

For staff use only

CA# _____

Approval Date _____

Amount Paid _____

Town of Aberdeen
115 N. Poplar Street
910-944-7024
www.townofaberdeen.net

- Minor
Major
Exempt

Certificate of Appropriateness Application

Instructions: Your application will not be evaluated unless it is complete and all required supporting materials are provided. The Certificate of Appropriateness is valid for a period of 12 months after the date of its approval.

A. Identification of property and applicants

Property Street Address: _____

Historic Name (if landmark): _____

Owner(s) Name: _____

Owner(s) Address: _____

Owner(s) Phone Number: _____ Cell: _____

Email Address: _____

Applicant (if different from owner): _____

Applicant Address: _____

Applicant Phone Number: _____ Cell: _____

B. Building Condition: _____

C. Building uses: Residential Commercial Industrial

D. Type of request: (check all that apply)

- | | | | | |
|--|-----------------------------------|----------------------------------|--------------------------------------|----------------------------------|
| <input type="checkbox"/> New Construction | <input type="checkbox"/> Fencing | <input type="checkbox"/> Cornice | <input type="checkbox"/> Additions | <input type="checkbox"/> Masonry |
| <input type="checkbox"/> Lighting | <input type="checkbox"/> Chimney | <input type="checkbox"/> Porches | <input type="checkbox"/> Landscaping | <input type="checkbox"/> Decks |
| <input type="checkbox"/> Entrances | <input type="checkbox"/> Painting | <input type="checkbox"/> Doors | <input type="checkbox"/> Balconies | <input type="checkbox"/> Roof |
| <input type="checkbox"/> Brick | <input type="checkbox"/> Siding | <input type="checkbox"/> Trim | <input type="checkbox"/> Storefront | <input type="checkbox"/> Awnings |
| <input type="checkbox"/> Relocation | <input type="checkbox"/> Windows | <input type="checkbox"/> Signs | <input type="checkbox"/> Other | |
| <input type="checkbox"/> Accessory Structure | | | | |

E. Estimated cost of work: _____

F. Written Description of Proposed Work: Explain what changes will be made or attach pictures, paint samples, drawings, etc. to describe the work.

Exterior Building Features (Include material Samples when Necessary)

Structural Systems:

Roof & Roofing:

Windows & Doors:

Materials: (Masonry, Wood, Metal)

Porches, Steps:

Painting & Finishes:

Environmental Features: (Grading, Landscaping, Parking, etc.)

G. Owner Attestation: The information on this application represents an accurate description of the proposed work and the undersigned has omitted nothing, which might affect the decision of the Historic Preservation Commission. The undersigned hereby certifies that the project described in this application, as detailed by plans and specifications enclosed, will be constructed in exact accordance with the previously mentioned plans specifications. It is understood that approval of this application by the Historic Preservation Commission in no way constitutes approval of building permit or other required Town permit approvals.

Signature

Date