10-5415-310 FUEL	4,250.00	384.50	1,118.70	0.00	3,131.30	74
10-10-5415-330 SUPPLIES	5,600.00	452.41	599.79	0.00	5,000.21	89
10-10-5415-331 SAFETY	150.00	0.00	74.50	0.00	75.50	50
10-10-5415-360 UNIFORMS	800.00	0.00	340.69	0.00	459.31	57
10-10-5415-440 HOMEOWNER'S RECOVERY	800.00	189.00	189.00	0.00	611.00	76
10-10-5415-450 TRAINING/TRAVEL	10,000.00	1,541.09	2,728.39	0.00	7,271.61	73
10-10-5415-460 CITIZEN BOARDS	1,800.00	77.72	107.72	0.00	1,692.28	94
10-10-5415-465 APPEARANCE/BEAUTIFICATION	10,000.00	312.00	554.98	0.00	9,445.02	94
10-10-5415-470 DOWNTOWN DEVELOPMENT	20,000.00	0.00	0.00	0.00	20,000.00	100
10-10-5415-475 SPRING SPREE FESTIVAL	0.00	0.00	0.00	0.00	0.00	0
10-10-5415-481 CONTRACTED INSPECTIONS	0.00	0.00	0.00	0.00	0.00	0
10-10-5415-530 DUES/SUBSCRIPTIONS	900.00	0.00	320.00	0.00	580.00	64

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	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>		<u>BALANCE</u>	<u>PCT</u>
10-10-5415-540 PROP/LIAB INSURANCE	925.00	0.00	0.00	0.00	925.00	100
10-10-5415-560 MINIMUM HOUSING ENFORCE	8,000.00	0.00	0.00	0.00	8,000.00	100
10-10-5415-595 PROFESSIONAL SERVICES	17,620.00	0.00	8,000.00	0.00	9,620.00	55
10-10-5415-596 COMPUTER SERVICES	16,750.00	1,167.03	4,884.42	0.00	11,865.58	71
10-10-5415-597 LEGAL SERVICES	37,620.00	1,951.25	6,231.00	0.00	31,389.00	83
10-10-5415-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
5415 PLANNING	502,431.00	35,873.75	143,083.29	0.00	359,347.71	72

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P&R ADMIN						
10-80-5500-020 SALARIES	154,100.00	12,730.54	54,488.67	0.00	99,611.33	65
10-80-5500-021 PART-TIME SALARIES	18,000.00	658.23	9,851.54	0.00	8,148.46	45
10-80-5500-030 SOCIAL SECURITY	13,211.00	926.93	4,465.75	0.00	8,745.25	66
10-80-5500-045 MEDICAL INSURANCE	17,760.00	1,480.00	5,264.40	0.00	12,495.60	70
10-80-5500-046 DENTAL INSURANCE	1,296.00	135.95	373.01	0.00	922.99	71
10-80-5500-047 LIFE INSURANCE	464.00	56.03	131.01	0.00	332.99	72
10-80-5500-050 RETIREMENT	10,937.00	828.90	3,765.72	0.00	7,171.28	66
10-80-5500-051 401K RETIREMENT	7,735.00	586.20	2,663.17	0.00	5,071.83	66
10-80-5500-052 LONGEVITY	600.00	0.00	0.00	0.00	600.00	100
10-80-5500-070 WORKER'S COMP	4,900.00	0.00	0.00	0.00	4,900.00	100
10-80-5500-100 POSTAGE	200.00	0.48	61.02	0.00	138.98	69
10-80-5500-120 PRINTING/COPIES	500.00	0.00	0.00	0.00	500.00	100
10-80-5500-130 UTILITIES	0.00	0.00	0.00	0.00	0.00	0
10-80-5500-170 VEHICLE MAINTENANCE	700.00	0.00	0.00	0.00	700.00	100
10-80-5500-200 COMMUNICATIONS	1,800.00	16.16	-44.69	0.00	1,844.69	102
10-80-5500-220 EQUIPMENT PURCHASE	1,500.00	0.00	0.00	0.00	1,500.00	100
10-80-5500-225 EQUIP MAINTENANCE	1,800.00	232.81	726.61	0.00	1,073.39	60
10-80-5500-230 CONTRACTS/AGREEMENTS	0.00	175.00	175.00	0.00	-175.00	0
10-80-5500-260 ADVERTISING	1,050.00	335.38	605.38	0.00	444.62	42
10-80-5500-310 FUEL	450.00	52.80	464.65	0.00	-14.65	-3
10-80-5500-330 SUPPLIES	2,000.00	109.91	301.36	0.00	1,698.64	85
10-80-5500-331 SAFETY	300.00	260.00	484.50	0.00	-184.50	-62
10-80-5500-360 UNIFORMS-STAFF	425.00	0.00	368.00	0.00	57.00	13
10-80-5500-450 TRAINING/TRAVEL	2,800.00	501.92	1,041.92	0.00	1,758.08	63
10-80-5500-451 MILEAGE	0.00	0.00	0.00	0.00	0.00	0
10-80-5500-530 DUES/SUBSCRIPTIONS	445.00	0.00	469.00	0.00	-24.00	-5
10-80-5500-540 PROP/LIAB INSURANCE	1,140.00	-274.00	-274.00	0.00	1,414.00	124
10-80-5500-595 COMPUTER SERVICES	2,400.00	692.72	1,143.16	0.00	1,256.84	52
10-80-5500-596 GRANT PLANNING	0.00	0.00	0.00	0.00	0.00	0

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10-80-5500-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
5500 P&R ADMIN	246,513.00	19,505.96	86,525.18	0.00	159,987.82	65

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PARK FACILITIES						
10-80-5510-130 UTILITIES	4,500.00	340.93	1,146.54	0.00	3,353.46	75
10-80-5510-170 VEHICLE MAINTENANCE	400.00	0.00	0.00	0.00	400.00	100
10-80-5510-220 EQUIPMENT PURCHASES	1,000.00	0.00	1,400.00	0.00	-400.00	-40
10-80-5510-225 EQUIP MAINTENANCE	1,000.00	0.00	1,067.25	0.00	-67.25	-7
10-80-5510-310 FUEL	2,000.00	270.80	822.36	0.00	1,177.64	59
10-80-5510-330 GROUNDS MAINTENANCE	10,000.00	359.48	4,519.27	0.00	5,480.73	55
10-80-5510-331 SAFETY	0.00	20.50	20.50	0.00	-20.50	0
10-80-5510-540 PROP/LIAB INSURANCE	755.00	0.00	0.00	0.00	755.00	100
10-80-5510-740 CAPITAL OUTLAY	0.00	0.00	2,981.00	0.00	-2,981.00	0
5510 PARK FACILITIES	19,655.00	991.71	11,956.92	0.00	7,698.08	39

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PROGRAMS						
10-80-5520-330 SUPPLIES	0.00	0.00	3.50	0.00	-3.50	0
10-80-5520-450 TRAVEL	0.00	0.00	0.00	0.00	0.00	0
10-80-5520-595 CONTRACTED SERVICES	0.00	0.00	0.00	0.00	0.00	0
10-80-5520-600 RECREATION PROGRAMS	7,500.00	564.00	1,479.15	0.00	6,020.85	80
10-80-5520-650 SPECIAL EVENTS	25,096.00	27.97	11,490.04	0.00	13,605.96	54
5520 PROGRAMS	32,596.00	591.97	12,972.69	0.00	19,623.31	60

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ATHLETICS						
10-80-5530-330 EQUIPMENT/SUPPLIES	1,800.00	4.00	482.80	0.00	1,317.20	73
10-80-5530-360 UNIFORMS-ATHLETICS	1,800.00	0.00	1,625.83	649.48	-475.31	-26
10-80-5530-595 CONTRACTED SERVICES	1,800.00	0.00	0.00	0.00	1,800.00	100
5530 ATHLETICS	5,400.00	4.00	2,108.63	649.48	2,641.89	49

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STREETS & BEAUTIFICATION						
10-20-5600-020 SALARIES	248,825.00	19,261.52	76,136.81	0.00	172,688.19	69
10-20-5600-021 PART-TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-023 OVERTIME	0.00	0.00	89.64	0.00	-89.64	0
10-20-5600-030 SOCIAL SECURITY	19,686.00	1,407.65	5,603.97	0.00	14,082.03	72
10-20-5600-045 MEDICAL INSURANCE	35,520.00	2,960.00	11,840.00	0.00	23,680.00	67
10-20-5600-046 DENTAL INSURANCE	2,592.00	210.72	842.88	0.00	1,749.12	67
10-20-5600-047 LIFE INSURANCE	772.00	66.80	268.54	0.00	503.46	65
10-20-5600-050 RETIREMENT	18,193.00	1,361.79	5,389.29	0.00	12,803.71	70
10-20-5600-051 401K RETIREMENT	12,867.00	964.33	3,817.21	0.00	9,049.79	70
10-20-5600-052 LONGEVITY	8,500.00	0.00	0.00	0.00	8,500.00	100
10-20-5600-070 WORKER'S COMP	15,350.00	0.00	0.00	0.00	15,350.00	100
10-20-5600-130 UTILITIES-STREET LIGHTING	93,000.00	7,385.20	27,500.42	0.00	65,499.58	70
10-20-5600-135 STREET LIGHTING REIMBURSABLE	3,500.00	347.91	1,388.04	0.00	2,111.96	60
10-20-5600-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-170 VEHICLE MAINTENANCE	31,500.00	154.97	7,286.38	741.00	23,472.62	75
10-20-5600-200 COMMUNICATIONS	5,200.00	262.60	988.13	0.00	4,211.87	81
10-20-5600-220 EQUIPMENT PURCHASES	6,100.00	30.58	395.52	0.00	5,704.48	94
10-20-5600-225 EQUIPMENT MAINTENANCE	13,000.00	4,903.21	8,967.55	1,193.00	2,839.45	22
10-20-5600-310 FUEL	43,000.00	3,250.20	10,647.53	0.00	32,352.47	75
10-20-5600-320 STREET SIGNS	2,000.00	0.00	2,103.82	0.00	-103.82	-5
10-20-5600-322 STREET MAINTENANCE-NONPOWELL BILL	0.00	1,800.00	1,800.00	0.00	-1,800.00	0
10-20-5600-325 CHRISTMAS DECORATIONS	1,800.00	0.00	0.00	0.00	1,800.00	100
10-20-5600-330 SUPPLIES	14,000.00	284.25	2,212.78	0.00	11,787.22	84
10-20-5600-331 SAFETY	2,900.00	348.52	497.01	0.00	2,402.99	83
10-20-5600-335 EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-360 UNIFORMS	5,000.00	501.16	1,562.65	0.00	3,437.35	69
10-20-5600-450 TRAINING	375.00	0.00	24.00	0.00	351.00	94
10-20-5600-480 ENGINEER SERVICES	0.00	0.00	0.00	0.00	0.00	0
10-20-5600-520 STORMWATER GRANT	0.00	0.00	0.00	0.00	0.00	0

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10-20-5600-540 PROP/LIAB INSURANCE	4,310.00	0.00	0.00	0.00	4,310.00	100
10-20-5600-740 CAPITAL OUTLAY	144,048.00	0.00	37,232.44	116,784.24	-9,968.68	-7
10-20-5600-741 CAPITAL OUTLAY-NONPOWELL BILL	0.00	0.00	0.00	0.00	0.00	0
5600 STREETS & BEAUTIFICATION	732,038.00	45,500.51	206,594.61	118,718.24	406,725.15	56

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POWELL BILL						
10-20-5650-230 BRIDGE MAINTENANCE	5,000.00	1,704.29	1,704.29	0.00	3,295.71	66
10-20-5650-232 RR CROSSING MAINTENANCE	14,800.00	0.00	5,880.00	0.00	8,920.00	60
10-20-5650-332 SIDEWALK MAINTENANCE	5,000.00	0.00	0.00	0.00	5,000.00	100
10-20-5650-333 SIDEWALK INSTALLATION	20,000.00	0.00	0.00	0.00	20,000.00	100
10-20-5650-595 ENGINEERING	500.00	0.00	500.00	0.00	0.00	0
10-20-5650-610 STREET MAINTENANCE	10,000.00	0.00	0.00	0.00	10,000.00	100
10-20-5650-612 STREET RESURFACING	137,179.00	0.00	0.00	0.00	137,179.00	100
10-20-5650-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
5650 POWELL BILL	192,479.00	1,704.29	8,084.29	0.00	184,394.71	96

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SANITATION						
10-30-5800-020 SALARIES	198,055.00	14,162.06	59,195.77	0.00	138,859.23	70
10-30-5800-030 SOCIAL SECURITY	15,503.00	1,041.01	4,374.41	0.00	11,128.59	72
10-30-5800-045 MEDICAL INSURANCE	31,080.00	2,706.05	10,824.20	0.00	20,255.80	65
10-30-5800-046 DENTAL INSURANCE	2,268.00	134.25	687.39	0.00	1,580.61	70
10-30-5800-047 LIFE INSURANCE	608.00	46.54	205.65	0.00	402.35	66
10-30-5800-050 RETIREMENT	14,328.00	1,001.28	4,185.22	0.00	10,142.78	71
10-30-5800-051 401K RETIREMENT	10,133.00	708.09	2,980.04	0.00	7,152.96	71
10-30-5800-052 LONGEVITY	4,600.00	0.00	0.00	0.00	4,600.00	100
10-30-5800-070 WORKER'S COMP	10,425.00	0.00	0.00	0.00	10,425.00	100
10-30-5800-170 VEHICLE MAINTENANCE	13,000.00	560.78	9,354.63	0.00	3,645.37	28
10-30-5800-200 COMMUNICATIONS	500.00	0.00	16.01	0.00	483.99	97
10-30-5800-220 EQUIPMENT PURCHASES	8,800.00	0.00	379.40	6,188.00	2,232.60	25
10-30-5800-225 EQUIPMENT MAINTENANCE	1,000.00	342.00	345.91	0.00	654.09	65
10-30-5800-230 CONTRACTS/AGREEMENTS	0.00	0.00	0.00	0.00	0.00	0
10-30-5800-260 ADVERTISING	300.00	0.00	0.00	0.00	300.00	100
10-30-5800-310 FUEL	26,000.00	2,592.58	8,286.11	0.00	17,713.89	68
10-30-5800-330 SUPPLIES	1,700.00	18.91	18.91	0.00	1,681.09	99
10-30-5800-331 SAFETY	2,800.00	-24.08	507.36	0.00	2,292.64	82
10-30-5800-360 UNIFORMS	4,200.00	374.08	1,152.15	0.00	3,047.85	73
10-30-5800-540 PROP/LIAB INSURANCE	4,885.00	0.00	0.00	0.00	4,885.00	100
10-30-5800-560 LANDFILL DISPOSAL FEES	97,000.00	7,298.77	22,303.16	0.00	74,696.84	77
10-30-5800-565 RECYCLING DISPOSAL FEES	25,000.00	0.00	0.00	0.00	25,000.00	100
10-30-5800-570 HAZARDOUS DISPOSAL FEES	4,000.00	0.00	0.00	0.00	4,000.00	100
10-30-5800-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
5800 SANITATION	476,185.00	30,962.32	124,816.32	6,188.00	345,180.68	72

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WATER PRODUCTION						
30-91-6100-020 SALARIES	113,800.00	8,822.16	35,297.99	0.00	78,502.01	69
30-91-6100-021 SALARIES: PART-TIME	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-022 HOLIDAY PAY	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-023 OVERTIME	5,000.00	765.51	2,066.36	0.00	2,933.64	59
30-91-6100-030 SOCIAL SECURITY	9,371.00	845.77	2,902.54	0.00	6,468.46	69
30-91-6100-045 MEDICAL INSURANCE	13,320.00	1,110.00	4,440.00	0.00	8,880.00	67
30-91-6100-046 DENTAL INSURANCE	972.00	79.02	316.08	0.00	655.92	67
30-91-6100-047 LIFE INSURANCE	368.00	30.25	121.78	0.00	246.22	67
30-91-6100-049 WELLNESS	250.00	50.00	95.00	0.00	155.00	62
30-91-6100-050 RETIREMENT	8,660.00	805.11	2,768.89	0.00	5,891.11	68
30-91-6100-051 401K RETIREMENT	6,125.00	569.39	1,950.63	0.00	4,174.37	68
30-91-6100-052 LONGEVITY	3,700.00	1,800.00	1,800.00	0.00	1,900.00	51
30-91-6100-070 WORKER'S COMP	3,700.00	0.00	0.00	0.00	3,700.00	100
30-91-6100-100 POSTAGE	1,000.00	20.32	134.92	0.00	865.08	87
30-91-6100-130 UTILITIES	142,000.00	9,825.66	41,718.32	0.00	100,281.68	71
30-91-6100-170 VEHICLE MAINTENANCE	5,100.00	110.68	555.52	0.00	4,544.48	89
30-91-6100-175 FACILITY MAINTENANCE	38,000.00	752.96	38,912.11	0.00	-912.11	-2
30-91-6100-177 SYSTEM MAINTENANCE	30,000.00	1,887.00	4,973.45	0.00	25,026.55	83
30-91-6100-180 WELL HEAD PROTECTION PROGRAM	1,000.00	0.00	0.00	0.00	1,000.00	100
30-91-6100-200 COMMUNICATIONS	7,591.00	60.07	195.90	0.00	7,395.10	97
30-91-6100-220 EQUIPMENT PURCHASES	4,000.00	0.00	1,135.39	534.37	2,330.24	58
30-91-6100-225 EQUIPMENT MAINTENANCE	7,000.00	580.97	3,438.37	0.00	3,561.63	51
30-91-6100-235 LICENSES & FEES	4,000.00	1,925.00	1,925.00	0.00	2,075.00	52
30-91-6100-310 FUEL	15,000.00	1,173.33	3,627.85	0.00	11,372.15	76
30-91-6100-330 SUPPLIES	7,000.00	2,833.94	3,100.93	0.00	3,899.07	56
30-91-6100-331 SAFETY	1,500.00	82.92	266.52	0.00	1,233.48	82
30-91-6100-332 TESTING	25,000.00	2,905.40	9,444.35	0.00	15,555.65	62
30-91-6100-333 CHEMICALS	96,000.00	11,734.60	29,494.90	0.00	66,505.10	69
30-91-6100-360 UNIFORMS	1,750.00	168.14	519.46	0.00	1,230.54	70

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					<u>BALANCE</u>	<u>PCT</u>
30-91-6100-450 TRAINING/TRAVEL	3,000.00	0.00	0.00	0.00	3,000.00	100
30-91-6100-480 CONTRACT REIMBURSEABLE	9,000.00	0.00	2,505.00	0.00	6,495.00	72
30-91-6100-540 PROP/LIAB INSURANCE	17,570.00	0.00	0.00	0.00	17,570.00	100
30-91-6100-595 ENGINEER SERVICES	2,500.00	0.00	0.00	0.00	2,500.00	100
30-91-6100-596 CONTRACT SERVICES	150,426.00	0.00	0.00	0.00	150,426.00	100
30-91-6100-597 LEGAL FEES	0.00	463.75	463.75	0.00	-463.75	0
30-91-6100-600 DEPRECIATION EXPENSE	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-740 CAPITAL OUTLAY	0.00	0.00	5,400.00	0.00	-5,400.00	0
30-91-6100-741 CAPITAL OUTLAY-NEW TANK	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-742 CAPITAL OUTLAY-EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0
30-91-6100-990 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
6100 WATER PRODUCTION	733,703.00	49,401.95	199,571.01	534.37	533,597.62	73

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WATER & SEWER						
30-91-6200-020 SALARIES	398,000.00	25,893.55	103,984.06	0.00	294,015.94	74
30-91-6200-021 PART-TIME SALARIES	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-023 OVERTIME	8,000.00	699.29	3,231.44	0.00	4,768.56	60
30-91-6200-024 ON-CALL PAY	2,000.00	57.88	218.02	0.00	1,781.98	89
30-91-6200-030 SOCIAL SECURITY	32,168.00	1,955.58	7,931.59	0.00	24,236.41	75
30-91-6200-045 MEDICAL INSURANCE	39,960.00	2,960.00	11,840.00	0.00	28,120.00	70
30-91-6200-046 DENTAL INSURANCE	2,916.00	263.40	974.58	0.00	1,941.42	67
30-91-6200-047 LIFE INSURANCE	1,262.00	116.44	397.57	0.00	864.43	68
30-91-6200-050 RETIREMENT	29,729.00	1,884.22	7,595.57	0.00	22,133.43	74
30-91-6200-051 401K RETIREMENT	21,025.00	1,332.53	5,362.38	0.00	15,662.62	74
30-91-6200-052 LONGEVITY	12,500.00	0.00	0.00	0.00	12,500.00	100
30-91-6200-070 WORKER'S COMP	9,050.00	0.00	0.00	0.00	9,050.00	100
30-91-6200-071 WORKER'S COMP DEDUCTIBLE	2,000.00	0.00	99.91	0.00	1,900.09	95
30-91-6200-100 POSTAGE	2,000.00	0.00	0.00	0.00	2,000.00	100
30-91-6200-130 UTILITIES	9,000.00	679.44	2,478.64	0.00	6,521.36	72
30-91-6200-131 BUILDING MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-150 CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-170 VEHICLE MAINTENANCE	10,000.00	1,163.03	5,256.69	338.00	4,405.31	44
30-91-6200-171 SYSTEM MAINTENANCE	107,500.00	604.59	3,159.40	239.00	104,101.60	97
30-91-6200-175 FACILITY MAINTENANCE	14,600.00	0.00	11,053.98	0.00	3,546.02	24
30-91-6200-200 COMMUNICATIONS	4,700.00	541.25	2,078.98	0.00	2,621.02	56
30-91-6200-220 EQUIPMENT PURCHASE	5,700.00	0.00	1,307.70	920.00	3,472.30	61
30-91-6200-225 EQUIPMENT MAINTENANCE	10,000.00	225.61	1,153.92	0.00	8,846.08	88
30-91-6200-227 RPZ PROGRAM	2,000.00	0.00	820.00	0.00	1,180.00	59
30-91-6200-230 CONTRACTS/AGREEMENTS	3,000.00	203.84	10,804.29	0.00	-7,804.29	-260
30-91-6200-235 LICENSES & FEES	1,200.00	0.00	0.00	0.00	1,200.00	100
30-91-6200-260 ADVERTISING	280.00	0.00	0.00	0.00	280.00	100
30-91-6200-310 FUEL	30,000.00	2,006.02	7,360.35	0.00	22,639.65	75
30-91-6200-330 SUPPLIES	81,000.00	740.62	32,028.57	4,143.20	44,828.23	55

