

**MINUTES
MARCH 13, 2006**

The Aberdeen Board of Commissioners met Monday, March 13, 2006 at 7:00 p.m. for their regular Board meeting. Members present were Mayor Elizabeth Mofield and Commissioners Pat Ann McMurray, Arthur Parker, Robbie Farrell and Walter Wright. Commissioner Donna Shannon was unable to attend. Others in attendance were Town Manager Bill Zell, Town Clerk Nancy Matthews, Planning Director Giles Hopkins, and Deputy Planning Director Ben Warren. Planning Board member Elise Goodwin was also present as well as several members of the League of Women Voters.

1. Call to Order

Mayor Mofield called the meeting to order. She welcomed all those who were in attendance.

2. Setting of the Agenda

Manager Zell requested to delete 6a, New Business. He stated this item will be discussed at the next Work Session.

A motion was then made by Commissioner McMurray, seconded by Commissioner Wright, to approve the Setting of the Agenda as amended. Motion unanimously carried.

3. Approval of the Consent Agenda

All items listed below are considered routine or have been discussed at length in previous meetings and will be enacted by one motion. No separate discussion will be held except on request by a member of the Board of Commissioners.

- a. **Minutes of Regular Board Meeting of February 13, 2006; Closed Session of February 13, 2006; Regular Work Session of March 2, 2006; Closed Session of March 2, 2006; Retreat of March 4, 2006.**

A motion was made by Commissioner McMurray, seconded by Commissioner Parker, to approve the Consent Agenda as presented. Motion unanimously carried.

4. Financial Report

In the absence of Finance Officer, Beth Wentland, the financial report was presented by Manager Zell. He stated in the General Fund that February was a good month with revenues ahead of last years amount with a year-to- date net gain of \$462,673.68.

Manager Zell stated the Water/Sewer Fund revenues were higher than expenses due to the utility billing cycle giving a year-to-date net gain of \$123,508.46. He stated the percentage of revenues and expenditures for this fiscal year are running as expected.

5. Informal Discussion and Public Comment

a. 2006 Arbor Day Proclamation.

Mayor Mofield stated that Pinehurst had invited the Town's elected officials to participate in the St. Patrick's Day Parade to be held Saturday, March 18th. She stated the parade will begin at 10:15 a.m.

- b. Manager Zell informed the Board that Deputy Planning Director, Ben Warren, will graduate on March 30th from the Municipal and County Administration Course at the Institute of Government, Chapel Hill, N. C.
- c. Manager Zell informed the Board that the Rotary will be playing basketball on Thursday, March 16th at Pinecrest High School at 6 p.m. He stated this is the a fundraiser by the Rotary Club to purchase dictionaries for third graders in Moore County Schools.
- d. Manager Zell stated that he, Police Chief Mike Connor, Mayor Mofield and Commissioner McMurray will be attending a Civics 101 class at Sandhills Community College on Thursday, March 16th beginning at 1:00 p.m.
- e. Manager Zell informed the Board on Wednesday, March 15th at the Fair Barn, the Chamber will be honoring our military with a dessert time with the West Point Glee Club.

- f. Manager Zell distributed to the Board an evaluation sheet pertaining to the Summit meetings. He asked that the survey be completed and returned to him.
- g. Mayor Mofield then read the 2006 Arbor Day Proclamation. She informed the Board and public of the Arbor Day celebration to be held at the Lake Park with the reading of the Proclamation, the Pledge of Allegiance and the planting of a tree. She stated that Miss Moore County and Smokey Bear will also make a special appearance during this event, plus the Aberdeen Police and Fire Departments will be on site with information for participants and tours of safety vehicles.

6. New Business

- a. **Consideration of adoption of text amendments to the Town of Aberdeen Personnel Policy.**

This item was deleted for further discussion and review at the next Work Session.

- b. **Consideration of adoption of the Town of Aberdeen Safety Policy.**

A motion was made by Commissioner Wright, seconded by Commissioner Parker, to adopt the Town of Aberdeen Safety Policy as presented. Motion unanimously carried.

- c. **Consideration of adoption of amendment and additions to the Town of Aberdeen Fee Schedule.**

Planning Director Giles Hopkins stated there were several other fees that needed to be added as they pertained to GIS Map fees and commercial alterations (no structural changes). He stated that the staff has checked with the surrounding municipalities and the Town's proposed fees are very competitive. He also stated these fees will help cover the operating costs to the Town. He requested that the Board include these with the other changes in the Fee Schedule.

