



Town of Aberdeen
115 N. Poplar Street
910-944-7024
www.townofaberdeen.net

Certificate of Appropriateness Application

PROPERTY ADDRESS _____

Contact Information:

Name of Applicant: _____

Mailing Address: _____

Daytime Phone Number: _____

Property Owner: _____

Mailing Address: _____

Daytime Phone Number: _____

Year Built: _____ Architectural Style: _____

Proposed Start Date: _____ Proposed Completion Date: _____

Residential Commercial New Construction Remodel and/or additions

-attach photo of property here-

Written Description of Proposed Work:

Please describe your proposed work accurately. Attach extra sheets and supplemental materials as requested in the submittal criteria checklist.

Submittal Criteria Checklist

(all items required at submittal)

- Photograph(s) of structure and existing conditions from all relevant sides.
- Elevation drawings.
- Color samples.
- Samples of materials and description of location on structure.
- Landscaping Plan if applicable

Note: All illustrative drawing, photographs and samples must be submitted at the time of the application and be of sufficient size and detail to enable the Historic Preservation Commission to adequately review and consider the request.

I understand that only work that is specifically listed on or attached to this form will be reviewed by the Historic Preservation Commission prior to commencement of work.

Applicant's Signature: _____ Date: _____

HISTORIC PRESERVATION COMMISSION RECOMMENDATIONS

Staff Use Only

- Approved as Submitted
- Conditional Approval
- Denied

Historic Preservation Commission
Chairperson

Date

MEMORANDUM to the Building Inspector: A Certificate of Appropriateness has been

- APPROVED**
- DENIED**

Staff Use Only

May issue a Building Permit: **Yes** **No**

Zoning Administrator

Date