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TOWN OF ABERDEEN
 OCTOBER EXPENDITURE REPORT
 CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED</u>	<u>CURRENT</u>	<u>YEAR TO DATE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING</u>	
	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>	<u>EXPENDITURE</u>		<u>BALANCE</u>	<u>PCT</u>
30-91-6200-331 SAFETY	3,500.00	95.51	800.27	0.00	2,699.73	77
30-91-6200-335 EMERGENCY MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-360 UNIFORMS	3,700.00	343.04	1,066.48	0.00	2,633.52	71
30-91-6200-450 TRAINING/TRAVEL	3,200.00	85.00	1,279.25	0.00	1,920.75	60
30-91-6200-480 CONTRACT REIMBURSABLE	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-540 PROP/LIAB INSURANCE	6,730.00	0.00	0.00	0.00	6,730.00	100
30-91-6200-595 ENGINEER SERVICES	3,000.00	0.00	0.00	0.00	3,000.00	100
30-91-6200-596 CONTRACT SERV. WATER TREATMENT	640,601.00	0.00	52,739.77	0.00	587,861.23	92
30-91-6200-597 LEGAL FEES	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-740 CAPITAL OUTLAY-WATER	10,000.00	0.00	0.00	0.00	10,000.00	100
30-91-6200-741 CAPITAL OUTLAY - SEWER	25,000.00	0.00	0.00	0.00	25,000.00	100
30-91-6200-742 CAPITAL OUTLAY-EQUIPMENT	36,000.00	0.00	17,641.20	0.00	18,358.80	51
30-91-6200-743 CAPITAL OUTLAY - FACILITY	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-744 CAPITAL OUTLAY-CDBG	14,000.00	0.00	0.00	0.00	14,000.00	100
30-91-6200-900 ADMINISTRATIVE CHARGES	250,000.00	20,833.00	83,332.00	0.00	166,668.00	67
30-91-6200-910 TRANSFER-OUT TO GEN FUND	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-920 TRANSFER TO CDBG	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-925 TRANSFER-OUT TO SW INTERCEPT FUND	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-930 TRANSFER-OUT TO CAPITAL RESERVE	0.00	0.00	0.00	0.00	0.00	0
30-91-6200-999 BAD DEBT EXPENSE	0.00	0.00	0.00	0.00	0.00	0
6200 WATER & SEWER	1,835,321.00	62,683.84	375,996.61	5,640.20	1,453,684.19	79

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TOWN OF ABERDEEN
 OCTOBER EXPENDITURE REPORT
 CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
BILLING & COLLECTIONS						
30-91-6300-020 SALARIES	56,100.00	4,362.41	17,231.49	0.00	38,868.51	69
30-91-6300-023 OVERTIME	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-024 CALL PAY	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-030 SOCIAL SECURITY	4,403.00	321.74	1,276.59	0.00	3,126.41	71
30-91-6300-045 MEDICAL INSURANCE	4,440.00	370.00	1,480.00	0.00	2,960.00	67
30-91-6300-046 DENTAL INSURANCE	324.00	26.34	105.36	0.00	218.64	67
30-91-6300-047 LIFE INSURANCE	173.00	20.79	83.41	0.00	89.59	52
30-91-6300-050 RETIREMENT	4,069.00	308.42	1,218.26	0.00	2,850.74	70
30-91-6300-051 401K RETIREMENT	2,878.00	304.66	1,196.03	0.00	1,681.97	58
30-91-6300-052 LONGEVITY	1,450.00	0.00	0.00	0.00	1,450.00	100
30-91-6300-070 WORKER'S COMP	215.00	0.00	0.00	0.00	215.00	100
30-91-6300-100 POSTAGE	7,500.00	17.93	1,450.63	0.00	6,049.37	81
30-91-6300-110 TELEPHONE	3,500.00	147.27	1,190.28	0.00	2,309.72	66
30-91-6300-120 PRINTING	3,000.00	0.00	472.68	0.00	2,527.32	84
30-91-6300-220 EQUIPMENT PURCHASES	500.00	0.00	0.00	0.00	500.00	100
30-91-6300-225 EQUIPMENT MAINTENANCE	500.00	0.00	0.00	0.00	500.00	100
30-91-6300-260 ADVERTISING	170.00	0.00	0.00	0.00	170.00	100
30-91-6300-330 SUPPLIES	2,000.00	107.90	168.04	0.00	1,831.96	92
30-91-6300-450 TRAINING/TRAVEL	728.00	0.00	0.00	0.00	728.00	100
30-91-6300-540 PROP/LIAB INSURANCE	120.00	0.00	0.00	0.00	120.00	100
30-91-6300-570 MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0
30-91-6300-595 COMPUTER SERVICES	3,000.00	223.63	6,218.59	0.00	-3,218.59	-107
30-91-6300-740 CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0
6300 BILLING & COLLECTIONS	95,070.00	6,211.09	32,091.36	0.00	62,978.64	66

FY 2014-2015

TOWN OF ABERDEEN
OCTOBER EXPENDITURE REPORT
CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
	<u>8,949,379.00</u>	<u>673,818.54</u>	<u>2,787,889.86</u>	<u>136,769.18</u>	<u>6,024,719.96</u>	<u>67</u>

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TOWN OF ABERDEEN
DEBT SERVICE EXPENDITURE REPORT
CURRENT PERIOD: 10/01/2014 TO 10/31/2014

IDEAL REMAINING PERCENT: 67 %

<u>ACCOUNT</u>	<u>BUDGETED EXPENDITURE</u>	<u>CURRENT EXPENDITURE</u>	<u>YEAR TO DATE EXPENDITURE</u>	<u>ENCUMBRANCE</u>	<u>REMAINING BALANCE</u>	<u>PCT</u>
10-60-5900-100 FINGERPRINT MACHINE-PRINCIPAL	9,406.00	0.00	0.00	0.00	9,406.00	100
10-60-5900-200 FINGERPRINT MACHINE-INTEREST	644.00	0.00	0.00	0.00	644.00	100
10-60-5902-100 RECREATION STATION-PRINCIPAL	66,667.00	0.00	0.00	0.00	66,667.00	100
10-60-5902-200 RECREATION STATION-INTEREST	21,174.00	0.00	0.00	0.00	21,174.00	100
10-60-5903-100 POLICE IN-CAR CAMERAS-PRINCIPAL	14,420.00	0.00	0.00	0.00	14,420.00	100
10-60-5903-200 POLICE IN-CAR CAMERAS-INTEREST	1,554.00	0.00	0.00	0.00	1,554.00	100
10-60-5905-100 2012-13 DURANGOS-PRINC	19,414.00	0.00	0.00	0.00	19,414.00	100
10-60-5905-200 2012-13 DURANGOS-INTEREST	398.00	0.00	0.00	0.00	398.00	100
10-60-5907-100 2012-13 CHEVY TAHOES-PRINCIPAL	22,583.00	0.00	0.00	0.00	22,583.00	100
10-60-5907-200 2012-13 CHEVY TAHOES-INTEREST	305.00	0.00	0.00	0.00	305.00	100
10-60-5908-100 2013-14 (3) DODGE CHARGERS-PRINC	30,246.00	0.00	0.00	0.00	30,246.00	100
10-60-5908-200 2013-14 (3) DODGE CHARGERS-INTEREST	1,986.00	0.00	0.00	0.00	1,986.00	100
10-60-5909-100 2014-15 (4) POLICE VEHICLES-PRINC	42,667.00	0.00	0.00	0.00	42,667.00	100
10-60-5909-200 2014-15 (4) POLICE VEHICLES-INT	3,840.00	0.00	0.00	0.00	3,840.00	100
10-60-5910-100 2012-13 KNUCKLEBOOM TRUCK-PRINC	28,012.00	0.00	0.00	0.00	28,012.00	100
10-60-5910-200 2012-13 KNUCKLEBOOM TRUCK-INT	1,252.00	0.00	0.00	0.00	1,252.00	100
10-60-5911-100 2013-14 FIRE TRUCK-PRINCIPAL	62,226.00	0.00	0.00	0.00	62,226.00	100
10-60-5911-200 2013-14 FIRE TRUCK-INTEREST	33,055.00	0.00	0.00	0.00	33,055.00	100
10-60-5912-100 2013-14 (2) TAHOES-PRINCIPAL	23,347.00	0.00	0.00	0.00	23,347.00	100
10-60-5912-200 2013-14 (2) TAHOES-INTEREST	977.00	0.00	0.00	0.00	977.00	100
10-60-5913-100 FIRE STATION EXPANSION-PRINC	22,911.00	0.00	0.00	0.00	22,911.00	100
10-60-5913-200 FIRE STATION EXPANSION-INT	41,308.00	0.00	0.00	0.00	41,308.00	100
10-60-5914-100 POLICE/FIRE LAND-PRINCIPAL	25,918.00	0.00	0.00	0.00	25,918.00	100
10-60-5914-200 POLICE/FIRE LAND-INTEREST	8,525.00	0.00	0.00	0.00	8,525.00	100
	<u>482,835.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>482,835.00</u>	<u>100</u>



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham Department: Planning

Contact Phone # 4517 Date Submitted: 11/13/14

Agenda Item Title: UDO Text Amendment #14-02 Regarding the Discharge of Firearms within the Town Limits

Date of Board Meeting to hear this item: 11/17/14

Board Action Requested:

New Business	<input type="checkbox"/>	Information Only	<input type="checkbox"/>
Old Business	<input type="checkbox"/>	For Action at Future Meeting	<input type="checkbox"/> Date _____
Public Hearing	<input checked="" type="checkbox"/>	Informal Discussion & Public Comment	<input type="checkbox"/>
Other Business	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>

Summary of Information:

A second Public Hearing has been scheduled due to new information that has been presented. The amendment would permit indoor firing ranges with a Conditional Use Permit in the I-H (Heavy Industrial) Zoning District.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



Agenda Item # _____
Town of Aberdeen Planning & Inspections Department
115 N. Poplar Street PO Box 785
Aberdeen, NC 28315
(910) 944-7024

MEMORANDUM TO THE BOARD OF COMMISSIONERS– November 17, 2014 Public Hearing

Description of Request

Request:

UDO Text
Amendment #14-02
Regarding the
Discharge of
Firearms within the
Town Limits

Prepared by:

Pamela Graham,
Planning Director

Aberdeen's UDO does not currently address the category of Shooting Ranges and the discharge of firearms within the corporate limits is only regulated through the Aberdeen Code of Ordinances. Proposals for shooting ranges have been brought to the Planning Department in the past, but have been rejected on the grounds that the Code of Ordinances restricts firearms use in a manner that would not support a facility for this purpose. The proposed text amendment seeks to correct the omission of language in the UDO related to this use, and to amend the Code of Ordinances to permit the UDO to direct the consideration of such uses.

In discussions with Police Chief Wenzel regarding a recent proposal, he supported the concept under limited circumstances, and a draft UDO Text Amendment was prepared for consideration. Section 1 of the attached amendment proposes changes to the Aberdeen Code of Ordinances to clarify the discharge of firearms language and Sections 2 and 3 of the amendment propose changes to our UDO that correct the current omission of this type of facility from the UDO.

A Public Hearing was held on April 21, 2014 and staff was directed to gather additional information. Planning and Police staff met with representatives of the proposed range and made contact with operators at similar facilities and product manufacturers. Staff was advised that the proposed text amendment was in line with what would be expected for a facility of this type. Additional information regarding caliber and types of weapons that might be allowed by the amendment was presented during the June 16, 2014 Board Meeting and further research by staff has resulted in minor revisions to the amendment draft, borrowing language from municipal ordinances where indoor ranges exist. The degree of new information that is now contributing to this item necessitates the scheduling of a new Public Hearing.

Procedural Issues

§152-322 of the Town of Aberdeen Unified Development Ordinance (UDO) requires that proposed amendments to the UDO be referred to the Planning Board for consideration. The Planning Board shall advise and comment on whether the

proposed amendment is consistent with any comprehensive plan that has been adopted by the town and any other officially adopted plan that is applicable. A ruling by the Planning Board or Town Board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment.

Following a recommendation from the Planning Board for approval or denial of an application, the item will be scheduled for a public hearing where public input can be accepted by the Town Board in advance of a final decision. The central issue to be considered regarding amendments is whether the proposed amendment advances the public health, safety or welfare. The statement included with the Town Board's decision on the amendment shall describe whether the action is consistent with adopted plans and explaining why the Board considers the action taken to be reasonable and in the public interest. The decision is legislative in nature as opposed to quasi-judicial, and is not subject to judicial review.

Analysis

Section 1 of the attached draft amendment adds a single circumstance to the Code of Ordinances where discharge of a firearm is permitted within the town's jurisdiction. That circumstance, "as part of any use authorized by the Aberdeen Unified Development Ordinance", creates the ability for the UDO to further authorize and regulate such uses.

Section 2 of the amendment proposes new language to the UDO specifically related to uses consistent with Shooting Ranges, summarized as follows:

- New definitions for Firearm, Indoor and Outdoor Shooting Ranges are provided;
- The Table of Permissible Uses is amended to permit Indoor Shooting Ranges only in the I-H (Heavy Industrial) district and only with a conditional use permit. Specific proposals for such uses will be subject to Planning Board recommendation with the Board of Commissioners acting as the permit-issuing authority. The conditional use permit process requires that a public hearing be held, provides the opportunity for the permit-issuing authority to impose conditions on the proposal, and may be denied if found that the public health or safety will be endangered, adjoining or abutting property will be injured, or that it will not be in harmony with the area in which it is located;
- New language related to the Use and Storage of Explosives is added that requires that the Police Chief, Fire Chief, or their designees review all proposals involving the use or storage of explosives or the discharge of firearms, and that a written evaluation be provided to the Planning Director and to the Board prior to the required public hearing;
- A new section is added that specifies ammunition limitations and defers the monitoring of the facilities to authorities including the US Occupational Safety and Health Administration and the National Shooting Sports Foundation. This language is consistent with the City of Charlotte ordinance adopted in 2012.

Plan Consistency

The 2030 Land Development Plan adopted in 2005 does not directly address the need for facilities of this type and staff has located no additional references in other plans adopted by the Town that would be applicable to the proposed amendment.

Recommendations and Suggested Motions

During their March 20, 2014 meeting, the Planning Board recommended approval as amended of UDO #14-02 by unanimous vote; the town attorney incorporated those recommended revisions that he considered to be appropriate. Additional information and research regarding oversight of facilities and allowable ammunition caliber have resulted in the current Version 6 of the draft amendment, enclosed.

Staff recommends that the Board of Commissioners accept public input during the Public Hearing scheduled for November 17, 2014 and render a decision at their earliest convenience. A recommended format for motions is as follows:

Motion 1: UDO #14-02 is not inconsistent with comprehensive plans that have been adopted by the Town of Aberdeen, **or**

UDO #14-02 is inconsistent with comprehensive plans that have been adopted by the Town of Aberdeen.

Motion 2: The Board (does/does not) approve the following amendments to the Town of Aberdeen UDO and the Code of Ordinances:

- Amend UDO subsections 152-15, 152-146, 152-163.25, and 152-163.29 as indicated in the attached draft text amendment,
- Amend Code of Ordinance subsection 130.04 as indicated in the attached draft text amendment.

Enclosures: Draft Text Amendment #14-02 – Current Draft v. 6
Attachment “A”

“Lead Exposure and Design Considerations for Indoor Firing Ranges”, National Institute of Occupational Safety and Health (NIOSH), pp. 9-10: Recommendations and Design Considerations

“Lead Management & OSHA Compliance for Indoor Shooting Ranges”, National Shooting Sports Foundation (NSSF), pp. 7-9: OSHA’s General Industry Lead Standard and Monitoring

National Institute of Occupational Safety and Health (NIOSH) Recommendations and Design Considerations

To reduce and/or eliminate the health hazards associated with indoor firing ranges the following design considerations and work practices are recommended.

Design Considerations

1. An optimum air supply would be 75 fpm at the firing line. The minimum air supply must be 50 fpm at the firing line.
2. Filtered and conditioned air must be introduced behind the firing line to guarantee an evenly distributed flow of air through the shooting positions.
3. Supplied air inlets should be placed approximately 15 feet behind the shooters position.
4. The entire range facility should be maintained at a slightly negative pressure with respect to adjacent areas to prevent the escape of contaminants. This criteria suggests that exhaust air should exceed supplied air by 10%.
5. For maximum efficiency, exhaust ducts should be located behind and at the apex of the bullet trap. An alternative location is to place the exhaust ducts on the side walls slightly in front of the apex of the trap.
6. A minimum down range conveying velocity of 35 fpm must be maintained.
7. When the 75 fpm rate is used, a minimum of 25% of the air should be exhausted 15-20 feet down range of shooting position and the remaining 75% at the bullet trap.
8. When the 50 fpm rate is used, 100% of the air should be exhausted down range at the bullet trap.
9. Each range should have its own ventilation- system to prevent the circulation of contaminated air to other areas of the building.
10. The supply and exhaust systems must be electrically interlocked, thereby eliminating the error of turning one system on and not the other. The system should operate on one fan speed only and not on variable speeds.
11. Each range should be equipped with a floor drain and trap to facilitate cleaning by wet methods. The drain location should be approximately 20 feet downrange of the firing line. The floor should slope 2-3 inches toward the drain.
12. To minimize the effect of peak sound pressure levels on individuals on the range, all reflecting walls should be covered with high efficiency sound absorbing material such as fiberglass insulation covered with perforated aluminum or steel sheets with openings equivalent to 10-15% of the area to permit sound absorption. The coverings should be designed to permit easy access to the acoustical material for periodic replacement. The floors directly behind the shooting booths should be covered with acoustical flooring (carpet that has good acoustical absorption characteristics].
13. Range officer quarters should be acoustically treated to reduce noise levels.
14. The bullet trap should never be anchored or attached to any structural support for the building. The energy of the bullet striking the trap can be transmitted as noise and vibration throughout the building.
15. The walls and surroundings could be painted in soft, contrasting pastel colors to reduce the dungeon effect.

16. The range should be equipped with range officer's quarters, areas for cleaning of weapons and storing materials, and with toilet and washing facilities.
17. All air being exhausted from the range should be filtered using a High Efficiency Particulate Filter (HEPA) or equivalent.

Work Practices

1. The ventilation system should be in operation at all times while the range is in use and during clean-up.
2. Sweeping the range should be accomplished by vacuum cleaning or wet methods. Use of a hand broom, even with dust suppression compounds, should be prohibited.
3. At all times while cleaning, repairing, or reclaiming lead in the bullet trap, a NIOSH approved respirator for the removal of lead dust and fumes must be worn.
4. Proper ear protection should be provided for and worn by all individuals inside the firing area. The ear protectors should be selected on the basis of offering maximum protection.
5. Ear plugs when worn must be properly fitted.
6. In case of extremely loud weapons, both plugs and muffs should be worn simultaneously.
7. A hearing conservation program should be instituted and yearly audiometric examinations given.
8. A rotation system should be instituted for the range officer position. It is suggested that one month of duty be followed by three months of alternate activity. This change is suggested not only to alleviate any possible lead absorption and prevent its accumulation, since this should be minimal following the engineering changes, but to prevent undue psychological stresses associated with the position.
9. Eating, drinking, and smoking in the range should be prohibited.
10. A specific schedule must be established to perform maintenance and repair work to keep the range facilities operational and free of hazardous conditions.

As listed in "Lead Exposure and Design Considerations for Indoor Ranges" HEW Publication No. (NOISH) 76-130



OSHA'S GENERAL INDUSTRY LEAD STANDARD

The Occupational Safety and Health Administration (OSHA), a division of the U.S. Department of Labor, is charged with protecting employee health and safety in the workplace. OSHA has a comprehensive lead regulation, see 29 CFR 1910.1025. These regulations define your legal responsibilities to limit employee exposure to airborne lead, provide protective equipment and hygiene facilities, maintain a clean workplace, and provide employees with safety training and medical care. Failure to comply with the requirements of the Lead Standard could result in fines to your business. OSHA does not endorse any specific equipment or process for complying with these regulations. Their only function is to regulate the impact on the employee.

While by law OSHA regulations only apply to employees, every indoor range, including club ranges, can use them as an important reference.

Twenty-four states and two territories currently administer their own occupational safety and health program under a provision of the Williams-Steiger Occupational Safety and Health Act of 1970. To determine what lead regulations are enforced in the state where you operate a firing range, contact the appropriate authority in your state. A complete listing of these "State Plan States" is available on-line at www.osha.gov.

The following is a summary of the key elements of the OSHA General Industry Lead Standard. It is not a complete discussion of all the requirements. It is presented as an aid to understanding the Standard and is not to be considered legal advice. For a more detailed explanation you should consult with a knowledgeable attorney.

Scope

The General Industry Lead Standard applies to all occupational exposures to lead with the exception of the construction industry and the agricultural industry (these are regulated separately). The General Industry Lead Standard applies to all employees at your shooting range.

Employee Exposure

The OSHA General Industry Lead Standard establishes specific airborne lead exposure levels for employees working in areas where airborne lead is present. Lead exposure is determined through air sampling that measures the number of micrograms of lead present in a cubic meter of air. The results of air samples taken at your range will determine specific actions you will need to take to be in compliance with the OSHA Lead Standard. The Lead Standard establishes two threshold levels of airborne lead exposure that trigger certain requirements that are important to range operators. The first of these is the Action Level and the second is the Permissible Exposure Limit.

Action Level. The OSHA Action Level (AL) is 30 micrograms of lead per cubic meter of air (30 $\mu\text{g}/\text{M}^3$) as an eight-hour time-weighted average (The eight-hour time-weighted average divides the total results of an employee's airborne lead monitoring by a full workday, which is defined as an 8-hour shift. The person you hire to conduct airborne lead monitoring will perform the appropriate calculations).

Airborne lead exposures at or above the AL trigger additional management and monitoring requirements such as periodic exposure monitoring, biological monitoring, medical surveillance as well as specific requirements for employee training. Each of these requirements will be addressed in more detail.

Permissible Exposure Limit. The Permissible Exposure Limit (PEL) for lead is 50 micrograms of lead per cubic meter of air (50 $\mu\text{g}/\text{M}^3$) as an eight-hour time-weighted average.

Employers must control airborne lead exposure so that no employee is exposed to lead at concentrations over the PEL.

E XPOSURE MONITORING

Initial Determination. If any lead is used in the workplace, the employer must measure the amount of lead in the air for a representative number of employees who are reasonably believed to have the highest exposure levels. The employer must conduct personal air monitoring for each job classification and (at a minimum) the shift with the highest exposure level. The monitoring must be performed while employees perform tasks that are representative of their normal tasks and responsibilities. The purpose of this initial determination is to find out whether airborne lead levels are at or above the Action Level. The employer must collect full-shift, personal samples in the employee's breathing zone. Depending on the results of the initial determination, employers may have additional responsibilities.

If the initial determination is less than the AL, no further assessment is needed. You do, however, need to make a written record of how you arrived at the determination.

If there is a determination that exposure levels are at or above the AL, personal air monitoring must be repeated at least every six months for a representative number of employees.

If personal air monitoring shows that airborne lead levels are above the AL for more than 30 days per year, the employer must provide a pre-placement medical exam and biological monitoring every six months for each employee that will be exposed to lead.

If the initial determination is at or above the PEL, the employer must reduce employee exposure below the PEL. In addition, personal air monitoring must be done quarterly.

If personal air monitoring shows that airborne lead levels are above the PEL for more than 30 days per year, the employer must implement all feasible engineering, work practice, and administrative controls to reduce air lead levels to below the PEL. When all feasible controls are in place and are still insufficient to reduce air lead levels below the PEL, respirators must be used to reduce employee exposure so that no employee is exposed above the PEL on any day.

The employer must develop and implement a plan to reduce air lead levels to or below the PEL. This plan must be in writing and must be reviewed and updated at least every six months. At a minimum, the plan must include:

- Description of each operation in which lead is emitted.
- Description of the specific means that will be used to achieve compliance.
- Report of the technology considered in meeting the PEL.
- Air monitoring data that documents the source of lead emissions.
- Detailed schedule for implementation of the program.
- Work practice program.
- Administrative control (job rotation) schedule, if applicable.

Additional Monitoring. If there is a change of equipment, process, control, personnel or a new task has been initiated which could increase the concentration of lead in the air, you must re-test to make a new determination.

