



Building Inspection

Phone: 910-944-7024 Fax: 910-944-7459

Inspections:

As you are well aware, work that contractors perform at properties within our jurisdiction requires that a valid building permit be secured from this office. This in turn requires a physical inspection to be performed by the Aberdeen Building Codes Inspector. **It is very important for you to remember that when jobs are not inspected, the contractor is in violation of NC Administration & Enforcement Requirement Code, possible subjecting property owners to unsafe situations that could result in legal action.**

Required Inspections:

- **Port-A-John:** Must be in place on construction site or readily accessible to the construction site. **PORT-A-JOHN REQUIRED BEFORE ANY INSPECTION CAN BE REQUESTED**
- **Dumpster:** A standardized permitted dumpster must be on construction site. Side-by-Side construction site may use one (1) dumpster as long as dumpster is readily accessible. Dumpsters must be maintained. **DUMPSTER REQUIRED BEFORE ANY INSPECTION CAN BE REQUESTED**
- **Temporary Electrical Service:** Pole shall be constructed to meet Progress Energy standards and the latest edition of the National Electrical Code. After inspection, the power company will be authorized to energize temporary service.
- **Footing Inspections:** To be made after the trenches are excavated, all grade stakes are installed, all reinforcing steel and supports are in place and appropriately tied, all necessary forms are in place and braced and before any concrete is placed. Chimney and masonry steps must be tied and bonded to other footing.
- **Under Slab Inspections:** To be made after all forms have been placed, all electrical, plumbing and/or heating, air conditioning facilities and pipe chases in place; ALL TESTS ON.
- **Slab Pour:** All crushed stone, a vapor barrier, all reinforcement steel with supports are tied and/or welded wire fabric is installed with soil treatment for termites, when required, but before any concrete is placed.
- **Foundation Inspection:** Foundation inspections shall be made after all foundation supports are installed. This inspection is to check foundation supports, crawl space leveling, ground clearances, and positive drainage when required.
- **Floor Framing:** To be made after floor framing materials are in place, check spans, support, headers, doublers and grade marks. TO BE MADE BEFORE ANY FLOORING IS IN PLACE.
- **Rough-In Inspection:** Rough-In inspections shall be made when all building framing and parts of the electrical, plumbing, and mechanical have been placed but before any wall, ceiling finish or building insulation is installed.

- **Insulations Inspection:** To be requested after an approved building framing inspection, with all concealed insulation and vapor barriers in place but before any wall or ceiling covering is applied.
- **Water and Sewer Inspection:** To be requested after all lines are in their trenches with no backfill, all required clean-outs must be in place and all connections made at utility taps.
- **Pre Final:** To be requested when structure is ready for power and water to be turned on.
- **Final:** Final inspections to be requested when everything has been completed in the structure. This includes, electrical, HVAC and Plumbing. All flooring must be completed in kitchen and bathroom. All appliances that are supplied by the building contractor, must be installed and in working order. Street numbers (3 ½ inch reflective) must be on the front of house and clearly visible from the street.

Scheduling Inspections:

Building contractor must display the building placard in a clear location to identify project location and to record inspection results. The building placard shall be protected from outside elements and remained posted until project is completed.

To schedule an inspection you can call (910)944-7024, all inspection requests received before 9:00 AM will be done the same day of the request if time allows. All cancellations must be done before 9:00 AM on the day of the scheduled inspection.

When scheduling an inspection, the following information is required.

- (1) Permit Number
- (2) Type of Inspection

Re-inspection: A re-inspection fee will be charged on all of the following but not limited to:

- Job not ready for inspection
- Building Code violation

A Re-inspection fee of: \$50.00 (1st time)
 \$100.00 (2nd time)
 \$150.00 (3rd time)
 Each time over 3rd time fee is doubled

Certificate of Occupancy: Certificate of Occupancy is needed before anyone can occupy the dwelling. Please allow five (5) to seven (7) days for certificate of occupancy. Note: For non-residential: a site inspection by the Fire Marshall must be completed prior to C/O being issued.

Planning Director
Deputy Planning Director
Building Inspector
Fire Inspector
**Administrative Planning &
 Code Technician**

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Richard Caton
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