

**WATER/SEWER DEPT.**  
**(910) 944-7799 Bus.**  
**(910) 944-7459 Fax**

**PUBLIC WORKS DEPT.**  
**(910) 944-7012 Bus.**  
**(910) 944-0540 Fax**

**TOWN OF ABERDEEN**  
**Application for Water and/or Sewer Tap**  
**Commercial**

**Customer:** \_\_\_\_\_

**Physical Address of Property:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_ **City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip Code** \_\_\_\_\_

**Service Desired:** Water \_\_\_ Sewer \_\_\_ In-Town \_\_\_ Out of Town (\*) \_\_\_ Residential \_\_\_ Commercial \_\_\_ Industrial \_\_\_

(\*) Note: If out-of-town item is checked, customer must petition to be annexed.

**Tap Size:** ¾" \_\_\_\_\_; 1" \_\_\_\_\_; 2" \_\_\_\_\_  
Taps over 2" will be priced on time, material & impact fee by the Public Works Director.

**A Town representative must fill out the information below.**

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**Water Connections:** (Larger tap sizes are time & material) **Fee \$** \_\_\_\_\_

|             |        |             |  |
|-------------|--------|-------------|--|
| In-Town     | ¾" Tap | \$ 750.00   |  |
|             | 1" Tap | \$ 875.00   |  |
|             | 2" Tap | \$ 1,875.00 |  |
| Out-of-Town | ¾" Tap | \$ 1,500.00 |  |
|             | 1" Tap | \$ 1,750.00 |  |
|             | 2" Tap | \$ 3,750.00 |  |

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**Sewer Connections:** (Larger tap sizes are time & material) **Fee \$** \_\_\_\_\_

|             |        |             |  |
|-------------|--------|-------------|--|
| In-Town     | 4" Tap | \$ 625.00   |  |
| Out-of-Town | 4" Tap | \$ 1,250.00 |  |

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**Impact Fee:** (see note below) **Fee \$** \_\_\_\_\_

|            |               |             |       |              |
|------------|---------------|-------------|-------|--------------|
| Commercial | 1" Water      | \$ 500.00   | Sewer | \$ 1,375.00  |
|            | 2" Water      | \$ 750.00   | Sewer | \$ 3,250.00  |
|            | 4" Water      | \$ 2,500.00 | Sewer | \$ 10,000.00 |
|            | 6" & 8" Water | \$ 6,250.00 | Sewer | \$ 18,750.00 |

**\*\*\*When serving sub-division, impact fees will be amount shown or per unit charge whichever is the higher**

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**Boring Charge** (In addition to the charges noted above, a surcharge as follows shall be made for cuts to pavement or bores under the pavement)

**Fee \$** \_\_\_\_\_

|              |             |           |              |             |           |
|--------------|-------------|-----------|--------------|-------------|-----------|
| <b>Water</b> | In-Town     | \$ 250.00 | <b>Sewer</b> | In-Town     | \$ 250.00 |
|              | Out of Town | \$ 500.00 |              | Out of Town | \$ 500.00 |

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**FOR OFFICE USE ONLY**

**CASH** \_\_\_\_\_ **CHECK #** \_\_\_\_\_ **TOTAL ALL FEES \$** \_\_\_\_\_

**METER #** \_\_\_\_\_ **SYSTEM CODE** \_\_\_\_\_

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**ALL COMMERCIAL BUILDING ARE REQUIRED TO INSTALL AN RPZ**

*CONTINUED ON BACK SIDE FOR OFFICE USE ONLY*

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**Application for Water and/or Sewer Tap**  
**Commercial**

**THE FOLLOWING REQUIREMENTS MUST BE COMPLIED WITH BEFORE SERVICE CONNECTION:**

1. The tap fee must be paid 2 weeks prior to the Town's work. **Billing for service will begin immediately after installation.**
2. Once tap has been made, water service will not be installed until an application for service has been completed.
3. The applicant or the plumber must purchase a plumbing permit before work is to begin on property.
4. A backwater valve on the sewer line shall be installed in a box where it can be cleaned and inspected. This will be located on the customer's line, and is the customer's responsibility.
5. A cast iron box will be installed over the Town's clean out after plumber makes connection at the sewer tap location. This is included in the tap fee.
6. **FOR WATER TAP:** A ¾ ball valve and valve box are provided with water service tap fee. The owner's responsibility begins at the female connection on the customer side of the meter box and including the ¾ valve and box.
7. **FOR WATER TAP:** The water pressure at the location of your tap is \_\_\_\_\_PSI. If the water pressure is too high, it is your responsibility to have a pressure-reducing valve installed at your expense.
8. **FOR WATER TAP:** If you are currently on a private well, before you connect to Town service, all lines from the existing well must be disconnected and in no way connected to the Town water supply system.
9. If an irrigation system is added to the customer's single service an RPZ and fiberglass above ground box is required, along with initial test and inspection results. The RPZ must be tested yearly thereafter.
10. The type of backflow prevention device to be determined by the Town, it is to be tested A.S.A.P. and a copy of test results turned into the Town A.S.A.P.
11. At the discretion of the Public Works Director, in certain cases more than one user per meter connection may be allowed. If allowed, a base fee will be charged for each additional user and owner of property will be responsible for all water/sewer charges.
12. Attached: Copy of Grease Trap Ordinance – will be inspected every three months.
13. \*Attached: Copy of requirements regarding septic tank abandonments.

\*This item only if you are on a septic tank and changing to the Town's sewer system.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_