Employee Notification. The employer must notify each employee in writing of the results of personal air monitoring that represents the employee's exposure within 5 working days of receiving the results. If air lead levels are above the PEL, the employer must also include a written notice telling employees that the air lead levels exceeded the PEL and describing the corrective action the employer has taken or will take to reduce exposure to or below the PEL.



AIR MONITORING FOR LEAD

You can't manage what you don't measure. Air monitoring measures the amount of lead dust and fumes in the air your employees breathe. Air monitoring is an important tool that can tell you:

- Whether your operation and work methods are creating too much airborne lead. The results of air monitoring will help you determine whether you need to initiate or improve engineering, work practices or administrative controls designed to reduce airborne lead exposure. After you make changes, air monitoring will help you determine whether these changes have been effective at reducing airborne lead levels.
- Whether you are in compliance with the OSHA legal exposure limits for lead.

To perform air monitoring, a worker wears a small battery-powered air pump on the waist that is connected by tubing to a filter cassette attached at the collar. The pump pulls air from the worker's "breathing zone" and the dust and fumes in this air are collected on the filter. The filter is sent to an analytical laboratory, which measures the amount of lead collected on the filter. A calculation is then done to estimate the average amount of airborne lead each worker was exposed to during the shift.

Conducting Airborne Lead Monitoring

- Identify which work processes generate lead dust or fume and which employees are potentially exposed to lead. At your range this would mean instructors, range officers and especially personnel who do range cleaning, reclaiming or maintenance.
- Identify a qualified individual to do air monitoring. Some workers' compensation insurance carriers will do free air monitoring. The OSHA Consultation Service will also do a free one-time air monitoring. An industrial hygiene consultant can be hired to develop and help implement an effective program.
- Conduct an initial determination of airborne lead exposures. If the results exceed the AL or PEL, you will need to repeat monitoring periodically as outlined in the previous chapter.

Measuring the amount of lead in the air employees breathe provides important information on employee lead exposure, but it doesn't give you the complete picture. Air monitoring is usually done on one day. The levels of lead in the air your employees breathe may vary from one day to the next, depending on the activities at your facility. To ensure proper range evaluation, samples should include periods of maximum range use. Also, in order to get a complete picture of your employees' lead exposure, you may need to measure the amount of lead in employees' blood. The chapter entitled "Lead Medical Program" on page 21, will discuss when blood tests are appropriate or required.

AN ORDINANCE AMENDING THE ABERDEEN CODE OF ORDINANCES AND THE ABERDEEN UNIFIED DEVELOPMENT ORDINANCE WITH REGARD TO THE DISCHARGE OF FIREARMS AND THE USE OR STORAGE OF EXPLOSIVES WITHIN THE ZONING JURISDICTION OF THE TOWN

WHEREAS, the Town of Aberdeen Board of Commissioners desires to permit indoor shooting ranges within the planning and zoning jurisdiction of the Town, subject to reasonable requirements that will help ensure the public safety and welfare; and

WHEREAS, the Board of Commissioners desires to prohibit all new outdoor shooting ranges within the planning and zoning jurisdiction of the Town;

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ABERDEEN THE FOLLOWING:

Section 1. Aberdeen Code of Ordinances § 130-04 is amended to read as follows:

§ 130.04 DISCHARGING OR PERMITTING CHILD TO DISCHARGE WEAPONS.

It shall be unlawful for any person to discharge an air rifle, air pistol, air gun, slingshot or any like instrument used to eject a pellet or projectile, to discharge a pistol, rifle, shotgun or other firearm gun within the corporate limits, ~~except a police officer in the performance of his duty or with permission of police or in self-defense or in areas permitting by the Town allowing such action.~~ in the following circumstances:

1. By a police officer acting in the performance of his or her official duties;
2. With the permission of a police officer acting in the performance of his or her official duties;
3. In self-defense;
4. As part of any use authorized by the Aberdeen Unified Development Ordinance.

Section 2. Aberdeen Unified Development Ordinance § 152-15, "Definitions," is amended to add new definitions of "firearm"; "shooting range, indoor"; and "shooting range, outdoor," which are defined as follows:

(60) **Firearm.** In accordance with G.S. § 14-409.39, a firearm is a handgun, shotgun, or rifle which expels a projectile by action of an explosion.

[The remainder of the section is renumbered accordingly.]

(149) **Shooting Range, Indoor.** An area within a building designated and operated for the use of rifles, shotguns, silhouettes, or any other firearm discharge. Skeet shooting, trap shooting and black powder rifle use are not permitted in an indoor shooting range.

(150) **Shooting Range, Outdoor.** An outdoor area designated and operated for the use of rifles, shotguns, silhouettes, skeet trap, black powder, or any other firearm discharge.

[The remainder of the section is renumbered accordingly.]

Section 3. Aberdeen Unified Development Ordinance § 152-146, "Table of Permissible Uses," is amended to add the following new uses:

- 6.170, Indoor Shooting Range, which is permitted with a conditional use permit in the I-H district; and
- 6.270, Outdoor shooting Range, which is not permitted in any Town zoning district.

[These additions to the Table of Permissible Uses are depicted in Attachment A.]

Section 4. Aberdeen Unified Development Ordinance § 152-163.25, "Use and Storage of Explosives," is amended as follows:

§ 152-163.25. Use and Storage of Explosives and Firearms.

(A) The manufacture or storage of explosives as a primary use is prohibited. Explosives may be stored as an accessory use in the C-I and I-H zoning districts, provided that such storage strictly complies with all applicable State and federal requirements, including, but not limited to, 27 C.F.R. Part 555, "Commerce in Explosives"; G.S. § 14-284.1(c); 13 N.C.A.C. 7F .0700, et seq., "Blasting and Use of Explosives"; and the 2009 North Carolina State Building Code, Fire Prevention Code, Chapter 33, "Explosives and Fireworks."

(B) The use of explosives shall be regulated by the Town of Aberdeen Fire Department in accordance with the requirements of the 2009 North Carolina State Building Code, Fire Prevention Code, Chapter 33, "Explosives and Fireworks."

(C) The Police Chief and, if appropriate, the Fire Chief, or their designees, shall review all proposals for uses that will involve the use or storage of explosives or the discharge of firearms. Based on this review, the Police Chief and, if appropriate, the Fire Chief shall prepare a written evaluation of whether the proposed use presents public safety concerns. If appropriate, the evaluation may include proposed rules and guidelines regarding the type and caliber of firearms permitted as part of the use. The evaluation may provide recommendations for ways to mitigate public safety concerns. The evaluation shall be submitted to the Land Use Administrator prior to any required public hearing for the proposed use.

Section 5. The Aberdeen Unified Development Ordinance is amended to add a new section, 152-163.29, "Indoor Shooting Ranges," which reads as follows:

§ 152-163.29. Indoor Shooting Ranges.

(A) Indoor shooting ranges shall meet or exceed the guidelines and recommendations for design, construction, operation and management provided by the National Rifle Association (NRA), National Shooting Sports Foundation (NSSF), the U.S. Occupational Safety and Health Administration (OSHA:), and the National Institute of Occupational Safety and Health (NOISH).

(B) Indoor shooting ranges shall be limited to using .50 caliber ammunition or less.

Section 6. All provisions of any town ordinance or resolution in conflict with this ordinance are repealed.

Section 7. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this _____ day of _____, 2014.

Ayes: _____

Noes: _____

Absent or Excused: _____

Dated: _____

Robert A. Farrell, Mayor

Attest:

Regina M. Rosy, Town Clerk

ATTACHMENT A

Description	RA	R30-18	R20-16	R18-14	R15-12	R10-10	R6-10	MH	PUD	B-1	HC	GC	B-2	B-3	O-1	C-1	I-H
6.170 Indoor Shooting Range																	C
6.180 Other Entertainment Establishments											Z						
6.270 Outdoor Shooting Range																	
6.280 Other Entertainment Establishments											Z						



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham **Department:** Planning

Contact Phone # 4517 **Date Submitted:** 11/13/14

Agenda Item Title: UDO Text Amendment #UDO 14-06 To Require Vegetated Strips Between Curbs & Sidewalks

Date of Board Meeting to hear this item: 11/17/14

Board Action Requested:	
New Business <input type="checkbox"/>	Information Only <input type="checkbox"/>
Old Business <input type="checkbox"/>	For Action at Future Meeting <input type="checkbox"/> Date _____
Public Hearing <input checked="" type="checkbox"/>	Informal Discussion & Public Comment <input type="checkbox"/>
Other Business <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>

Summary of Information:

The Board is asked to consider a text amendment to require a planting strip between the curb and sidewalk with a minimum width of two feet along all new streets that include a curb and gutter drainage system.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – November 17, 2014 Public Hearing

Description of Request

Request:
UDO Text
Amendment #14-06
To Require
Vegetated Strips
Between Curbs and
Sidewalks

Prepared by:
Pamela Graham,
Planning Director

The Planning Department has coordinated with Public Works for standards for design consistency on new subdivision streets. Most recently constructed new developments have agreed to create a physical separation between the curb and the sidewalk at the request of staff. However, because the separation is not required by town ordinances staff recognizes the need to create a standard to be applied consistently.

The objectives for requiring the separation in the form of a vegetated strip are to allow for a zone between the curb and sidewalk for mailboxes and utilities so that vehicular crossings of the sidewalk to reach these items can be eliminated, thereby reducing potential conflicts between pedestrians and vehicles and reducing maintenance and repair of the sidewalks.

Procedural Issues

§152-322 of the Town of Aberdeen Unified Development Ordinance (UDO) requires that proposed amendments to the UDO shall be referred to the Planning Board for consideration. The Planning Board shall advise and comment on whether the proposed amendment is consistent with any comprehensive plan that has been adopted by the town and any other officially adopted plan that is applicable. A comment by the Planning Board that a proposed amendment is inconsistent with the comprehensive plan shall not preclude consideration or approval of the proposed amendment by the Town Board.

Following a recommendation to the Town Board for approval or denial of an application, the item will be scheduled for a public hearing where public input can be accepted by the Town Board in advance of a final decision. The central issue to be considered regarding amendments is whether the proposed amendment advances the public health, safety or welfare. The statement included with the Town Board's decision on the amendment shall describe whether the action is consistent with adopted plans and explain why the Board considers the action taken to be reasonable

and in the public interest. The decision is legislative in nature as opposed to quasi-judicial, and is not subject to judicial review.

Plan Consistency

The 2030 Land Development Plan Future Land Use Map adopted in 2005 addresses the potential need for the physical separation proposed by the amendment only indirectly, by identifying citizen comments regarding the need for encouraging pedestrian traffic and greater improvements and maintenance of town roads. The Aberdeen Pedestrian Transportation Plan specifically recommends a “buffer zone” of two to four feet for local or collector streets and buffers of greater widths for busier streets and the downtown area. Staff has located no additional references in other plans adopted by the Town that would be applicable to the proposed amendment.

Recommendations and Suggested Motions

During their October 16, 2014 meeting, the Planning Board recommended approval as amended of UDO #14-06 by unanimous vote. The Planning Board revision to the proposed amendment is indicated in red type in the attached draft.

Staff recommends that the Board of Commissioners accept public input during the Public Hearing scheduled for November 17, 2014 and render a decision at their earliest convenience. A recommended motion format is as follows:

Motion 1: UDO #14-06 is not inconsistent with comprehensive plans that have been adopted by the Town of Aberdeen, **or**

UDO #14-06 is inconsistent with comprehensive plans that have been adopted by the Town of Aberdeen.

Motion 2: The Board (does/does not) approve the following amendment to the Town of Aberdeen UDO:

- Amend subsection 152-217 as indicated in the attached draft text amendment

**AN ORDINANCE AMENDING THE ABERDEEN UNIFIED DEVELOPMENT ORDINANCE
TO REQUIRE VEGETATED STRIPS BETWEEN CURBS AND SIDEWALKS**

WHEREAS, the Town of Aberdeen Planning and Public Works Departments desires to codify and establish minimum criteria for the practice of requiring a vegetated strip between the back of the curb to the edge of the sidewalk in new developments requiring the installation of curb and gutter and sidewalks.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF COMMISSIONERS OF THE TOWN OF ABERDEEN THE FOLLOWING:

Section 1. Aberdeen Unified Development Ordinance Section 152-217, "Street Width, Sidewalk, and Drainage Requirements," is hereby amended as follows:

§ 152-217, "Street Width, Sidewalk, and Drainage Requirements,"

[Subsections (A) through (F) are not amended.]

(G) The sidewalks required by this section along streets with curb and gutter shall be constructed with a planting strip at least two (2) feet in width, unless the permit-issuing authority allows the strip to be omitted or constructed at a lesser width upon a finding that such deviation from the presumptive standard is warranted to avoid environmental damage or to promote public safety. The Public Works Department may offer a recommendation to the permit-issuing authority for any proposed deviation from the presumptive standard. For purposes of this subsection, a "planting strip" shall mean a strip of land located between the back of the curb and the walkway. Such planting strips shall be planted ~~with grass~~ or otherwise landscaped.

(H) ~~(G)~~ Whenever the permit-issuing authority finds that a means of pedestrian access is necessary from a subdivision to schools, parks, playgrounds, or other roads or facilities and that such access is not conveniently provided by sidewalks adjacent to the streets, the developer may be required to reserve an unobstructed easement of at least fifteen (15) feet in width to provide such access.

Section 2. All provisions of any town ordinance or resolution in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this _____ day of _____, 2014.

Ayes: _____

Noes: _____

Absent or Excused: _____

Dated: _____

Robert A. Farrell, Mayor

Attest:

Regina M. Rosy, Town Clerk



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham **Department:** Planning

Contact Phone # 4517 **Date Submitted:** 11/13/14

Agenda Item Title: Conditional Use Permit CU #14-05 Submitted by Bill Clark Homes for a 94 Lot Subdivision west of Shepherd's Trail

Date of Board Meeting to hear this item: 11/17/14

Board Action Requested:

New Business	<input type="checkbox"/>	Information Only	<input type="checkbox"/>
Old Business	<input type="checkbox"/>	For Action at Future Meeting	<input type="checkbox"/> Date _____
Public Hearing	<input checked="" type="checkbox"/>	Informal Discussion & Public Comment	<input type="checkbox"/>
Other Business	<input type="checkbox"/>	Consent Agenda	<input type="checkbox"/>

Summary of Information:

See attached staff report and related material.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – November 17, 2014 Public Hearing

Applicant:

Bill Clark Homes

Request:

Conditional Use
Permit CU #14-05
for a 94 Lot
Residential
Subdivision

Location:

West of Shepherd's
Trail, North of
Roseland Road

Parcel ID:

00049149,
20060513

Zoning:

R10-10

Existing Use:

Vacant

Proposed Use:

Major Subdivision

Prepared by:

Pamela Graham,
Planning Director

Description of Conditional Use Permit Request

Bill Clark Homes requests a conditional use permit (CUP) for a 94 lot residential subdivision on two adjoining tracts comprising a total of 42.39 acres. The property is known locally as the Old Par 3 Golf Course. The applicant seeks approval of the use, open space, general layout and number of lots subject to final engineering through the Site Plan Review process. Additional construction detail will be provided at that time for staff review.

Procedural Issues

§152-146 Table of Permissible Uses of the Town of Aberdeen Unified Development Ordinance (UDO) requires that all major subdivisions receive approval by the Town Board, and a recommendation by the Planning Board, for a conditional use permit.

The UDO directs in §152-54 that the Planning Board shall make a recommendation for issuance of a conditional use permit unless it concludes, based upon the information submitted, that:

1. The requested permit is not within its jurisdiction according to the Table of Permissible Uses, or
2. The application is incomplete, or
3. If completed as proposed in the application, the development will not comply with one or more requirements of this chapter. (The "chapter" in the context of this document, is the UDO).

Furthermore, as directed by §152-54(D), even if the Planning Board finds that the application complies with all other provisions of the UDO, it may still recommend denial of the permit if it concludes, based upon the information submitted, that if completed as proposed, the development, more probably than not,

1. Will materially endanger the public health or safety, or
2. Will substantially injure the value of adjoining or abutting property, or
3. Will not be in harmony with the area in which it is to be located, or
4. Will not be in general conformity with the land-use plan, thoroughfare plan, or other plan specifically adopted by the Town Board.

Following a recommendation to the Town Board for approval or denial of an application, the item will be scheduled for a public hearing where public input can be accepted by the Town Board in advance of a final decision. The Town Board acts in a quasi-judicial capacity when considering a conditional use permit application and shall consider the recommendations of the Planning Board and staff in their decision. Though they are not bound by those recommendations, they are required to use the same criteria in formulating their decision as is used by the Planning Board in their recommendation.

In considering whether to approve an application for a conditional use permit, the Town Board shall proceed according to the following format:

1. A simple majority vote is required to approve any motion related to the issuance of a conditional use permit.
2. The Town Board shall consider whether the application is complete. If the Town Board concludes that the application is incomplete and the applicant refuses to provide the necessary information, the application shall be denied. A motion to this effect shall specify either the particular type of information lacking or the particular requirement with respect to which the application is incomplete. If a motion to this effect is not approved, this shall be taken as an affirmative finding by the board that the application is complete.
3. The Town Board shall consider whether the application complies with all of the applicable requirements of the UDO. If a motion to this effect passes, the Town Board need not make further findings concerning such requirements. If a motion fails or is not made then a motion shall be made that the application be found not in compliance with one or more of the requirements of the UDO. Such a motion shall specify the particular requirements the application fails to meet. Separate votes may be taken with respect to each requirement not met by the application. It shall be conclusively presumed that the application complies with all requirements not found by the Town Board to be unsatisfied through this process.
4. If the Town Board concludes that the application fails to comply with one or more requirements of this chapter, the application shall be denied. If the Town Board concludes that all such requirements are met, it shall issue the permit unless it adopts a motion to deny the application for one or more of the reasons set forth in subsection 152-54(D). Such a motion shall propose specific findings, based upon the evidence submitted, justifying such a conclusion. (*§152-54(D) may be found at the bottom of page 1 of this document*)

Subsequent to an approved CUP, the applicant will be required to submit fully engineered construction documents for inter-departmental review to insure that the development has met all Federal, State and local regulations and permitting requirements, as well as any conditions attached to the CUP approval. No permits authorizing development shall be issued until compliance with all applicable regulations and conditions has been demonstrated.

Zoning (Exhibit attached)

The property is located just northwest of the intersection of Roseland Road and Shepherd's Trail in the R10-10 zoning district. The R10-10 District was established for the principal use of single-family residences. The regulations of this district are intended to provide areas of the community for those persons wishing to live in medium-density neighborhoods. The regulations are intended to discourage any use that would interfere with the residential nature of the district.

The attached Vicinity Zoning map shows the parcels abut R10-10 zoning to the east, R20-16 zoning to the north, across Roseland Road to the south and a portion of the western border, and R18-14 for the remaining western border. Fourteen previously platted lots fronting Shepherd's Trail are currently under construction by the applicant.

Open Space

Required open space is proposed for the southernmost portion of the property, which contain the steepest slopes and majority of treecover. Stormwater management ponds are also proposed for this region. *Staff note: Article XIII, §152-198 requires that a minimum of 20% of usable open space be provided for Single Family Residential developments, while further describing what constitutes "usable". The total land area of the proposed project is 42.39 acres; conceptual plans indicate that approximately 10.5 acres, or 25%, is being offered. Staff has determined that the proposed open space meets or exceed the ordinance.*

Landform and General Site Layout (Exhibit attached)

The property has been vacant for a number of years but still retains the remnants of golf cart paths and a paved parking area near the center of the site. Some earlier clearing is evident, but as is shown on the conceptual plan prepared by 4D Site Solutions, Inc., there remains significant numbers of trees with a diameter at breast height of 12" or greater (all trees shown on the plan fall into that category.) The topography is varied, but becomes steeper on the southern half of the project area. The southern-most portion is proposed for open space, however some areas proposed for construction appear to exhibit slopes in excess of 8%. Natural drainageways are also evident as illustrated by the existing contours, falling to the southwest. One significant drainageway runs through the center of the site and continuing offsite to the R18-14 zoned property, and a lesser one crosses the northwestern corner. *UDO Article XVI, Part 2, states in part:*

- *§152-261 To the extent practicable, all development shall conform to the natural contours of the land, and natural and preexisting man-made drainage ways shall remain undisturbed;*
- *§152-263 All developments shall be constructed and maintained so that adjacent properties are not unreasonably burdened with surface waters as a result of such developments;*
- *§152-265(A) To the extent practicable, lot boundaries shall be made to coincide with natural and preexisting man-made drainage ways within subdivisions to avoid the creation of lots that can be built only by altering such drainage ways;*
- *§152-265(B) Where a proposed subdivision is traversed by a stream or drainage way, an easement shall be provided conforming with the lines of such stream and of sufficient width as will be adequate for the purpose of drainage;*
- *UDO Article XIV, §152-215 further states: Streets shall be related appropriately to the topography of the area. In particular, streets shall be designed to facilitate the drainage and storm water runoff objectives set forth in Article XVI ... and the street grades shall conform as closely as practicable to the original topography. This concept is reiterated in §152-218 (A): Subcollector, local, and minor residential streets shall be curved whenever practicable to the extent necessary to avoid conformity of lot appearance.*

Staff note: The proposed grid-type layout of the development does not conform to the natural contours of the land or to existing drainageways nor does it indicate an effort to avoid conformity of lot appearance through

the street layout. The plan does not indicate easements to facilitate the function and maintenance of the drainageways, which will undergo significant disturbance in the pre-construction phase of the project. Staff has determined that the proposal does not meet the following requirements of the UDO: §152-261, 152-265(A), 152-215, and 152-218(A). Compliance with §152-263 will be determined during the interdepartmental site plan review, and §152-265(B) has been adequately addressed in the Planning Board's addition of Condition #17.

The conceptual plan presented for consideration proposes two subcollector streets culminating in cul-de-sacs at each end. The applicant agreed to create two connecting roads to comply with the UDO's minimum length requirement for cul-de-sacs and residential blocks. *Staff note: The current plan is in compliance with these requirements.*

- Specifically, §152-218 (C) states: All permanent dead-end streets ... shall be developed as cul-de-sacs in accordance with the standards set forth in subsection (D)¹ of this section. Except where no other practicable alternative is available, such streets may not extend more than 500 feet, and in no case shall be permitted to be over 900 feet (measured to the center of the turnaround).
- §152-218 (F) continues: Streets shall be laid out so that residential blocks do not exceed 1,000 feet, unless no other practicable alternative is available.
 1. §152-218 (D) provides standards for the radii and pavement width for cul-de-sacs; these details will be reviewed by staff during the Site Plan Review process, following approval of the conditional use permit.

Staff note: Notes provided on the conceptual plan indicate compliance with the dimensional standards for the R10-10 District, as specified below. Staff will confirm compliance with minimum dwelling unit and building height requirements prior to the issuance of zoning permits for each lot.

Zoning District	Min. Lot Area (in square ft. or acres)	Min. Area per D.U. (in square ft.)	Min. Lot Width (in feet)	Min. Front Yard Setback (in feet)	Min. Side Yard Setback (in feet)	Min. Rear Yard Setback (in feet)	Maximum Bldg. Height (in feet)
R10-10	10,000	1,000	75	35	15	30	35

Transportation

The project proposes a single access point from Shepherd's Trail. Approximately 900 vehicle trips per day would be anticipated from the development, exceeding the 600 trip Town of Aberdeen requirement for a traffic impact analysis as dictated by §152-163.21 of the UDO. The purpose of this analysis is to determine the impact on the town and state road system. The applicant has indicated that the traffic impact analysis requirement would be addressed following approval of the conditional use permit. *Staff note: As these studies can generate significant costs, staff views this as a reasonable request.*

As required in §152-217 and indicated by notation on the conceptual plan, sidewalks will be required on both sides of all newly constructed streets. Certificates of occupancy for each building lot will be contingent on compliance with this requirement.