A motion was made by Commissioner Parker, seconded by Commissioner McMurray, to adopt the amendment and additions to

the Town of Aberdeen Fee Schedule as presented. Motion unanimously carried.

- d. **Consideration of approval of lease agreement between the Town of Aberdeen and the Sandhills Central Model Railroad Club, Inc. for the Old Railroad Depot Building.**

Due to some questions pertaining to the utility costs at the Depot, a motion was made by Commissioner Wright to table this item for further review at the March 30th Work Session. Seconded by Commissioner Farrell. Motion unanimously carried.

- e. **Consideration of awarding bid for construction of proposed Elevated Water Tank #5.**

A motion was made by Commissioner Parker, seconded by Commissioner McMurray, to award the bid for the construction of Water Tank #5 to Caldwell Tanks, Inc. for the total contract bid amount of \$719,000.00. Motion unanimously carried.

- f. **Consideration of approval to enter into an agreement with Martin/McGill Associates reference financial services related to the proposed Lake Park Recreation Center.**

Manager Zell stated that a date of April 20th has been set to meet with Martin/McGill Associates to develop a financial analysis of the Town's past, present and future general fund revenues and expenditures as the context for examining alternatives for financing the Lake Park Recreation Center and servicing this related debt. He stated this proposed agreement would not exceed \$7,650.00 and the Town's fee would be assessed on an hourly basis according to the proposed agreement schedule.

A motion was made by Commissioner McMurray, seconded by Commissioner Wright, to approve entering into an agreement with Martin/McGill Associates for financial services not to exceed \$7,650.00. Motion unanimously carried.

- g. **Consideration of adoption of Resolution to submit an Economic Infrastructure Grant Application to the North Carolina Rural Center to provide water and sewer serve to serve Corneal Science.**

Manager Zell stated the N. C. Rural Center has invited the Town to submit an Economic Infrastructure Grant Application along with the CDBG Economic Development Grant Program for funding the installation of water and sewer improvements to serve Corneal Science, the new business to be located in the O'Connor Business Park. He stated the total project cost is \$460,000, of which \$200,000 will be requested from this application, with \$200,000 from the Economic Development Grant and \$60,000 will be provided by the Town in local funds.

A motion was then made by Commissioner Parker, seconded by Commissioner McMurray, to adopt the Resolution to submit an Economic Infrastructure Grant Application to the North Carolina Rural Center to provide water and sewer service to serve Corneal Science. Motion unanimously carried.

7. Old Business

- a. **Consideration of Approval on Zoning Code Text Amendment ZA#05-07 to add to Section 155.049 I-H Industrial District (Heavy) as a Conditional Use, "Cultural Entertainment and Recreation Not Elsewhere Classified" or "Indoor Skateboarding/Rollerblade-type Activities".**

A motion was made by Commissioner Parker, seconded by Commissioner Wright, to deny Zoning Code Text Amendment ZA#05-07. Motion unanimously carried.

8. Other Business

Commissioner Parker requested that ACW Railroad be contacted to request that the old railroad cars behind the Depot be removed. He stated he had received several calls complaining of the unsightly condition of these

railroad cars. He asked Manager Zell to send a letter to ACW requesting these two railroad cars be moved further down the tracks. He also asked that he receive a copy of this letter.

9. Closed Session: Personnel Matter Pertaining to Manager's Contract.

A motion was made by Commissioner Parker, seconded by Commissioner Farrell, to go into Closed Session for a personnel matter pertaining to the Manager's contract. Motion unanimously carried.

A motion was made by Commissioner Parker, seconded by Commissioner Farrell, to leave Closed Session and return to Regular Session. Motion unanimously carried.

10. Adjourn

The Board returned to Regular Session. A motion was then made by Commissioner Parker, seconded by Commissioner Wright, to approve a two-year contract with Manager Zell and a merit increase of \$4,000.00. Motion unanimously carried.

With no further business, a motion was made by Commissioner Parker, seconded by Commissioner Farrell, to adjourn the meeting. Motion unanimously carried.

Nancy M. Matthews, Town Clerk

Elizabeth B. Mofield Mayor