Landscaping and Screening

Street trees are required in accordance with §152-315: *Along both sides of all newly created streets ... the developer shall either plant or retain sufficient trees so that, between the paved portion of the street and a line running parallel to and fifty (50) feet from the center line of the street, there is for every thirty (30) feet of street frontage at least an average of one (1) deciduous tree that has, or will have when fully mature, a trunk at least twelve (12) inches in diameter.* Staff will work with the developer to insure that this section is complied with prior to the issuance of zoning permits for lot development, using appropriate species as directed by Section 98.03 of the Code of Ordinances, and Appendix J of the UDO. *Staff note: The applicant has indicated by notation on the conceptual plan that street trees will be installed in accordance with requirements. Staff will confirm this during the site plan review process, and certificates of occupancy for each building lot will be contingent on compliance with this requirement.*

The UDO does not require screening between residential uses, however does provide for some flexibility in §152-310: *The permit-issuing authority may permit deviations from the presumptive requirements ... and may require either more intensive or less intensive screening whenever it finds such deviations are more likely to satisfy the standard set forth in section 152-306, "Standards for Sufficient Screening and Landscaping", without imposing unnecessary costs to the developer. §152-306 states: Every development ... shall provide sufficient screening and landscaping so that: (A) Neighboring properties are shielded from any adverse external effects of that development, and (B) The development is shielded from the negative impacts of adjacent uses such as streets or railroads.* A perimeter buffer of undisturbed vegetation or newly planted screening material for the development may be appropriate to protect neighboring properties from concerns such as visual intrusion or unwarranted erosion and stormwater runoff that may result from the lots being cleared to the perimeter boundary. Additionally, all adjoining parcels south, west and north of the project area are within the town's extra-territorial jurisdiction (ETJ). Properties in the ETJ are granted some exemptions from town ordinances, in particular, where bona-fide farms exist the town is restricted by state statute from imposing any zoning or building code requirements. A perimeter vegetative screen may provide a physical buffer both to the development proposed by this CUP, and to the neighboring properties. The tree survey and aerial imagery indicate existing vegetation to provide the buffer in whole or in part if grading and clearing of the lots can be kept to a minimum. *Staff note: A requirement for perimeter screening has been included in the recommended conditions, Condition #14.*

§152-317 provides for the retention and protection of large trees, specifically: *Every development shall retain all existing trees twelve (12) inches in diameter or more and no tree twelve (12) inches in diameter or greater shall be removed from the public right-of-way unless the retention of such trees would, in the opinion of the staff, unreasonably burden the development, landowner or maintenance of utilities.* The applicant has provided a tree survey showing locations and sizes of all trees in the project area that meet this standard. The UDO requirement of a tree survey allows for the existence of significant trees to be considered when designing the project and to provide staff with documentation of the existing conditions. Clearing, grading, and lot and street layout should respect the existing conditions, including topography and significant trees. *Staff note: The submitted plan does not appear to consider the locations of existing trees in the street and lot layout. The applicant has expressed that they intend to mass grade the site to the extent practical for slab on*

grade homes (as opposed to raised foundations). Existing trees within the area of grading will be removed. It is the opinion of staff that a greater effort to retain significant trees does not unreasonably burden the development, landowner or maintenance of utilities. Absent evidence to the contrary staff has determined that the proposal is not in compliance with §152-317.

Water and Wastewater

Town of Aberdeen water is currently accessible to the site. Sewer service will be made available upon completion of the Southwest Interceptor, currently under construction. No septic tanks are anticipated with this project.

Plan Consistency

The 2030 Land Development Plan Future Land Use Map adopted in 2005 identifies this project area as commercial, which is both inconsistent with the current zoning and the existing residential uses in the immediate vicinity. The Plan also states that “conservation subdivisions” may be an appropriate development pattern for new development within the town’s jurisdiction. Conservation subdivision design is intended to identify what is important to preserve on a site and developing the more suitable portions. Considerations such as preserving farmland and significant treecover, avoiding steep slopes, and preserving the scenic view from the roadway are common factors in conservation subdivisions. The page from the Plan that describes the conservation subdivision design concept is enclosed for reference.

The Land Development Plan also identifies areas within the town’s jurisdiction that are recommended for conservation, which are categorized as either primary or secondary conservation areas. Two areas of secondary conservation are included within the project boundary, one near the center of the property, coinciding with the existing drainageway, and another along the southern boundary, adjacent to an offsite tributary to Aberdeen Creek known as Patterson’s Branch. The Plan directs that efforts should be made during the development process to preserve the primary and secondary areas where possible, and that the Conservation Areas Map can be utilized during the land development review process to ensure that sensitivity is exercised when developing on or near those lands.

The Aberdeen Pedestrian and Bicycle Transportation Plans recommend the following for all new residential subdivisions:

1. Sidewalks and marked crosswalks on all new roads in accordance with the design guidelines included in the Pedestrian Plan;
2. Marked sharrows, or bicycle shared-lane markings on all new roads in accordance with the guidelines in the Bicycle Plan.

The Green Growth Toolbox (GGT), adopted by the Board of Commissioners in 2010, shows the entire site to be located within a Red Cockaded Woodpecker Foraging Habitat, indicating that some of the existing treecover on the site may provide food sources to this native endangered species. Wetlands as identified by the National Wetlands Inventory are found at the far southwestern edge of the property, flanking an existing

stream known as Patterson's Branch. The wetland classification is PFO1B, signifying "Palustrine", or nontidal forested wetlands with surface saturated soils for extended periods during the growing season. The GGT recommends protected stream buffers of 100' on either side of the stream. A Green Growth Toolbox Assessment exhibit is included for reference.

It should be noted that inconsistencies with the Land Development Plan and other plans adopted by the town do not prevent approval of the request, but should be acknowledged and discussed by the Board during their deliberations. *Staff note: Though consistent with the current zoning and existing uses in the vicinity, the proposal is inconsistent with the 2030 Land Development Plan regarding both the use and the recommendation for Conservation Subdivisions. Consistency with the Aberdeen Bicycle and Pedestrian Plans is achieved with the inclusion of Conditions #7 and #12 in the list of recommended conditions. Consistency with the Green Growth Toolbox is achieved by Condition #15.*

Quasi-judicial Procedure

As a quasi-judicial matter, the Town Board must consider all evidence presented during the public hearing in their decision regarding conditional use permits, and even if they find that an application complies with all other provisions of the UDO, may still deny a permit if it concludes, based upon the information submitted at the hearing, that the development, more probably than not:

1. Will materially endanger public health or safety, or
2. Will substantially injure the value of adjoining or abutting property, or
3. Will not be in harmony in the area in which it is to be located, or
4. Will not be in general conformity with the Land Use Plan or other plans specifically adopted by the Board.

Recommendations and Suggested Motions

Planning staff has identified several key areas where the project's current concept does not comply with the Town of Aberdeen UDO and has included those comments in the body of this document. Based on these conclusions, staff does not recommend approval of the project as iterated in the current conceptual plan dated October 1, 2014 (attached).

On October 16, 2014 the Planning Board found that the proposal did not meet one or more requirements of the UDO, specifically citing sections 152-261, 152-265(A), 152-215, and 152-218(A). The Planning Board additionally found that the proposal did not satisfy Finding #1, will not endanger public health or safety, citing stormwater/drainage and traffic concerns. Though not authorized to do so by the UDO, the Planning Board then followed with a vote to recommend approval of the CUP. The town attorney has provided Town Board members with a memo detailing this break from procedure, and staff has communicated the same to Planning Board members in order to avoid confusion in future deliberations.

Staff recommends that the Board accept public comment regarding Conditional Use Permit CU #14-05 during the Public Hearing scheduled for November 17, 2014 and render a decision on the application at their earliest convenience. The following is a recommended format for motions to be made at that time.

- Motion 1: CU #14-05 (is/is not) complete as submitted.
- Motion 2: CU #14-05, if completed as proposed, (will/will not) comply with one or more requirements of the UDO. If not, specify the requirement.
- Motion 3: CU #14-05 (satisfies/does not satisfy) Finding #1: will not endanger public health or safety. If not, list why.
- Motion 4: CU #14-05 (satisfies/does not satisfy) Finding #2: will not substantially injure the value of adjoining or abutting property. If not, list why.
- Motion 5: CU #14-05 (satisfies/does not satisfy) Finding #3: will be in harmony with the area in which it is located. If not, list why.
- Motion 6: CU #14-05 (satisfies/does not satisfy) Finding #4: will be in general conformity with Land Use Plan or other plans specifically adopted by the Board. If not, list why.

Per UDO §152-54(c), If the Board votes that the application is not complete as submitted (Motion #1), or that the proposal will not comply with one or more requirements of the UDO if completed as proposed (Motion #2), the application may not be approved.

- Motion 7: Based on the Findings of Fact and the evidence presented, the Board of Commissioners:
- Issues denial of CU #14-05 based on the following: _____.
 - Issues approval of CU #14-05.
 - Issues approval with conditions of CU #14-05 as follows.

Recommended Conditions (Planning Board recommended changes to the conditions are indicated in red)

1. Conditional Use Permits (CUPs) run with the land and as such CU #14-05 applies to the entirety of the property reflected in Parcel ID #00049149 and 20060513. An amendment to the CUP is needed to remove property from the CUP or to make changes to the CUP. If an activity is a use by right, it is not subject to the CUP.
2. The proposed use is authorized by the CUP, however, approval of CU #14-05 is contingent on a successful inter-departmental review to insure that the development has met all Federal, State and local regulations and permitting requirements, as well as any conditions attached to the CUP approval. Plans submitted for this review shall include, but not be limited to, utility locations including size, material,

and vertical alignment of waterlines, engineering calculations assuring that proposed stormwater measures meet or exceed the requirements Article XVI, Part 2, Drainage, Erosion Control and Stormwater Management of the UDO.

3. Any and all required permits and/or approvals from other regulatory agencies must be in place prior to issuance of a Notice to Proceed by the Planning Department.
4. The development is authorized to create a maximum of ninety-four (94) single family lots and construction documents generally based on the conceptual drawing dated October 1, 2014.
5. Open Space shall generally comply with the 10/1/2014 conceptual drawing and in no case may be reduced to less than 20% of the total land area for the development. Open space is to be dedicated to the Town of Aberdeen; passive recreation uses are recommended.
6. Tree harvest and mass grading are not authorized as a result of this approval. Construction documents, including a grading plan, shall be reviewed by staff for compliance with the UDO.
7. The applicant is required to install sidewalks on both sides of all new streets, or provide a guarantee with initiation of each phase of development in accordance with the requirements of the UDO.
8. Streets, sidewalks, waterlines, and sewer and stormwater facilities are to be dedicated to the Town of Aberdeen contingent upon inspection and approval by the Public Works Department. Preliminary and Final Plats shall identify any and all Town easements related to these facilities.
9. The Fire Department must sign off on the drawings as well as available capacity for treating fires. Hydrants are required consistent with their spacing requirements. Adequate turning radius must be provided for the fire trucks currently in use.
10. Prior to approval of final plat(s), all infrastructure must be complete or guaranteed per UDO requirements.
11. Street trees shall be installed prior to final plat approval or as a requirement of the building permit for each lot and shall be consistent with official species list provided in §98.03 of the Aberdeen Code of Ordinances or with "Trees of the Carolinas" (Appendix J of the UDO) and planted at the appropriate rate. Compliance with the street tree requirements will be reviewed by staff and staff is authorized to insure compliance prior to issuing a certificate of occupancy for each lot.
12. Sharrows and marked crosswalks shall be installed or guaranteed prior to final plat approval consistent with the requirements of the Comprehensive Pedestrian and Bicycle Plans.
13. The developer shall coordinate with the Parks and Recreation Department to install a passive recreational use for the development; it is to be installed at the developer's expense.
14. A perimeter buffer of undisturbed vegetation or newly planted screening material for the development is required to prevent lots from being cleared to the perimeter boundary. The developer shall coordinate with the Public Works and Planning Departments regarding specifics of buffer requirements and maintenance following approval of the CUP.
15. The applicant shall supply Planning staff with an assessment from US Fish and Wildlife Agency with regards to Red Cockaded Woodpecker activities on the property prior to site disturbance.
16. Subsequent to approval of the CUP, but prior to or with the submittal of the preliminary plat, the developer shall provide to staff a traffic impact analysis (TIA) that meets the requirements of Article XI, §152-163.21 of the UDO. Based on a review by staff of the analysis and any recommended improvements provided in the analysis, the Town Board may require that such improvements be

undertaken and depicted on the plat prior to its approval. The TIA will be provided to NCDOT and staff shall include their comments in the review.

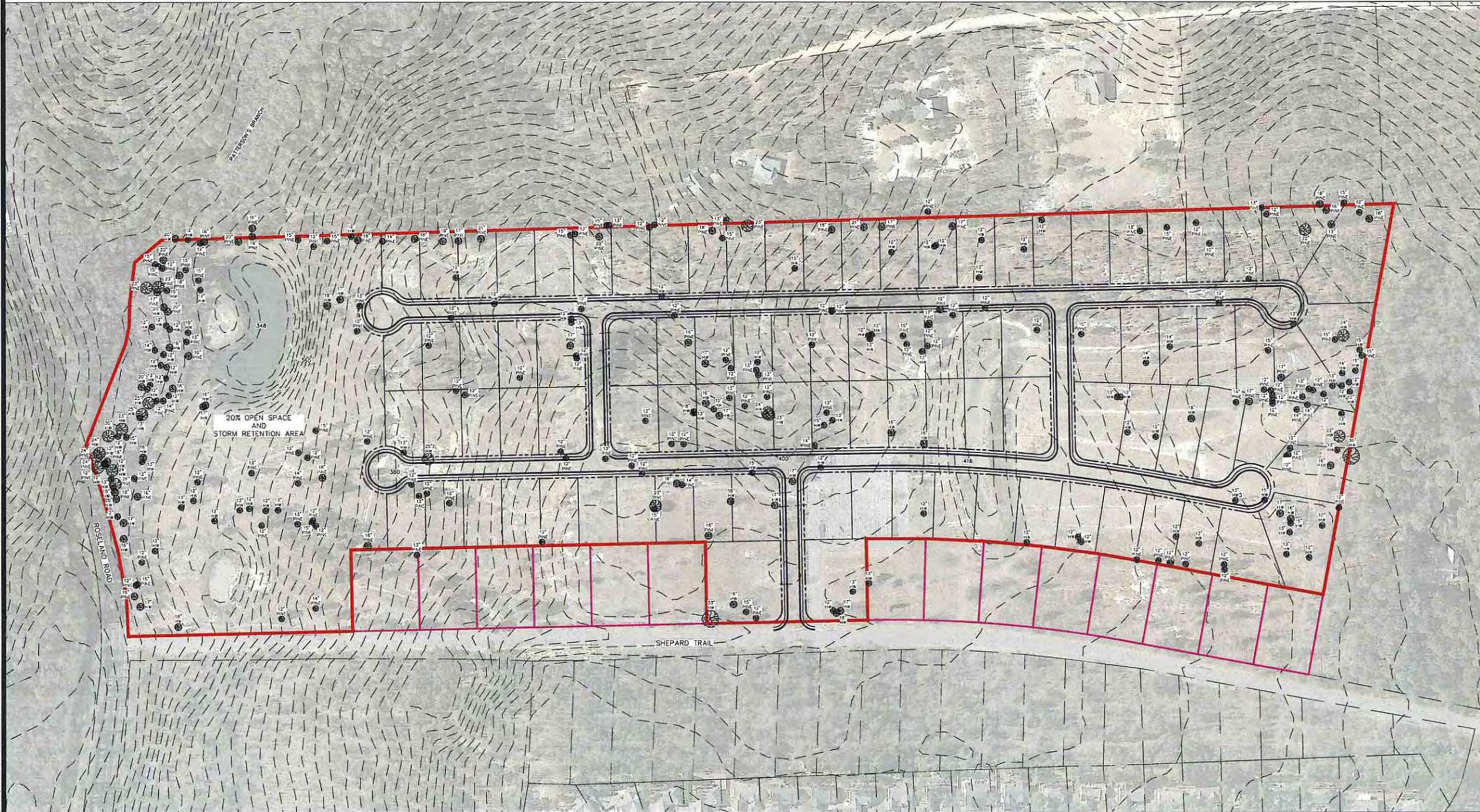
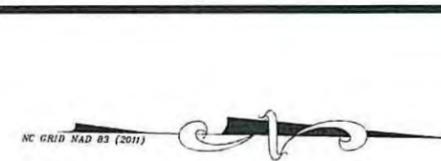
17. Applicant shall work with the Planning and Public Works Departments to create easements at locations considered appropriate by staff to facilitate drainage for the development.

Enclosures: 4DSite Solutions Conceptual Plan
Staff Review Notes – 8/26/14
Submittal Email 10/1/14
Email Discussion of 10/23/14
CUP Application
Vicinity Zoning Map
Land Form Assessment
Green Growth Toolbox Assessment
Conservation Subdivision Concept page from Land Development Plan
Conservation Areas Map from Land Development Plan

ZONING: R-10-10
 LOT COUNT: 94
 AVERAGE LOT SIZE: 80'x140'
 20% OPEN SPACE

SETBACKS
 FRONT: 35
 SIDE: 15
 BACK: 30

SUBDIVISION ROADS
 26' G-G WITH ROLL TYPE CURB
 5' SIDEWALK ON BOTH SIDES



REVISIONS

PRELIMINARY
DO NOT USE FOR CONSTRUCTION

PROJECT NAME

SHEPHERDS RIDGE

CONCEPTUAL

CLIENT

BILL CLARK HOMES

200 East Arfington Boulevard
 Greenville, North Carolina 27858
 Phone: (252) 814-1481

PROJECT INFORMATION

DESIGNED BY:	SEAN
DRAWN BY:	SEAN
CHECKED BY:	SCOTT
PROJECT NUMBER:	868

DRAWING SCALE

HORIZONTAL: 1"=100'

DATE DRAWN

OCTOBER 1, 2014

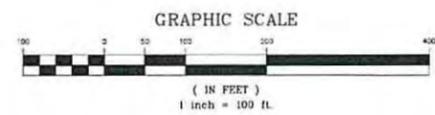
SHEET NUMBER

1

OF

1

- SITE NOTES
1. TRAFFIC IMPACT ANALYSIS TO BE PREPARED AFTER APPROVAL OF CONDITIONAL USE PLAN.
 2. ALL NEW SUBDIVISION ROADS SHALL HAVE STREET TREES AND STREET LIGHTING IN ACCORDANCE WITH THE ABERDEEN UDO.





Town of Aberdeen

115 N. Poplar
P.O. Box 785
Aberdeen, NC 28315

Planning Department
Building Inspections

Phone: (910) 944-7024
Fax: (910) 944-3672

August 26, 2014

Landon Weaver
Bill Clark Homes of Fayetteville
PO Box 87021
Fayetteville, NC 28304

Re: Shepherd's Ridge Sketch Plan Review

Landon:

I have made some notes to capture items from our department's sketch plan review for your proposed buildout of the west side of Shepherd's Ridge, and they are included below. As you will see, the comments reference sections of our UDO, which can be accessed from the Document Center of the town's website: www.townofaberdeen.net

1. Per §152-163.21 a **Traffic Impact Analysis** is required for any use generating more than 600 vehicular trips per day. My data indicates that the proposal would generate 900. Without data supporting a number below 600, the Board of Commissioners would be bound to require the TIA by ordinance.
2. §152-215 addresses street layout and relationship to the natural topography. It is **unknown at this time if curb & gutter is proposed** for the development, but please be aware that it would be required for any street exceeding a 6% grade. I don't necessarily support curb & gutter for all residential streets, but our Board has traditionally voted in favor of it. We were able to go without it on a subdivision approved last year in the WS-II Watershed, and we may be able to convince them that it is not necessary here, **but an assurance that the roads will not exceed 6%** will be needed to support it.
3. Though I realize you are working with a challenging site, I find it **difficult to reconcile the steep and varied topography of the site with the grid-type layout of the streets.** §152-218 (A) goes on to state that "... residential streets shall be curved whenever practicable to the extent necessary to avoid conformity of lot appearance." Additionally, §152-261 through 265 includes language regarding an effort to conform to natural contours, leave pre-existing drainage ways undisturbed and to provide drainage easements where streams or drainage ways exist on the property. The topography indicates at least one very distinct drainage way running to the south near the very center of the property and then west towards a tributary of Aberdeen Creek and feeds an area of 100 year floodplain near the center of town. **The Board will ask me to confirm that the plan conforms to the requirements of the UDO and I will be obligated to point out these issues.** I also reserve the option of having the stormwater and drainage plans reviewed by the town's consulting engineer for compliance with the UDO.

4. §152-217 – As you will see, sidewalks will be required on both sides of all new roads for the subdivision. I have no authority to be flexible on this one, and our Board has made it clear that this is in keeping with their expectations.

5. §152-310 provides for some flexibility in the town's landscaping/screening requirements, including the ability to require more intensive screening where appropriate to shield neighboring properties from adverse external effects of the development. In this case, I may recommend to the Board that they require a perimeter buffer of undisturbed existing vegetation and/or newly planted screening material. If they agree, it may be in the form of an easement or counted towards open space, or some other mechanism, but I will recommend that some form of protection be included in the approval so that there are restrictions both during and post construction from clearing to the perimeter boundary line.

6. §152-315 requires street trees along all new streets that are intended for dedication to the town. This should be indicated on the plans submitted for the Conditional Use Permit (CUP) application either graphically or with notes. More details such as proposed species and size at planting can come during the Site Plan Review process following CUP approval.

7. §152-317 – Please be aware that the UDO contains a Tree Preservation Ordinance that requires that any existing tree with a diameter at breast height of 12" or greater be preserved unless doing so places an unreasonable burden on the developer. All trees with a diameter of twelve inches or greater should also be shown on the plans submitted for the CUP. If these trees are proposed for removal this should be indicated with a justification for the removal. (i.e., an area where grading cannot be avoided for the development of the street network).

8. Appendix K describes the town's street lighting policy. The approximate locations and types of street lighting proposed should be shown on the plans for CUP approval to the extent that it shows that the plan meets our UDO. This can probably be done with notes, with a more detailed plan to be submitted for the Site Plan process.

I want to express that I do not wish to make the process more difficult, but have been tasked with being responsive to concerns and issues that have come about from previous and current development. In fact, many of the provisions in the UDO, which was adopted in 2011, are a result of disappointment with development patterns that occurred prior to then, and in some cases are still in progress. You should also know that you can choose to apply for the CUP and put this before the Boards as is, but you should be aware of the issues that will come up as they review the plans and my staff memo. I will work with you in any way I can to help you get to an approval, but I will be obligated to point out to the Board the areas where the proposal does not appear to meet the intent of the UDO. This sketch plan review offers the opportunity for me to go over them with you in advance. I will be happy to meet with you or discuss by phone or email how you wish to proceed.

Thank you for your patience as we work through these issues, and for the delay in getting these comments to you. I have no doubt we will have a better project for the town and your customers as a result of these efforts.

Sincerely,

Pamela Graham, RLA
Planning Director, Town of Aberdeen

From: [Scott Brown](#)
To: [Pam Graham](#)
Cc: [Landon Weaver \(lweaver@billclarkhomes.com\)](mailto:lweaver@billclarkhomes.com)
Subject: Shepherds Ridge CUP
Date: Wednesday, October 01, 2014 10:03:26 AM
Attachments: [Shepherds Ridge.pdf](#)

Pam,

Attached is the updated CUP for Shepherds Ridge. We have added the notes for the street trees and lighting. We have shown the streets and sidewalk. We have located all trees 12" and larger. I have spoken with Landon and we are going to go before the board without modifying the street and lot layout. Please review and see if you see anything wrong with the plan. If not, I will submit you the hardcopies needed for the October 16 planning board meeting.

Do I fill out the conditional use application or the site plan application for the CUP submittal?

thanks,

Scott Brown, PE

4D Site Solutions, Inc.

409 CHICAGO DRIVE - SUITE 112
FAYETTEVILLE, NORTH CAROLINA - 28306
TEL: 910.426.6777 - EXT. 102
CELL: 910.489.6731
FAX: 910.426.5777
WEB: WWW.4DSITESOLUTIONS.COM

Pam Graham

From: Scott Brown <sbrown@4dsitesolutions.com>
Sent: Thursday, October 23, 2014 2:09 PM
To: Pam Graham
Cc: Landon Weaver (lweaver@billclarkhomes.com)
Subject: RE: Shepherds Ridge commissioners meeting

Thanks for the reply.

Scott Brown, PE | Professional Engineer
office: 910-426-6777 | ext 102 | cell: 910-489-6731 | fax: 910-426-5777
On time, every time. | www.4Dsitesolutions.com

From: Pam Graham [<mailto:pgraham@townofaberdeen.net>]
Sent: Thursday, October 23, 2014 1:01 PM
To: Scott Brown
Cc: Landon Weaver (lweaver@billclarkhomes.com)
Subject: RE: Shepherds Ridge commissioners meeting

Scott,

I did not include a condition for changing the street layout, but the current layout does not meet the UDO and the Board of Commissioners may make a different decision than what was recommended by the Planning Board at the last meeting. They can add a condition or determine that since it does not meet the UDO it does not warrant approval.

As for the grading, the language in the condition is intended to point out that the CUP approval does not authorize any grading or tree removal. That may be done only after a zoning compliance permit is issued for each lot. Staff determines whether restricting tree removal on the lots “unreasonably burdens the development”. Same with excavation or disturbance within four feet of any 12” dbh tree on the lots.

You should also consider the possibility that perimeter screening may be required, which will be far less costly if existing vegetation is used rather than planting new material.

Pamela Graham, RLA
Planning Director, Town of Aberdeen
115 North Poplar Street
PO Box 785
Aberdeen, NC 28315
(910) 944-7024



Aberdeen

From: Scott Brown [<mailto:sbrown@4dsitesolutions.com>]
Sent: Thursday, October 23, 2014 10:26 AM
To: Pam Graham
Cc: Landon Weaver (lweaver@billclarkhomes.com)
Subject: Shepherds Ridge commissioners meeting

Pam,

I have gone through the 17 conditions that were recommended by the planning board. I have a few questions. After all of the discussion about the curvature of the streets and the streets following natural drainage, there is no condition about meeting this requirement. I want to confirm that if the town commissioners approve the current site plan and conditions that the street layout would not be required to change. I don't see in the conditions where we have to change the street layout.

I also have questions about the mass grading condition. This appears to be a general condition that might be placed on all developments. I understand that we can't move forward with any grading operations until the construction drawings have been approved by the Town. However, we are planning on grading the lots. This is a golf course and is not suited for housing in its current state. We will need to mass grade the site to the extent practical for slab on grade homes. I want to confirm that we are not being restricted from grading the lots.

thanks,



Scott Brown, PE | Professional Engineer

office: 910-426-6777 | ext 102 | cell: 910-489-6731 | fax: 910-426-5777

409 Chicago Drive, Suite 112, Fayetteville, NC 28306

On time, every time. | www.4Dsitesolutions.com



Town of Aberdeen

Planning Department
Phone: (910) 944-7024
Fax: (910) 944-7459

For office use only:

Application No. _____

Date Received: _____

Amount Received: _____

Conditional Use Application

NOTES: - DEADLINE FOR SUBMITTAL IS ONE MONTH PRIOR TO THE APPLICABLE MEETING DATE OF THE PLANNING BOARD.
- ALL APPLICATIONS MUST BE ACCOMPANIED BY A SITE PLAN. SEE SITE PLAN APPLICATION CHECKLIST FOR REQUIRED ITEMS.

APPLICANT INFORMATION:

Applicant: Bill Clark Homes

Phone No. 252-355-5805 Cell No. 252-814-1481 Email: lweaver@billclarkhomes.com

Applicant's Address 200 E. Arlington Blvd, Suite A, Greenville, NC 27858

Property Owner: Shepards Trail Links, LLC

Owner's Address: 1841 Kings Landing Road, Hampstead, NC 28443

Property Location Address: Shepherd Trail LRK# 00049149 & 20060513

CONDITIONAL USE REQUEST:

A. Existing Zoning: R10-10

B. Existing land use on property: old par 3 golf course

C. Requested land use: single family residential

THE BOARD MUST MAKE THE FOLLOWING FINDINGS OF FACT IN ORDER TO APPROVE A CONDITIONAL USE PERMIT. PLEASE PROVIDE INFORMATION TO SUPPORT THE FOLLOWING STATEMENTS.

STATEMENT OF JUSTIFICATION:

A. The establishment, maintenance or operation of the conditional use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare:
The conditional use will no endanger the public safety or health. The conditional use is for single family housing.

B. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted or substantially diminish and impair property values within the neighborhood:
The conditional use will not affect the enjoyment of the surrounding property. The use will be similar to the existing surrounding uses.

C. The establishment of the conditional use will be in harmony with the area in which it is to be located and will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district:

The conditional use will be in an area that is already developed as single family housing and will not impede development of the surrounding property.

D. The exterior architectural appeal and function plan of any proposed structure will not be so at variance with either the exterior architectural appeal and functional plan of the structures already constructed or in the course of construction in the immediate neighborhood or the character of the applicable district as to cause substantial depreciation in the property values within the neighborhood:

The development is for single family housing. The project will be in accordance with town standards and should not depreciate the value of the surrounding property.

E. Adequate utilities, access road, drainage and/or necessary facilities have or are being provided:

Public water and sewer are available to service the site. Public streets will be provided in accordance with the UDO.

F. Adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets:

The ingress/egress will be in accordance with the UDO. A TIA will be completed upon approval of the CUP prior to the submission of plans.

G. The conditional use will be in general conformity with the land-use plan, thoroughfare plan, or other plan specifically adopted by the Town:

The conditional approval will be in accordance with the standards set forth in the UDO.

H. The conditional use in all other respects, conforms to the applicable regulations of the district in which it is located:

The development conforms to the UDO for a single family development.

Acceptance of this application does not imply approval of this request. I realize that this application may be denied or that conditions may be attached to this request at assure compliance with applicable Zoning Code Requirements.

Brian D. White
Applicant's Signature

10-7-14
Date

Robert M. Sullivan
Property Owner's Signature

10/7/14
Date



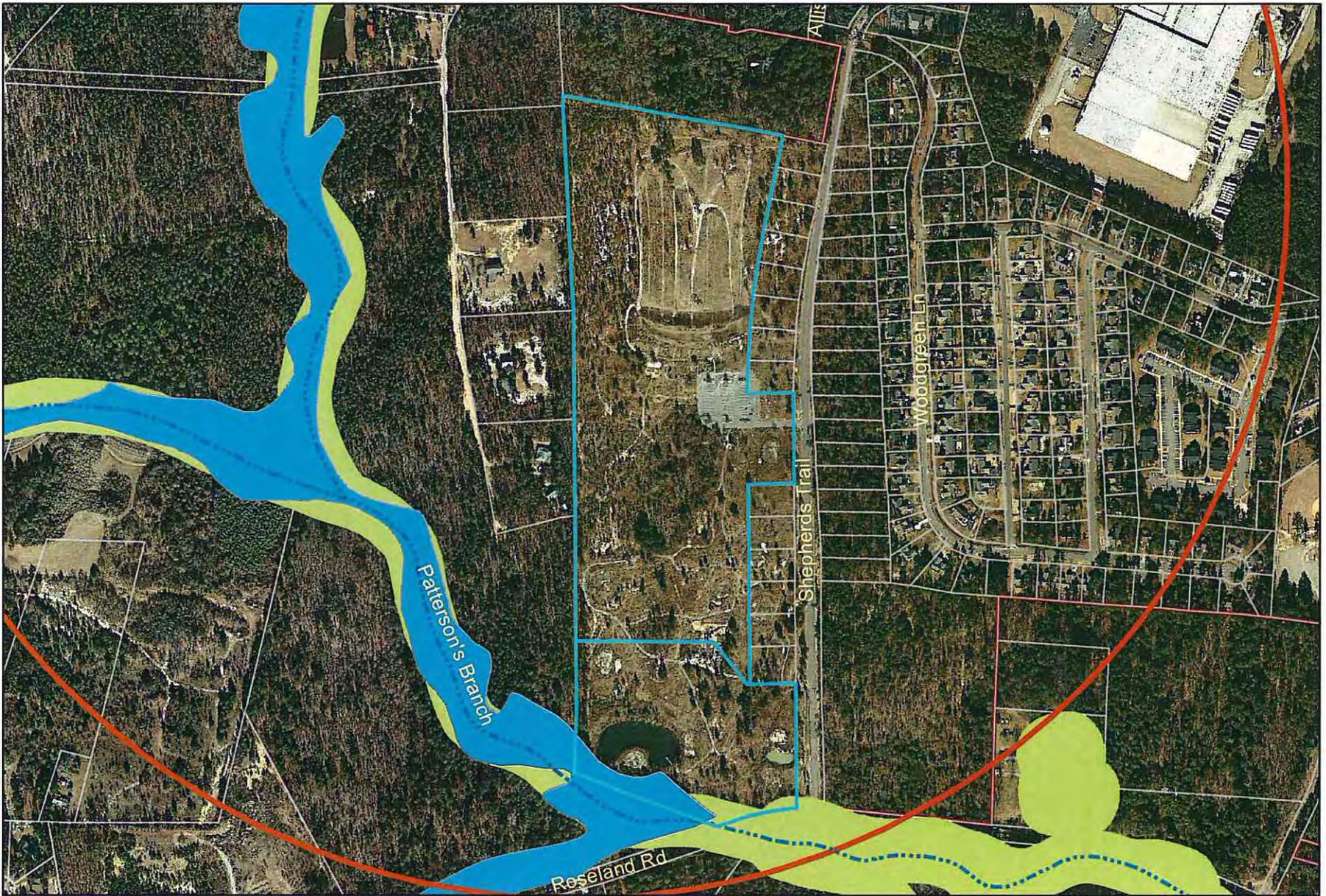
**Conditional Use Permit CU 14-05
Land Form Assessment**

Property Proposed for
Conditional Use Permit 

Natural Drainage Pattern 

Stream 

2 Foot Contours 



**Conditional Use Permit CU 14-05
Green Growth Toolbox Assessment**

Property Proposed for
Conditional Use Permit 

RCW Foraging Habitat 

Stream 

Recommended Stream Buffer 

Designated Wetlands 

The purpose of the Comprehensive Land Development Plan is to encourage growth and new development that is compatible with existing development, affordable, aesthetically pleasing, environmentally sensitive, and sustainable. This Plan has thoroughly reviewed numerous aspects of Aberdeen's built and natural environment -- as well as its cultural and economic data. Based on that analysis, the following recommendations are offered to help protect Aberdeen's sensitive natural areas and to guide its projected residential, commercial, and industrial growth for the next twenty-five years.

A. Residential Development

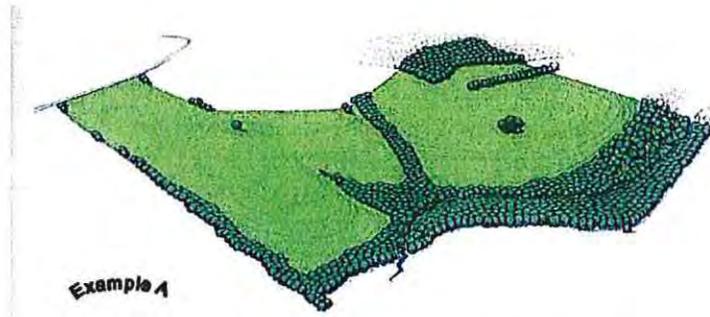
According to estimated building development and current development trends, it is expected that the Town of Aberdeen will receive a significant amount of new residential growth and development over the next 25 years. This new development will require a significant investment in water, sewer and road improvements. The land identified as residential takes into consideration the growth projection maps as identified in Section 3. The 2010, 2020 and 2030 residential growth areas from the background research are consolidated on the Future Land Use Map (Figure 8.6) as residential.

An emerging development strategy called "conservation subdivisions" may be an appropriate development pattern for new development within the Town of Aberdeen. The pressure for potential growth in the area, and the desire of residents to preserve the rural character/open space of the area, appear to be in probable conflict. Alternatives to the current way of subdividing and developing land may need to be explored.

The scenarios described in this Section were developed using some of the ideas from the research of Randall Arendt on conservation subdivisions. The basic concept can be traced to Ian McHarg's 1969 landmark work, "Design with Nature." The two works embody the concept of identifying what is important to preserve on a site and developing on the suitable portions. Examples include preserving farmland, watershed areas, historic buildings and other site features, staying away from steep slopes and preserving the scenic view from the roadway by placing development in the background of the site. The examples on the following pages are from Randall Arendt's book entitled, "Conservation Design for Subdivisions" (1996).

In the conservation subdivision design process, the subdivision designer begins with a site that will be developed (Figure 8.1). The site displayed is typical of many parcels of land within the Town of Aberdeen's extraterritorial planning area. Figures 8.2 and 8.3 are examples of typical subdivision layout with a two-acre minimum lot size. The lots cover the entire parcel of land. Proponents of "one- and two-acre zoning" often believe that large lots will preserve farmland and open space. However, as the illustrations demonstrate, large lot zoning actually promotes the devastation of rural character and does nothing to preserve farmland.

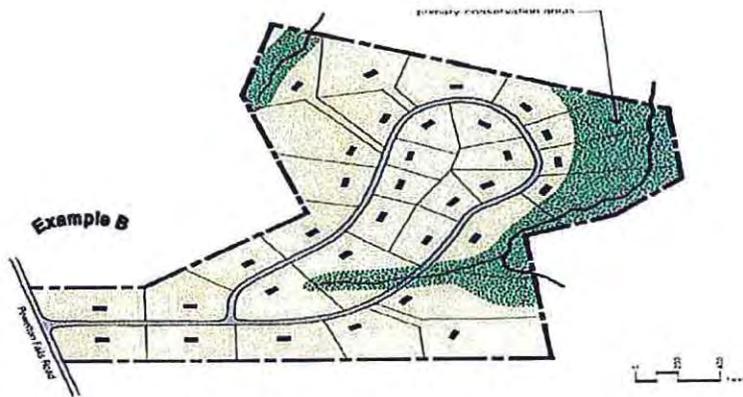
**Figure 8.1
Development Site**



Example A

Figure 7A-1. Site A, Before Development
Source: Randall Arendt, Conservation Design for Subdivisions (1996)

**Figure 8.2
Conventional Lot Layout**



Example B

Figure 7A-2. Site A, Yield Plan
Source: Randall Arendt, Conservation Design for Subdivisions (1996)

**Figure 8.3
Conventional Subdivision**



Example C

Figure 7A-3. Site A, With Conventional Development
Source: Randall Arendt, Conservation Design for Subdivisions (1996)

This page demonstrates the conservation subdivision concept. The same number of developed lots from the previous example is equal to the number of lots shown below. The exception is the arrangement of the lots on the site. The lots in the conservation subdivision are clustered in a way to preserve the woodlands, farmland and rural character of the entire site. This type of development increases property values and preserves the rural landscape that is desired by the surrounding community. It is a “win-win” scenario for the developer and community. The developer makes his/her profit from the sale of lots and the community retains its pleasant atmosphere and important natural features.

Figure 8.4 The Conservation Subdivision Concept

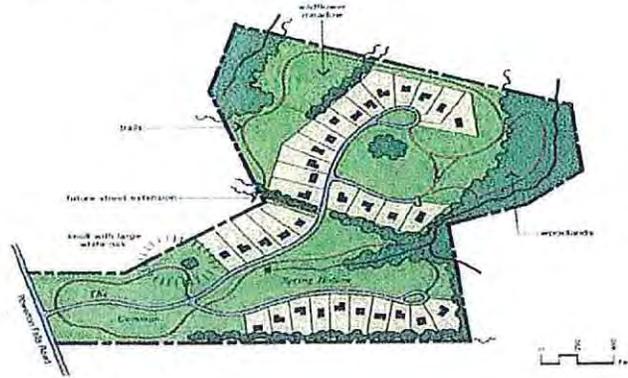
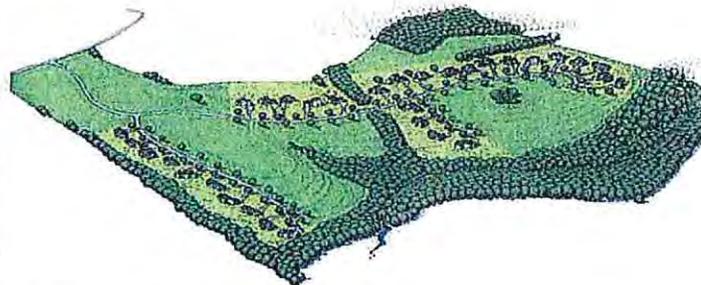


Figure 8.4.1. Conservation Subdivision

Source: Randall Arendt, Conservation Design for Subdivisions (1996)



Example Conservation Subdivision

Source: Randall Arendt, Conservation Design for Subdivisions (1996)

This type of development, if practiced appropriately, should allow the Town of Aberdeen to maintain its character while allowing for new growth, and should work well with the golfing community. A Conservation Areas Map (Figure 8.5) is displayed on the following page showing potential primary and secondary conservation areas. The primary areas include floodplain and wetlands. The primary areas should be protected from all development. The secondary areas include woodlands and prime farmland soils. Efforts should be made during the development process to preserve the primary and secondary areas where possible. The Conservation Areas Map can be utilized during the land development review process to ensure that sensitivity is exercised when developing on and near these lands.



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: P Graham **Department:** Planning

Contact Phone # 4517 **Date Submitted:** 11/13/14

Agenda Item Title: Historic Preservation Commission Applicant Consideration

Date of Board Meeting to hear this item: 11/17/14

Board Action Requested:	
New Business <input checked="" type="checkbox"/>	Information Only <input type="checkbox"/>
Old Business <input type="checkbox"/>	For Action at Future Meeting <input type="checkbox"/> Date _____
Public Hearing <input type="checkbox"/>	Informal Discussion & Public Comment <input type="checkbox"/>
Other Business <input type="checkbox"/>	Consent Agenda <input type="checkbox"/>

Summary of Information:

Staff has received confirmation of the interest of Dell Monroe Crumpton for an appointment to the vacant Historic Preservation Commission seat.

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):



MEMORANDUM TO THE BOARD OF COMMISSIONERS – November 17, 2014 Regular Meeting

Description of Request

Request:

Appointment to the
Historic
Preservation
Commission

Prepared by:

Pamela Graham,
Planning Director

A final appointment for this year is needed to fill the remaining seat on the Historic Preservation Commission (HPC) due to the retirement of both Kam Hurst and Mike Lashley from the commission. Staff has discussed the possibility of a reappointment of former commissioner Dell Crumpton, who completed two consecutive terms in June of 2013. Members of the commission serve terms of four (4) years with possible reappointment for a second consecutive term. However, after two (2) consecutive terms a member is ineligible for appointment until one (1) calendar year has elapsed from the date of the termination of the second term. As this time period has passed, Ms. Crumpton is eligible for appointment at this time.

The Board of Commissioners is responsible for appointing persons to the HPC, a majority of which shall have demonstrated special interest, experience or education in history, architecture, archaeology or related fields. The Board of Commissioners shall use its best efforts to appoint qualified members to the commission. If the Board is unable to get qualified members to serve who reside in the Historic District, it may appoint others who reside within the corporate limits or extraterritorial jurisdiction of the Town of Aberdeen.

Ms. Crumpton's residence is just outside of the historic district boundary on Main Street. Her previous service on the HPC included serving as Chairperson to the commission during the last fifteen months of her final term. A copy of her application and resume are attached for review. The period of the term to be filled shall expire in June of 2018.

Staff Recommendation

Staff recommends that the Board of Commissioners consider the appointment of Ms. Crumpton to fill the Historic Preservation Commission vacancy, with a term to end in June of 2018. This appointment is fully endorsed by Planning Department Staff.

Town of Aberdeen
Advisory Board Appointment Application

The Town of Aberdeen encourages you to participate in local government by serving on one of the following advisory boards. The purpose of these boards is to assist the Town Commissioners in making effective decisions concerning local projects and issues affecting the quality of life of our community. If you are interested in being appointed, please complete this application and return it to *Town of Aberdeen, Pamela Graham, Planning Director, P.O. Box 785, Aberdeen, NC 28315*. Your willingness to serve is greatly appreciated.

Please check area of interest below. You may mark more than one.

<input type="checkbox"/> Planning Board	<input type="checkbox"/> Appearance & Beautification Commission
<input checked="" type="checkbox"/> Historic Preservation Commission	<input type="checkbox"/> Advisory Committee (as needed)

NAME: Dell Crumpton

ADDRESS: 608 E Main St

Aberdeen NC

TELEPHONE: (HOME) 910-944-2567 (WORK) _____

OCCUPATION: resume attached

PAST OR CURRENT APPOINTMENT: Past Historic Preservation Commission

BACKGROUND AND QUALIFICATIONS: (Resume or biography may be attached)

SIGNATURE: _____ DATE: 11/13/2014

I reside Within City Limits In the Extra-Territorial Jurisdiction

This application is a public record and may be retained for two (2) years

DELL MONROE CRUMPTON

608 East Main Street
Aberdeen, North Carolina 28315
(910) 944-2567
dellmonroe2002@yahoo.com

OBJECTIVE: To obtain a position in Public Service using my skills and strengths to do something I enjoy in a pleasant work environment. My skills are depicted by my education and work experience. My strengths are leadership, listening, creating rapport with people of all ages, planning and organizing, all delivered with kindness. I am always willing to learn something new.

EDUCATION: **Sandhills Community College**, Pinehurst, NC (2008-2009)
Dedman Leadership Training, Vista I, iPod, Digital Camera
North Carolina State University, Raleigh, NC (1973-1977)
BA-Product Design in Environmental Design, Graphic Arts
Minor
Pinecrest High School, Southern Pines, NC (1969-1973)

WORK HISTORY: **Sandhills Community College**, 3395 Airport Road,
Pinehurst, NC 28374, 910-695-3917 (9/2014-present)
Instructor
Premium Retail Services, Inc., 618 Spirit Drive, Cheterfield,
MO 63005, (863)229-7400 (5/2014-present)
Pet Ambassador-Promote Proctor and Gamble pet products
Chuck Latham and Associates, 18403 Longs Way, Parker,
CO 80134, 720-851-1850 (2/2013-present)
Pet Nutrition Consultant-Communicate the benefits of Purina
Pro Plan pet food and increase sales
A Top Notch Learning, P.O. Box 9, Troy, NC, 910-572-2344
(September 2011-December 2011)
Tutor-Work with students to improve their levels of learning
Brainworks, P.O. Box 3529, Hickory, NC 28603, 910-476-
4594 (March 2011-May 2011)
Tutor-Work with students to improve their levels of learning
Academics Plus, Inc., 706 N. Berkeley Blvd., Goldsboro, NC
27534, 919-735-7587 (12/2010-3/2011)
Tutor- Work with students to improve their levels of learning
First Baptist Church of Aberdeen, 700 N. Sandhills Blvd.,
Aberdeen, NC 28315, 910-944-1421, (10/2009-11/2011)
part-time
Wee Learn Teacher in pre-kindergarten setting

Town of Aberdeen, Aberdeen, NC 28315 (8/2009-present)
part-time
Recreation Station Attendant-Assisting with facility rentals and programs, greeting the public, telephone receptionist
Nutro Products, 315 Cool Springs Blvd., Franklin, Tn. 37067
615-584-1890 (5/05 to 2/2013) part-time
Pet Nutrition Specialist-Communicate the benefits of Nutro.
Job ceased due to company restructuring.
Bethesda Preschool, 1007 Sandhills Blvd., Aberdeen, N.C.
28315, 910-944-1319 (12/03-7/2009) part-time
Preschool Administrator- Oversee enrollment, develop parental communication, plan and organize field trips, coordinate daily learning with teachers-Closed in July 2009
Moore County Schools, Carthage, N.C. (8/02-present) part-time
Substitute Teacher
Household Engineer-(11/93-8/02)
Stayed home with my three children to manage the home
The Courier Times, Inc., Roxboro, NC (5/86-11/93)
Newspaper Advertising Sales Representative- Increased advertising by nearly 200% from previous year
NC Press Association Awards:
1989 2nd Place; 1990 (2) 3rd Place; 1991 (2) Gold Star Awards; 1993 1st Place, Gold Star Award
Coble Printing Company, Oxford, NC (6/84-5/86)
Graphic Artist
Retail Detail, Inc., Birmingham, Michigan; **Kerr Company/PSI**, Edgewater, Md., **Marle**, Fort Washington, Pa.
Merchandising Representative-(5/82-6/84)
Maintained displays and inventory
Self-employment-(9/81-6/85)
Floral Designer
Blue Cross Blue Shield of NC, Durham, NC (7/80-6/81)
Graphic Artist-Produced layouts for insurance handbooks
Belk Stores, Inc., Florence, SC (1/80-7/80)
Display Director-Designed storewide displays for new store
Roses Stores, Inc., Henderson, NC (7/77-1/80)
Store Planning Analyst-Developed floor plans and displays
Graphic Artist-Produced departmental layouts for entire store

OTHER:

Lifetime member of Girl Scouts of America
Former chair and member Aberdeen Historic Preservation Commission

Member Bethesda Presbyterian Church (former Deacon & Elder)

REFERENCES:

Tom Cameron, 919 815-7443

Sherri Eason 334-268-8411

Others available upon request



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: Beth F. Wentland **Department:** Finance

Contact Phone # 944-4502 **Date Submitted:** 11/13/2014

Agenda Item Title: Project Budget Ordinance-Brownfields Assessment Project

Work Session - Board Action (date of meeting should be filled in on line) :	
Information Only _____	
Public Hearing _____	
Approval at work session - immediate action _____	
Regular Board Meeting - Board Action (date of meeting should be filled in on line):	
New Business <input checked="" type="checkbox"/> _____	Information Only _____
Old Business _____	Consent Agenda _____
Public Hearing _____	Informal Discussion & Public Comment _____
Other Business _____	

Summary of Information:

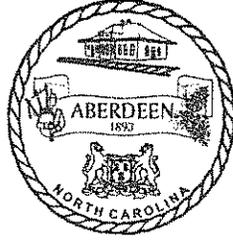
Attached is a project budget ordinance for the Brownfields Assessment Project, ready for the Board's consideration and adoption.

Thanks!
Beth

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):

Town of Aberdeen

COMMISSIONERS
JOE DANNELLEY
ELEASE GOODWIN
PAT ANN McMURRAY
BUCK MIMS
JAMES W. THOMAS



ROBERT A. FARRELL, Mayor
BILL ZELL, Town Manager
REGINA M. ROSY, Town Clerk

TOWN OF ABERDEEN PROJECT BUDGET ORDINANCE

BE IT ORDAINED by the Town of Aberdeen Board of Commissioners that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1. The project authorized will include assessment at Brownfields sites potentially contaminated with hazardous substances and petroleum products. This project will be fully funded by a cooperative agreement grant (#OOD27014) that the U.S. Environmental Protection Agency (EPA) awarded to the Town of Aberdeen for this purpose.

Section 2. The officers of this unit are hereby directed to proceed with the capital project within the terms of the grant documents and the budget contained herein.

Section 3. The following amounts are appropriated for the project:

Hazardous Expenditure	\$200,000
Petroleum Expenditure	<u>\$200,000</u>
Total Estimated Appropriations	\$400,000

Section 4. The following revenues are anticipated to be available to complete this project:

EPA Grant Proceeds	<u>\$400,000</u>
Total Estimated Revenues	\$400,000

Section 5. The Finance Officer is hereby directed to maintain within the Capital Project Fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations.

Section 6. Funds may be advanced from the General Fund for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7. The Finance Officer is directed to report, on a quarterly basis, on the financial status of each project element in Section 3 and on the total grant revenues received or claimed.

Section 8. The Finance Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this Board.

Section 9. Copies of this capital project ordinance should be furnished to the Clerk to the Governing Board, and to the Finance Officer for direction in carrying out this project.

Adopted this _____ day of _____, 2014.

Town Mayor

Town Clerk



TOWN OF ABERDEEN AGENDA ITEM ACTION REQUEST FORM

This form must be completed and attached to all supporting documentation for items to be included on the Town of Aberdeen Board agenda. One (1) form per agenda item.

Submitted By: Beth F. Wentland **Department:** Finance

Contact Phone # 944-4502 **Date Submitted:** 11/13/2014

Agenda Item Title: Resolution Approving BB&T's Financing Terms - 4 New Police Cars

Work Session - Board Action (date of meeting should be filled in on line) :
Information Only _____
Public Hearing _____
Approval at work session - immediate action _____

Regular Board Meeting - Board Action (date of meeting should be filled in on line):
New Business _____ Information Only _____
Old Business _____ Consent Agenda _____
Public Hearing _____ Informal Discussion & Public Comment _____
Other Business _____

Summary of Information:
Attached is the standard resolution for accepting bank financing terms. In this case, it is for the recently-acquired 4 new Dodge Chargers for the Police Department. With the Board approving this resolution on 11/17, I can proceed with a closing prior to December 7th to ensure that the Town receives tax-exempt financing at this low interest rate of 2.02%. (Also attaching a copy of the payment schedule for this financing.)

Thanks!
Beth

Special requests (i.e. Needs to be first on the agenda due to schedule of guest, etc.):

Resolution Approving Financing Terms

WHEREAS: The Town of Aberdeen (the "Town") has previously determined to undertake a project for the financing of four (4) Dodge Chargers, (the "Project"), and the Town Manager has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Town hereby determines to finance the Project through Branch Banking and Trust Company ("BB&T"), in accordance with the proposal dated November 12, 2014. The amount financed shall not exceed \$128,000.00, the annual interest rate (in the absence of default or change in tax status) shall not exceed 2.02%, and the financing term shall not exceed two (2) years from closing.
2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations.
5. The Town intends that the adoption of this resolution will be a declaration of the Town's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The Town intends that funds that have been advanced, or that may be advanced, from the Town's general fund, or any other Town fund related to the project, for project costs may be reimbursed from the financing proceeds.
6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2014.

By: _____
Town Mayor

By: _____
Town Clerk

SEAL

Aberdeen Dodge Chargers

Compound Period: Annual

Nominal Annual Rate: 2.020%

CASH FLOW DATA

Event	Date	Amount	Number	Period	End Date
1 Loan	11/12/2014	128,000.00	1		
2 Payment	11/12/2014	43,522.73	3	Annual	11/12/2016

AMORTIZATION SCHEDULE - Normal Amortization

	Date	Payment	Interest	Principal	Balance
Loan	11/12/2014				128,000.00
1	11/12/2014	43,522.73	0.00	43,522.73	84,477.27
2	11/12/2015	43,522.73	1,706.44	41,816.29	42,660.98
3	11/12/2016	43,522.73	861.75	42,660.98	0.00
Grand Totals		130,568.19	2,568.19	128,000.00	

Town of Aberdeen
Public Works Dept.
Monthly Report



October 2014
(for month of September)

Month : September

Year : 2014

TREATMENT FACILITY (Ground Water or Supplemental) MONTHLY OPERATING REPORT (Chlorine)

PUBLIC WATER SYSTEM NAME TOWN OF ABERDEEN

PWS ID # : NC 03-03-020

NUMBER OF SOURCES PUMPING TO THIS TREATMENT WSF: _____

COUNTY NAME : MOORE

COLUMN (3) READING IS FROM MASTER METER (Yes or No) : YES

TREATMENT WSF ID: _____

IF NO, ENTER SOURCE WSF ID: _____

DATE	TIME (00:00)	MASTER OR SOURCE METER READING (gallons)	SOURCE WATER PUMPED (gallons)	FREE CHLORINE (mg/L)	pH	Phosphate (PO4) (mg/L)	HARDNESS (mg/L)	IRON (mg/L)	MANGANESE (mg/L)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1			1,627,000	0.90	232.0#	0.50			
2			1,565,000	1.00	178.0#	0.40			
3			1,288,000	1.00	222.4#	0.50			
4			1,528,000	0.90	260.6#	0.50			
5			1,152,000	0.90	222.3#	0.40			
6			1,293,000	0.90	209.7#	0.40			
7			1,564,000	0.90	219.2#	0.40			
8			1,275,000	0.90	241.5#	0.50			
9			1,389,000	0.90	231.9#	0.50			
10			1,223,000	0.90	158.9#	0.50			
11			1,060,000	0.90	228.7#	0.50			
12			1,063,000	0.90	273.3#	0.40			
13			1,130,000	0.90	247.8#	0.50			
14			1,509,000	0.90	191.0#	0.40			
15			1,333,000	0.90	203.4#	0.40			
16			1,361,000	0.90	260.4#	0.40			
17			1,208,000	0.90	190.6#	0.40			
18			1,103,000	1.00	155.7#	0.40			
19			1,191,000	0.90	197.0#	0.40			
20			1,409,000	0.90	285.9#	0.40			
21			1,513,000	0.90	321.0#	0.40			
22			1,425,000	0.90	171.6#	0.40			
23			1,227,000	0.90	190.7#	0.40			
24			1,256,000	0.90	247.9#	0.50			
25			1,285,000	1.20	232.0#	0.50			
26			975,000	0.90	155.6#	0.40			
27			1,075,000	0.90	282.6#	0.40			
28			1,658,000	1.10	231.9#	0.40			
29			1,303,000	1.10	235.2#	0.40			
30			1,562,000	1.10	257.5#	0.40			
31									

MONTHLY WATER TREATED (see instructions)

TOTAL: 40,231 (MG)
 DAILY MAXIMUM: 1,660,000 (gallons)
 TOTAL BACKWASH WATER: _____ (gallons)

CHEMICALS APPLIED:

Chemical Name : 12% SODIUM HYPOCHLORITE Chemical Name : F-35/ PHOSPHATE
 Chemical Name : SODIUM FLUORIDE Chemical Name : _____
 Chemical Name : 50% CAUSTIC Chemical Name : _____

COMMENTS: PH IS CAUSTIC IN POUNDS

ORC Name : JOSEPH WOOD ORC Signature : _____
(Please Print)

Certification: B-WELL Cert. No: 980701

DNCR 3396A (10/2010) ORC's Telephone Number : 910-944-7012 Date: 9-30-14
(Daytime Number)

Month : August
 Year : 2014

TREATMENT FACILITY (Ground Water or Supplemental) MONTHLY OPERATING REPORT (Chlorine)

PUBLIC WATER SYSTEM NAME TOWN OF ABERDEEN

PWS ID #: NC 03-63-020

NUMBER OF SOURCES PUMPING TO THIS TREATMENT WSF: _____

COUNTY NAME : MOORE

COLUMN (3) READING IS FROM MASTER METER (Yes or No) : YES

TREATMENT WSF ID: _____

IF NO, ENTER SOURCE WSF ID: _____

D A T E	TIME (00:00)	MASTER OR SOURCE METER READING (gallons)	SOURCE WATER PUMPED (gallons)	FREE CHLORINE (mg/L)	pH	Phosphate (PO4) (mg/L)	HARDNESS (mg/L)	IRON (mg/L)	MANGANESE (mg/L)
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)
1			1,258,000	1.00	324.2#	0.60			
2			1,337,000	1.00	324.2#	0.50			
3			1,299,000	0.90	216.1#	0.50			
4			1,494,000	0.90	260.3#	0.50			
5			1,288,000	1.00	260.3#	0.50			
6			1,866,000	1.00	305.1#	0.50			
7			1,571,000	1.00	299.9#	0.50			
8			1,254,000	0.90	244.6#	0.50			
9			1,178,000	0.90	174.7#	0.50			
10			1,370,000	1.00	222.5#	0.50			
11			1,243,000	1.00	209.7#	0.50			
12			1,393,000	1.00	244.6#	0.50			
13			1,258,000	0.90	188.4#	0.50			
14			1,703,000	0.90	273.3#	0.50			
15			967,000	1.00	181.1#	0.50			
16			1,326,000	1.00	292.5#	0.50			
17			1,665,000	0.90	359.0#	0.50			
18			1,487,000	0.90	311.5#	0.50			
19			1,359,000	0.90	257.4#	0.50			
20			1,651,000	0.90	340.0#	0.40			
21			1,520,000	1.00	273.3#	0.50			
22			1,390,000	0.90	251.0#	0.50			
23			1,692,000	0.90	248.0#	0.50			
24			1,470,000	0.90	308.4#	0.50			
25			1,700,000	0.90	298.7#	0.40			
26			1,438,000	0.90	228.9#	0.50			
27			1,566,000	1.00	231.9#	0.50			
28			1,944,000	1.00	266.0#	0.50			
29			1,294,000	0.90	225.6#	0.50			
30			983,000	0.90	193.8#	0.40			
31			542,000	1.00	165.3#	0.40			

MONTHLY WATER TREATED (see instructions)

TOTAL: 43,484 (MG)

DAILY MAXIMUM: 1,944,000 (gallons)

TOTAL BACKWASH WATER: _____ (gallons)

CHEMICALS APPLIED:

Chemical Name : 12% SODIUM HYPOCHLORITE Chemical Name : F-35/ PHOSPHATE

Chemical Name : SODIUM FLUORIDE Chemical Name : _____

Chemical Name : 50% CAUSTIC Chemical Name : _____

COMMENTS: PH IS CAUSTIC IN POUNDS

ORC Name : JOSEPH WOOD

(Please Print)

ORC Signature : _____

Certification: B-WELL

Cert. No: 980701

DENR 3396A (10/2010)

ORC's Telephone Number : 910-944-7012
(Daytime Number)

Date: 8-31-14

**TOWN OF ABERDEEN
PUBLIC WORKS DEPARTMENT
SEWER USAGE REPORT**

DATE: JULY 15 – SEPTEMBER 15, 2014

SEWER:

TOTAL GALLONS WATER PRODUCED: 83,715,000

TOTAL GALLONS SEWER BILLED: 39,413,000

	<u>Code</u>	<u>Moore County Billing</u>	<u>Aberdeen Billing</u>
MONITORING STATION 1: Old Sewer Plant	1001 2001	20,528,800	12,166,000
MONITORING STATION 11: Pinehurst Street	1011 2011	5,090,000	5,139,000
MONITORING STATION 5:	1005 2005	12,527,700	8,865,000
MONITORING STATION 13: Glen Laurel	2013	1,476,500	1,124,000
MONITORING STATION 15: Legacy	1015	977,000	703,000
MONITORING STATION 16:	1216	110,200	1,727,000
NON METERED FLOW:		0	11,000
TOTAL FLOWS IN GALLONS:		40,710,200	34,248,000
S. PINES FLOWS TO ABERDEEN :	2030		2,484,000
ABERDEEN FLOWS TO S. PINES:	2240		1,656,000
ABERDEEN TO MOORE COUNTY:	2320		373,000

Moore County Public Utilities
 Moore County
 Water Pollution Control Plant
 Aberdeen, NC 28315
 Month: September 2014

Date: October 17, 2014

To: Moore County Finance
 Carthage, NC 28327
 Attn: Donna Ritter
 Fax# (910) 947-6340

From: George Yankay, Superintendent
 Subject: Users Wastewater Flow for Invoicing to Regional WWTP

		Monthly Flows	Daily Averages
User: Town of Aberdeen	Mon. Station #1	9,370,300 Gallons	312,343 gpd av
	Mon. Station #11	2,418,000 Gallons	80,600 gpd av
The total from SP#6 has been subtracted from A3#5	Mon. Station #5	6,369,500 Gallons	212,317 gpd av
	Mon. Station #13	645,400 Gallons	21,513 gpd av
	Mon. Station #15	522,000 Gallons	17,400 gpd av
	Mon. Station #16	54,800 Gallons	1,827 gpd av
	Mon. Station #18	243,702 Gallons	8,123 gpd av
	Total	19,623,702 Gallons	654,123 gpd av
User: Town of Southern Pines	Mon. Station #6	2,953,500 Gallons	98,450 gpd av
	Mon. Station #9	5,002,700 Gallons	166,757 gpd av
The total from CWB, C#14 & Vass have been subtracted from SP#10	Mon. Station #10	34,364,942 Gallons	1,145,498 gpd av
	Mon. Station #12	1,024,410 Gallons	34,147 gpd av
Route 12 CCNC Flow	Non-Metered	159,862 Gallons	5,329 gpd av
	Total	43,505,414 Gallons	1,450,180 gpd av
User: Town of Pinehurst (MCPU)	Mon. Station #2	22,808,000 Gallons	760,267 gpd av
	Mon. Station #3	36,325,600 Gallons	1,210,853 gpd av
*Lawn & Tennis = 220,221 *Addor = 91,206	Non-Metered	311,427 Gallons	10,381 gpd av
	Total	59,445,027 Gallons	1,981,501 gpd av
User: Town of Vass (MCPU)	Total	1,911,000 Gallons	63,700 gpd av
User: Town of Carthage	Mon. Station # 8	6,602,791 Gallons	220,093 gpd av
	Mon. Station # 14	393,267 Gallons	13,109 gpd av
	Total	6,996,058 Gallons	233,202 gpd av
User: Town of Pinebluff	Non-Metered	110,040 Gallons	3,668 gpd av
	Mon. # 17	138,979 Gallons	4,633 gpd av
	Total	249,019 Gallons	8,301 gpd av
User: Camp Mackall	Total	568,400 Gallons	18,947 gpd av
	Grand Total	132,298,620 Gallons	4,409,954 gpd av
	Southern Pines #4	21,414,000 Gallons	713,800 gpd av

If you have any questions, please call George Yankay at 910-291-3146

Moore County Public Utilities
 Moore County
 Water Pollution Control Plant
 Aberdeen, NC 28315
 Month **August 2014**

Date: September 15, 2014

To: Moore County Finance
 Carthage, NC 28327
 Attn: Donna Ritter
 Fax# (910) 947-6340

From: George Yankay, Superintendent

Subject: Users Wastewater Flow for Invoicing to Regional WWTP

		Monthly Flows	Daily Averages
User: Town of Aberdeen	Mon. Station #1	8,840,900 Gallons	285,190 gpd av
	Mon. Station #11	2,453,000 Gallons	79,129 gpd av
The total from SP#6 has been subtracted from AB#5	Mon. Station #5	5,942,600 Gallons	191,697 gpd av
	Mon. Station #13	684,500 Gallons	22,081 gpd av
	Mon. Station #15	489,000 Gallons	15,774 gpd av
	Mon. Station #16	58,200 Gallons	1,877 gpd av
	Mon. Station #18	102,145 Gallons	3,295 gpd av
	Total	18,570,345 Gallons	599,043 gpd av
User: Town of Southern Pines	Mon. Station #6	2,986,400 Gallons	96,335 gpd av
	Mon. Station #9	5,541,800 Gallons	178,768 gpd av
The total from C#8, C#14 & Vass have been subtracted from SP#10	Mon. Station #10	35,931,041 Gallons	1,159,066 gpd av
	Mon. Station #12	976,030 Gallons	31,485 gpd av
Route 12 CCNC Flow	Non-Metered	226,060 Gallons	7,292 gpd av
	Total	45,681,331 Gallons	1,472,946 gpd av
User: Town of Pinehurst (MCPU)	Mon. Station #2	21,756,000 Gallons	701,806 gpd av
	Mon. Station #3	41,213,400 Gallons	1,329,465 gpd av
*Lawn & Tennis = 217,409 *Accor = 101,994	Non-Metered	319,403 Gallons	10,303 gpd av
	Total	63,288,803 Gallons	2,041,574 gpd av
User: Town of Vass (MCPU)	Total	1,815,000 Gallons	52,097 gpd av
User: Town of Carthage	Mon. Station # 8	2,250,000 Gallons	72,581 gpd av
	Mon. Station # 14	211,959 Gallons	6,837 gpd av
	Total	2,461,959 Gallons	79,418 gpd av
User: Town of Pinebluff	Non-Metered	144,385 Gallons	4,658 gpd av
	Mon. # 17	113,329 Gallons	3,656 gpd av
	Total	257,714 Gallons	8,313 gpd av
User: Camp Mackall	Total	516,100 Gallons	16,648 gpd av
	Grand Total	132,371,252 Gallons	4,270,040 gpd av
	Southern Pines #4	21,550,000 Gallons	695,161 gpd av

If you have any questions, please call George Yankay at 910-281-3146

SEPTEMBER
MONTH

TOWN OF ABERDEEN
PUBLIC WORKS DEPARTMENT
SOLID WASTE MONTHLY REPORT

2014
YEAR

SOLID WASTE

WEIGHT OF SOLID WASTE TO MOORE COUNTY	<u>159.19</u>	TONS
DISPOSAL FEE PAID TO COUNTY	<u>7,212.90</u>	
WEIGHT OF SPECIAL MATERIAL TO MOORE COUNTY	<u>-</u>	
DISPOSAL FEE FOR SPECIAL MATERIAL	<u>-</u>	
WEIGHT OF YARD WASTE (LEAF & LIMB) (NO CHARGE)	<u>153.17</u>	TONS
	<u>40</u>	TRIPS
DISPOSAL FEE FOR SPEICAL MATERIALS TO WILLIAMS LANDFILL	<u>-</u>	
DISPOSAL FEE FOR SPECIAL MATERIALS TO DAWSON CONTRACTING	<u>-</u>	

RECYCLE

WEIGHT OF MIXED RECYCLE TO MOORE COUNTY	<u>60.42</u>	TONS
WEIGHT OF SCRAP METAL TO SANDHILLS RECYCLE	<u>-</u>	LBS.
REVENUE FROM SCRAP METAL	<u>\$ -</u>	
RECYCLED MOTOR OIL (NO COST)	<u>100 Gals.</u>	

TOTALS

SOLID WASTE FEE TO MOORE COUNTY	<u>\$ 7,212.90</u>
RECYCLE FEE TO MOORE COUNTY	<u>\$ 362.52</u>
TOTAL COST	<u>\$ 7,575.42</u>

TOWN'S REVENUE

REVENUE FROM SANDHILLS	<u>\$ -</u>
TOTAL REVENUE	<u>\$ -</u>

HOUSEHOLD SOLID TOTAL WASTE COLLECTED	<u>159.19</u>
TOTAL RECYCLED HOUSEHOLD WASTE	<u>60.42</u>
TOTAL WASTE	<u>219.61</u>
PERCENTAGE OF RECYCLE WASTE	<u>% 27.51</u>

SEPT 2014

SOLID WASTE / RECYCLE LOG SHEET

SEPT	SOLID WASTE	SOLID WASTE	SOLID WASTE		RECYCLE	RECYCLE	RECYCLE
Date	Truck 209	Truck 223	Truck 210	Date	Truck 209	Truck 223	Truck 211
9/2/2014	6.52 tons	7.60 tons		9/3/2014	6.49 tons	3.70 tons	3.32 tons
9/4/2014	11.25 tons	8.49 tons		9/12/2014	3.85 tons	4.68 tons	3.60 tons
9/9/2014	7.95 tons	8.22 tons		9/15/2014	7.06 tons	4.89 tons	.96 tons
9/11/2014	11.86 tons	9.44 tons		9/26/2014	3.73 tons	4.09 tons	2.18 tons
9/16/2014	6.94 tons	7.81 tons	4.07 tons	9/29/2014	7.30 tons	4.57 tons	
9/18/2014	10.72 tons	8.17 tons					
9/23/2014	5.70 tons	6.37 tons	3.54 tons				
9/25/2014	11.84 tons	7.33 tons					
9/30/2014	7.70 tons	7.67 tons					

TOTAL WEIGHT PER TRUCK

80.48 tons	71.10 tons	7.61 tons
------------	------------	-----------

28.43 tons	21.93 tons	10.06 tons
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MONTHLY TOTAL SOLID WASTE

159.19 tons

MONTHLY TOTAL RECYCLE

60.42 tons

Total Recycle for Month 27.51%

Ronald McDonald
Sanitation & Recycle Supervisor

Regina Rosy

From: Tim Wenzel <timwenzel@aberdeenpolice.com>
Sent: Monday, November 03, 2014 10:47 AM
To: Bill Zell
Cc: Regina Rosy
Subject: October 2014 Report
Attachments: DOC110314-11032014101431.pdf

Bill, Regina,

In addition to the attached statistics, the following is a comparison between September and October 2014.

1. There were 170 Charges this month compared to only 69 last month. This is due largely to the arrests for the thefts from vehicles and the stolen trailers cases. We were able to clear 30 of the vehicle burglaries and thefts and 9 trailer thefts.
2. We went up in almost every category this past month except Credit Card frauds which went from 4 down to 1.
3. Great job from all, especially the Detective Bureau who cleared 169 cases.
4. Total calls jumped from 1851 in September to 2468 in October. That is a huge jump in calls during a time when we are running 2 officers short until the new officers can get through their field training.
5. Citations were up from 153 to 187 and warning tickets were up slightly from 50 to 54.
6. Accidents were steady at 50.
7. There were a total of 180 training hours this past month.

Respectfully Submitted,

Tim

-----Original Message-----

From: APD Admin
Sent: Monday, November 03, 2014 10:15 AM
To: Tim Wenzel
Subject: Scan From Aberdeen Police Dept. 11/03/2014 10:14

Scanned from MFP07642536

Date: 11/03/2014 10:14
Pages: 15
Resolution: 200x200 DPI

Do Not Reply; This Is A Send-Only Device

Citation Totals by Charge

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Charge:	Number of Charges:
Speeding (Misdemeanor)	4
Speeding (Infraction)	22
Seat Belt	5
Improper Transportation Of Children	1
No Operator License	8
Driving While License Revoked	9
Expired Registration	30
Inspection	4
Unsafe Movement	13
Failure To Stop (Stop Sign/Flashing Red Light)	1
Running Red Light	4
No Insurance	6
Possess/Consume Alcohol - Passenger	1
Failure To Reduce Speed	4
Other (Infraction)	20
Other (2nd Charge - Misdemeanor)	1
Other (2nd Charge - Infraction)	54

Total: 187

1537

Arrest Status/Disposition Totals by Offense

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Offense:	Further Invest.:	Inactive:	Closed/Cleared:	Arrest/No Supp.:	Arrest/No Invest.:	Felony:	Misd.:	Juvenile:	Adult:	Offense:
0300 - Robbery	0	0	1	1	0	1	0	0	1	1
0410 - Aggravated Assault	0	0	2	2	0	2	0	0	2	2
0520 - Burglary - Non-Forced Entry	0	0	> 30	30	0	30	0	0	30	30
0600 - Larceny	0	0	9	9	0	8	1	0	9	9
0630 - Larceny - Shoplifting	0	0	> 10	10	0	1	9	0	10	10
0640 - Larceny - From Motor Vehicle	0	0	> 27	27	0	2	25	0	27	27
0660 - Larceny - From Buildings	0	0	2	2	0	2	0	0	2	2
0690 - Larceny - All Other Larceny	0	0	27	24	3	18	9	2	25	27
0700 - Motor Vehicle Theft	0	0	1	1	0	1	0	0	1	1
0810 - Simple Physical Assault	0	0	1	1	0	0	1	0	1	1
0811 - Simple Physical Assault upon an Officer	0	0	1	1	0	0	1	0	1	1
1110 - Fraud - Worthless Checks	0	0	1	1	0	0	1	0	1	1
1120 - Fraud - Obtaining Money/Property by False Pretense	0	0	4	4	0	4	0	0	4	4
1150 - Fraud - Credit Card/Automated Teller Machine	0	0	4 5 1	1	0	0	1	0	1	1
1170 - Fraud - Impersonation	0	0	2	2	0	2	0	0	2	2
1330 - Possessing/Concealing Stolen Property	0	0	> 9	9	0	4	5	1	8	9
1400 - Criminal Damage to Property (Vandalism)	0	1	> 5	6	0	0	6	3	3	6
1500 - Weapons Violations	0	0	2	2	0	2	0	0	2	2
1530 - Possessing/Concealing Weapons	0	0	1	1	0	0	1	0	1	1
1590 - Other Weapons Violations	0	0	1	1	0	1	0	0	1	1
1810 - Drug Violations	0	0	4	4	0	0	4	0	4	4
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	0	0	> 6	6	0	0	6	0	6	6
2100 - DWI - Alcohol and/or Drugs	0	0	1	1	0	0	1	0	1	1

Arrest Status/Disposition Totals by Offense

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Offense:	Further Invest.:	Inactive:	Closed/Cleared:	Arrest/No Supp.:	Arrest/No Invest.:	Felony:	Misd.:	Juvenile:	Adult:	Offense:
2290 - All Other Liquor Law Violations	0	0	1	1	0	0	1	0	1	1
2450 - Drunk and Disruptive	0	0	1	1	0	0	1	0	1	1
2490 - Disorderly Conduct - All Other	0	0	1	1	0	0	1	0	1	1
2640 - Contempt of Court, Perjury, Court Violations	0	0	2	2	0	0	2	0	2	2
2650 - Escape From Custody or Resist Arrest	0	0	3	3	0	0	3	0	3	3
2670 - Trespassing	0	0	4	4	0	0	4	0	4	4
2690 - All Other Offenses	0	0	1	1	0	0	1	0	1	1
4010 - All Traffic (except DWI)	0	0	8	8	0	0	8	0	8	8
Totals:	0	1	169	167	3	78	92	6	164	170
			<i>687</i>	<i>687</i>		<i>207</i>	<i>487</i>	<i>27</i>	<i>677</i>	<i>677</i>

Activity Detail Summary (by Category)

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Incident\Investigations

0300 - Robbery	1
0410 - Aggravated Assault	1
0510 - Burglary - Forcible Entry	1
0520 - Burglary - Non-Forced Entry	1
0630 - Larceny - Shoplifting	14
0640 - Larceny - From Motor Vehicle	5
0660 - Larceny - From Buildings	2
0690 - Larceny - All Other Larceny	6
0790 - Motor Vehicle Theft - All Other Motor Vehicles	1
0810 - Simple Physical Assault	4
0820 - Simple Non-Physical Assault	1
0890 - Simple Assault- All Other Simple Assault	1
1120 - Fraud - Obtaining Money/Property by False Pretense	6
1150 - Fraud - Credit Card/Automated Teller Machine	1
1170 - Fraud - Impersonation	1
1190 - Fraud - All Other Fraud	3
1290 - Embezzlement - All Other Embezzlement	1
1330 - Possessing/Concealing Stolen Property	5
1400 - Criminal Damage to Property (Vandalism)	7
1530 - Possessing/Concealing Weapons	2
1810 - Drug Violations	4
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	5
2290 - All Other Liquor Law Violations	1
2410 - Disorderly Conduct	1
2450 - Drunk and Disruptive	1
2490 - Disorderly Conduct - All Other	2
2620 - Kidnapping	1
2650 - Escape From Custody or Resist Arrest	4
2670 - Trespassing	3
2680 - City Ordinance Violations	1
2690 - All Other Offenses	1
4010 - All Traffic (except DWI)	2

Activity Detail Summary (by Category)

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Incident/Investigations

8010 - Missing Persons	2
9910 - Calls for Service	16
<hr/>	
Total Offenses	108
Total Incidents	68

Arrests

0300 - Robbery	1
0410 - Aggravated Assault	2
0520 - Burglary - Non-Forced Entry	30
0600 - Larceny	9
0630 - Larceny - Shoplifting	10
0640 - Larceny - From Motor Vehicle	27
0660 - Larceny - From Buildings	2
0690 - Larceny - All Other Larceny	27
0700 - Motor Vehicle Theft	1
0810 - Simple Physical Assault	1
0811 - Simple Physical Assault upon an Officer	1
1110 - Fraud - Worthless Checks	1
1120 - Fraud - Obtaining Money/Property by False Pretense	4
1150 - Fraud - Credit Card/Automated Teller Machine	1
1170 - Fraud - Impersonation	2
1330 - Possessing/Concealing Stolen Property	9
1400 - Criminal Damage to Property (Vandalism)	6
1500 - Weapons Violations	2
1530 - Possessing/Concealing Weapons	1
1590 - Other Weapons Violations	1
1810 - Drug Violations	4
1834 - Drug Violations - Equipment/Paraphernalia - Possessing/Concealing	6
2100 - DWI - Alcohol and/or Drugs	1
2290 - All Other Liquor Law Violations	1
2450 - Drunk and Disruptive	1

Activity Detail Summary (by Category)

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Arrests

2490 - Disorderly Conduct - All Other	1
2640 - Contempt of Court, Perjury, Court Violations	2
2650 - Escape From Custody or Resist Arrest	3
2670 - Trespassing	4
2690 - All Other Offenses	1
4010 - All Traffic (except DWI)	8
Total Charges	170
Total Arrests	99

Accidents

Total Accidents 50

Citations

Driving While License Revoked	9
Expired Registration	30
Failure To Reduce Speed	4
Failure To Stop (Stop Sign/Flashing Red Light)	1
Improper Transportation Of Children	1
Inspection	4
No Insurance	6
No Operator License	8
Other (Infraction)	20
Possess/Consume Alcohol - Passenger	1
Running Red Light	4
Seat Belt	5
Speeding (Infraction)	22
Speeding (Misdemeanor)	4
Unsafe Movement	13
Secondary Charge	55
Total Charges	187

Activity Detail Summary (by Category)

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Citations

Total Citations 133

Warning Tickets

	1
EXCEEDING THE POSTED SPEED LIMIT	2
EXPIRED REGISTRATION	18
FAILURE TO BURN HEADLIGHTS	1
FAILURFE TO STOP FOR STOP LIGHT (RED)	6
IMPROPER EQUIPMENT, HEADLIGHTS	10
IMPROPER LANE CHANGE	1
REGISTRATION VIOLATION	2
SEAT BELT	1
TAIL LIGHTS	3
UNSAFE MOVEMENT	9

Total Charges 54

Total Warning Tickets 54

Ordinance Tickets

Total Ordinance Tickets 0

Criminal Papers

Warrant	3
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Total Criminal Papers Served 3

Total Criminal Papers 3

Civil Papers

Subpoena	42
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Trespass Notice	9
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Activity Detail Summary (by Category)

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Civil Papers

Total Civil Papers Served 53

Total Civil Papers 51

Activity Summary (by Category)

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Incident\Investigations

Total Offenses	108
Total Incidents	68

Arrests

Total Charges	170
Total Arrests	99

Accidents

Total Accidents	50
-----------------	----

Citations

Total Charges	187
Total Citations	133

Pawn Tickets

Total Items	0
Total Pawn Tickets	0

Warning Tickets

Total Charges	54
Total Warning Tickets	54

Ordinance Tickets

Total Ordinance Tickets	0
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Criminal Papers

Total Criminal Papers Served	3
Total Criminal Papers	3

Civil Papers

Total Civil Papers Served	53
Total Civil Papers	51

Sex Offenders

Total Sex Offenders Registered	0
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Activity Summary (by Category)

ABERDEEN PD

(10/01/2014 - 11/01/2014)

Concealed Applications

Total Permits Issued	0
Total Permits Denied	0
Total Temporary Permits Issued	0
Total Temporary Permits Denied	0
Total Applications	0

Gun Permit Applications

Total Permits Issued	0
Total Permits Denied	0
Total Applications	0

Call Log Action Taken Summary

ABERDEEN PD

10/01/2014 - 11/01/2014

<No Action Taken Specified>	4	CODE 1 - REPORT TAKEN	94
CODE 2 - ARREST	37	CODE 3 - WARNING	123
CODE 4 - ASSIST	657	CODE 5 - NO ACTION	1,435
CODE 6 - CITATION	94	Code 7 - FOLLOW UP	24

Total Number Of Calls: 2,468

ABERDEEN POLICE DEPARTMENT
MONTHLY
TRAINING REPORT

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Tim Wenzel

From: Craig Armstrong
Sent: Monday, November 03, 2014 9:14 AM
To: Tim Wenzel
Subject: October 2014

Criminal Investigations

October 2014

31 cases assigned to Investigators for the month

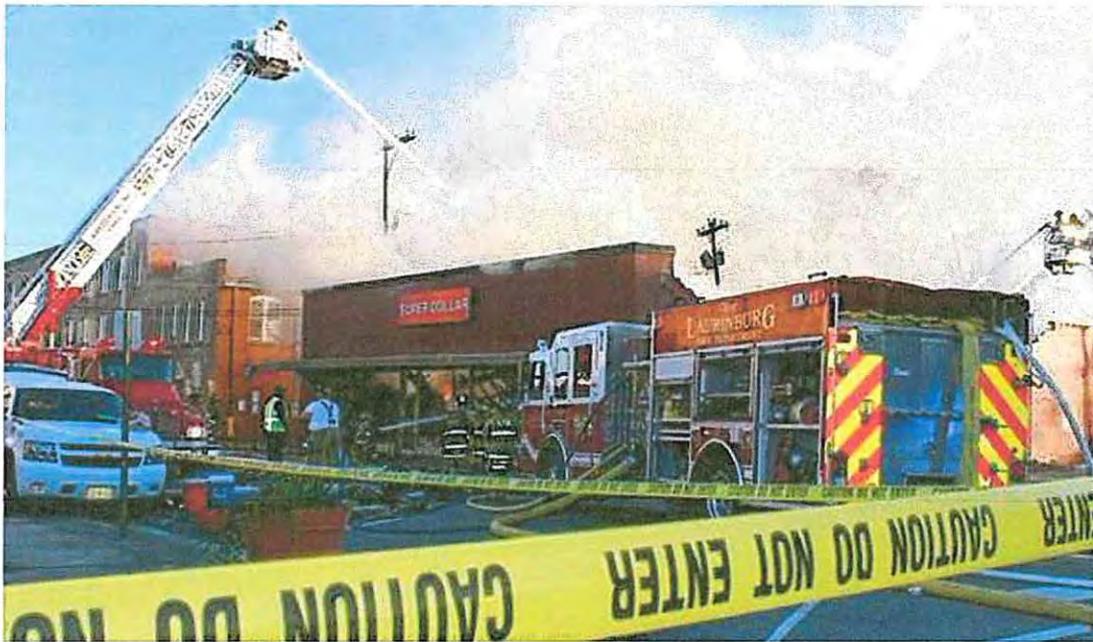
15 cases cleared by Arrest

2 missing persons located

Aberdeen Fire Department

Monthly Report

October 2014



**Aberdeen Fire Department
2014 Monthly Report
Fire Calls for Service**

Month	Residential	Commercial	Auto Accidents	Brush	Medical Assist	Other	Total	Year To Date
Dec. 13	29	22	20	3	42	20	136	136
Jan. 14	27	37	21	2	38	13	138	274
Feb. 14	21	29	15	1	46	25	137	411
March 14	48	45	10	10	35	5	153	564
April 14	48	19	23	3	31	9	133	697
May 14	51	41	21	8	46	7	174	871
June 14	34	44	10	3	31	9	131	1002
July 14	37	42	9	3	36	12	139	1141
Aug. 14	44	47	8	1	34	9	143	1284
Sept. 14	34	39	23	2	35	7	140	1424
Oct. 14	31	33	14	3	38	6	125	1549
Nov. 14								

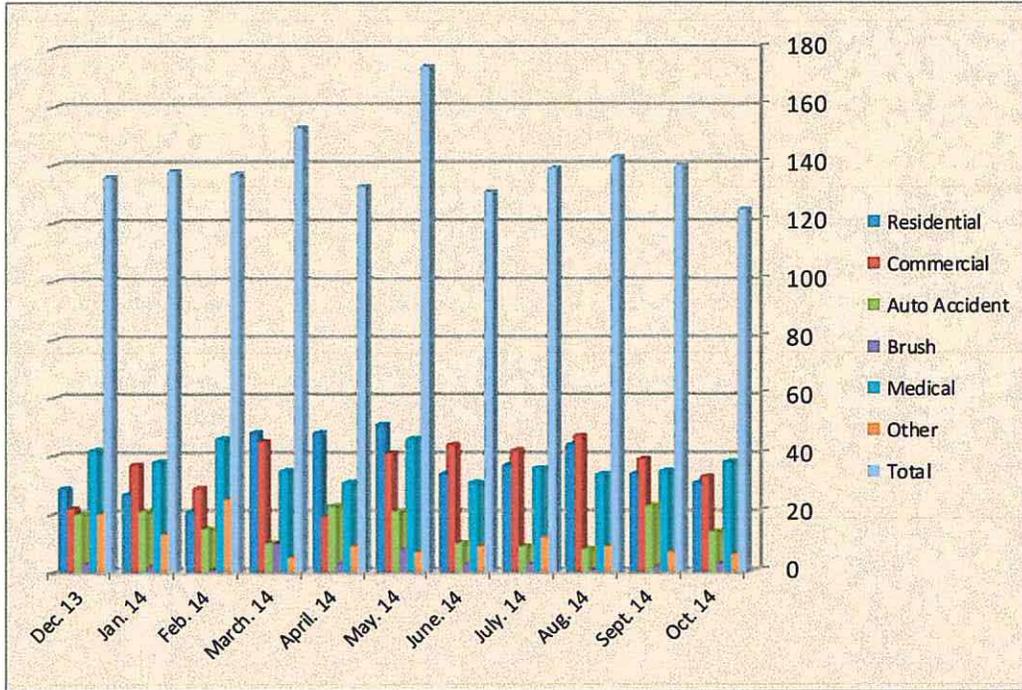
* Other includes (Vehicle fires, Transformer Fires, Electrical hazards, etc.)

**Aberdeen Fire Department
2014 Monthly Report
Training Hours**

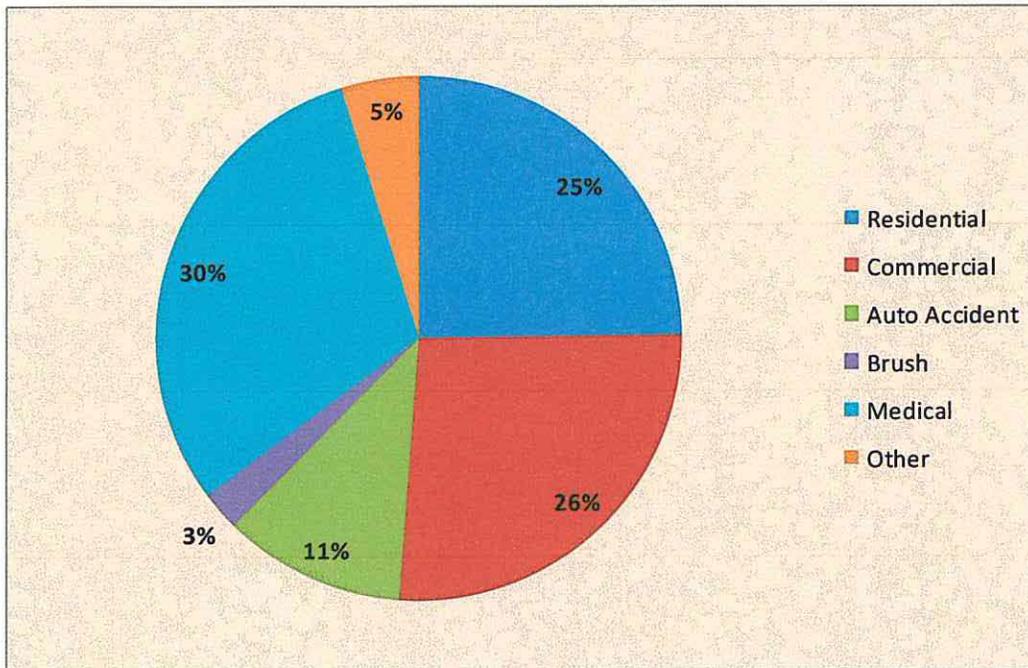
Month	In Station Hours	Out of Station Hours	Total Hours	Year to Date
Dec. 13	687	0	687	687
Jan. 14	1154	47	1201	1888
Feb. 14	912	196	1108	2996
March 14	1128	36	1164	4160
April 14	876	0	876	5036
May 14	991	222	1213	6276
June 14	996	103	1099	7375
July 14	586	118	704	8079
Aug. 14	875	95	970	9049
Sept. 14	681	448	1129	10178
Oct. 14	562	64	626	10804
Nov. 14				

October 2014

Call Comparison by Month and Type



Types of Calls by Percentage



Monthly Permit Summary

For the period of: 10/01/2014 to 10/31/2014 23:59:59

11/03/2014

Building

Permit #: 13747 **Permit Date:** 10/01/2014 **Status:** Closed **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Deck
Property Information:
 407 Seymour St Aberdeen, NC 28315 (856016838188)

Permit #: 13763 **Permit Date:** 10/20/2014 **Status:** Active **Estimated Cost:** \$45,882.00 **Permit Fees:** \$535.20
Construction Type: Commercial - Uplift
Property Information:
 3140 Nc 5 Hwy Aberdeen, NC 28315 (856011751376)

Permit #: 13769 **Permit Date:** 10/29/2014 **Status:** Active **Estimated Cost:** \$25,000.00 **Permit Fees:** \$616.00
Construction Type: Residential - Uplift
Property Information:
 602 N Poplar St Aberdeen, NC 28315 (857010353695)

Permit #: 13772 **Permit Date:** 10/30/2014 **Status:** Active **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Deck
Property Information:
 105 Lightwater Ct Aberdeen, NC 28315 (857100114247)

Total Number of Permits: 4

Total Cost of Permit Fees: \$1,251.20

Building/Zoning Compliance

Permit #: 13753 **Permit Date:** 10/07/2014 **Status:** Active **Estimated Cost:** \$90,000.00 **Permit Fees:** \$1,013.02
Construction Type: Residential - Single Family
Property Information:
 220 Victory Ln Aberdeen, NC 28315 (857100805188)

Permit #: 13754 **Permit Date:** 10/08/2014 **Status:** Active **Estimated Cost:** \$152,712.00 **Permit Fees:** \$1,362.04
Construction Type: Residential - Single Family
Property Information:
 370 Shepherds Trl Aberdeen, NC 28315 (856000537965)

Permit #: 13755 **Permit Date:** 10/08/2014 **Status:** Active **Estimated Cost:** \$149,958.00 **Permit Fees:** \$1,284.86
Construction Type: Residential - Single Family
Property Information:
 382 Shepherds Trl Aberdeen, NC 28315 (856000537854)

Permit #: 13756 **Permit Date:** 10/08/2014 **Status:** Active **Estimated Cost:** \$113,670.00 **Permit Fees:** \$1,142.90
Construction Type: Residential - Single Family
Property Information:
 442 Shepherds Trl Aberdeen, NC 28315 (856000537256)

Permit #: 13757 **Permit Date:** 10/10/2014 **Status:** Active **Estimated Cost:** \$143,940.00 **Permit Fees:** \$1,477.70
Construction Type: Residential - Single Family
Property Information:
 151 Moultrie Ln Aberdeen, NC 28315 (847900418238)

Monthly Permit Summary

For the period of: 10/01/2014 to 10/31/2014 23:59:59

11/03/2014

Permit #: 13765	Permit Date: 10/21/2014	Status: Approved	Estimated Cost: \$90,000.00	Permit Fees: \$1,013.02
Construction Type: Residential - Single Family				
Property Information: 216 Victory Lane Aberdeen, NC 28315 (857100804158)				

Permit #: 13773	Permit Date: 10/31/2014	Status: Active	Estimated Cost: \$94,791.00	Permit Fees: \$1,163.02
Construction Type: Residential - Single Family				
Property Information: 390 Woodgreen Dr Aberdeen, NC 28315 (856015625997)				

Permit #: 13774	Permit Date: 10/31/2014	Status: Active	Estimated Cost: \$104,772.00	Permit Fees: \$1,206.80
Construction Type: Residential - Single Family				
Property Information: 235 Woodgreen Dr Aberdeen, NC 28315 (856015643180)				

Permit #: 13775	Permit Date: 10/31/2014	Status: Active	Estimated Cost: \$104,772.00	Permit Fees: \$1,206.80
Construction Type: Residential - Single Family				
Property Information: 100 Woodgreen Lane Aberdeen, NC 28315 (856015645109)				

Total Number of Permits: 9

Total Cost of Permit Fees: \$10,870.16

Electrical

Permit #: 13770	Permit Date: 10/30/2014	Status: Active	Estimated Cost: \$0.00	Permit Fees: \$164.00
Construction Type: Electrical				
Property Information: 3140 Nc 5 Hwy Aberdeen, NC 28315 (856011751376)				

Permit #: 13771	Permit Date: 10/30/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$150.00
Construction Type: Mechanical/Electrical				
Property Information: 102 S Sandhills Blvd Aberdeen, NC 28315 (857013137711)				

Total Number of Permits: 2

Total Cost of Permit Fees: \$314.00

Mechanical

Permit #: 13748	Permit Date: 10/01/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$150.00
Construction Type: Mechanical/Electrical				
Property Information: 221 Keith St Aberdeen, NC 28315 (857013045245)				

Permit #: 13749	Permit Date: 10/06/2014	Status: Active	Estimated Cost: \$0.00	Permit Fees: \$35.00
Construction Type: Mechanical/Electrical				
Property Information: 911 Colonial Ave Aberdeen, NC 28315 (856016843202)				

Monthly Permit Summary

For the period of: 10/01/2014 to 10/31/2014 23:59:59

11/03/2014

Permit #: 13750	Permit Date: 10/07/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information: 18 Providence Pl Aberdeen, NC 28315 (857119605953)				
Permit #: 13751	Permit Date: 10/07/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information: 18 Providence Pl Aberdeen, NC 28315 (857119605953)				
Permit #: 13752	Permit Date: 10/07/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information: 18 Providence Pl Aberdeen, NC 28315 (857119605953)				
Permit #: 13758	Permit Date: 10/10/2014	Status: Active	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information: 801 Main St A1 Aberdeen, NC 28315 (857019511936)				
Permit #: 13759	Permit Date: 10/15/2014	Status: Active	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information: 105 Pee Dee Rd A Aberdeen, NC 28315 (857019621019)				
Permit #: 13760	Permit Date: 10/14/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$150.00
Construction Type: Mechanical/Electrical				
Property Information: 110 Vincent Way Aberdeen, NC 28315 (857118302137)				
Permit #: 13761	Permit Date: 10/15/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information: 18 Providence Pl Aberdeen, NC 28315 (857119605953)				
Permit #: 13762	Permit Date: 10/15/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information: 18 Providence Pl Aberdeen, NC 28315 (857119605953)				
Permit #: 13764	Permit Date: 10/20/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$50.00
Construction Type: Mechanical/Electrical				
Property Information: 403 E Main St Aberdeen, NC 28315 (857014323655)				
Permit #: 13766	Permit Date: 10/22/2014	Status: Closed	Estimated Cost: \$0.00	Permit Fees: \$105.00
Construction Type: Mechanical/Electrical				
Property Information: 309 N Poplar St Aberdeen, NC 28315 (857013244586)				
Permit #: 13767	Permit Date: 10/27/2014	Status: Active	Estimated Cost: \$0.00	Permit Fees: \$75.00
Construction Type: Mechanical/Electrical				
Property Information:				

Monthly Permit Summary

For the period of: 10/01/2014 to 10/31/2014 23:59:59

11/03/2014

102 Michael Ln Aberdeen, NC 28315 (857006394639)

Permit #: 13768 **Permit Date:** 10/27/2014 **Status:** Closed **Estimated Cost:** \$0.00 **Permit Fees:** \$75.00
Construction Type: Mechanical/Electrical
Property Information:
 715 E South St Aberdeen, NC 28315 (857018413486)

Total Number of Permits: 14

Total Cost of Permit Fees: \$1,165.00

Sign

Permit #: **Permit Date:** 10/01/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$30.00
Construction Type:
Property Information:
 1608 N Sandhills Blvd Aberdeen, NC 28315 (857119506878)

Permit #: **Permit Date:** 10/30/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$75.00
Construction Type: Freestanding Sign
Property Information:
 1200 N Sandhills Blvd Aberdeen, NC 28315 (857006497003)

Permit #: **Permit Date:** 10/17/2014 **Status:** Approved **Estimated Cost:** \$0.00 **Permit Fees:** \$30.00
Construction Type: Commercial - Uplift
Property Information:
 2314 Nc 5 Hwy Aberdeen, NC 28315 (855008988773)

Total Number of Permits: 3

Total Cost of Permit Fees: \$135.00

Zoning Compliance

Permit #: 14-182 **Permit Date:** 10/03/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Fence
Property Information:
 105 Bright Ct Aberdeen, NC 28315 (857000073665)

Permit #: 14-195 **Permit Date:** 10/01/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Fence
Property Information:
 127 Star Court Aberdeen, NC 28315 (856000624380)

Permit #: 14-196 **Permit Date:** 10/01/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Deck
Property Information:
 407 Seymour St Aberdeen, NC 28315 (856016838188)

Permit #: 14-198 **Permit Date:** 10/06/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00

Monthly Permit Summary

For the period of: 10/01/2014 to 10/31/2014 23:59:59

11/03/2014

Construction Type: Fence
Property Information:
 111 Michael Ln Aberdeen, NC 28315 (857006392434)

Permit #: 14-199 **Permit Date:** 10/06/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Shed
Property Information:
 220 Victory Ln Aberdeen, NC 28315 (857100805188)

Permit #: 14-200 **Permit Date:** 10/06/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$0.00
Construction Type: Fence
Property Information:
 155 Michael Ln Aberdeen, NC 28315 (857005290467)

Permit #: 14-202 **Permit Date:** 10/07/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: New Business
Property Information:
 103 W South St Aberdeen, NC 28315 (857013129678)

Permit #: 14-203 **Permit Date:** 10/16/2014 **Status:** Issued **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Fence
Property Information:
 756 Sun Rd Aberdeen, NC 28315 (856000988294)

Permit #: 14-205 **Permit Date:** 10/17/2014 **Status:** Issued **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Fence
Property Information:
 103 Newington Way Aberdeen, NC 28315 (857117104390)

Permit #: 14-206 **Permit Date:** 10/17/2014 **Status:** Issued **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Fence
Property Information:
 112 Sandy Springs Rd Aberdeen, NC 28315 (847900677828)

Permit #: 14-208 **Permit Date:** 10/20/2014 **Status:** Issued **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Fence
Property Information:
 1106 N Poplar St Aberdeen, NC 28315 (857007581001)

Permit #: 14-209 **Permit Date:** 10/27/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Fence
Property Information:
 106 Star Court Aberdeen, NC 28315 (856000623612)

Permit #: 14-210 **Permit Date:** 10/27/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: Accessory Structure
Property Information:
 216 Victory Lane Aberdeen, NC 28315 (857100804158)

Permit #: 14-217 **Permit Date:** 10/28/2014 **Status:** Created **Estimated Cost:** \$0.00 **Permit Fees:** \$50.00
Construction Type: New Business
Property Information:
 102 S Sandhills Blvd Aberdeen, NC 28315 (857013137711)

Monthly Permit Summary

For the period of: 10/01/2014 to 10/31/2014 23:59:59

11/03/2014

Permit #: 14-218	Permit Date: 10/29/2014	Status: Created	Estimated Cost: \$0.00	Permit Fees: \$50.00
Construction Type: Fence				
Property Information:				
361 Shepherd Trl Aberdeen, NC 28315 (857000080366)				

Permit #: 14-224	Permit Date: 10/31/2014	Status: Created	Estimated Cost: \$0.00	Permit Fees: \$0.00
Construction Type: Fence				
Property Information:				
760 Sun Rd Aberdeen, NC 28315 (856000988183)				

Total Number of Permits: 16

Total Cost of Permit Fees: \$700.00

TOTALS FOR ALL PERMITS

Total Number of All Permits: 48

Total Cost of All Permits: \$14,435.36

Aberdeen Parks and Recreation Department's
Monthly Report

October 2014



Park/Facility Projects

- With some assistance from Public Works, the broken portion of the slide at Aberdeen Lake Park was removed, and Joe has attached the new section. A couple of broken hand grips were also replaced on the climbing wall.
- Public Works also helped with removal of the metal train playground piece at Sharpe Park. During our playground inspection, this piece was determined to be a dangerous liability. Public Works also helped with covering tree roots at Sharpe Park, which were a trip hazard.
- New playground mulch has been added to the playgrounds at Aberdeen Lake, Berkley, and Sharpe Parks. We will piggyback with the Pinehurst Parks and Recreation Department on an order to get more mulch for the playground at Colonial Heights Park.
- The grounds around the Recreation Station have been overseeded for the winter.
- Two large dead trees were removed from Aberdeen Lake Park, along US-1. Another has been removed at Colonial Heights Park, to help allow the Public Works Department to solve our erosion issue.
- We have received quotes for a number of larger projects at Aberdeen Lake Park.
 - Several repairs are recommended at the Recreation Center.
 1. Removal of drywall and spraying for mold in the wall between the outdoor bathrooms and the large multi-purpose room (\$450)
 2. Repair sagging and warped soffits and add screening to air vents (\$460)
 3. Re-caulk and paint building, particularly around decorative brackets where cracking has occurred (\$8,200)
 4. Pressure wash the building (\$445)
 - Removal of JC Hut (\$3,900 for JTL Services to remove asbestos, \$5,200 for Dale Hight to demolish, remove, and restore grounds).
 - American Classic Signs, the same company who designed the new gateway and wayfinding signs, designed a sign for Aberdeen Lake Park/Aberdeen Parks and Recreation Department. The sign would be proposed to be located at the corner of US-1 and W. Maple (\$7,500 - \$8,500).

Recreation Programs

- 10 Senior Chair Exercise classes were held, with total of 95 participants.
- The Big Sweep litter cleanup program was held Saturday, October 4th at Aberdeen Lake Park. Volunteers from Boy Scout Troop 800, Pinecrest Key Club, and Keep Moore County Beautiful helped clean up Aberdeen Lake Park. This is part of the National Big Sweep program, which is implemented locally by Keep Moore County Beautiful. 11 bags of trash, containing nearly 200 lbs of litter, were collected.
- The Sardine Festival was held Friday, October 10. Approximately 800 people attended the special event at Aberdeen Lake Park.

- Sandhills Gymnastics has agreed to hold a cheer camp for our cheerleaders and coaches. This will be held Thursday, December 4.
- The Fall-O-Ween carnival was held on Saturday, October 25. There were 113 paying participants this year, with approximately another 200 adults. Pinecrest ROTC volunteered 15 cadets to run carnival games. Pumpkins decorated by the Aberdeen Primary and Elementary schools were displayed at the registration desk. Mayor Farrell provided music. Children enjoyed carnival games, inflatable attractions, concessions, and face painting.

Athletic Programs

- T-Ball was held for boys and girls ages 4 and 5. The league finished with a total of 89 participants, up from 76 the previous year.
- Joseph has spoken with an instructor regarding starting youth lacrosse clinics. He has also approached Dick's Sporting Goods about trying to get a sponsorship on the lacrosse sticks.



Town of Aberdeen Employee Newsletter

November/December 2014

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Employee of the Year Nominations Being Received

Each year fellow employees have an opportunity to nominate the one employee they feel is most deserving of "Employee of the Year". It is time again for employees to submit their nominations - all nominations are due no later than Friday, November 7th.

The criteria will remain the same this year as past years:

- Nominee must have worked at least 1 year with the Town of Aberdeen.
- Nominee must have commendable personnel record.
- Department Heads can not be nominated.
- Previous Employees of the Year may not be nominated and include the following : Gary Blue, James Pugh, Steve Templin, Joe Wood, Cheryl Ross, Mike Connor, and Brian Chavis.
- Nominee must perform current job duties above expectation.

- Each employee may submit only one nomination.
- Employee relates to and works with fellow employees and the public with tact and diplomacy and maintains a positive attitude even during difficult situations.
- Employee is respected by co-workers and is a team player.
- Employee respects leadership and follows rules and regulations.

HR staff will make the nominations anonymous and present the nominations to a group of Town citizens for review. The group of Town citizens will make a determination of who should be chosen as Employee of the Year based on the established criteria.

The Employee of the Year will be presented at the Town Board Meeting on Monday, November 17th. The recipient will receive a framed certificate, a check for \$300, and 2 days of vacation leave.

Longevity Checks

Longevity pay is awarded annually to recognize the service of regular, full-time employees who have worked a minimum of 1,000 hours during the previous twelve months. Years of service are determined as of November 1st each year. Regular, full-time employees working less than the standard forty-hour



workweek will receive longevity on a pro-rated basis. Longevity checks will be distributed on the Friday prior to Thanksgiving. The amounts for longevity checks will be paid as follows:

<u>Years of Service</u>	<u>Amount</u>
Less than 3 years:	\$100
3 years:	\$200
4 years:	\$300
5 years:	\$400
6 years:	\$500
7 years:	\$600

8 years:	\$700
9 years:	\$800
10 years:	\$900
11 years:	\$1,100
12 years:	\$1,200
13 years:	\$1,300
14 years:	\$1,400
15 years:	\$1,500
16 years:	\$1,600
17 years:	\$1,700
18 years:	\$1,800
19 years:	\$1,900
20 years:	\$2,000
21+ years:	\$2,500

Reindeer Fun Run - Town Employees Get to Participate for FREE!

The Reindeer Fun Run will be held again in Aberdeen this year. The event will be held on Saturday, December 6th in downtown Aberdeen. Participants will receive a long-sleeved t-shirt, reindeer antlers, and a lot of fun.

Employees may participate in the 5K Reindeer Fun Run/Walk which will begin at 9:15 a.m. or may participate in the 12ks of Christmas Run which will begin at 9:00 a.m. A Chick-Fil-A kids egg nog jog will also be held for children ages 9 and

under at 10:30 a.m. Pets may also participate at a cost of \$8 per pet, and pets will receive a Reindeer Fun Run bandana.

If you are interested in participating in this event, please contact Regina or Jamie to sign up no later than November 20th.

For those of you participating in the Million Step Challenge, participation in the Reindeer Fun Run will give you an extra entry in the weekly pot drawing for that week.

All proceeds from the event will benefit the Boys & Girls Clubs of the Sandhills, Inc.



Flu Shots Still Available

If you were not able to participate in the flu shot clinic that was provided at the Town Hall in September, you can still receive the flu shot free of charge if you would like. Just visit any pharmacy or your regular doctor, and have them file the flu shot on your Town medical insurance, and there will be no cost to you.

Vacations can keep us healthy and promote overall well-being!

Maximum Accumulation of Vacation Leave

Vacation Leave may accumulate to a maximum of 240 hours each year. On December 31st each year, any hours accumulated over 240 hours will be transferred to that employee's Sick Leave on an hour-for-hour basis. No employee will be allowed to carry over more

than 240 hours of accumulated Vacation Leave at the end of each calendar year.

However, it is important to keep in mind that accumulated Sick Leave counts towards service time when an employee prepares to retire. For every 20 days of sick

leave an employee has at retirement, then the employee will receive one additional month of service time. Therefore, the benefit to accumulating Sick Leave, would be the earlier opportunity for retirement.

Bowling League

Join us for the 7th annual Town of Aberdeen Bowling League. The league plays on each Wednesday night including Nov. 5, 12, 19, 26, Dec. 3, 10, and 17.

The league is open to all Town employees and their spouses. New players are welcome each week! This is an opportunity to improve your bowling skills and network with other Town employees. Bowling is just one of many ways to engage in physical activity and work on improving health.

Where: Sandhills Bowling Center
Time: 6:00 p.m.—8:00 p.m.
Price: \$8.00 (includes 3 games of bowling and shoe rental)

The winning team members will receive the weekly jackpot of \$9 per each team member. The player with the highest single game score each week will be entered into a drawing for a chance to win \$100. **New players welcome each week.**



Appreciation Event for Town Board and Volunteer Boards

An Appreciation Event will be held at the Aberdeen Postmaster's House on Monday, December 8th to thank all Town Board members and Volunteer Board Members for their service to the Town of Aberdeen. Refreshments will be provided by the Bakehouse and musical entertainment will also be provided. If addresses have changed for any of your Volunteer Board members, please let Regina know as soon as possible, prior to invitations being mailed out.

Million Step Challenge

Challenge Underway
57 Town employees are currently participating in the Million Step Challenge. Those employees who achieve 1 million steps in 100 days will receive \$50. The Departmental Challenge averages are as follows:

- 1st place—Parks & Rec (858,358 steps)
- 2nd place—Fire Dept (554,117 steps)

- 3rd place—Public Works Dept. (539,148 steps)
- 4th place—Town Hall (537,205 steps)
- 5th place—Police Dept. (529,588 steps)

The Department with the highest average steps as of December 17th - participants in that department will receive \$5 Subway cards for their achievement.

Meet New Town Employees

Jessie Haggins

Jessie began his position as Sanitation Maintenance Worker on Tuesday, November 4th. Jessie has spent the last 14 years managing a horse farm in Southern Pines.



Monterro Graham

Monterro Graham began his position as Water & Sewer Maintenance Worker on Thursday, November 5th. Monterro has most recently worked for Aberdeen Coca-Cola and has his Commercial Driver's License.

Gypsie Adcox

Gypsie Adcox was officially sworn in as a full-time Aberdeen Police Officer on October 20th. Gypsie just recently completed the Basic Law Enforcement Training program.



Michael Schwartz

Michael Schwartz was officially sworn in as a full-time Aberdeen Police Officer on October 20th. Michael just recently completed the Basic Law Enforcement Training program.



Julie Brock

Julie Brock began working as a part-time Parks & Recreation Administrative Assistant on October 15th. Julie works Mon.—Fri., 12:30 p.m.—4:30 p.m. Julie is a familiar face to many of us and we are excited to have her on board.



Caitlyn Schwab

Caitlyn Schwab began working as a part-time Parks & Recreation Administrative Assistant on September 15th. Caitlyn works Monday—Friday, 8:30 a.m.—12:30 p.m.



Austin Moss

Austin Moss began working as a full-time paid firefighter on August 25th. Austin is a former volunteer firefighter with the Aberdeen firefighter.



Austin Tibboel

Austin Tibboel began working as a full-time paid firefighter on August 25th. Austin is a former volunteer firefighter with the Aberdeen firefighter.



Town of Aberdeen

115 N. Poplar Street
Post Office Box 785
Aberdeen, NC 28315

Phone: 910-944-1115

Fax: 910-944-7459

Town website: www.townofaberdeen.net

Employee Intranet: www.townofaberdeen.net/intranet

Human Resources Staff

EMPLOYEE NAME



Regina M. Rosy, HR Director

Phone: 944-4515

E-mail: rrosy@townofaberdeen.net



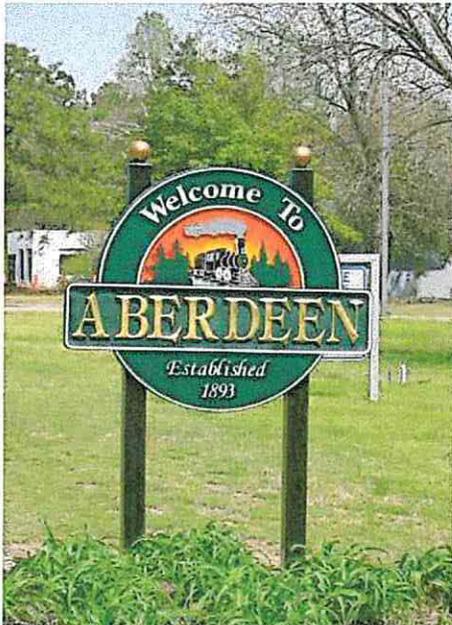
Jamie E. Dockery, HR Specialist

Phone: 944-4509

E-mail: jdockery@townofaberdeen.net

Additional Items on Calendar of Events

- 11/7 Pay Day
- 11/11 Town Holiday—Veteran's Day
- 11/12 Safety Committee Meeting at 12:00 p.m.
- 11/17 Time Sheets due for payroll by 5:00 p.m.
- 11/17 Board Meeting at 6:00 p.m.
- 11/20 Planning Board Meeting at 6:00 p.m.
- 11/21 Pay Day
- 11/27 & 11/28 Town Holidays—Thanksgiving
- 12/1 Time Sheets due for payroll
- 12/1 Work Session at 6:00 p.m.
- 12/5 Pay Day
- 12/15 Bon Accord Articles due by 5:00 p.m.
- 12/15 Time Sheets due for payroll by 12:00 p.m.
- 12/15 Board Meeting at 6:00 p.m.
- 12/18 Planning Board Meeting at 6:00 p.m.
- 12/19 Pay Day
- 12/24 & 12/25 & 12/26—Town Holidays—Christmas
- 12/29 Time Sheets due for payroll by 12:00 p.m.
- 1/1 Town Holiday—New Year's Day
- 1/2 Pay Day



Town of Aberdeen Welcome Sign